

**UNIVERSITY OF TENNESSEE AT CHATTANOOGA
SCHOOL OF NURSING
GATEWAY CLINICAL REQUIREMENT POLICY**

Clinical agencies such as hospitals, health departments, etc., have certain criteria with which we must comply. As a School of Nursing, we must certify that the students we take into clinical agencies as part of clinical courses meet these requirements. Clinical requirements for the Gateway RN-BSN students are uploaded to University Health Services Patient Portal and/or UTC Canvas. If you are missing any of the items below from your clinical requirement folder or they expire, the Gateway Advisor will notify the clinical instructor. Your clinical instructor will then notify you of the expired requirement and remove you from clinical.

You are responsible for keeping track of the date the items in your clinical requirement file expire. It is recommended you make copies of all of your clinical requirement documentation, including your checklist, before you turn them into the School of Nursing. This will assist you in keeping track of your clinical requirements and insure you do not have to be removed from clinical. Failure to have all of the clinical requirements listed below updated in your clinical file by April 30 will result in one unsatisfactory rating for each day the requirement is not completed.

REQUIREMENT
Background check: To be completed through the Verified Credentials system upon acceptance to the program. Results are automatically sent to the Verified Credentials system after using the instructions. Paid directly to Verified Credentials. Website: https://scholar.verifiedcredentials.com/utc
Drug Screen (10 or 12 panel): To be completed upon acceptance to the program. Screening is available by appointment at Arcpoint in Chattanooga or other.
Current unencumbered RN license – verification from Board of Nursing website.
Liability Insurance: This must be obtained through the University of Tennessee system in the UTC Bursar's Office. This provides coverage ONLY when providing care as a student.
CPR for HealthCare Providers. Students must maintain current certification throughout the program. The CPR course must be one that is equivalent to the AHA HealthCare Provider course. The School of Nursing offers the course at the beginning of each semester (signs are posted throughout the building). The signed CPR card must be uploaded to your clinical file folder on UTC Canvas.
Tuberculosis testing. Documentation of testing must be uploaded to University Health Patient Portal.
Joint Commission Requirements: Students will use the TCPS system (instructions are on UTC Canvas to review the general orientation and complete the quiz. The quiz certificate must be uploaded to your clinical file on UTC Canvas. If you are a working RN and have completed Joint Commission requirements through a different system at the facility you are employed, you may submit this documentation in place of the TCPS certificate.
Personal Health Insurance. A copy of a health insurance card front and back must be placed in your clinical file folder on UTC Canvas.
History and Physical Examination: The physical form pages 1 and 2 must be completed by your physician or University Health Services. Please upload the completed physical form to University Health Services Patient Portal and they will sign off on the last page (Verification of Clinical Requirements).
Hepatitis B: Documentation of vaccination or titer showing immunity must be uploaded to your University Health Services Patient Portal.
Varicella: Documentation of vaccination or titer showing immunity must be uploaded to your University Health Services Patient Portal.
Measles, Mumps & Rubella (MMR): Documentation of vaccination or titer showing immunity must be uploaded to your University Health Services Patient Portal.
Tetanus & Pertussis (tDAP) Vaccine: Tetanus vaccine must be within last 10 years and include Pertussis. Documentation of vaccination must be uploaded to your University Health Services Patient Portal.

These requirements are subject to change at the discretion of the School of Nursing and/or with changes in clinical agency policies.