Directory
The course offerings and requirements of the University are continually under examination and revision. This catalog presents the offerings and requirements in effect at the time of publication, but does not guarantee that they will not be changed or revoked. Current information may be obtained from the following sources:

- The Graduate School Web site: www.utc.edu/graduateschool
- The UTC Homepage: www.utc.edu

The Graduate School
- Stephanie Bellar, Interim Dean
  - Yvonne Kilpatrick, Director
  - Dept. 5305
  - 103 Race Hall
  - 615 McCallie Avenue
  - Chattanooga, Tennessee 37403-2598
  - (423) 425-4666
- Linda Orth, Registrar
  - Dept. 5155
  - (423) 425-4304
- Yvonne Kilpatrick, Director
  - Dept. 2202
  - (423) 425-4485

Admission Tests
- Testing Center, Dept 4654
  - (423) 425-4288

Adult Services Center
- Margaret Daniel, Director
  - University Center, Dept. 2002
  - (423) 425-4485

Business Office
- Vanasia Parks, Asst. Vice Chancellor
  - Nelda Orth, Bursar
  - 109 Race Hall, Dept. 5905
  - (423) 425-4781

Financial Aid
- Rexann Bumpus, Director
  - Hooper Hall, Dept 4805
  - (423) 425-4677

Housing
- Steven Hood, Director
  - Dept. 2202
  - (423) 425-4304

Records and Registration
- Linda Orth, Registrar
  - Dept. 5155
  - (423) 425-4416

Student Development
- Dee Dee Anderson, Asst. Vice Chancellor for Student Development and Dean of Students
  - 305 University Center, Dept. 1951
  - (423) 425-4260

CORRESPONDENCE
Address all mail to:
- The University of Tennessee at Chattanooga
  - (Person)
  - (Office Address)
  - 615 McCallie Avenue
  - Chattanooga, Tennessee 37403-2598

Table of Contents

2 Correspondence Directory
3 The University
6 Graduate Degree Programs
8 ADMISSIONS AND REGULATIONS
8 Admission Procedures
11 Doctoral Degree Programs
15 Programs of Study
18 Procedures Summary, Graduate Degree
19 General Regulations
26 Graduate Program Regulations
29 Student Fees and Expenses
31 Financial Aid
34 Student Life and Other Educational Units
34 Educational Services
39 ACADEMIC COLLEGES
39 College of Arts and Sciences
39 College of Business
40 College of Engineering and Computer Science
41 College of Health, Education and Professional Studies
43 Graduate Degree Programs
43 Accountancy
44 Advanced Educational Practice, Ed.S.
47 Master of Business Administration
48 Computational Engineering, Ph.D.
51 Master of Science in Computer Science
53 Master of Education in Counseling
55 Master of Science in Criminal Justice
55 Master of Elementary Education
56 Candidates for Teaching Licensure
59 Master of Science in Engineering Management
63 Master of Science in Engineering Management
65 Master of Arts in English
67 Master of Science in Environmental Science
68 Master of Science in Health and Human Performance
70 Learning and Leadership, Ed.D.
73 Master of Music
76 Master of Science in Nursing
80 Physical Therapy, D.P.T.
84 Physical Therapy, D.P.T.
85 Transition D.P.T. Concentration
87 Master of Science in Psychology
88 Master of Public Administration
88 Master of Education in School Leadership
90 Master of Education in Secondary Education
93 Master of Education in Special Education
95 COURSE DESCRIPTIONS
95 Accounting
96 Anthropology
96 Art
96 Biology
97 Business Administration
97 Chemistry
97 Communication
97 Computational Engineering
99 Computer Science
103 Criminal Justice
104 Economics
106 Educational Technology
106 Electrical Engineering
108 Elementary Education
111 Engineering
114 Engineering Management
116 English
119 Entrepreneurship
119 Environmental Sciences
120 Finance
121 Foreign Languages
122 Geography
122 Geology
122 Health and Human Performance
127 History
127 Human Ecology
128 Humanities
128 Learning and Leadership
130 Management
131 Marketing
132 Mathematics
133 Music
134 Nursing
138 Philosophy
138 Physical Therapy
143 Physics
144 Psychology
146 Public Administration
148 Religion
148 School Leadership
150 School Psychology and Counseling
153 Secondary Education
156 Sociology
156 Special Education
158 Theatre and Speech
161 ADMINISTRATION AND FACULTY
161 Administration
163 Membership in the Graduate Faculty
165 GLOSSARY
167 INDEX
167 Campus Map

