

**Notice of Election  
to Participate in the  
ORP or the TCRS**

**Tennessee Consolidated Retirement System**  
 502 Deaderick Street  
 Nashville, Tennessee 37243-0201  
 1-800-770-8277 • <http://tcrs.tn.gov>



This election is made with the understanding that you must participate in either the Optional Retirement Program (ORP) or the Tennessee Consolidated Retirement System (TCRS) under the following conditions:

- (1) You cannot participate in both plans at the same time;
- (2) Election to participate in the ORP is irrevocable as long as employment is continuous. If transferred to another state institution where the ORP is available, you must continue to participate in the ORP; and
- (3) Under current law, a member of TCRS who is eligible to participate in the ORP may elect to transfer prospective membership to the ORP upon complying with specified filing requirements. Employee contributions may be transferred, but employer funds will not be transferred.

Please select one of the following:

- I hereby elect to participate in the **Optional Retirement Program** and, thereby, waive my right to participate in the Tennessee Consolidated Retirement System.
- I hereby elect to participate in the **Tennessee Consolidated Retirement System** and, thereby, waive my right, at this time, to participate in the Optional Retirement Program.

**SECTION 1. APPLICANT INFORMATION**

Member ID	Last 4 SSN XXX-XX-	Date of Birth
Full Name	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	
Mailing Address		
City	State	Zip Code
Email	Phone Number	
Employer <b>University of Tennessee</b>	Department Code	
Title of Position		
Date of Employment	Date of First ORP Contribution	
Have you ever been a member of the Tennessee Consolidated Retirement System? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, give the name of the Department in which you were employed		
Have you ever made contributions to the ORP through a school located in Tennessee? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, give the name of the school or institution		
I have read the foregoing instrument and have elected to join either the ORP or the TCRS and execute a waiver of all prospective benefits in the plan for which I have elected not to join.		
Applicant's Signature		Date

# The University of Tennessee Hybrid Retirement Plan Premium Distribution Specification Form

Name \_\_\_\_\_  
Last First MI

Personnel Number \_\_\_\_\_

Hire Date \_\_\_\_\_

<input type="checkbox"/>	New Enrollment Full-Time Part-Time
<input type="checkbox"/>	Change of Distribution- Date: _____
<input type="checkbox"/>	Restart Contributions Date: _____

**PART I:**

Participation Election — Indicate choice by placing a check in the appropriate box

I hereby elect to participate in the **Optional Retirement Program Hybrid** and, thereby, waive my right to participate in the Tennessee Consolidated Retirement System. (Complete Part II & Part III)

I have read the foregoing instrument and have elected to join ORP Hybrid and execute a waiver of all prospective benefits in the plan for which I have elected not to join.

**PART II:**

You may specify distribution of your ORP Hybrid premiums among the twocompanies. You must specify a percentage (no fractions) to each company in such a way that the sum of the percentages equals 100%. Each percentage must be a whole number.

**WARNING! If you are specifying a distribution to a company for the first time, you must complete the enrollment process for that company.**

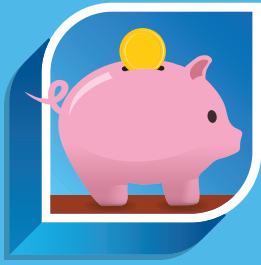
**Date & Time of Enrollment** \_\_\_\_\_

**Submit a copy of the enrollment confirmation from the vendor with your forms.**

Company Name	Code Number	Distribution
Total Distribution to TIAA	403586	_____ %
Total Distribution to VOYA	VFZ294	_____ %

**PART III:**

Signature \_\_\_\_\_ Date \_\_\_\_\_



# Your new job comes with benefits

Enroll in your retirement plan today

## Enrolling with TIAA is a smart move

Your financial well-being is important every day. Even if your retirement is years away, the sooner you start, the more time your money has to work for you. Enrolling in The University of Tennessee ORP can help put you on a path toward a more secure financial future.

### More than a savings plan

When you choose us for your retirement plan, you'll get more than just a way to save for retirement. A TIAA plan is your gateway to building a solid financial foundation for the years ahead.

Once you enroll, you'll have:



**Financial advice,** regardless of how much you have invested



**A wide range of investments** to help build a diverse portfolio



**Online interactive tools and insights** to help you set goals and track how you're doing



**24/7 access** to your account online and through TIAA mobile

### Enrolling is easy. Go to [TIAA.org/ut](https://TIAA.org/ut).

- 1 Click the *Ready to enroll* button.
- 2 Follow the prompts to enroll. It's that simple.

If you're a **first-time user**, click *Register with TIAA* to create your user ID and password. If you're a **returning user**, enter your TIAA user ID and click *Log In*.



BUILT TO PERFORM.

CREATED TO SERVE.

# Do something good for yourself



## It's easy to get started

The steps you take today will affect how you spend tomorrow. On your journey to retirement, do something good for yourself by planning ahead for the kind of future you envision. Start by setting a little aside regularly for the kind of retirement you can look forward to by enrolling in your employer's retirement savings plan.

- 1 Go to [enroll.voya.com](https://enroll.voya.com)
- 2 Enter plan number  
VFZ294
- 3 Enter verification number  
051388
- 4 Enter location code  
2007

## Enroll Me™

### 5 reasons to enroll now

1. Make changes anytime
2. Save automatically
3. Help lower your taxable income
4. Invest your way
5. Take your money with you

For more info contact:

William Rutter  
865-599-0344  
[william.rutter@voyafa.com](mailto:william.rutter@voyafa.com)

State of Tennessee ORP-University of Tennessee



**Not FDIC/NCUA/NCUSIF Insured | Not a Deposit of a Bank/Credit Union | May Lose Value | Not Bank/Credit Union Guaranteed | Not Insured by Any Federal Government Agency**

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