

The University of Tennessee at Chattanooga
Staff Performance and Development Review
Performance Standards/Goals & Objectives

Employee Name:	<input style="width: 95%;" type="text"/>	Review Period: from	<input style="width: 95%;" type="text" value="Jan 1, 20__"/>	to	<input style="width: 95%;" type="text" value="Dec 31, 20__"/>
Employee IRIS#:	<input style="width: 95%;" type="text"/>	Position Title:	<input style="width: 95%;" type="text"/>		
Department:	<input style="width: 95%;" type="text"/>	Supervisor:	<input style="width: 95%;" type="text"/>		

- The **Performance Standards/Goals & Objectives** should relay expectations for the next review period and include alignment of individual goals with departmental goals and the University's mission.
- The **time frame** indicates when the goal should be accomplished.
- **Evaluation** indicates how accomplishment will be measured.

	Performance Standards/Goals and Objectives	Time Frame	Evaluation
1			
2			
3			
4			
5			

Staff Member Signature (required)

Date

Supervisor Signature (required)

Date