Individual Studies/Research Contract
UTC Records Office, 125 University Center
615 McCallie Avenue, Dept. 5155
Chattanooga, TN 37403
Ph: (423) 425-4416    Fax: (423) 425-2172

This form must be submitted when registering for any individualized course including 4994r, 4995r, 4997r, 4998r, 5997r, 5998r, or 7997r course. If additional space is needed, please provide attachments.

Course Title: _____________________________
Department, Course #, Section: _____________________________ CRN: __________
Credit Hours: _____ Year: _____ Semester: (circle one) Fall Spring Summer
Completion Date: __________ Faculty Director: ________________

Please Describe:
(A) Nature of individualized study: ____________________________

(B) Specific responsibilities and/or learning objectives of student ______________________________________________________________________________

(C) Criteria which will be used for evaluation and grading of this project: _____________________________________________________________________

(D) Arrangements and frequency of meetings with faculty director of this specialized course: ______________________________________________________________________________

Student: Please photocopy approved form and distribute copies to:
● Records Office (Original form)    ● Department Head    ● Student

I, __________________________________________ understand that I will not be registered in the course listed above until the faculty director and department head have signed and this form is submitted to the Records Office. I also understand that once I am registered for this course, I am responsible for all fees.

This form must be submitted to the Records Office by the deadline to register for courses listed on the Academic Calendar.

Student’s Signature _____________________________ Date __________

Faculty Director’s Signature _____________________________ Date __________

Department Head’s Signature _____________________________ Date __________

Director Honors Program or Designee (required for 4995 registrations only) _____________________________ Date __________