

RETURN DIRECTLY TO:
 UTC Placement Center
 The University of Tennessee at
 Chattanooga
 615 McCallie Avenue
 Chattanooga, TN 37403

STUDENT EVALUATION FORM

(COMPLETE ONLINE AND PRINT, OR PRINT AND COMPLETE BY TYPEWRITER OR HAND)

Student Name _____
 Graduation date _____ Major _____

This evaluation form will be available for student perusal unless the following is signed by the student.

I, _____, waive any and all rights to examine and review confidential letters of recommendation which are provided to the UTC Placement Center for the purpose of being considered for employment. I understand that the UTC Placement Center will notify me of the name of any individual providing such a recommendation.

TO THE EVALUATOR:

Please compare the student to a typical group of his/her peers. If you feel unable to judge a person on a particular characteristic, mark "unable to appraise". **Hidden check boxes are provided in the evaluation columns for completion online. Use the hand tool to locate and click on the check boxes.**

CHARACTERISTICS	OUTSTANDING	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE	UNABLE TO APPRAISE
1 Personal adjustment (maturity, stability, etc)					
2 Ability to accept responsibility					
3 Cooperativeness					
4 Dependability					
5 Ability to accept constructive criticism					
6 "Common sense"					
7 Flexibility					
8 Intellectual ability					
9 Self-discipline					
10 Work quality					
11 Organizational ability					
12 Industry					
13 Communication - oral					
14 Communication - written					
15 Originality					

How long have you known this student? _____

What has your relationship been to the student?

- | | |
|---------------------------------------|--|
| <input type="checkbox"/> classroom | <input type="checkbox"/> faculty advisor |
| <input type="checkbox"/> personal | <input type="checkbox"/> employer |
| <input type="checkbox"/> club sponsor | <input type="checkbox"/> other, please specify _____ |

Please use this space for comments concerning this applicant's suitability for employment and your overall opinion of the applicant (use reverse side of page if necessary).

Name _____ Title _____

Institution/company _____

Signature _____ Date _____

Please return at your earliest possible convenience. Confidential references should be returned directly to the Placement Center. The student's credentials will not be complete until your evaluation is received. Thank you.