



PAWright Pet Services, LLC

In-Your-Home Pet Sitting & Dog Walking

www.PAWrightPetServices.com

Job Description

JOB TITLE: Pet Sitter

SUMMARY: Pet Sitters provide a wide range of services for owners of a variety of animals which could include dogs, cats, birds, horses, poultry and exotics. Positions are independent contractors who may accept or not accept client visit request based on your time needs.

OVERVIEW

Animal Require

- Pet Sitters (PS) must be professional, positive, enthusiastic, and have a genuine passion for the care of animals.
- Required to feed, medicate, and give water to animals under their care while keeping their quarters and bowls clean.
- Must have experience with a variety of animal ages ranging from babies to geriatrics.
- Act responsibly while being patient and tolerant when administering care.
- Expected to pick up after any animal under care (litter box cleaning and waste removal). PS are required to watch the animals closely to ensure they are in good health.
- May be required to exercise animals, including dog walks, based on pet needs and client instruction.
- Dog Walkers must be able to walk 2 dogs at once in a proper heel position.
- Dog Walkers must be able to work with all dog breeds.
- Required to keep records on the animal's' health, feedings, behaviors and medications which they must be able to articulate in daily log notes left for our clients.
- Must maintain emotional control during stressful situations, which may involve aggressive or sick animals, last minute schedule changes, changes in care instructions, extreme weather, emergencies, etc.
- Based on client request, required to meet with clients during the Client Meeting or Sitter Introduction or prior to visits beginning.
- Friendly, confident and comfortable with meeting new clients and answering questions.
- Detail oriented, problem solving individuals who can easily follow written instructions.
- Able to express themselves in clear, easy to read handwriting (proper grammar, good spelling and must be able to concisely express themselves).
- Highly motivated, organized and able to self manage (independent).
- Must have appropriate level of customer service skills relating to client's needs and expectations.
- Since sitters work in private homes, discretion and respect for the privacy of others are required.
- Must have the ability to walk and drive in inclement weather and heat.
- Able to take constructive correction in a positive and professional way; changing what's needed to meet the clients' and pets' needs on future appointments.
- Certain visits may require frequent standing, brisk walking, lifting of heavy animals, and potentially dealing with dogs that jump up and have poor manners.
- All contractors are required to pass a reference and background check, be over the age of 18.
- Must have a valid driver's license and dependable, regular transportation
- Must have a smartphone or tablet with a working knowledge of the internet, be comfortable learning new software programs/mobile apps and have access to a computer and printer.
- Should be able to access and respond to emails or text messages on an extremely responsive basis- sometimes hourly and daily.
- Be responsible for a client's mail, watering plants, adjusting lights and taking out the trash while ensuring the client's home is maintained until their return.

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- All Independent Contractors are required to sign a noncompetition agreement.

TIME

PAWright Pet Services standard hours are from 7:00 AM-7:00 PM (with potential of higher earnings past 7:00 PM)

SERVICE AREAS

Sitters have the choice of which service area they would like to service. Should the visit require the nearest available sitter to drive over 10 miles from their residence, the sitter will be reimbursed \$1 for each additional mile driven over the 10th mile-one way. PAWright Pet Services currently serves all of Hamilton County, TN and North Georgia.:

COMPENSATION

Sitters are Independent Contractors and retain 50% of the billed visit including cancellation fees, additional pet fees and last minute fees. Sitters also retain 100% of any billed holiday fees, \$1/mile over 10 miles from their residence (based on Google Maps nearest mileage route to visit) and 100% of any tips left for them. In cases where appointments are split between multiple sitters, tips will be split accordingly unless otherwise directed by the client.

PHYSICAL DEMANDS

Work will routinely require the sitter to bend, stoop, kneel, and/or crouch. Sitters may experience minor infections and exposure to communicable diseases or infectious bacteria. Pet Sitters may experience physical injuries from bites and scratches by dogs, cats or other types of pets.

In addition to personalized care, sitters are often asked to perform light housekeeping tasks including sweeping in a client's home or vacuuming around litter boxes. The sitter is also required to work in outside weather conditions, including wet, hot and/or humid conditions.

Pet Sitters may be required to walk at a moderate pace for up to one hour per sit with dogs that may pull.

There are extensive hours of driving with this position.