The written and oral exam is taken over a *two-week period*.

Steps to take to set up written and oral exam:

- Reach out to the professors to ask them if they are willing to give you the exam. Please cc Kim Sapp so she is aware that you will be taking your exams. This way she can prepare the paperwork.

- The exams will be:
  a) One from a Computer Science core course that you have taken.
  b) One from a Math core course that you have taken.
  c) Two exams from courses you have taken must be relevant to your research.

- Always work on the oral exam first. The reason for this is that the exam must have the four professors present on the same day and time. Once you have that scheduled you can plan the written exams for the week before your oral exam.

- The written exams must be proctored. You can take one exam a day or two exams in two days. That is up to you.