

Code	Label	Definition	Description	Limitations	UTC Example
1100	Classroom, General	A room used for classes and that is also <u>not tied</u> to a specific subject or discipline by equipment in the room or the configuration of the room.	Includes rooms generally used for scheduled instruction that require no special restrictive equipment or configuration. These rooms may be called lecture rooms, lecture demonstration rooms, seminar rooms, and general purpose classrooms. A classroom may be equipped with tablet armchairs (fixed, joined, flexible in arrangement), tables and chairs (seminar room), or similar types of seating. These rooms may contain multimedia or telecommunications equipment. A classroom may be furnished with special equipment (globes, pianos, maps) appropriate to a specific area of study if this equipment does not render the room unsuitable for use by classes in other areas of study.	This category does not include conference rooms [3500], meeting rooms [6800], auditoriums [6100], or class laboratories [2100]. Conference rooms and meeting rooms are distinguished from seminar rooms according to primary use. Rooms with chairs and tables that are used primarily for meetings as opposed to classes are conference rooms, meeting rooms, or auditoria are distinguished from lecture rooms based on primary use. A large room with seating oriented toward some focal point and is used for dramatic or musical productions is an assembly [6100] facility. A class laboratory is distinguished from a classroom based on equipment in the room and by its restrictive use. If a room is restricted to a single or closely related group of disciplines by special equipment or room configuration, it is a laboratory [2100].	540MC (SOB) Room 103
1102	Classroom, Special Purpose	A room used for regularly scheduled classes requiring special purpose instructional or demonstration equipment to be housed permanently in the room.	The floor design is flat. The room contains standard classroom furniture (tablet armchairs, desks, and tables fixed or movable). Equipment or features which make it necessary for specific classes to meet in the room (maps attached to the wall). Do NOT include room that contains individual student computer, audio, or video stations. The room could still be easily used by a variety of disciplines. The only difference between room use categories Classroom, general [1100] and Classroom, Special Purpose is that the <u>special purpose</u> category designates a classroom with special features.	Classrooms with individual student computer, audio, or video stations are to be classified as Laboratory, class [2100]. Proximity to other spaces in the building is NOT justification for designating the classroom as a Classroom, special purpose.	Hunter Hall Room 208
1103	Class Auditorium, General	An auditorium that is used for regularly scheduled classes with NO special features or equipment that may limit its use to a single discipline.	The floor is sloped. The seating contains tablet armchairs, seats, or tables and chairs. May have slide, sound, or other features used by one or a few disciplines.	See Assembly in General [6100] use areas for auditoriums that are not used for scheduled classes.	EMCS Room 201
1104	Class Auditorium, Special	An auditorium that is used for regularly scheduled classes with special features or equipment limiting its use to a single discipline.	The floor is sloped. The seating contains tablet armchairs, seats, or tables and chairs.	Very few auditoriums are classified in this category.	540MC (SOB) Room 107
1106	Classroom, Seminar	Room used for instructional purposes which is furnished as a lounge or living room.	Contains lounge furnishing (sofas and chairs) rather than tables and chairs or desks.	If a seminar room is furnished as a conference room and used for classes, use code Classroom, general [1100] or Classroom, special purpose [1102].	

