IBC Meeting Minutes

06/23/2025

1:00 pm; 207 Library (Conference Room); ZOOM

I. Call to Order:

1:04 PM

II. Roll Call:

- 1. **Present:** Jose Barbosa, David Giles, Bradley Harris, Margaret Kovach, Jessica Sanders, Cheryl Murphy (*Ex Officio*), Samar Tadros (*Ex Officio*).
- 2. **Absent:** Jennifer Cunningham, Darrell McGraw, Henry Spratt
- 3. Visitor: Bret Fuchs

III. Approval of 06/02/2025 minutes:

Vote to approve meeting minutes was deferred since quorum was not met.

IV. Welcome to Brett Fuchs

- 1. Fuchs is the Associate Dean of Students. His office is looking into the annual eyewash inspection issue checking the places that was missed.
- 2. He also indicated that his office is working on finding safety solutions for HAZMAT requirements for door signage, Safety Data Sheets (SDSs) database.

V. Old Business –

1. Approved registration modifications, administrative reviews, annual updates & closures

a) IBC 25-02: Approval Letter sent on 06/20/2025

2. Lab Inspections

- a) EMCS 441: Scheduled for June 24 @11:00 am
- b) Holt 120 and 120A: Checklist completed except for annual eyewash inspections
- c) Holt 304 and 318A: Checklist completed except for annual eyewash inspections
- d) Holt 108, 305C: Spore test not received yet

- e) Grote 308/309: postponed- shelves installation. Dr. Murphy met with Dr. Dungey and he indicated that they needed to order items, and that he will inform her when shelves installments is completed.
- f) Grote 105: PI provided corrections of some items waiting for CAP reminds sent.

3. Updates on registrations in progress

a) None.

VI. New Business –

1. New Registration(s):

a) RESEARCH Award: Hamilton, Katelyn / Kode, Venkateswara: Coffee-Derived Carbon Quantum Dots for Biofuel Enhancement: A Green Approach to Combustion Efficiency. The research project is not a subject for IBC review but it may require EHS oversight.

2. Additional items for discussion

- a) "Not for IBC Oversight" Letter: will be used after IBC makes a determination that a research project doesn't fall under IBC review topics.
- b) Holt 120A: BSL-1 to BSL-2: the committee members will conduct a laboratory inspection after the request for amendment is submitted by the PI.
- c) Registration Closure Form: Members are encouraged to submit their comments.
- d) Committee Members' CITI Training: 1 overdue, 1 coming due within 30 days
- e) DASH Research Safety: ORI members are working to ensure that the smartforms meet UTC requirements.

VII. Next Meetings -

a) Next meetings on July 28, and August 25, 2025

VIII. Adjournment – 1:54