

University of Tennessee at Chattanooga – EDO

Name: TITUS V. ALBU

Year Being Evaluated: 2017-18

Personnel No: 288791

UTCID: chn545

Department: Chemistry & Physics

Years of Service at UTC/UC: 6

Academic Rank: Associate Professor

Date of Appt. to Present Rank: 08/01/2015

Appointment: Tenured

This form is divided into three sections: Objectives, Performance Report, and Evaluation.

Objectives

This section is to be completed by returning faculty during April 15-30 of each year, and possibly revised during September 15 – October 15. New faculty should complete this section during September 15 – October 15. Upon completion, a conference should be held with the Department Head to agree upon the faculty member's individual objectives. The objectives should be for the period of May 1 through April 30.

Fill in the sections of this form identifying all activities to be undertaken during the year being evaluated to accomplish your individual objectives in the three performance areas. Note that faculty responsibilities include the performance of routine responsibilities agreed to by the department and also referred to in the Faculty Handbook. Even though these routine performance responsibilities may not be listed on this document they are in effect.

Performance Report

This section is to be completed by the faculty member before March 1 of each year. Faculty may add information to the Performance Report as they complete objectives or complete other activities not listed in the objectives. The report should cover activities completed or anticipated to be complete by April 30 of the academic year.

Fill in the sections of this form identifying all activities undertaken during the year being evaluated to accomplish the routine performance responsibilities agreed to by the Department and also referred to in the Faculty Handbook and individualized objectives outlined in your Individual Objective Sheets. Supporting documentation may be submitted to the Department Head.

Evaluation

This section is to be completed by the Department Head during March 1-15 of each year.

Department Heads should fill out each section of this form using the routine responsibilities identified by the department and referred to in the Faculty Handbook and the individual objectives and accomplishments identified on the Individual Objective Sheet and Report Forms.