

University of Tennessee at Chattanooga
College of Nursing
BSN Transfer Policy

This policy establishes clear and consistent guidelines for evaluating and accepting students who wish to transfer into the UTC Nursing Program from another accredited nursing program. Because nursing curricula are strictly regulated by state boards of nursing and accrediting bodies, transfer requests are evaluated on an individual basis, pending course equivalency and space availability.

Students who have completed a bachelor's degree in another field and have started a nursing program at another school would not be eligible to transfer into the ABSN track. Students in this situation would be eligible for the traditional BSN track only.

Eligibility Criteria for Transfer:

To be considered for admission, transfer applicants must meet the following minimum requirements:

- Academic Standing: The applicant must be in good standing and eligible to return to their prior nursing program without restrictions. Students dismissed for disciplinary, ethical, or safety violations are ineligible for transfer.
- Minimum GPA: A minimum cumulative GPA of 3.0 on all prior college coursework, a pre-requisite GPA of 3.0, and a grade of "C" or better in all completed nursing and prerequisite courses.
- Completion of the following pre-requisite courses: 6 hours of Writing & Communication, Statistics, Chemistry with lab, Anatomy, Physiology, Psychology, and Microbiology.
- Accreditation: Nursing courses eligible for transfer must originate from an accredited nursing program (ACEN, CCNE or CNEA).
- Time Limits: The last successfully completed nursing course must have been within 1 year of the proposed enrollment date.
- Course Limits: Students who have earned a failing grade (D, F, or an equivalent non-passing grade) in a nursing course in any nursing program are ineligible for transfer.

Application Process:

Applicants seeking transfer must submit the following documentation by September 15 for spring consideration and March 15 for fall consideration:

1. Application: Formal application to both [UTC general admission](#) and the [nursing program](#).
2. Letter of Intent: A written letter detailing the rationale for the transfer and anticipated entry term.
3. Syllabi & Transcripts: Official transcripts from all previously attended colleges, alongside detailed course syllabi and outlines for any nursing courses for which the student seeks transfer credit.

4. Letter of Good Standing: A formal letter of recommendation and good standing sent directly from the Dean or Director of the previously attended nursing program.

Course Evaluation and Placement:

Transferability of prior nursing credits is determined by the Associate Dean of the College of Nursing:

- Syllabi Review: Transfer credit is not automatic; syllabi will be evaluated to ensure that learning objectives, lecture hours, and clinical contact hours are comparable to the UTC nursing curriculum.
- Skills Refresher: Transfer students admitted to semesters 2-5 of the program may be required to complete a skills refresher the week prior to classes starting to ensure clinical skills competency.
- Residency Requirements: The student must complete a minimum of 30 hours of the total nursing program credits at UTC to be eligible to graduate.

Acceptance of transfer students is highly limited and strictly contingent upon space availability, clinical site capacity, and faculty-to-student ratios. Meeting the minimum transfer requirements does not guarantee admission.

Approved by UG Curriculum 8/4/26