

**THE UNIVERSITY OF TENNESSEE AT CHATTANOOGA
PARKING SERVICES**

TITLE: ACCESSIBLE DISABILITY PARKING POLICY

SECTION I. PURPOSE

This policy has been adopted for the purpose of improving the accessibility of disability/handicap parking on the University of Tennessee at Chattanooga ("UTC") campus.

SECTION II. SCOPE AND APPLICATION

This policy applies to all UTC students, employees, and visitors and to all motor vehicles, including motorcycles, parked in parking spaces located on property owned or leased by UTC. This policy is intended to be consistent with all federal and state laws, rules, and regulations. In the event of a conflict between this policy and any federal or state law, rule, or regulation, the federal or state law, rule, or regulation will prevail.

As used in this policy, the following terms are defined as follows:

1. General Parking Space: A UTC parking lot or space designated for UTC students, employees, and visitors for parking between 7:00 a.m. and 5:00 p.m.
2. Reserved Parking Space: A UTC parking lot or space designated for parking between 7:00 a.m. and 5:00 p.m. for UTC students and employees who have a valid UTC parking permit specifically for the reserved parking lot or space.
3. Disability Parking Space: A UTC parking space marked as a disability parking space.
4. UTC Disability Parking Permit: A UTC-issued disability parking permit available to UTC students and employees subject to the conditions provided under Section III.A.
5. Visitor Disability Parking Permit: A UTC-issued disability parking permit available to UTC visitors subject to the conditions provided under Section III.B.

SECTION III. UTC DISABILITY PARKING PERMITS

A. Permits for UTC Students and Employees

1. A UTC student or employee may apply for a UTC Disability Parking Permit at the UTC Bursar's Office. An applicant must submit with his or her application the following:
 - a. valid photo identification of the applicant;
 - b. the applicant's motor vehicle registration information;
 - c. copy of a valid state disability registration issued to the applicant; and
 - d. copy/proof of a valid state disability license plate or placard issued to the applicant which corresponds to the applicant's state-issued disability registration.

2. Upon review and approval of an application, the UTC Bursar's Office will issue a UTC Disability Parking Permit to the applicant upon receipt of the applicant's payment of the appropriate fee for the permit.
3. A UTC Disability Parking Permit shall be valid for a maximum period of one year. An annual fee amount of \$100 is charged for a UTC Disability Parking Permit. For a UTC Disability Parking Permit that is issued to be valid for a period of less than one year, the annual fee amount will be prorated accordingly.
4. A UTC Disability Parking Permit displayed on a vehicle will not be considered valid for purposes of authorizing the vehicle to park in an authorized parking space if the vehicle does not also display a valid state-issued disability license plate or placard.
5. A vehicle displaying a valid UTC Disability Parking Permit and a valid state-issued disability license plate or placard is authorized to park in any Disability Parking Space or General Parking Space. A vehicle that displays a UTC Disability Parking Permit, but not a valid state-issued disability license plate or placard, is not authorized to park in a Disability Parking Space or General Parking Space.

B. Permits for UTC Visitors

1. A UTC visitor may obtain a Visitor Disability Parking Permit from the UTC Visitor Booth.¹ A Visitor Disability Parking Permit shall be issued at no charge. Visitor Disability Parking Permits are not available to UTC students and employees.
2. A vehicle displaying a valid Visitor Disability Parking Permit and a valid state-issued disability license plate or placard is authorized to park in any Disability Parking Space or General Parking Space.
3. A vehicle that displays a valid state-issued disability license plate or placard but not a valid UTC parking permit is not authorized to park in a UTC parking space.

SECTION IV. ENFORCEMENT

- A. Subject to Section IV.B., a vehicle parked in a UTC parking space will receive a parking citation under the following conditions:
 1. A vehicle parked in a General Parking Space between 7:00 a.m. and 5:00 p.m. will receive a parking citation if the vehicle does not display a valid UTC parking permit of any type.
 2. A vehicle parked in a Reserved Parking Space between 7:00 a.m. and 5:00 p.m. will receive a parking citation if the vehicle does not display a valid UTC parking permit specifically for the Reserved Parking Space.

¹ Information regarding the UTC Visitor Booth and its location can be found at the UTC Visitor Booth website ([link](#)).

3. A vehicle parked in a Disability Parking Space will receive a parking citation if the vehicle does not display: (1) a valid state-issued disability license plate or placard; and (2) either a valid UTC Disability Parking Permit or a valid Visitor Disability Parking Permit.

B. A vehicle parked in a UTC parking space (i.e., a General Parking Space, Reserved Parking Space, or Disability Parking Space) that displays a valid state-issued disability license plate or placard but not a valid UTC parking permit of any type will be issued a warning citation on the first three (3) occasions the vehicle is found parked in a UTC parking space without a valid UTC parking permit. After the vehicle has received three (3) warning citations, the vehicle will be subject to receiving parking citations under the conditions provided under Section IV.A.

SECTION V. HISTORY AND REVIEW

A. Version

This is the first version of this policy.

B. Periodic Review

This policy is effective June 23, 2017. This policy shall be reviewed on or before June 23, 2022.

Authorization

REVIEWED BY:


Office of the General Counsel

6/22/17
Date


Policy Review Committee Chair

JUNE 22, 2017
Date

REVIEWED AND APPROVED BY:


Chancellor

6-23-17
Date