



ORSP IS HERE FOR YOU!

The Office of Research & Sponsored Programs (ORSP) seeks to promote scholarship, research, creative activities, and engagement by encouraging and providing comprehensive support to faculty and staff in the pursuit of sponsored programs.

Pre-Award Services

ORSP supports faculty and staff in building capacity for research and submitting proposals for sponsored projects. The earlier we become involved in the proposal process, the more help we can provide to improve your chances for funding.

Research Development

ORSP offers support for professional development, identifying funding opportunities, building your research strategic plan, and more!

Proposal & Budget Development

ORSP provides a detailed checklist, templates/samples, budgeting assistance, editorial review & feedback, and can coordinate an external scientific/technical review prior to submission, with sufficient lead-time.

Compliance Review & Internal Approval

ORSP reviews proposals before submission to ensure compliance with UT policies and sponsor requirements.

Submission Support

ORSP assists with sponsor-required forms and in most cases submits the proposal to the funding agency.

Just-In-Time Requests

ORSP assists with any revisions or additional documentation a sponsor may request after proposal submission but before an award is made.

Award & Sponsored Program Accounting Services

ORSP is the portal for all incoming sponsored-project grant and contract awards. Award Services and Sponsored Program Accounting (SPA) staff provide central support to PIs and Departments support from award intake to the final report.

Award Intake & Transfers

ORSP is the campus entry point for all sponsored-project awards – including those transferring with new faculty. We secure all institutional reviews, approvals, and signatures.

Research-Related Agreements

ORSP is the authorized unit to review, negotiate, and coordinate campus signatures for all research-related agreements, including award contracts, NDAs, MOUs, DUAs, and others.

Subaward Origination

ORSP drafts and negotiates sponsored-project subawards to other institutions or organizations.

Account Set-Up

ORSP SPA staff set up restricted accounts for all new sponsored projects.

Post-Award Actions

ORSP advises and assists in post-award actions (personnel changes, no-cost extensions, budget revisions, etc.) as well as outgoing award transfers when needed.

Financial Reporting

SPA assists with financial reporting to sponsors.

OFFICE OF RESEARCH AND SPONSORED PROGRAMS

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