

Faculty Senate Meeting Minutes

Date: September 16, 2021
Time: 3:10 pm
Location: online live at <https://tennessee.zoom.us/j/94466501604>
Called By: Tammy Garland, Faculty Senate President

Attendance: X = present

Senator	Role	16-Sep	Senator	Role	16-Sep
Barnes, John	RCOB NTT		Knox, Sara	CAS BS NTT	X
Basham, Sherah	CAS BS T/TT		Locander, Dave	RBOB T/TT	X
Boyd, Jennifer	President Elect	X	Mandravelis, Stephen	CAS FA T/TT	X
Caskey, Jodi	At-Large, NTT	X	McPherson, Joyce	At-Large, Adj	X
Colston, Marissa	At-Large	X	Mills, Ethan	CAS HU T/TT	
Crawford, Beth	CHEPS T/TT	X	Mitchell, Tiffany	CAS HU NTT	X
Crittenden, Courtney	At-Large	X	Nall, Rachel	CHEPS NTT	
Croft, David	CAS FA NTT	X	Nichols, Roger	CAS MS T/TT	X
Cruz, Elicia	CHEPS NTT		Ozmy, Joshua	Non-Voting	X
Cummiskey, Julia	At-Large	X	Padalino, Carolyn	CHEPS NTT	X
Debter, David	CAS MS NTT	X	Palmer, Heather	CAS HU T/TT	X
DePrez, Bernadette	CHEPS T/TT	X	Panagiotou, Eleni	CAS MS T/TT	X
Devries, Stephanie	CAS MS T/TT	X	Phuong, Chang	CECS NTT	
Dileepan, Dileep	RCOB T/TT	X	Schafer, Erika	CAS FA T/TT	X
Dockery, Todd	RCOB NTT		Schultz, Lucy	CAS HU NTT	X
Epperson, Brooke	CHEPS T/TT	X	Simmons, Charlene	Past President	X
Fomunung, Ignatius	CECS T/TT	X	Simms-Robertson, Priscilla	CHEPS T/TT	X
Gao, Cuiian (Lani)	CAS MS T/TT		Smith, Wes	CHEPS T/TT	X
Garland, Tammy	President	X	Stuart, Christopher	CAS HU T/TT	
Gillison, Stephanie	RCOB T/TT	X	Swaren, Chantelle	CHEPS T/TT	X
Goulet, Ron	CECS T/TT	X	Thul, Susan	CHEPS T/TT	X
Hansen, Christopher	CHEPS T/TT		Tyndal, Laura	At-Large	
Harper, Neil	At-Large, Adj		Wang, Yingfeng	At-Large	X
Ibrahim, Hamdy	CECS T/TT	X	Ward, Chandra	CAS BS T/TT	X
Jordan, Joseph	CAS HU T/TT	X	Whightsel, Oren	At-Large, NTT	X
Khmelko, Irina	CAS BS T/TT		Wigal, Cecelia	At-Large	X
Kimbro, Devori	CAS HU NTT	X	Zie, Mengjun	CECS T/TT	X
Klingbeil, Thandi	CAS MS NTT	X			

Author: Cecelia M. Wigal, Faculty Senate Secretary
Date: September 20, 2021

The meeting was called to order by President Tammy Garland at 3:10pm and attendance was taken.

1. Approval of Minutes

The meeting minutes from August 19th, 2021 were reviewed. There was not discussion or corrections. Minutes were approved.

2. Administrative Reports

The following reports were provided.

Chancellor Angle

No report due to his absence for another meeting. President Garland reminded Senators of the Chancellor's State of the University Address tomorrow as part of Founders Week activities.

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Provost Hale

Provost Hall addressed 3 items.

- Provost Hale reminded the Senators that he and President Garland addressed additional items on Covid19 practices in a recent memo that all should have received via email.
- Provost Hale met with President Boyd on Tues regarding the UTC Strategic Plan progress. The next step is to send a draft out for review by campus constituent groups.
- Provost Hale and Vice Chancellor Freeman are investigating why students did not return this semester.

