

# FACULTY GRANT REPORT

The University of Tennessee at Chattanooga

*Complete and submit to the Faculty Grants SharePoint site.*

Name:

Date:

Email:

Department:

Activity/Project Title:

Grant Starting Date:

Grant Ending Date:

Amount Awarded:

Amount Spent:

## ACTIVITY REPORT:

*Describe the completed activity in a clear, concise, and jargon-free statement of 750 words or less. Explain how and why the anticipated goals, objectives, and outcomes were achieved. Also describe this activity's value and contribution both to the profession and to your professional development or career trajectory.*

**BUDGET REPORT:**

*Provide a narrative account for how Faculty Grants funds were utilized in support of your approved activity. Was your Faculty Grants award sufficient to fully fund your activity? Did you apply for and/or receive any additional funds (internal or external) in support of this activity, and if so how much?*

**EXPENSES:** *Provide a detailed, itemized, and complete list of actual expenditures for your completed activity.*

ITEM	AMOUNT

TOTAL	