

Specialist Field Application Process

INSTRUCTIONS: Please complete the following application in its entirety. The following should be included in **one** email as an attachment:

- Completed Application Form
- Resume
- Essay
- TBI Waiver Form (For incoming Advanced Standing Students ONLY)

Students should submit application form, resume, essay **IN ONE EMAIL**. Applications that are returned by submitting more than one email will be considered incomplete and will not be reviewed. In addition, applications that are submitted past the deadline will not be reviewed and students will be required to reapply during the next Field Application Cycle. This could result in delayed graduation.

After forms have been reviewed students will receive an appointment date and time to meet one-on-one with Director of Field Education to discuss application and admittance or denial into Clinical Field Education. Admittance will be based upon the following:

- Performance in Field Seminars and Field Education during Generalist Year
- Ongoing Departmental Professional Fitness Evaluations
- Quality of Field Education Application and essay
- The student's demonstrated ability to uphold the NASW Code of Ethics

Students are prohibited from reaching out to internship agencies independently and/or without the permissions of Field Education Director. As a result, students who reach out to, or meet with, agencies prior to receiving approval from director may be excluded from interviewing at that agency.

If you have any questions or concerns regarding this process, please email Professor Jodi Whitted at Jodi-whitted@utc.edu. We look forward to your applications!

MSW Clinical Field Application Form

1. Please answer the following:

Field Placement Term:

- Fall/Spring (250 Hour Placement/Semester)
- I would like to discuss an individualized plan

Will you be working during Field Placement?

- Yes
- No

If yes, how many hours will you work?

**If yes, please note that courses are designed for you to be on campus Tuesday and Thursday, and attend your field placement on M,W,F during the day. Although there are many social services offered 24 hours per day, most Social Workers work traditional 8-5 M-F shifts, so an evening or weekend field placement will most likely not be a possibility.*

Are there any circumstances in your personal history that cause you to be concerned about attaining a field placement or to be licensed following graduation? If yes, briefly explain.

- Yes
- No

Do you have a specific Clinical Agency that you would like the Director of Field to consider contacting for potential placement?

- Yes

Agency Name:

- No

Select Social Work Practice Areas in which you are currently interested (You may select more than one):

- Child & Adolescent
- Homelessness
- Substance Abuse
- Criminal Justice
- Intellectual Disabilities
- Gerontology
- Domestic Violence
- Medical
- Mental/Behavioral Health
- Education

2. Attach Updated Resume

- a. Work Experience
- b. Any professional credentials
- c. Volunteer Experience
- d. Relevant Trainings

3. Essay (2-3 Pages, upload as a word document)

Please address the following:

- Please describe your Social Work Practice Area of Interest and why you have interest in this population/practice area.
- Additionally, what are your career objectives in the field of social work, and describe how you think a clinical field placement will help prepare you to meet these objectives?
- How has your Generalist Placement helped to prepare you to work as a clinical social worker?
- Finally, how do you plan to continue to uphold the values and standards of the NASW Code of Ethics in your field placement?