Vice Chancellor Tyler Forest

Vice Chancellor Forest is presently looking at FTE decline but not looking at any personnel reductions at this moment. He will keep the Senate posted. He is happy to announce that CHI Memorial and BCBS have come to an insurance plan agreement.

Vice Chancellor Yancy Freeman

Though our applications are up for next year, compared to 2021, Vice Chancellor Freeman is in the beginning stages of an enrollment plan that will impact the entire campus. They expect a decline in high school students entering UTC in the future.

Director Jeffrey Wetherill, IT Client Services

Director Wetherill and Susan Lazenby (IT Budget and Planning Manager) updated the Senators on the Microsoft 0365 Migration. Migration affects all MS products including email, SharePoint, and OneDrive. The following information was provided.

- Migration to the shared statewide Microsoft Office 365 environment will occur October 8 (5pm) through October 10. Services are expected to be restored by 7am Oct 11th.
- The migration is necessary to simplify collaboration across all UT campuses and to improve storage capacity.
- Migration only affects Faculty and Staff and not students unless they are using TEAMS. Student email capabilities will not be affected.
- Faculty and Staff should check out the link below to learn about the migration and what they should do prior to and after the migration.
<https://www.utc.edu/information-technology/projects/microsoft-o365-migration>
- Before October 8th everyone should go to <https://oit.utk.edu/accounts/netid> and change their password for the UT system.
- During the migration the UTC email and all TEAMS sites will be moved and thus not available for use.
- You should not use the Microsoft 0365 services during this time since you may lose your work during the move.
- You should download or take a screen shot of your Calendar for the upcoming days since it will not be accessible.
- Canvas is not affected by the migration and students and faculty can email through Canvas.

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- Once migration is complete, logging on to MS 0365 will be different.
- If faculty or staff need to use an email address at this time, they should use the @mocs.utc.edu address. If they do not have one they can request IT for one.
- Any email faculty and staff receive during the migration will be available in their inbox on October 11th.

Vice Chancellor Stacy Lightfoot

Vice Chancellor Lightfoot introduced herself, the position and the division. She spoke on her goals for the position and what she has done so far. She reminded the Senators of the upcoming Jones Memorial activities Introduced herself.

Dean Teresa Leidtka

Dean Leidtka spoke about the SACSCOC Quality Enhancement plan. She mentioned that Senators can learn more about the process and status of the plan at the committee website - <https://www.utc.edu/sacscoc/qep>. She also mentioned the call for Concept Papers. The link for the instructions for the papers is here: <https://www.utc.edu/SACSCOC/qep/information/concepts>. The desired topic for the papers is cohorts and/or collaborative learning and diversity. UTC has 5 years to implement the QEP.

3. Committee Reports

Only 2 committees reports were provided at this meeting.

Course Learning Evaluation Committee (Karen McGuffee)

The committee developed a statement for students regarding the unintentional bias that occurs in the student evaluation forms. The statement was shared with the Senators. The statement will be included in the header of the student Course Learning Evaluation Form This statement was approved in committee and a vote of approval is requested (motion) of the Senate. President Garland called for a vote. The motion passed 30 to 3

General Education (Lauren Ingraham)

Dr. Ingraham provided an update on the reimagining of General Education including the background and goal for the project. This information can be found at their committee website: <https://www.utc.edu/academic-affairs/general-education/rge>

Dr. Ingraham presented on the GE prototype. The slides used during this presentation are included here: <https://www.utc.edu/sites/default/files/2021-09/RGE%20update%20to%20Faculty%20Senate.091621.pdf>. Dr. Ingraham responded to questions. Dr Ingraham requested the chat file so she can address all of the questions at a later date.

4. New Business

The Course Learning Evaluation Survey is still being completed. President Garland is hoping for results by next meeting.

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5. **Old Business**- none

6. **Faculty Concerns**

Faculty & Staff Compensation issues – A number of staff do not make living wage. We should look at supporting a resolution on a wage increase.

7. **Announcements**

- The Full Faculty Meeting is Tuesday, Sep 21, 3:00pm
- Beth Crawford is working to help get a sick leave policy.

8. **Adjournment**

Ron Goulet moved for adjournment and it was seconded. Meeting adjourned at 5:20pm.