

IBC Meeting Agenda

11/25/2024

1:00; 209 Library; ZOOM

I. Call to Order: 1:05 PM

II. Roll Call

1. *Members Present:* Jose Barbosa (arrived after 10/07/2024 Minutes Approval) David Giles, Bradley Harris, Darrell McGraw, Jessica Sanders
2. *Members Absent:* Jennifer Cunningham, Margaret Kovach, Henry Spratt
3. *Ex-Officio Present:* Bob Jackson, Cheryl Murphy
4. *Visitors:* N/A

III. Approval of October 7, 2024 Minutes

1. Motion: Approval of October 7, 2024 minutes – Jackson; 2nd – Giles
 - a) In Favor = 5
 - b) Opposed = 0
 - c) Abstentions = 1

IV. Old Business

1. **Approved registration modifications, administrative reviews, annual updates & closures**
 - a) 24-04: Yang – Registration approved 10/09/2024
 - b) 24-07: Spratt – Registration approved 11/02/2024
 - c) 24-01: J Barbosa – annual update DUE 12/30/24, notification sent 11/04/2024
 - d) 24-06: Sanchez-Diaz – Registration approved 11/05/2024
2. **Lab Inspections**

- a) Grote 104: Lab inspection conducted 10/24/2024

3. **Updates on registrations in progress**

- a) 23-08: Dungey – Action form sent 09/30/2024; Inquiry sent 10/28/2024; Revision rcvd 11/18/2024.

- b) 24-08: Harris – Dept Head Approval Requested 11/19/2024

4. **Memo** sent to Deans, Department Heads and PIs with active registrations regarding transition to full approval prior to conducting activities starting January 6, 2024: Memo sent 10/29/2024; Information is being updated on website.

V. **New Business –**

1. **Research Integrity Compliance Officer – IBC, RCOI and RECR position update:**

- a) IBC Administrator: Samar Tadros Yousef; Start Date: January 13, 2025

- 1. Murphy went over Samar's educational background and qualifications. 'Thank You' to Brad Harris for chairing the search committee.

2. **Registration Form Revision:**

- a) Revisions to the registration form will be forth coming to align with new process in January 2025.

3. **Revised Registration:**

- a) **IBC Protocol #24-05, Dr. Jannatul Ferdoush, Molecular Genetics (BIOL 4200) Teaching Laboratory**

- b) Whether an attempt will be made to obtain expression of a foreign gene, and if so, the protein that will be produced:

- 1. At previous meeting, committee determined 'yes', but still could not determine the protein that will be produced. Has that been answered in the revisions?

- a. PDR5 gene is a multidrug resistance gene.

- b. Expression of a foreign gene is not happening. It is a knock-out expression of PDR5 gene. This protein will not be produced.

- c) Additional committee concerns/corrections needed

- 1. N/A

d) Vote: Motion: Approve revised registration – Giles; 2nd-Sanders

1. In Favor=6
2. Opposed = 0
3. Abstentions = 1

4. **DASH Research Suite Overview:**

- a) Murphy gave brief overview of DASH ERP vs DASH Research; the different modules coming online in the different waves and Safety module that will be implemented next year (IBC module).

5. **Additional items for discussion:**

- a) CITI Training – emails will be distributed to those whose training has expired or will be expiring in the next two months.

VI. **Next Meeting:**

1. December 2024 Mtg: Will not be held unless IBC has something to review in next week.
2. January 27, 2025
3. February 24, 2025

VII. **Adjournment – 1:32 PM**