The University of Tennessee at Chattanooga does not discriminate on the basis of race, sex, color, religion, national origin, age, handicap, or veteran status in provision of educational opportunities or employment opportunities and benefits. The University does not discriminate on the basis of sex or handicap in the education programs and activities which it operates, pursuant to the requirements of Title IX of the Education Amendments of 1972, Pub. L. 92-318; Section 504 of the Rehabilitation Act of 1973, Pub. L. 93-112; and the Americans with Disabilities Act of 1990, Pub. L. 101-336, respectively. This policy extends to both employment by and admission to the University. Inquiries and charges of violation should be directed to the Office of the Director for Affirmative Action, 104 Founders Hall, (423) 425-4124, E040224-001-09.
The University

Mission
The University of Tennessee at Chattanooga will serve as a national model of an engaged metropolitan university whose faculty, staff and students, in collaboration with external partners, employ the intellectual resources of the liberal arts and professional programs to enrich the lives of those we serve.

Guiding Principles
The University of Tennessee at Chattanooga interprets the land grant spirit of service for the 21st century through people, partnerships, and performance:

People
• We are committed to preparing educated men and women for meaningful and productive lives.
• We educate students for life in a global society.
• We promote and celebrate the diversity of people and ideas.
• We provide reasonable and affordable access to higher education.

Partnerships
• We embrace active and collaborative learning through partnerships among students, faculty, staff and the community.
• We encourage frequent, respectful and collegial interaction among students, faculty, staff and community.
• We provide opportunities for our students to augment intellectual development through participation in artistic, cultural, social and athletic activities.
• We develop partnerships that strengthen the university and our community.

Performance
• We prepare our students and alumni to apply knowledge to the challenges of a changing society.
• We use the interconnected activities of teaching, research and service to promote learning, problem solving and innovation.
• We use technology to enhance teaching, research, operations and community outreach.
• We use our resources in a prudent manner to accomplish our mission.
• We use multiple measures to evaluate the performance of our students, faculty, staff and programs.

Campus Overview
The University of Tennessee at Chattanooga educates students to assist in the enlightening and disciplining of their minds and their preparation for ethical and active leadership in civic, cultural, and professional life. To achieve this, the University engages in the complementary and mutually supportive activities of teaching, research and service.

The University combines the advantages of a strong private tradition with those of a state-assisted institution. Dedicated to providing quality education to a diverse population approaching 9,000 students, UTC seeks to meet its responsibilities as an emerging metropolitan university, actively involved with regional municipalities, schools, business and industry and offering expanded instructional opportunities that respond to area needs. The University's ability to fulfill this role is enhanced by continuing support from its alumni, community, and the University of Chattanooga Foundation, a public, nonprofit organization which administers most of UTC's private endowment.

The hallmark of the University is outstanding teaching by a talented and committed faculty. Small classes, personalized advising, and frequent opportunities to interact with faculty provide a student-oriented learning experience.

Research is a priority for the campus. Effective teaching and faculty involvement in scholarship, research and creative activities are interdependent. These activities foster the intellectual growth of the faculty, provide students with opportunities to participate in the development and application of new knowledge and enhance the region's growth. A program of well-endowed centers and chairs, (including a significant number of chairs of Excellence) and professorships builds upon a tradition of faculty research.

The University's programs provide both a firm grounding in the liberal arts and strong professional preparation. Bachelor's and master's degrees, a post-master's specialist degree, and three doctoral degrees are awarded through our Colleges of Arts and Sciences; Business; Health, Education and Professional Studies; and Engineering and Computer Science.

