

IBC Meeting Minutes

06/23/2025

1:00 pm; 207 Library (Conference Room); ZOOM

I. Call to Order:

1:04 PM

II. Roll Call:

1. **Present:** Jose Barbosa, David Giles, Bradley Harris, Margaret Kovach, Jessica Sanders, Cheryl Murphy (*Ex Officio*), Samar Tadros (*Ex Officio*).
2. **Absent:** Jennifer Cunningham, Darrell McGraw, Henry Spratt
3. **Visitor:** Bret Fuchs

III. Approval of 06/02/2025 minutes:

Vote to approve meeting minutes was deferred since quorum was not met.

IV. Welcome to Brett Fuchs

1. Fuchs is the Associate Dean of Students. His office is looking into the annual eyewash inspection issue checking the places that was missed.
2. He also indicated that his office is working on finding safety solutions for HAZMAT requirements for door signage, Safety Data Sheets (SDSs) database.

V. Old Business –

1. Approved registration modifications, administrative reviews, annual updates & closures

- a) IBC 25-02: Approval Letter sent on 06/20/2025

2. Lab Inspections

- a) EMCS 441: Scheduled for June 24 @11:00 am
- b) Holt 120 and 120A: Checklist completed except for annual eyewash inspections
- c) Holt 304 and 318A: Checklist completed except for annual eyewash inspections
- d) Holt 108, 305C: Spore test not received yet

- e) Grote 308/309: postponed- shelves installation. Dr. Murphy met with Dr. Dungey and he indicated that they needed to order items, and that he will inform her when shelves installments is completed.
- f) Grote 105: PI provided corrections of some items – waiting for CAP – reminds sent.

3. Updates on registrations in progress

- a) None.

VI. New Business –

1. New Registration(s):

- a) RESEARCH Award: Hamilton, Katelyn / Kode, Venkateswara: Coffee-Derived Carbon Quantum Dots for Biofuel Enhancement: A Green Approach to Combustion Efficiency. The research project is not a subject for IBC review but it may require EHS oversight.

2. Additional items for discussion

- a) “Not for IBC Oversight” Letter: will be used after IBC makes a determination that a research project doesn’t fall under IBC review topics.
- b) Holt 120A: BSL-1 to BSL-2: the committee members will conduct a laboratory inspection after the request for amendment is submitted by the PI.
- c) Registration Closure Form: Members are encouraged to submit their comments.
- d) Committee Members’ CITI Training: 1 overdue, 1 coming due within 30 days
- e) DASH Research Safety: ORI members are working to ensure that the smartforms meet UTC requirements.

VII. Next Meetings –

- a) Next meetings on July 28, and August 25, 2025

VIII. Adjournment – 1:54