

September 15, 2023

Dr. Cheryl Murphy  
Director, Office of Research Integrity  
University of Tennessee at Chattanooga  
615 McCallie Avenue, Dept. 4915  
Chattanooga, TN 37403

Dear Cheryl,

In your role as Director of the Office of Research Integrity, I am appointing you as the Designated Official (DO) for the University of Tennessee at Chattanooga's Biosafety Program. The DO is responsible for coordinating with applicable University Administrators to ensure that research, teaching, and other activities involving biological hazards are conducted safely and in compliance with applicable regulations, standards, and guidelines. To fulfill this responsibility, the DO shall:

- Establish and implement policies that provide for the safe conduct of research, teaching, and other activities involving biological hazards.
- Maintain an active Institutional Biosafety Committee (IBC); appoint the IBC Chair, Vice Chair, and committee members in accordance with the *NIH Guidelines* and other university policies as applicable.
- Represent the IBC as needed.
- Grant the IBC authority to oversee the safe and responsible use of biological hazards in UTC facilities.
- Disseminate information on biosafety policies and procedures, including training resources.
- Verify that all IBC-approved projects include the necessary resources for the design and conduct of safe research.
- Coordinate medical surveillance or occupational health programs to protect the health and safety of faculty, staff, students, and visitors as mandated in applicable regulations.
- Impose disciplinary actions or sanctions on principal investigators or laboratory supervisors who fail to comply with established regulations, standards, guidelines, or university policies.
- Report any significant problems or violations to U.S. federal, state, or local agencies as applicable. Agency reporting may be delegated to the IBC.

Sincerely,



Steven R. Angle, PhD  
Chancellor

cc: Joanne G. Romagni, PhD, Vice Chancellor for Research