Education at UTC goes beyond the traditional classroom and laboratory as befits an institution where service is also a high priority. UTC faculty members continue to bring their professional expertise to bear on the concerns of the larger community. Moreover, the University takes advantage of its metropolitan location to provide firsthand learning experiences to students through career-related work experience. Innovative programs, such as our University Honors Program, serve exceptionally talented students. Off campus, the University offers credit and non-credit instruction for professional and intellectual development, extending its educational mission to an even broader range of citizens.

UTC has taken the land grant spirit and applied it in Tennessee and the surrounding region to effect positive social and economic change. In its constant pursuit of academic excellence, UTC is committed to several strategic imperatives:
• Claiming the assets of technology
• Recruiting, retaining and celebrating diversity in faculty, staff and students
• Demonstrating accountability
• Enhancing the learning environment
• Using evaluation to drive change
The University

As UTC looks to its future and the emerging needs of the metropolitan region, it will continue its commitment to quality education, excellent research, and dedicated service.

History

When the Methodist Episcopal Church began to explore the possibilities of developing a central university in the South, Chattanoogans came forward to work with the church in this effort. Since its founding as Chattanooga University in 1886, The University of Tennessee at Chattanooga has developed an institutional excellence which rests on an unusual blend of the private and public traditions of American education.

For 83 years the University was a private school. Three years after its founding, the University was consolidated with another church-related school, East Tennessee Wesleyan University at Athens, under the name of Grant University. In 1907 the name University of Chattanooga was adopted.

In 1969 the University of Chattanooga and a junior college, Chattanooga City College, merged with The University of Tennessee, one of the oldest land-grant universities in the nation, to form the UTC campus. Pledged to the service of the entire state, The University of Tennessee has emerged as a statewide system consisting of four primary campuses. The new campus was given the mandate to devote the major portion of its resources to the development of excellence in undergraduate education and in selected areas of graduate study.

The University’s wide diversity of degree programs has attracted a current enrollment of more than 8,600 students representing all Tennessee counties, all states, and many foreign countries.

Accreditations and Memberships

The University of Tennessee at Chattanooga is accredited by the Commission of Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097. Telephone: 404-679-4501; Fax: 404-679-4558) to award bachelor’s, master’s, specialists, and doctoral degrees. It is also accredited by the National Council for Accreditation of Teacher Education, the National Council for Accreditation of Teacher Education, the National Association of Schools of Music, the American Chemical Society, the Engineering Accreditation Commission/Accreditation Board for Engineering and Technology, the American Assembly of Collegiate Schools of Business International: the Association to Advance Collegiate Schools of Business, the Commission on Collegiate Nursing Education, the Commission on Accreditation in Physical Therapy Education of the American Physical Therapy Association, the Commission on Accreditation for Dietetics Education of the American Dietetics Association, the Accreditation Council of Occupational Therapy Education, the Accreditation Council for Education in Journalism and Mass Communication, the National Association of Schools of Art and Design, the Council on the Accreditation of Nursing Anesthesia Education Program, the National Association of Schools of Public Affairs and Administration, and the National Athletic Trainers Association.

The University is a charter member of the Southern University Conference and is a member of the American Association of Colleges for Teacher Education, American Alumni Council, American Council on Education, Association of American Universities, Association for Continuing Higher Education, American Association of State Colleges and Universities, Council of Graduate Schools in the United States, Conference of Southern Graduate Schools, The Tennessee Conference of Graduate Schools, National University Extension Association, the Tennessee Colleges Association, and the Servicemembers Opportunity Colleges.

Since 1969, students and faculty of The University of Tennessee at Chattanooga have benefited from its membership in Oak Ridge Associated Universities (ORAU). ORAU is a consortium of 98 colleges and universities and a contractor for the U.S. Department of Energy (DOE) located in Oak Ridge, Tennessee. ORAU works with its member institutions to help their students and faculty gain access to federal research facilities throughout the country; to keep its members informed about opportunities for fellowship, scholarship, and research appointments; and to organize research alliances among its members.

