Instructor Tutorial: Peer Review Assignments
This tutorial will review how to create and manage a peer assignment and how to view student peer reviews. It will also go over what peer reviews look like in student view.

To Create a Peer Review Assignment

- Create the assignment.
- In the assignment settings, check to require peer reviews.

You can manually assign peer reviews or have Canvas automatically assign the peer reviews.

If you select to have Canvas automatically assign peer reviews, select how many reviews each student will complete. In addition, please select a date to assign the reviews. If the date is left blank, Canvas will assign reviews on the assignment due date.
If you would like to hide student names on the submissions, you can select to have the peer reviews appear anonymously. **NOTE:** Anonymous peer reviews will deactivate the document annotation for both the teacher and student reviewers.

- Save the assignment.

**To Manage the Peer Reviews**
- Open the assignment.
- Click Peer Reviews on the right.

- To manually assign a peer review, use the plus sign to assign a submission to review.

**Fife, Barney**

- None Assigned

  Give Barney Fife another submission to assess

- Select a name from the dropdown list.
• Click Add.

If automatically assigned, you will see the peer review assigned under the student name.

If the student has not completed the peer review, you will see an exclamation point.

If the student has completed the peer review, you will see a check mark.

• To send a reminder to the student to complete a peer review, click the bell icon.
Student View

- Student will open the assignment to see what review he is assigned.

Submission

× Not Submitted!

Submission Details

Grade: 13 (16 pts possible)
Graded Anonymously: no

View Rubric Evaluation

Assigned Peer Reviews

⚠️ Barney Fife

Comments:
No Comments

- If the instructor has left any feedback, or if they wish to annotate on the assignment, they can click the View Feedback link.
Peer Review

Writing Assignment
Barney Fife submitted Jul 25 at 9:42am

This peer review is not finished yet. For it to be considered finished, you need to leave at least one comment and fill out the rubric form to the right.

Preview of Barney Fife Assignment.docx

Barney Fife

This is my assignment.

Bla bla bla

The end.

- Student can add a comment.
As a peer reviewing student, you will only see comments written by you.

Add a Comment:

Well done on this assignment!

- If there is a rubric, the student is required to complete the rubric.
- They will click *Show Rubric*.

- They will see a checkmark next to the peer review when it is complete.
To View Student Peer Reviews

- Click on the Student Name.

**Account, Kim Student**

✓ Fife, Barney
Give Kim Student Account another submission to assess

- You will see the student’s comments on the right.
- You will see annotations on the document.

To review the peer reviewed rubric, click **Show Rubric**.
• Select the student name from the dropdown.