2100 Laboratory, Class	A room used primarily for formally or regularly scheduled classes that require special purpose equipment or a specific room configuration for student participation, experimentation, observation, or practice in an academic discipline.	A class laboratory is designed for or furnished with equipment to serve the needs of a particular discipline for group instruction in formally or regularly scheduled classes. This special equipment normally limits or precludes the room use by other disciplines. Included in this category are rooms generally called teaching laboratories, instructional shops, typing or computer laboratories, drafting rooms, band rooms, choral rooms, group music practice rooms, language laboratories, group studios, theater stage areas used primarily for instruction, instructional health laboratories, and similar specially designed or equipped rooms, if they are used primarily for group instruction in formally or regularly scheduled classes. Computer rooms used primarily to instruct students in the use of computers are classified as class laboratories if that instruction is conducted primarily in formally or regularly scheduled classes.	This definition does not include classrooms or informally scheduled or unscheduled open laboratories [2200]. This category does not include rooms generally defined as Research Non-class Laboratories [2500]. It does not include gymnasias, pools, drill halls, laboratory schools, demonstration houses, and similar facilities that are included under Special Use areas or General Use areas. Computer rooms in libraries or used primarily for study should be classified as Study, reading rooms [4100]. Note Photo Darkroom Class Laboratories have been excluded from this group [2104].
3500 Conference Room	A room serving an office complex and used primarily for staff meetings and departmental activities.	A conference room is typically equipped with tables and chairs. Normally it is used by a specific organizational unit or office area, whereas Meeting Rooms [6800] are used for general purposes such as community or campus group meetings not associated with a particular department. If a room is used for both conference and meeting room functions, then the room should be classified according to its principal use. A conference room is distinguished from facilities such as seminar rooms, lecture rooms, and classrooms because it is used primarily for activities other than scheduled classes. A conference room is intended primarily for formal gatherings whereas a lounge is intended for relaxation and casual interaction. This category includes teleconference rooms.	Does not include classrooms, seminar rooms, lecture rooms, auditoria [6100], departmental lounges [3150], open lounges [6500], and Meeting Rooms [6800].

[Grote Hall
Room 405](#)

[Hunter Hall
Room 214](#)

6800 Meeting Room	A room that is used by the institution or the public for a variety of non-class meetings.	<p>The key concept here is public availability. Conference rooms are often confused with meeting rooms because they are both primarily used for non-class meetings. However, conference rooms are restricted service components of an office complex or used by office occupants of a specific area and are generally limited to staff meetings or other departmental non-class activities. Although it may be assigned to a specific organizational unit, a meeting room is more available and open to study groups, boards, governing groups, community groups, various student groups, non-employees of the institution, and various combinations of institutional and community members. Meeting rooms in institutional hotels or motels and other for fee meeting rooms are included in this category. Meeting rooms may be configured like classrooms with participant focus to the front of the room, and may be equipped with a variety of furniture types (tables and chairs, lounge type furniture, tablet armchairs, or a large table) in various combinations and arrangements.</p>	<p>Rooms serving an office complex and used primarily for staff meetings are classified as Conference Rooms. Seminar and lecture rooms used primarily for scheduled classes are classified as Classroom, general (Classroom areas). Rooms designed and equipped for the assembly of many persons for such events as dramatic, musical or devotional activities should be classified as Assembly (General use areas).</p>	Tower Room Hooper 200
4100 Study, Reading	A room or area used by individuals to study at their convenience which is not restricted to a particular subject or discipline by contained equipment.	<p>Includes study or reading rooms located in libraries, residential facilities, academic or student service facilities, study carrels, and similar rooms that are intended for general study purposes. Study stations may be grouped, as in a library reading room, or individual, as in a carrel. Study stations may include microcomputers, typewriters, computer terminals, microform readers, or other multimedia equipment. The category Study, Reading includes rooms commonly termed "learning labs" or "computer labs" if they are not restricted to specific disciplines by contained equipment or software. Study rooms are primarily used by students or staff for learning at their convenience, although access may be restricted by a controlling unit.</p>	<p>Definition does not include Laboratory, Open [2200] that are restricted to a particular discipline or discipline group. This category also does not include Lounges [6500] that are intended for relaxation and casual interaction.</p>	Grote Hall Room 324

Code	Label	Category
0050	Inactive, Available	Unclassified Areas
0060	Alteration, Conversion	Unclassified Areas
0070	Unfinished, New	Unclassified Areas
0080	Inactive, Renovation required	Unclassified Areas
0110	Bridge/Tunnel	Circulation areas
0120	Elevator	Circulation areas
0130	Escalator	Circulation areas
0140	Loading Dock	Circulation areas
0150	Public Lobby	Circulation areas
0160	Public Corridor	Circulation areas
0170	Stairway	Circulation areas
0210	Custodial supply closet	Building Services area
0220	Janitor Room	Building Services area
0230	Restroom, Public	Building Services area
0231	Restroom, unisex	Building Services area
0233	Restroom, female	Building Services area
0235	Restroom, male	Building Services area
0237	Restroom lounge	Building Services area
0239	Restroom, Family	Building Services area
0240	Trash Room	Building Services area
0250	Wellness Room	Building Services area
0310	Central Utility Plant	Mechanical areas
0320	Fuel Room	Mechanical areas
0330	Shaft	Mechanical areas
0340	Mechanical	Mechanical areas
0343	Computer/Communications	Mechanical areas
0345	Electrical	Mechanical areas
0347	Telephone Wiring	Mechanical areas
1100	Classroom, General	Classroom Areas
1102	Classroom, Special Purpose	Classroom Areas
1103	Class Auditorium, General	Classroom Areas
1104	Class Auditorium, Special	Classroom Areas

