

**Career Development Alliance Meeting
University of Tennessee at Chattanooga
Signal Mountain Room, University Center
July 14, 2017**

Members attending: Rob Liddell, Marc Holcomb, Donna Cooper, Janice Michaels, Staci Lee, Carrie Sherbesman, Daniel Grzesik, Elizabeth Johnson, Stacie Grish, Ann Yoachim, Bengt Carlson, Chasity Prince, Chantelle Swaren, Sue Culpepper, Tara Mathis, Irene Hillman, Tonia Martin, Chris Cunningham, Diana Fryar, Lauren Brouhard, Scott Bittle, Joe Wilferth, Aubrey Duman, Winston Drain

Call to Order: Rob Liddell called the meeting to order

Review of the May 22, 2017 Meeting Minutes: Motion made to approve the minutes, with discussed revision, by Joe Wilfreth and seconded by Bengt Carlson. Motion carried by unanimous vote.

Review of Purpose discussed by Rob. No changes made.

Reviewed Officer Positions, Proposed Duties & Timelines

- Changed Timeline to reflect that nominations would take place at the July 31 meeting since there would not be a meeting in August.
- Discussion on length of term for officers. 2 year term was suggested for each position.
- Suggested filling all positions on July 31 then staggering the first term. Do not want everyone's term to end at the same time and have all new officers.

Professional Development Updates

- Sue Culpepper discussed attending AACSB Co-Lab: Connecting Business Schools with Practice at the University of California at Berkly
- Rob Liddell discussed attending the Career Competencies Symposium at Clemson University
- Irene Hillman discussed attending the SOACE Employer Relations Summit in Nashville

Calendar: Events & Large Scale Programs

River City IO Psychology Conference will be October 27-28. For more information see Chris Cunningham or visit <https://www.utc.edu/psychology/rcio/>.

Counseling and Personal Development will host an Open House on August 23 from 1pm – 3pm.

Leadership Programs by Danny Grzesik & Aubrey Duman.

- Moc LEAD begins September 21. Is an 8 week program
- Women's Leadership Academy – November 10-12
- Gentlemen's Leadership Institute – November 17-19
- Moc LEAD (part 2) begins January 25. Is a 7 week program
- Lead UTC – Feb 9-11
- LeaderShape Institute – May 7-12 (tentative)

All application information can be found by searching for the program in MocSync. For more information, email Aubrey-Duman@utc.edu or Daniel-Grzesik@utc.edu. A full calendar of leadership Programs from the Office of the Dean of Students will be available in a few weeks.

College of Business Mentoring Program begins on September 7. The UNUM Contact Center program will begin in late October.

University Career Services Fall events

- Prepare for the Fair Events (all in Multicultural Center)
 - Create Your Intro – August 23 at 1pm & 6pm
 - Resume Help – August 24 at 1pm & 6pm
 - Employer Meet & Greet – August 25 at 1pm
- Part Time Job Fair – August 29 from 1pm – 4pm in UC Tennessee Room
- Law, Medical & Graduate School Fair – September 6 from 11am – 2pm in UC Tennessee Room
- Fall Career Day 1 (STEM Positions) – October 3 from 10am – 2pm in UC Tennessee & Chattanooga Rooms
- Fall Career Day 2 (Other Positions) – October 4 from 10am – 2pm in UC Tennessee & Chattanooga Rooms
- Government Careers Event – October 18 from 10am – 2pm in UC Tennessee Room
- Health Careers Event – November 7 from 10am – 2pm in UC Tennessee Room

New Business:

- Career & Student Employment Center is now University Career Services.
- Update on open positions in University Career Services

Motion to adjourn made by Bengt Carlson and seconded by Danny Grzesik. Motion carried by unanimous vote.

Future Meetings

<u>Date</u>	<u>Time</u>	<u>Location</u>
Monday, July 31	10 a.m.	Signal Mountain Room
Friday, September 8	10 a.m.	Raccoon Mountain Room
Friday, October 13	10 a.m.	Raccoon Mountain Room
Friday, November 10	10 a.m.	Raccoon Mountain Room
Friday, December 8	10 a.m.	Raccoon Mountain Room