Through the Oak Ridge Institute for Science and Education (ORISE), the DOE facility that ORAU operates, undergraduates, graduates, postgraduates, as well as faculty enjoy access to a multitude of opportunities for study and research. Students can participate in programs covering a wide variety of disciplines including business, earth sciences, epidemiology, engineering, physics, geological sciences, pharmacology, ocean sciences, biomedical sciences, nuclear chemistry, and mathematics. Appointment and program length range from one month to four years. Many of these programs are especially designed to increase the numbers of underrepresented minority students pursuing degrees in science- and engineering-related disciplines. A comprehensive listing of these programs and other opportunities, their disciplines, and details on locations and benefits can be found in the ORISE Catalog of Education and Training Programs, which is available at http://www.orau.gov/orise/educ.htm, or by calling either of the contacts below.

ORAU’s Office of Partnership Development seeks opportunities for partnerships and alliances among ORAU’s members, private industry, and major federal facilities. Activities include faculty development programs such as the Ralph E. Powe Junior Faculty Enhancement Awards, the Visiting Industrial Scholars Program, consortium research funding initiatives, faculty research and support programs as well as services to chief research officers.

For more information about ORAU and its programs, contact:

- Andy Novobilski
  Chief Research Officer
  ORAU Councilor for
  The University of Tennessee at Chattanooga
  Andy-Novobilski@utc.edu (423-425-4202)
- Monnie E. Champion
  ORAU Corporate Secretary (865-576-3306); or
- Visit the ORAU Home Page (http://www.orau.org)
Community

The University is located only a few blocks from the urban area of Chattanooga, a city that is a magnet for tourists and rich in natural beauty. Chattanooga lies at the foot of Lookout and Signal Mountains where the Tennessee River forms Moccasin Bend. These sites possess historical significance as well as beauty in a city steeped in the heritage of the Civil War.

The cultural environment of Chattanooga is enhanced by contributions from the University and the many civic organizations that support the arts through dramatic productions, concerts, and art exhibits. The city also benefits from an unusually large number of private foundations which call Chattanooga home. City parks, public golf courses, and a 35,400 acre lake provide a variety of recreational activities.

With a population of about 162,170 in a metropolitan statistical area of over 466,647, Chattanooga is easily accessible from all parts of the nation by air and bus and is a pleasant two-hour drive from Atlanta, Nashville, Knoxville, and Birmingham.

The University’s urban campus is located within easy walking distance of the business section of Chattanooga as well as the 21st Century Waterfront. Students also enjoy the close proximity of the Bluff View Art District, the Tennessee Aquarium, the Walnut Street Bridge, and Coolidge Park.

The Graduate School

Mission Statement

The mission of the Graduate School is to provide rigorous advanced instruction, applied research opportunities, financial support, and other support services for graduate students. The Graduate School upholds high program and academic standards in serving the needs of the region, state, and nation. The Graduate School also takes into account the increasing availability of information and the resultant creation of knowledge made possible by advances in technology.

Vision Statement for Distance Education

The vision of graduate distance education is to provide high-quality courses and services so that students may access learning opportunities through the use of appropriate technology and alternative methods of delivery.

Graduate Council

Purpose

The Graduate Council is responsible for providing and periodically revising basic educational philosophy for graduate programs, for ensuring the maintenance of high standards in the graduate programs offered and for proposing and recommending to the Faculty Senate new graduate programs. The Graduate Council reviews new courses to be offered for graduate credit as well as other changes in the content of individual graduate programs. The Graduate Council is responsible for ensuring that general admission policies as established by the Board of Trustees and specific policies approved for individual graduate programs are maintained. The Graduate Council hears graduate students petitions and grade appeals. The Graduate Council reports its curriculum and standards actions to the Faculty Senate executive committee with recommendations for implementation or appropriate disposition.