1106 Classroom, Seminar	Classroom Areas
1150 Classroom Service	Classroom Areas
2100 Laboratory, Class	Laboratory Areas: Non-medical
2104 Lab-class, photo dkrm	Laboratory Areas: Non-medical
2150 Laboratory Service - Class	Laboratory Areas: Non-medical
2154 Lab svc-class, pho dkrm	Laboratory Areas: Non-medical
2200 Laboratory, Open	Laboratory Areas: Non-medical
2204 Lab, open photo dkrm	Laboratory Areas: Non-medical
2250 Lab Service, Open	Laboratory Areas: Non-medical
2254 Lab svc, Open photo drkm	Laboratory Areas: Non-medical
2500 Lab-Research/Non-class	Laboratory Areas: Non-medical
2550 Lab Service-Res/nc, Other	Laboratory Areas: Non-medical
2551 Lab svc-res/nc, glasswash	Laboratory Areas: Non-medical
2552 Lab svc-res/nc, warm room	Laboratory Areas: Non-medical
2553 Lab svc-res/nc, cold room	Laboratory Areas: Non-medical
2554 Lab svc-res/nc, pho darkrm	Laboratory Areas: Non-medical
2555 Lab svc-res/nc,instrument rm	Laboratory Areas: Non-medical
2556 Lab svc-res/nc, prep rm	Laboratory Areas: Non-medical
2557 Lab svc-res/nc, storage rm	Laboratory Areas: Non-medical
2558 Lab svc-res/nc, culture rm	Laboratory Areas: Non-medical
2559 Lab svc-res/nc, autoclave rm	Laboratory Areas: Non-medical
3101 Office, faculty	Office Areas
3109 Office, library faculty	Office Areas
3110 Office, staff	Office Areas
3112 Office, program staff	Office Areas
3114 Office, clerical	Office Areas
3116 Office, other non-exempt	Office Areas
3120 Office, student employee	Office Areas
3122 Office, graduate assistant	Office Areas
3124 Office, graduate teaching asst.	Office Areas
3126 Office, graduate research asst.	Office Areas
3128 Office, post-doctoral	Office Areas
3130 Office, emeritus	Office Areas

3132 Office, visitor	Office Areas
3150 Office service	Office Areas
3152 Circulation, Suite/Dept hallways	Office Areas
3500 Conference Room	Meeting & Conference Areas
3550 Conference Room Service	Meeting & Conference Areas
6800 Meeting Room	Meeting & Conference Areas
6850 Meeting Room Service	Meeting & Conference Areas
4100 Study, Reading	Study/Library Areas
4200 Library Stack	Study/Library Areas
4300 Library Open stack/Reading	Study/Library Areas
4400 Library Processing	Study/Library Areas
4550 Library/Study Service	Study/Library Areas
5100 Armory	Special Use Areas
5150 Armory Service	Special Use Areas
5300 Media Production	Special Use Areas
5350 Media Production Service	Special Use Areas
5354 Media prod svc, darkroom	Special Use Areas
5400 Clinic, Non-medical	Special Use Areas
5450 Clinic Service, Non-medical	Special Use Areas
5500 Demonstration	Special Use Areas
5505 Staff Training Room	Special Use Areas
5550 Demonstration Service	Special Use Areas
5900 Other Special Use	Special Use Areas
5905 Other Spec. – Dept Recharge Ctr	Special Use Areas
5200 Athletic/physical Education	Athletics & PE Areas (non-classrooms)
5230 Athletic Spectator Seating	Athletics & PE Areas (non-classrooms)
5250 Athletic/physical Ed Service	Athletics & PE Areas (non-classrooms)
5257 Ath/phys edu svc locker	Athletics & PE Areas (non-classrooms)
5600 Agricultural Field Building	Agriculture & Animal Quarters Areas
5700 Animal Quarters	Agriculture & Animal Quarters Areas
5750 Animal Quarters Service	Agriculture & Animal Quarters Areas
5751 Animal qtrs svc, cage wash	Agriculture & Animal Quarters Areas
5752 Animal qtrs svc – quarantine	Agriculture & Animal Quarters Areas

