

IBC Meeting Minutes

April 3, 2023

1:00 – 2:00 pm ZOOM

I. Call to Order 1:23 PM

II. Roll Call:

Members - David Giles, Ben Stein, Michael Dabney, Jennifer Giles, Margaret Kovach, Rardy Spratt, Jose Barbosa, Bradley Harris, Darrell McGraw

Members Absent – Pam Riggs–Gelasco, Cheryl Murphy

Ex Officio – David Deardorff, Alexa McClellan, Bob Jackson

III. Approval of March 27 Minutes

1. Revision – IBC # 23-06 “Tabled to April 24 meeting”
2. Motion to approve with above revision: Spratt 2nd: Kovach. All approved. No opposed.
No abstentions

IV. Old Business

V. New Business

1. 23-04 Ferdoush – Revisions submitted 03/30/23
 - a) Updates: responses to B2, D6, and clarification in Sections G and H that only exempt rsNA activities will be conducted
 - b) NIH category III-F-5, III-F-8 (Appendix C- II AND III should be checked) (8.c.)
 - c) H.9 – should be completed (same info as D.6)
 - d) Need to delete the parenthetical discussion around *e.coli*.
 - e) Motion for approval contingent on above changes: Deardorff. 2nd: Stein. All in favor. No opposed. 2 abstentions – Deardorff, McClellan
 - f) Schedule laboratory inspection before next meeting. Inspectors: Giles, Deardorff, Jackson, Dabney, Spratt
2. Schedule laboratory inspections IBC #22-01, #22-02, #22-03 (Ben Stein)
 - a) Schedule laboratory inspection before next meeting. Inspectors: Giles, Deardorff, Jackson, Dabney
3. SOP #1 – Registration, Reporting, Review, Recordkeeping – Revision
 - a) Minor language change to clarify registration end date and to align with approval forms.

- b) Motion to approve – Spratt. 2nd – Harris. All in favor. No opposed. No Abstentions.
- 4. SOP #4 – Laboratory Inspections
 - a) Discussed the need for clarifying the process of how a new lab is commissioned. How will the IBC work in tandem with the Department to ensure that new faculty have an inspected lab prior to beginning research activities?
 - b) Deardorff will have a discussion with Dept. Heads and bring a further draft for IBC consideration at next regular meeting.
- 5. SOP #5 – Escalation Procedures for Noncompliance
 - a) Motion to approve – Dabney. 2nd – Spratt. All in favor. No opposed. No abstentions.
- 6. April 24 – IBC Appreciation Luncheon
 - a) Contact ORI with dietary restrictions.
 - b) Meeting will be extended until 1:30 PM.
- 7. Will discuss meeting preference at next meeting.

VI. Next Meeting – April 24, 2023 SWR

VII. Adjournment – 2:03 PM.