Membership

Three (3) elected representatives from the College of Business, eight (8) from the College of Health, Education, and Professional Studies: one (1) from Health and Human Performance, one (1) from Nursing, one (1) from Physical Therapy, one (1) from Learning and Leadership, and four (4) from other Education programs six (6) elected representatives from the College of Arts and Sciences (one from each graduate degree program); four (4) elected representatives from the College of Engineering and Computer Science (one from each graduate degree program); and one (1) at-large representative elected by the Faculty Senate from a department that does not offer a graduate degree program.

Members of Graduate Council serve two-year terms and are elected at the conclusion of the spring semester in odd-numbered years for a term of office beginning the following fall semester.

At its spring meeting in odd-numbered years, the Graduate Council will elect a chair from among the voting members who represent one of the graduate programs. The chair will serve a two-year term.

Ex officio: The dean of the Graduate School, the associate dean of the Graduate School, the director of the Graduate School, and the dean of the Lupton Library.

Graduate Council Members 2007-08

Linda Fletcher, Business Administration
Greg Thibadoux, Business Administration
Kim Turner, Business Administration
Roger Briley, Computational Engineering
Joe Dumas, Computer Science
Gale Iles, Criminal Justice
Hinsdale Bernard, Education
Tom Buggey, Education
John Freeman, Education
Kristi Gibbs, Education
Pam Guess, Education
Vicki Petzko, Education
Neslihan Alp, Engineering Management
Ahmed Eltom, Engineering
Joyce Smith, English
Mark Schorr, Environmental Science
Nicholas Boer, Health and Human Performance
Jonathan McNair, Music
Chris Smith, Nursing
Cathie Smith, Physical Therapy
David Edwards, Political Science
Brian O’Leary, Psychology

At Large Members 2007-2008

Boris Belinskiy, Mathematics

Ex-Officio Members 2007 - 2008

Deborah Arfken, Graduate School
Theresa Liedtka, Lupton Library

Yvonne Kilpatrick, Graduate School
Stephanie Bellar, Graduate School
Deborah Arfken, Graduate School

Vicki Petzko, Education
Kristi Gibbs, Education
Tom Buggey, Education
Hinsdale Bernard, Education
John Freeman, Education

Gale Iles, Criminal Justice
Ahmed Eltom, Engineering
Joyce Smith, English
Mark Schorr, Environmental Science
Nicholas Boer, Health and Human Performance
Jonathan McNair, Music
Chris Smith, Nursing
Cathie Smith, Physical Therapy
David Edwards, Political Science
Brian O’Leary, Psychology

At Large Members 2007-2008

Boris Belinskiy, Mathematics

Ex-Officio Members 2007 - 2008

Deborah Arfken, Graduate School
Stephanie Bellar, Graduate School
Yvonne Kilpatrick, Graduate School
Adam Cava, Graduate Student Association
Theresa Liedtka, Lupton Library
Graduate Degree Programs

The chart lists supplemental requirements for individual programs. These requirements are in addition to the requirements of admission to The Graduate School. See Admission Procedures, Graduate School Requirements (Domestic and International)

### DOCTORAL DEGREES

<table>
<thead>
<tr>
<th>Degree</th>
<th>Major</th>
<th>Admission Test</th>
<th>Other Admission Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ph.D.</td>
<td>Computational Engineering</td>
<td>International Students; GRE TOEFL or IELTS</td>
<td>Supplemental application, statement of purpose, 3 recommendation forms</td>
</tr>
<tr>
<td>Ed.D.</td>
<td>Learning and Leadership</td>
<td>GRE</td>
<td>Master’s degree, 2 years work experience, 3 letters of recommendation, statement of purpose, interview, admissions workshop. 3.0 average on all graduate coursework</td>
</tr>
<tr>
<td>D.P.T.</td>
<td>Entry-Level</td>
<td>International Students TOEFL or IELTS</td>
<td>PT application, 2 recommendation forms, verification of Level II criminal background check</td>
</tr>
<tr>
<td></td>
<td>Transition</td>
<td></td>
<td>Completion of bachelor’s or Master’s in Physical Therapy from APTA accredited program; current licensure; 2 years work experience as PT; high speed internet and computer access.</td>
</tr>
</tbody>
</table>

