

# Jennifer P. Jones

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## Professional Profile

I am a rising sophomore at the University of Tennessee at Chattanooga pursuing a bachelor's degree in biology. My future career goal is to become a research scientist specializing in genetics. I have extensive leadership and community engagement experience. I am fluent in Spanish, and I hold a certification in Animal Care and Use. I am seeking a research position to develop my technical skills, and to gain hands-on experience in preparation for graduate school.

## Education

Bachelor of Science, Biology, University of Tennessee at Chattanooga, Chattanooga, TN  
Areas of Interest: genetics, epidemiology  
GPA: 3.2 expected graduation, 2021

## Relevant Course Work

Principles of Biology II, Biology lab (Fall, 2017)  
Principles of Biology III (Spring, 2018)  
Genetics (Fall, 2017)  
Genetics lab (Spring, 2018)  
Entomology (Fall, 2017)  
Introductory Statistics (Fall, 2017)  
Creative Writing (Spring, 2017)

Brainerd High School, Chattanooga, TN  
Dual Degree Program, Polytech Academy at Chattanooga State 2017

## Leadership Experience

Brainerd High School Math Club, Chattanooga, TN

### President

2016-2017

- Developed and executed fundraising campaign to support travel to state competition. The club raised \$2000, which exceeded our initial goal of \$1000. Fundraising strategies included a photo contest, a donor gift package incentive (with items donated by local businesses), and we organized two market days with local vendors.
- Designed a social media recruitment campaign targeted at students interested in coding. In 2017, club membership increased by 20% over previous year.
- Trained and mentored three club officers during the 2016-2017 academic year.
- Participated in four outreach events to local middle schools. Activities included delivering inspirational speeches to middle school students, and tutoring small groups of students on topics including geometry and algebra.

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## Volunteer and Community Engagement

UTC Campus Activities Board, Chattanooga, TN

### Volunteer Lead for Battle of the Bands

Total Volunteer Hours- 25

Fall, 2017

- Supervised six event volunteers. Responsibilities included scheduling volunteer shifts, organizing and leading volunteer meetings, and providing supervision and support during the event.
- Co-created marketing campaign to publicize the event on campus. Strategies included social media campaigns, and flyer distribution to targeted audience.

Chattanooga Community Kitchen, Chattanooga, TN

### Thrift Store Associate

Total Volunteer Hours- 50

2016-present

- Sort, organize and tag clothing items
- Assist thrift store clients with purchases
- Support thrift store associates with volunteer scheduling
- Train new volunteers in thrift store protocol and procedures

## Work Experience

UTC Graduate School, Chattanooga, TN

### Student Assistant

2017-present

- Assist staff with special projects. Primary duties involve scheduling and organizing executive meetings, maintaining office visitor log using Qualtrics, and distributing the monthly Graduate School Newsletter through Mailchimp.
- Serve as student representative on the Research Dialogues committee. Tasks include updating the event website, and managing the social media campaign.

## Shadowing Experience

### Observer

Summer, 2017

Total Service Hours- 30

CHI Memorial, Chattanooga, TN

- Shadowed a team of three Cardiologists for three hours a day twice a week.
- Participated in eight grand rounds, and observed patient-doctor interactions and physician communication strategies.
- Learned about CHI Memorial best practices for patient care and hospital procedure.
- Attended hospital protocol training and certification.

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## Professional Development

- UTC Center for Women and Gender Equity, Chattanooga, TN  
Participant, Women's Leadership Academy Fall, 2017
- Participated in two-day retreat focused on the principles of female leadership.
  - Learned leadership strategies, networked with local leaders, and developed a leadership action plan.
- UTC Library, Chattanooga, TN  
*Secrets of Google Workshop* Fall, 2017
- Learned how to perform custom searches, and how to use Google Keep to organize class assignments.
- UTC Department of Biology, Geology, and Environmental Science, Chattanooga, TN  
*Maryn McKenna, Big Chicken: The Incredible Story of How Antibiotics Created Modern Agriculture and Changed the Way the World Eats* Spring, 2018
- Learned about modern agricultural techniques, and the role of antibiotics in industrial farming.

## Clubs and Organizations

- Member** 2016- present
- UTC Big Brothers Big Sisters Club, Chattanooga, TN
- Participate in up to nine community outreach events each year such as Let's Read program, community car wash fundraiser, and Paint the Town event.

## Awards and Honors

- Tennessee HOPE Scholarship (2017-2018). Merit based scholarship awarded to students with a 21 ACT score or 3.0 GPA.

## Certifications

- CITI Program- Animal Care and Use (ACU)* valid until 2019  
*Bio-Safety Training* completed, 2017

## SKILLS

- Languages: advanced proficiency in Spanish (reading, speaking, and writing)
- Computer Software: Macintosh OS-X and Microsoft Windows, Microsoft Office Suite
- Online Platforms: WordPress, Wufoo, Slack
- Technical Skills: Advanced knowledge of lab sterile techniques, intermediate proficiency with cell culture technique, experience with western blot technique
- Equipment: Intermediate proficiency with High Pressure Liquid Chromatography ( HPLC), high proficiency with Nuclear Magnetic Resonance Spectroscopy (NMR)
- Creative Skills: Received First Prize for the original poem "Lives" at the Tennessee poetry competition in 2016, member of the UTC Symphony Orchestra (2017-present)