Learning Environment Committee  
Final Report for 2023-2024  
Submitted by Gale Iles, Chair

**Committee Members:**  
Gale Iles, Chair, CAS  
Beni Asllani, RCOB  
Jeremy Bramblett, CAS  
Sarah Farnsley, CAS  
Jannatul Ferdoush, CAS  
Kevin Ford, CAS  
Natalie Haber, LIB  
Kara Hamilton, CHEPS  
Chandler Harris, CAS  
Chris Horne, CAS  
Suzanne Hornsby, CHEPS  
Jonathan McNair, CAS  
Lori Merchant, CHEPS  
Tonya, Miller, CHEPS  
Andrew Najberg, CAS  
Kelli Nelson, CAS  
Nur Sisworahardjo, CES  
Benjamin Stein, CAS

**Ex Officio Members:**  
Heather Boyd (WCTL)  
Victoria Bryan (WCTL)  
Rebecca Dragoo (Registrar’s office)  
Lauren Ingram (Provost office)  
Michael Scott (IT)

**Addressed this academic year:**  
The committee met two times for the academic year. Major discussions surrounded a request for periodic updates of construction projects around campus, building issues such as problems with the HVAC systems in Cadek Hall and McCallie, and a proposed suggestion for creating a system for reporting and tracking work orders. Other issues raised included discussions of molds in dorms (this was later explained to be outside the scope of the committee), and a need for more accessible furniture (e.g., larger sized desks) in classrooms.

To address the HVAC concerns in Cadek (room 206) and McCallie (room 263), a representative from facilities was invited to attend the second committee meeting. Due to unforeseen circumstances, he was unable to attend.

**Unfinished Business:**  
There was overwhelming consensus that a work order system, like the one use to report IT issues, will be helpful in allowing faculty, students, and staff to report building/classroom problems as they arise. After much discussion, some of the unanswered questions raised by committee members includes, “do we need permission to build such a system”, “who will monitor the system”, “who gets the notification (workflow)”, and more importantly, “how to build the system”.