Annual Enrollment for 2023 Benefits is October 1 – 14, 2022

Each year, annual enrollment is your opportunity to choose benefits or make benefit changes that will become effective January 1, 2023. The annual enrollment period for calendar year 2023 coverage is October 1 – 14.

Join an Annual Enrollment Q&A Session with the UTC Office of Human Resources!

You’ve got Questions and we’ve got Answers. Your campus HR team is here to help you navigate the enrollment changes and options this year. Be sure to check out all resources available below and then join a scheduled zoom session for interactive Q&A.

Q&A sessions will be held at the following times:

- Wednesday, September 28 at 1:00pm
- Tuesday, October 4 at 10:00am
- Tuesday, October 11 at 10:00am

Join from PC, Mac, Linux, iOS or Android: https://tennessee.zoom.us/j/96927501417. Password: 978838

Annual Enrollment Resources

**Video:** 10 Things You Need to Know to Be Ready! (4:45 minutes)

Annual Enrollment Webinars

Please visit tn.gov/PartnersForHealth and click Annual Enrollment for additional details.

Check out the Annual Enrollment Digital Newsletter for an interactive walkthrough of your benefits for 2023. A printable PDF of the Newsletter is also available HERE.

Please review Important 2023 Benefits Updates to see all changes to your 2023 health benefits. An overview of changes can also be viewed within your UTC HR News announcements.
Need Assistance in Navigating Your Benefit Options?

We are pleased to provide you access to ALEX, an easy to use online tool to help you with the 2023 benefit plan decision process. Before you make your enrollment decisions, be sure to spend some time with ALEX by visiting myalex.com to select the best benefit plan for you and your family. ALEX will ask a few questions about your health care needs, crunch some numbers and point out what plan makes the most sense for you. Use your mobile device to access ALEX by scanning the QR code below.

Do I Need to Do Anything if I Don’t Want to Make Any Changes?

It’s important to note that for MOST plan options*, if you do not want to make changes to your benefits, you don’t have to do anything during Annual Enrollment. If you don’t make changes, you will be enrolled in the same plan options for medical, dental, vision and disability products you are enrolled in now.

* Most flexible spending accounts require you to enroll each year.
* Life and accidental death and dismemberment insurance benefits will change and may require you to take action, including enrolling or removing your dependents.

Enrolling or Making Benefit Changes:

Enrollments, changes, cancellations and review of current insurance selections are completed online in the State’s Edison system. Employees can access Edison via the Edison folder in My IRIS Web without having to remember your Edison ID and password. You can sign into the https://irisweb.tennessee.edu/irj/portal using your UTC ID and password, and then click on the Edison folder on the top right area of the browser.
Here's Additional Help!

Visit the ParTNers for Health website:

- Find Annual Enrollment newsletters and more on the Enrollment Materials webpage.
- Learn more on the Videos webpage about PPOs, CDHP/HSA, dental, vision, disability, FSAs, telehealth and preventive care.
- Use the green Help button at the bottom left of the website to chat during normal business hours.

Contact Benefits Administration at (800) 253-9981 Monday – Friday 8am to 4:30pm CT.

Updating Beneficiary Information

Annual enrollment is also a good time to review your designated beneficiaries and make any needed changes. Please review the list of items where you should have designated a beneficiary. If you need to make any changes, please do so by following the links below:

1. University of Tennessee Beneficiary Designation (Policy HR0307 - Benefit in the Event of an Employee Death). Update in IRIS ESS under Personal Information. Click the “Beneficiary Electronic Form” in the Personal Profile section.
2. Tennessee Consolidated Retirement System
3. 401k/457
4. Optional Retirement Program and 403(b) Plans
5. Life Insurance (Voluntary Term Life)
6. Life Insurance (Basic Term Life) – Return completed form to UTC HR office.

Remember the Deadline for Annual Enrollment!

Annual enrollment for 2023 Benefits is Saturday, October 1, 2022 – Friday, October 14, 2022. When enrolling dependents, dependent verifications documents must also be submitted by the annual enrollment deadline of Friday, October 14, 2022.

If you have questions about insurance offerings, please email sara-j-harper@utc.edu. For questions about the IRIS portal, please contact irishelpdesk@tennessee.edu.

Sara Harper
Total Compensation Specialist
University of Tennessee at Chattanooga
720 McCallie Avenue
Chattanooga, TN 37403
Phone: (423) 425-5743
Fax: (423) 425-4574
sara-j-harper@utc.edu