

## IBC Meeting Minutes

May 22, 2023

1:00 – 2:00 pm ZOOM

### I. Call to Order - 1:00 PM

### II. Roll Call –

Members: Michael Dabney, David Giles, Ben Stein, Bradley Harris, Jennifer Cunningham, Bob Jackson, Cheryl Murphy, Darrel McGraw

Members Absent: Pam Riggs-Gelasco, Rardy Spratt, Jose Barbosa, Peggy Kovach

Ex Officio: David Deardorff, Alexa McClellan

### III. Approval of April 24 Minutes

1. Motion to approve: Stein, 2<sup>nd</sup>: Jackson All approved: 8 (Murphy and McGraw not present)

### IV. Old Business

1. 23-06 Giles - All contingencies for approval met 04/26/23. Inspection 04/26/2023.
2. 23-03 Sanchez – lab inspection 05/18/2023
  - a) Amendment needed – transportation of items to 3<sup>rd</sup> floor

### V. New Business

1. SOP #3 Revisions
  - a) Motion to approve: Dabney, 2<sup>nd</sup>: Giles, All in favor. (McGraw not present)
2. 23-07 – Beasley Revisions
  - a) Updated that appropriate signage will be posted with warnings and contact information
  - b) Updated with transportation procedures of colony
  - c) Update on the availability of classroom EpiPen – Murphy states that individual prescription is needed, and health professional would need to administer. Unavailable for general classroom use.
  - d) Motion to approve: Stein, 2<sup>nd</sup>: Harris, Approved: 8, Opposed: 0, Abstained: 1 McGraw not present for vote.

- e) Lab inspection: Inspection should occur when ant colonies are in place. Reach out to PI to see when would be a convenient time, likely in August.
3. 23-08 Dungey – New IBC Registration –McGraw joined.
- a) D.6. Clarify the glass cuvettes have lids
  - b) D.6. – Clarify volume of filtrate. Diluted solution must be at least 70%. Should consider bleach as a more appropriate disinfectant.
  - c) D.6. – If syringes include needles, use sharps container.
  - d) D.6 – need more details regarding transport procedures.
  - e) D.9. – switches from isopropanol to ethanol. Not consistent. Should clarify order of terminal inactivation.
  - f) D.9. – Correct bleach concentration. 1:10 dilution is more standard for lab disinfection. Solution used in CHPH is 8%.
  - g) Motion for approval, contingent on above clarifications: Giles, 2<sup>nd</sup>: Stein, Approved: 9, Opposed: 0, Abstained: 1
  - h) Schedule lab inspection ASAP. Include Stein, Giles, Jackson, and Dabney

**VI. Next Meeting – June 26 via ZOOM.**

**VII. Other business**

- 1. Deardorff announced resignation.
  - a) IBC will need to update NIH IBC Registration with new DO and Admin Contact. Will add to next agenda.

**VIII. Adjournment – 1:51 PM**