



Campus Colleagues:

The Office of Equity and Inclusion and Human Resources is pleased to announce Search Committee Training for Fall 2021. Search Committee Training is mandatory for anyone serving on a faculty or exempt staff search committee at UTC, and the training must be repeated after 2 years. This Zoom training provides essential information and resources for search committee members. It includes an overview of the search process, compliance guidelines, the roles and responsibilities of search committee chairs and members, and an overview of Taleo, our online applicant tracking system.

Please note, registration is required. Please visit K@TE (<https://kate.tennessee.edu/>) to register for one of the upcoming Zoom sessions below.

Please contact the Office of Equity & Inclusion at (423) 425-5468 with any questions regarding search committee training.

### **August**

Tuesday, August 3: 3pm – 5pm

Wednesday, August 18: 11am – 1pm

### **September**

Thursday, September 2: 1pm – 3pm

Friday, September 17: 2pm – 4pm

### **October**

Monday, October 11: 3pm – 5pm

Thursday, October 28: 9am – 11am

### **November**

Friday, November 12: 1pm – 3pm

### **December**

Wednesday, December 1: 9am – 11am

The University of Tennessee Chattanooga is an EEO/AA/Title VI/Title IX/Section 504/ADA/ADEA institution. All qualified applicants will receive equal consideration for employment and will not be discriminated against on the basis of race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or protected veteran status.