### SPECIALIST DEGREES

<table>
<thead>
<tr>
<th>Ed.S.</th>
<th>Advanced Educational Practice Educational Technology</th>
<th>GRE</th>
<th>Score of 1350 with no section less than 400; GPA of 3.25 or higher on master’s degree work; written statement of personal intent; 3 references; resume; computer literacy</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Instructional Leadership</td>
<td>Personal statement, professional resume, 3 reference letters, master’s degree</td>
<td></td>
</tr>
<tr>
<td></td>
<td>School Psychology</td>
<td>GRE (applicants without master’s degree only)</td>
<td>18 semester hours U or G courses in psychology and/or education, 3.0 or above on all graduate coursework, 3 reference letters</td>
</tr>
</tbody>
</table>

### MASTER’S DEGREES

<table>
<thead>
<tr>
<th>M.A.</th>
<th>English Creative Writing Literary Study Rhetoric and Writing</th>
<th>GRE (minimum score of 500 on verbal)</th>
<th>3.0 in English major or in 18 hours of English above 100 level, statement of intent</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Accountancy Business Administration Executive</td>
<td>GMAT (minimum score of 450)</td>
<td>Admission index for those with lower than a 2.5 GPA (UGPA x 200 + GMAT &lt;= 950)</td>
</tr>
<tr>
<td>M.Acc</td>
<td>Music Education</td>
<td></td>
<td>Bachelor’s degree in Music Education or professional teacher certification; placement exams</td>
</tr>
<tr>
<td>M.B.A.</td>
<td>Performance</td>
<td></td>
<td>Bachelor’s degree in Music or equivalent. Placement exam; Division Jury</td>
</tr>
<tr>
<td>Degree</td>
<td>Major</td>
<td>Admission Test</td>
<td>Other Admission Requirements</td>
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</tr>
<tr>
<td>M.P.A.</td>
<td>Public Administration Nonprofit Administration</td>
<td>GRE</td>
<td>3 letters of recommendation; supplemental form</td>
</tr>
<tr>
<td>M.S.</td>
<td>Computer Science Information and Security Assurance Engineering Chemical Civil Computational Electrical Industrial Mechanical</td>
<td>International Students TOEFL or IELTS</td>
<td>Bachelor’s degree in computer science and/or satisfactory completion of assigned prerequisite courses</td>
</tr>
<tr>
<td>Engineering Management</td>
<td>International Students TOEFL or IELTS</td>
<td>Letter of recommendation</td>
<td></td>
</tr>
<tr>
<td>Environmental Science</td>
<td>GRE</td>
<td>2.75 GPA; Three letters of recommendation; sample research paper; resume; educational and professional portfolio</td>
<td></td>
</tr>
<tr>
<td>Health and Human Performance</td>
<td>GRE</td>
<td>2.75 GPA on 4.0 scale in last 60 hours; supplemental data; 3 letters of recommendation; resume; cover letter; post certification, NATA certification also required (advanced); CPR and First Aid certification</td>
<td></td>
</tr>
<tr>
<td>Psychology</td>
<td>GRE</td>
<td>3 letters of recommendation; supplemental form</td>
<td></td>
</tr>
<tr>
<td>M.S.C.J.</td>
<td>Criminal Justice</td>
<td>MAT or GRE</td>
<td>Supplemental form; writing proficiency/essay; 2 letters of recommendation</td>
</tr>
<tr>
<td>M.S.N.</td>
<td>Nursing Administration Anesthesia Clinical Specialist Education Family Nurse Practitioner</td>
<td>MAT or GRE International Students TOEFL or IELTS</td>
<td>Bachelor's degree in nursing; 3.0 average in nursing courses; R.N. licensure or eligibility for licensure in Tennessee; at least one year's patient care experience; 3 letters of recommendation; supplemental written materials; resume; personal statement</td>
</tr>
<tr>
<td>Certificate Programs</td>
<td>Admission Requirements</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Computer Science</td>
<td>Bachelor's degree and significant related professional experience or admission to M.S. degree program and satisfactory completion of assigned prerequisite courses.</td>
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<tr>
<td>Internet Application Programming</td>
<td>Bachelor's degree basic skills in statistics and programming or ability to acquire.</td>
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<tr>
<td>Biomedical Informatics</td>
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<tr>
<td>English</td>
<td>Writing/Rhetoric</td>
<td>Refer to requirements for English graduate programs.</td>
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<tr>
<td>Education</td>
<td>Refer to admission requirements to the Graduate School</td>
<td></td>
<td></td>
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<tr>
<td>English as a Second Language Instruction</td>
<td>Completion of master’s, specialist or doctorate in education; 2 letters of recommendation, interview</td>
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<tr>
<td>School Leadership</td>
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<tr>
<td>Urban Specialist (Elementary)</td>
<td>Supplemental applications, 3 recommendation letters, interview</td>
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</tr>
<tr>
<td>Engineering Management</td>
<td>Refer to admission requirements to The Graduate School.</td>
<td></td>
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</tr>
<tr>
<td>Project and Value Management</td>
<td>Bachelor’s degree and significant related experience or admitted to ENGR or ENGM programs and satisfied all prerequisites.</td>
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<tr>
<td>Quality Management</td>
<td></td>
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<tr>
<td>Fundamentals of Engineering Management</td>
<td></td>
<td></td>
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<tr>
<td>Leadership and Ethics</td>
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<td></td>
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<tr>
<td>Power Systems Management</td>
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<tr>
<td>Nursing</td>
<td>Refer to M.S.N. admission requirements except MAT</td>
<td></td>
<td></td>
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<tr>
<td>Family Nurse Practitioner</td>
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<tr>
<td>Health Care Informatics</td>
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<tr>
<td>Nurse Anesthesia</td>
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<tr>
<td>Nursing Education</td>
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<tr>
<td>Nursing Adult</td>
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</tr>
<tr>
<td>Public Administration</td>
<td>Bachelor’s degree and significant related experience or master’s in relevant discipline, writing proficiency.</td>
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<tr>
<td>Non Profit Management</td>
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</tbody>
</table>