5753 Animal qtrs svc – Surgery	Agriculture & Animal Quarters Areas
5754 Animal qtrs svc – Surgery Prep	Agriculture & Animal Quarters Areas
5755 Animal qtrs svc – Surgery Recovery	Agriculture & Animal Quarters Areas
5756 Animal qtrs svc – Receiving area	Agriculture & Animal Quarters Areas
5800 Greenhouse	Agriculture & Animal Quarters Areas
5850 Greenhouse Service	Agriculture & Animal Quarters Areas
6100 Assembly	General Use Areas
6150 Assembly Service	General Use Areas
6200 Exhibition	General Use Areas
6250 Exhibition Service	General Use Areas
6300 Food Facility	General Use Areas
6350 Food Facility Service	General Use Areas
6400 Day Care	General Use Areas
6450 Day Care Service	General Use Areas
6500 Lounge	General Use Areas
6550 Lounge Service	General Use Areas
6600 Merchandising	General Use Areas
6650 Merchandising Service	General Use Areas
6657 Merch svc locker	General Use Areas
6700 Recreation	General Use Areas
6750 Recreation Service	General Use Areas
6757 Rec svc locker	General Use Areas
7100 Central Computer or Telecommunication	Support Activity Areas
7150 Central Computer/Tele-communication service	Support Activity Areas
7200 Shop	Support Activity Areas
7250 Shop Service	Support Activity Areas
7257 Shop svc locker	Support Activity Areas
7300 Central Storage	Support Activity Areas
7350 Central Storage Service	Support Activity Areas
7400 Vehicle Storage	Support Activity Areas
7450 Vehicle Storage Service	Support Activity Areas
7500 Central Service	Support Activity Areas
7506 Laundry, Central	Support Activity Areas

7550 Central Service Support	Support Activity Areas
7600 Hazardous Materials	Support Activity Areas
7700 Hazardous Waste Storage	Support Activity Areas
7750 Hazardous Waste Service	Support Activity Areas
7800 Unit Storage	Support Activity Areas
8100 Patient Bedroom	Health Care & Medical Areas
8150 Patient Bedroom Service	Health Care & Medical Areas
8200 Patient Bath	Health Care & Medical Areas
8300 Nurse Station	Health Care & Medical Areas
8350 Nurse Station Service	Health Care & Medical Areas
8357 Nurse Station Service, locker	Health Care & Medical Areas
8400 Surgery	Health Care & Medical Areas
8450 Surgery Service	Health Care & Medical Areas
8500 Treatment/Examination	Health Care & Medical Areas
8550 Treat/Exam Service	Health Care & Medical Areas
8507 Radiology	Health Care & Medical Areas
8550 Treatment/Exam Service	Health Care & Medical Areas
8554 Treatment/Exam svc, dkrm	Health Care & Medical Areas
8600 Lab, Diagnostic	Health Care & Medical Areas
8601 Lab, Pharmacy	Health Care & Medical Areas
8602 Lab, Autopsy	Health Care & Medical Areas
8606 Lab, Bacteriology	Health Care & Medical Areas
8650 Lab, Diagnostic svc	Health Care & Medical Areas
8654 Lab Support, Diagnostic svc	Health Care & Medical Areas
8700 Central Supplies (health)	Health Care & Medical Areas
8800 Public Waiting Room	Health Care & Medical Areas
8900 Staff On call Facility	Health Care & Medical Areas
8950 Staff On call Facility svc	Health Care & Medical Areas
9100 Sleep/study, No toilet or bath	Residential Areas
9190 Residential Bath/toilet	Residential Areas
9200 Sleep/study With Bath or toilet	Residential Areas
9350 Sleep/study Service	Residential Areas
9500 Apartment	Residential Areas

9550 Apartment service
9700 Residential House

Residential Areas
Residential Areas