

Lawful Permanent Residency
Tenure-Track or Tenured (Teaching) Faculty Position

Name of Employee: _____

Social Security Number: _____ UT Personnel Number: _____

I/We the undersigned certify that the person named above was offered a full-time tenure-track or tenured faculty position in the Department of _____ effective on (desired hire date) _____. His/Her job title will be _____.

The following agreement has been made between the Department and the person named above and is reflected in the employee's appointment letter:

_____ The employee is responsible for any costs incurred with respect to obtaining Lawful Permanent Residency ("LPR").

_____ The Department will pay up to **\$5,000** of the costs incurred to obtain Lawful Permanent Residency ("LPR") for the employee only through an employer-supported petition.

_____ The Department will pay all of the costs incurred with respect to obtaining Lawful Permanent Residency ("LPR") for the employee only through an employer-supported petition, inclusive of attorney fees.

By signing below, I /we attest that we have read and understand the policy statement regarding filing Permanent Resident applications by The University of Tennessee, Chattanooga and that the conditions therein are satisfied.

Department Approval for this Request:

Signature: _____ Date: _____

Printed Name of Department Head: _____

College Approval for this Request:

Signature: _____ Date: _____

Printed Name of Dean or Designated Representative: _____

Provost & Vice Chancellor for Academic Affairs:

Permission to hire the above named individual is:

_____ Granted

_____ Not Granted

_____ Date: _____
Signature of Provost & Vice Chancellor or Designee