

Off-Campus Research Decision Tool

Definitions:

UTC defines “**off-campus research**” as the collection of data, information, or samples taking place in a building or geographic area that is NOT owned by UT, any of UT’s subsidiaries, or by any named partner for a specific project.

Note: Per NSF, projects that only analyze existing data do not meet the definition of “off-campus research”, regardless of where the analysis takes place.

1. Are you submitting a proposal to NSF?

NO

YES

A plan is NOT
required at this time.

2. Will you be collecting data, information, or
samples as part of your project?

NO

YES

3. Will you collect any data, information, or samples
in a building or geographic area that is NOT owned
by UT, any of UT’s subsidiaries, or by a named
partner as part of your project?

NO

YES

An off-campus research
plan is required.

STILL UNSURE?

Contact the Office of Research and
Sponsored Programs for assistance