Information Technology Advisory Council

October 25th, 2019 (3p-4:30p, Library 440)

Attendance:	Present:	Absent:		Attendance:	Present:	Absent:
Buckles, Jennifer	X			Liedtka, Theresa	X	
Carver, Ethan	X			Luehrs, Beth		X
Chambers, Harriet		X		Matthews, Matt	X	
Crawford, Beth	X			Mustafa, Abeer	X	
Denniston, Terry		X		Pou, Laure		X
Forrest, Tyler	X			Rigler, Michelle	X	
Gao, Lani		X		Rogers, Brian	X	
Gendron, Dennis	X			Rumbaugh, Stephen	X	
Jain, Hemant		X		Wilferth, Joe		X
Guests: Troy Carroll	X			Guests: Cherie Whipple	X	

Agenda for Meeting:

1. Welcome and Announcements
   a. ITAC web site: https://www.utc.edu/information-technology-advisory-council/

2. Information Technology Updates
   a. CIO Recruitment
      i. Campus meetings/interviews next week

3. Training Task Force - Cherie
   a. New part of ITAC
   b. Web presence on the ITAC website (along with the charge)
   c. First item is to consider getting LinkedIn Learning
   d. Central IT is using LinkedIn Learning (20ish licenses) & Pluralsight
   e. Mostly hearing from folks, the need for training that syncs w/LinkedIn Learning
   f. Courses related to Adobe, Canvas, Camtasia
   g. 2k+ course titles
   h. Recommendation is to roll it out from a Faculty/Staff point of access
   i. Small discount for a 3-year license (could then possibly fold under a system-wide model)
   j. Formal recommendation will come by December 15th
   k. Best use of training dollars, something we can track, can build out learning paths
   l. Question - will it feed into IRIS? It will work with K@TE. UTK has figured out how to integrate.

m. Question - potential impact on CPE and for-fee vs. for-free offerings?

n. Part of charge is to catalog existing offerings

o. If campus chooses to go with this, the idea is for license to be folded under IT budget

p. Central IT expires in December ($6kish). Proposed license is around $20k

q. Is this group comfortable with endorsing?

r. Vote - All "aye" & zero "nos"

Action Item: ITAC unanimously endorses and supports a request for new funding to implement a 3yr subscription to LinkedIn Learning for UTC faculty and staff. IT will include budget proposal request in the year ahead budget process.

4. Technology Review Board and ITAC, an ongoing conversation – Theresa

   a. Circling back to conversation from prior meeting, see minutes from last meeting for details.

   b. Theresa, Dennis, Matt, Tony, Tyler & Brian met a few weeks back to discuss charge

   c. ITAC currently reports to Executive Leadership Team

   d. Discussion of TRB & ITAC reporting to CIO rather than Executive Leadership Team

   e. TRB is designed to be a more technical group to advise (knowledge, know-how)

   f. ITAC is for more high-level issues, policy and strategic planning

   g. We are not yet proposing the hook into procurement/purchasing

      i. Question about relationship to ATI & procurement

   h. Feedback:

      i. Add "Identify" to beginning of second bullet

      ii. Move third bullet to fourth bullet

   i. Is this group comfortable with endorsing the TRB charge, tweaking the ITAC charge, and proposing recommended changes to the Chancellor?

   j. Vote - All "aye" & zero "nos"

Action Item: TL update charges. TL and DG present proposal to the Chancellor at next meeting.

5. ITAC Expectations / Guiding Documents – Theresa

   a. Review of documents created two years back by Ellucian-led brainstorming workshops for UTC on IT governance.

   b. Feedback:

      i. Last bullet in ITAC Communication Goals

         1. Create should be "creating"

   c. Are we comfortable moving this document to the website?

   d. Question - how has membership changed?

      i. Added divisional representation from a few other departments

      ii. Did not opt to go with status-based addition (would have bumped us up to 22+)

   e. Vote - all "ayes" & no "nos"

Action Item: TL to post ITAC Governance document to web site.

6. Review of action items from previous meeting

   a. Get with IT about HelpDesk recommendations (TL to discuss with Tony Parsley)

7. Items & Announcements
   a. CIO ad out for the system (similar recruitment for the system)
   b. ATI to rebrand itself
      i. They will recommend adopting the system policy around accessibility

8. Next Meeting: Thursday, December 5, 12 noon to 130, Library 440 (SWR)