



Staff Senate Meeting Minutes

The regular monthly meeting of the Staff Senate was held on Tuesday, November 18, 2025 at 10:00 a.m., in room 102 of the MAPP building. The October meeting minutes were approved with an edit to the start time.

Administrative reports were given by:

Assistant Vice Chancellor Laure Pou

- Market funding allocations for MR5-13 were completed and unit heads were notified by the end of October
- There were Redwood updates made in DASH that are in the testing environment now. Talent/performance management forms should be available first week of December.
- At least four to six performance management in-person training sessions will be scheduled
- Campus compliance training through K@TE is on-going and due December 19.

Associate Vice Chancellor Veronica Warren

- Reviewed EMSA Organizational structure and recent office adjustments to accommodate state law changes.
- Formal launch for new Center for Student Leadership, Engagement, and Community will be the January 19th grand opening.

Assistant Vice Chancellor Amy Donahue

- Interim Vice Chancellor Andrew Sheehy is filling the role while a national search firm is helping to fill the position. The plan is have someone start in late spring.
- Mocs Give Day saw over 2,000 donors with \$1.8 million given. Roughly 320 faculty/staff donors.

Director of Engagement Bryant Fairley

- The Access and Engagement division desires to be a good neighbor in our community while helping connect faculty and staff to the community.
- There are scholarships and grants available through an application process.

Associate Director for Student Outreach & Support and Case Manager Tish Hubbard

- Student of Outreach and Support – using students (and staff) of concern form.
- Food pantry has relocated due to construction. School of Nursing is the winner of the food drive.

Vice Chancellor of Communications and Marketing JAy Blackman

- Investiture Ceremony will be on Friday, November 21.
- Weekly newsletter will start to include new hires.
- Communications and Marketing is interviewing for a new creative director.

President Joel Wells announced Teresa Harrison was elected as the new Parliamentarian and will serve through June 2026. The position will be on the ballot again in the spring – along with the Vice Chair position.

President Joel Wells provided an updated on the data request for non-exempt staff and leave accrual. Data was just sent the morning of November 18 and will be reviewed to identify next steps.

Standing Committee updates:

Employee Relations Chair Melita announced next meeting is scheduled for December 9. Walking only ARC membership is available again!

Bylaw Committee has been busy with revisions scheduled to be coming in January. Teresa Harrison has joined the committee as Parliamentarian. All bylaws will be reviewed by general counsel.

New Business:

According to current bylaws, Executive committee will be the only voting members for motions brought forward by committees.

Motion #1 – from Benefits and Employee Development committee:

UTC will fund, hire, and resource a permanent position whose primary responsibility is employee training and development.

Motion was adopted.

Motion #2 from Benefits and Employee Development committee:

The staff senate asks that key members of the executive leadership team (ELT) of the University of Tennessee at Chattanooga commit to a listening tour, once a semester, to hear the experiences of workers relating to their benefits and provide an open forum for

employees to raise concerns and issues directly to the ELT, to include: chancellor, provost, VC of HR, VC Finance, General Counsel, VC EMSA.

Motion was adopted.

Both adopted motions will be provided to Vice Chancellor Goldberg, the Staff Senate advisor, to discuss with ELT members.

Announcements:

New Chief of Staff, Cheryl Montgomery, introduced herself.

Next meeting is scheduled for January 27, 2026.

The meeting adjourned at 11:40a.m.