

Walker Center for Teaching and Learning

Kaltura Virtual Classroom

Viewing and Collecting Attendance/Participants Reports

1. Log into your course in Canvas
2. From the course menu, click **Kaltura Course Space**

Home

My Kaltura Media

Kaltura Course Space

Announcements

3. Click the **Start Meeting** button to enter the virtual classroom



- a. If you are already in the virtual classroom, you can skip steps 1-3

4. Once you have entered the virtual classroom, **open a new tab in your browser** and go to <https://smart.newrow.com/>

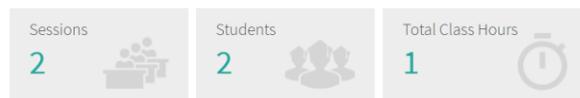
- a. This new tab/URL uses the virtual classroom login for authentication

5. Near the top of the screen, click **Session Stats**



6. You can use the **All Courses** drop-down menu to filter for a specific course, as well as a date range
7. Click on the **session** that you would like to review

Session Stats



Session	Instructor	Students	Duration
sandbox.xjg733.overview - Aug 4	Troy Carroll	2	46 min
sandbox.xjg733.overview - Aug 4	Troy Carroll	0	01 min

8. You should now see the participants report containing participant's name, when they joined, when they left, and their total duration.
 - a. Note that the email field may not match their UTC email address
 - b. It is recommended to disregard the Attention column as this may be misleading depending on the participant's environment
9. You can also click **Export** to download the participants report in Excel format

Walker Center for Teaching and Learning

Viewing and Collecting Quiz Results

1. Log into your course in Canvas
2. From the course menu, click **Kaltura Course Space**

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3. Click the **Start Meeting** button to enter the virtual classroom

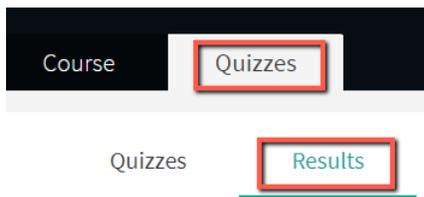


- a. If you are already in the virtual classroom, you can skip steps 1-3

4. Once you have entered the virtual classroom, **open a new tab in your browser** and go to <https://smart.newrow.com/>

- a. This new tab/URL uses the virtual classroom login for authentication

5. From the Course Directory **select the course** where you published the quiz
6. Select the **Quizzes** tab
7. Select the **Results** tab



- a. Within Results you will see a table of quiz results ordered by time published.

8. Selecting a specific quiz session results displays the high-level view of quiz results. You can scroll through the list of quiz takers to see specific scores from the specific participants. Clicking the name of a participant loads the specific quiz results of that participant.
9. If you would like to view all of the detailed responses, you can click the **Export** button and open this file in Excel.

A screenshot of the Canvas quiz results page. The page title is 'Chapter Quiz: Quick Start Review - Results Jul 19, 2018 15:48'. There is a search bar and an 'Export' button (highlighted with a red box). Below the title are three summary cards: 'Participants 27', 'Scores 0 82 100' (Lowest, Average, Highest), and 'Average time 00:00:42'. Below these cards is a table of quiz takers.

Name	Email	Score	Finishing time
Denis Sicun		100	Jul 19, 2018 15:58
		100	Jul 21, 2018 16:12
		75	Jul 25, 2018 23:45
		25	Jul 26, 2018 20:48
		75	Jul 28, 2018 04:11