



Back of House Team Member

Position Title: Back of House Team Member

General Description/Primary Purpose

Stock merchandise in a store, assist Guests, unload trucks and do related work as required.

Responsibilities:

- Truck unloading
- SIS Reports
- Off-hours stocking
- Mid-day replenishment
- Key Item Program
- Execute all Item Walk Program
- All Pricing / Signing strategies executed (MDSL, Price Changes, Clearance)
- Maintain clear and passable emergency exit pathway and emergency exit doors
- Pick the NOF items from the bay specified and stage the items on the U-boats for the appropriate Department as per the NOF Alert
- Ensure RGD has been processed from previous day
- Storeroom safety check performed
- Ladders stored to prevent falling (secured to uprights with bungees)
- Focus on quick and efficient front end pick-ups

Required Knowledge, Skills, and Abilities

1. Reading merchandise and cartons labels signage, training materials and other related paperwork. Basic writing skills for completion of various merchandise oriented paperwork.
2. Basic mathematical skills, including addition and subtraction necessary to stock or repack merchandise.

Essential Physical Abilities

Essential Physical Abilities	Frequency	Requirement
Walking/Moving	Constant	Flat surfaces from point to point
Standing/Ability to remain stationary	Constant	All work performed on feet
Sitting	Frequent	
Stooping	Frequent	To pick up cartons at floor level
Reaching	Frequent	To a height of 6 feet for stocking or storage

Lifting	Frequent	Up to 25 lbs., up to 50 repetitions per hour to a height of 6 feet (stock shelves)
Hand Dexterity	Frequent	Must be able to use at least one hand to grasp and handle product
Verbal	Constant	Must be able to give direction and assign specific tests
Pushing/Pulling	Frequent	Move hand jacks from place to place
Carrying	Frequent	Up to 50lbs., up to 10 feet
Climbing	Frequent	Ladders/Stairs up to height of 12 feet
Vision	Constant	Read Labels, recognize boxes, safety in working
Hearing	Constant	Safety Signals

Acknowledgement

- I acknowledge that I have read the job description for the BOH Team Member position and that I can perform these essential functions of the job with or without accommodation.
- I can perform the essential functions of the position without accommodation.
- I am requesting the following accommodations. I understand that it is the sole decision of
- the Company as to whether or not a specific accommodation can be made.

During any shift when there is not sufficient work in your assigned job, Toys"R"Us may require you to perform a combination of other functions based upon the Store's needs. If you are unable to perform these other functions, you cannot be guaranteed employment during hours when the Company has no work in your assigned area.

 Team Member Signature Print Name

 Hiring Manager Signature Hiring Manager Name

 Today's Date