

## **Jr. GIS Analyst**

The Jr. GIS Analyst's primary role is helping to implement Geographic Information Systems (GIS) solutions. The Jr. GIS Analyst also plays a supporting role in related non-GIS IT projects. This is a part time position for consistently 10 hours per week.

### **Key Responsibilities:**

- Data cleanup
- Geocoding
- MXD creation
- Data source identification and collection
- Data processing
- Various administrative tasks

### **Required Qualifications:**

- Basic experience in GIS, geography, computer science, or a related field.
- High proficiency with basic productivity tools and software, e.g., MS Word, Excel, PowerPoint.
- Familiarity with current technology (social media, cloud computing, "smart" internet searching.)
- Strong analytical, quantitative, and reasoning skills.
- Excellent written and verbal communication skills.
- Ability to synthesize innovative ideas within project constraints.
- Strong willingness to learn, grow, and make a meaningful contribution to the company.

### **Preferred Qualifications:**

- Bachelor's degree in GIS, geography, computer science, City and Regional Planning, or a related field (or actively pursuing a degree).
- 1 year working knowledge of Esri ArcGIS Desktop (ArcMap, ArcCatalog).
- Basic knowledge of Python and interaction with ESRI ArcGIS.

*VSolvit LLC is an Equal Opportunity/Affirmative Action employer and will consider all qualified applicants for employment without regard to race, color, religion, sex, national origin, protected veteran status, or disability status.*