

Proposal Status: Workflow Started

FULL PROPOSAL: Substantive Change(s) to a Course

Title of proposal (must begin with department abbreviation): EDUC 2010L : Education in the US Lab

Place an X next to the ones that apply:

<input type="checkbox"/>	Significant modification of course content by the addition or removal of topics embodied in the original course proposal.
<input type="checkbox"/>	Changing the course number by multiples of 1000 (e.g., 1230 to 2230 or 4320 to 3320)
<input type="checkbox"/>	Changing the credit hours awarded for the course
<input checked="" type="checkbox"/>	Changing course prerequisites or corequisites
<input checked="" type="checkbox"/>	Creating a new course

Effective date: Fall 2015

Contact information:

Spokesperson Name:Pamala J Carter	Department:SOE
Building:Hunter Hall	Office Number:312B
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Faculty of the originating department approved this proposal on 10/15/2014 (date) by a vote of 26 aye votes; 0 nay votes; 10 abstentions; eligible voting members absent

1. Description of proposed changes

Addition of a zero-credit lab to EDUC 2010 Education in the US

2. Rationale for requested change

Include any information and/or data which is being used to justify the change(s)
EDUC2010 Education in the US is the first course taken by students interested in education majors pursuing licensure. In this course students are not only introduced to the field of education, but are introduced to procedures necessary for entry and continued progress in the Teacher Education Program (TEP). These non-curricular components are critical to the success and on-time completion of the program teacher candidates. By moving these components into a lab class, students will focus on course content and shift the policies, procedures, and skills to the lab course to help them solidify their understanding of the professional aspects of education, as well as help them successfully navigate the current education program with UTC's School of Education.

3. Current course as listed in the Catalog

Prefix:	Number:
Title:	Credit Hours:
Prerequisites:	Co-Requisites:

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Cross-listed courses:	
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4. Current course description as listed in the Catalog
Not currently in Catalog

5. Proposed new course as it will be listed in the Catalog

Prefix: EDUC	Number: 2010L
Title: Education in the US Lab	Credit Hours: 0
Prerequisites:	Co-Requisites:
Cross-listed courses:	

6. Proposed new description and program requirements to be listed in the Catalog (catalog copy)

EDUC 2010L Education in the US lab provides necessary skills, knowledge, and modern elements of teaching in the K-12 classroom. It is designed to supplement EDUC2010 and is a requirement for all education majors. EDUC2010 can transfer from another institution but EDUC2010L must be completed at UTC to fulfill requirements of the TEP program.

7. What is the instructional method for the course (Please select one)?
Lab

8. How will this course be graded (Please select one)?
S/NC - Satisfactory/No Credit

9. What are the pedagogical objectives of the course?
Students will be introduced to the policies and procedures for the Teacher Education Program (TEP) admission including checkpoint completion and licensure requirements.

10. Outline the student learning outcomes—a statement of the minimum expectations of students as they complete the course. You must list at least three outcomes.
1. Students will create their ePortfolio within Livetext and add supporting documents completed during EDUC 2010.
 2. Students will distinguish the various types of testing options available as necessary to gain licensure in Tennessee.
 3. Students will critique themselves as future educators based on the knowledge of eight fundamental dispositions.
 4. Students will create a plan to complete all TEP checkpoints in order to successfully gain licensure.
 5. Students will discuss and identify all the specific aspects of UTC's School of Education admission as well as relevant policies and procedures.

11. How will students be assessed on the learning outcomes?

1. Student learning outcome #1 is measured by the completion and submission of the key assessments to be submitted via Livetext during the EDUC 2010 semester.*
2. Student learning outcome #2 is measured by the midterm and final exams.
3. Student learning outcome #3 is measured by the dispositions paper, due via Livetext.*
4. Student learning outcome #4 is measured by the midterm and final exams.
5. Student learning outcome #5 is measured by the midterm and final exams.

*Transfer students must complete the key assessments to be submitted via Livetext prior to meeting checkpoint 1. Rubrics are located in Livetext. The midterm and final exams will be administered to ensure students are meeting the student learning outcomes. Attendance will also be assessed, as students who miss more than three lab sessions will receive No Credit and be required to retake the lab prior to moving forward in the TEP program.

12. If this course changes the program curriculum map, please attach a copy of the updated curriculum map here.

Please see the direction at the end of this proposal for how to upload your curriculum map document.

13. Provide additional information about the course including (a) how often the course is to be offered, (b) who will be the routing instructor or course coordinator, and (c) what steps will be taken by the department to ensure its continued coverage (current expertise and interest within the department).

(a) the course will be offered one time per week

(b) the course coordinator will be the Director of the School of Education

(c) with the Director as coordinator, the department commits to adequate, continued coverage

14. Will the proposed changes require a change to the Clear Path Showcase (4-year plan)? If yes, please attach both current and revised clear path documents.

Please see the directions at the end of this proposal for how to upload your clear path document.

15. How will the proposed changes impact the ability of students to complete the degree requirements in a timely manner, and how will the proposed changes impact requirements in other departments or programs?

Successful completion of the lab course will provide students with additional support to navigate program policies and procedures, and positively affect their on-time program completion.

16. Will a laboratory/studio fee or other course fee be assessed? If yes, include a rationale for the fee assessment.

No fee will be assessed for this course.

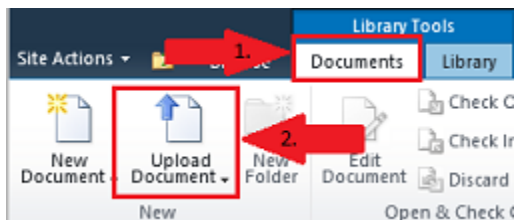
17. Does this change require new resources from the originating department or other departments (including the library)? If yes, please explain.

No new resources are needed.

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Direction for uploading supporting documents:

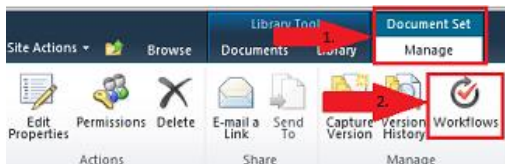
1. To upload your model syllabus to the folder for your proposal go to <https://spaces.utc.edu/sites/UndergraduateProposal>.
2. Next, click on the name of your proposal under "My Proposals".
3. Click the "Documents" tab and then click the "Upload Document" tab.



Important: After completing your proposal you must start the *Curriculum Proposal Workflow*.

To begin workflow:

1. Click on the name of your proposal below.
2. Next, click the "Document Set Manage" tab in the ribbon at the top of the page and select the "Workflows" button.



3. Under "Start a New Workflow" click "Curriculum Proposal Workflow" and then click the "Start" button.

Workflow Sequence for Full Proposal – Course Changes

1. Department Head
2. College Curriculum Committee
3. College Dean
4. Other Areas Affected (If any)
5. Records Office
6. Associate Provost
7. Provost (if a fee will be assessed)
8. Faculty Senate Curriculum Committee
9. Faculty Senate