

Combination Format

The combination format resume includes both **chronological** and **functional** arrangements in the resume. Areas of skill and accomplishments are generally presented first. This format is particularly effective when both functional skills and job experience are related to the career objective. Functional skills are generally presented before work experience.

Scroll to see example...

James Student
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Objective:

To obtain a position in the environmental science/biology field, with emphasis on field study and research.

Education:

Bachelor of Science in Environmental Science/Biology

University of Tennessee at Chattanooga

Expected graduation: December 2009

Cumulative GPA: 3.2

Major GPA: 3.4

Awards: BBB (Biological National Honor Society), Golden Key National Honor Society

Relevant Coursework:

- Environmental Law • Environmental Conservation • Plant Morphology
- Plant Taxonomy • Geography Information Systems • Quantitative Analysis
- Biogeography • Maps-Map Interpretation • Computer Information Systems
- Ecology • Air and Water Pollution Control

Relevant Experience:

- Water quality testing
- Migratory bird study
- Field collection and identification of plants
- Chemistry experiments using spectrometer, centrifuge, etc.

Relevant Activities and Interests:

- Avid canoeist, cyclist, and camper
- Enjoy studying and classifying vascular plants and learning their unique characteristics
- Interested in studying evolutionary processes and environmental influences

Work History:

Salesperson, SportsUnlimited, Chattanooga, TN, May 2008-present

Salesperson, Sports Sales, Chattanooga, TN, 2007-2008

Salesperson, Hibbett's Sports, Chattanooga, TN 2006-2007