

TTTF Meeting
January 24, 2020
Doctors Building 317

Attending: Bo Baker, Donny Behneman, Julie Brown, Troy Carroll (Dawn Ford), Susan Lazenby, Adam Nimmo, Joel Wells, Chère Whipple

Absent: Anna Lane, Jessica Pierce, Chris Sherbesman, Chantelle Swaren

Draft Recommendation Report

More content added and the report is shaping up since our last meeting.

Chère's additions

- Charge 3: a new section of recommendations from LIL consultants

 - Targets for user adoption and monthly sign-ins

- Charge 9: Do we want to recommend a full-time position for this rather than a GA?

To-Do (All): give one final look today

- Notify Chère if you make any significant additions or edits

- Participant comments from the IT survey – leave grammatical errors as-is

LinkedIn Learning Updates

LIL liaison kick-off meeting (Kevin Connell, LiL Account Executive):

- Single sign-on, K@TE integration, technical aspects

- License maintenance

- Marketing the platform

- Tie-in to several charges in our recommendation document

- Would it be helpful for a second kick-off meeting with a larger group? TTTF?

Chère and Jeffrey Wetherill met with UTK K@TE Admin, Dylan Siebert, and UTC HR Julie Brown and Laure Pou

- What did they do to get K@TE to work?

- How much manual effort is required to maintain?

- LIL has API for Cornerstone now

- A technical call will be scheduled in the next 1-2 weeks; LiL is contacting their UTK clients for assistance

Admin course available and Chère will assign

Dashboard

- A lot of potential for statistics

 - Standard and custom date ranges

 - Hours viewed, number of people logged in, average view length, videos viewed and completed

 - Who is viewing what?

- Example: IT using LIL as part of their goals planning for 2020

Certification prep for things like PMI, Adobe, Microsoft, etc.

Action Items

Meeting Notes – Bo

Finalize recommendation document, fix formatting – Chérie

Schedule meeting with LiL for overview call – Chérie (done post meeting)

Assign a course to all TTTF members to see how assignments/recommendations work – Chérie