



Jr. Multimedia Developer

The Jr. Multimedia Developer's primary role is helping to develop media materials in support of IT and Geographic Information Systems (GIS) projects. The Jr. Multimedia Developer also plays a supporting role in related projects. This is a part time position for 10 hours per week.

Key Responsibilities:

- Video development and editing
- Research in related areas
- Marketing material drafting
- Social media outreach
- Various administrative tasks
- Document creation

Required Qualifications:

- Actively working towards a degree in graphic design, multimedia, computer science, or a related field (or completed degree).
- Minimum 1 year working knowledge of Adobe InDesign, Photoshop, Illustrator, Premiere, etc., or similar software.
- Working knowledge of basic productivity tools and software - Google Sheets and Docs, MS Word, MS Excel, PowerPoint.
- Familiarity with current technology (social media, cloud computing, "smart" internet searching.)
- Excellent written and verbal communication skills.
- Strong organizational skills and attention to detail.
- Ability to synthesize innovative ideas within project constraints.
- Strong willingness to learn, grow, and make a meaningful contribution to the company.

Nice-To-Have Qualifications:

- Experience in creating corporate videos.
- Experience with integrating audio and video timing during video editing.
- Experience creating video screen grabs.