The Graduate School coordinates and supervises activities relating to the graduate degrees offered by UTC.

For information concerning a specific program, refer to the appropriate department and the Graduate Catalog. For application materials, visit our Web site at: www.utc.edu/graduateschool

or write:
The Graduate School, Dept 5305
615 McCallie Avenue;
Chattanooga, Tennessee 37403-2598
Admission Procedures

GRADUATE SCHOOL REQUIREMENTS
An applicant for admission to The Graduate School must: (1) hold a baccalaureate degree from a regionally accredited college or university or foreign equivalent and (2) have a minimum grade point average of 2.5 (based on a 4.0 scale) on all undergraduate work taken prior to receiving the baccalaureate degree or a 3.0 in the senior year. Students who do not meet this admission requirement should contact the staff of the Graduate School office to discuss alternative requirements. Applicants who are seeking admission to a degree program must submit scores on the appropriate standardized test as required by the proposed major department.

Applicants for the Education Specialist degree with a concentration in Educational Technology or Instructional Leadership must have earned a master's degree from a regionally accredited college or university.

Applicants for Doctoral degrees often must have earned a master's degree.

An applicant who graduated from an unaccredited institution may be considered for admission with a 3.0 cumulative average. Scores must be submitted from the appropriate admissions test if the applicant is seeking admission to a degree program.

To ensure adequate consideration, the applicant should submit the completed application and supporting credentials to the Graduate School office at least one month prior to the beginning of the semester or summer term for which admission is desired. In addition, some departments and programs have established application deadlines. Please refer to the appropriate college or department for this information. Those filing applications after the established submission dates cannot be assured their credentials will be processed in sufficient time to secure admission for that term. Financial aid may also be delayed. An applicant for admission must furnish the following materials to the Graduate School office:

2. Payment of the $30 nonrefundable application fee for domestic applicants or $35 for international applicants.
3. An official transcript from each college or university previously attended. These transcripts must be sent directly from the institution to the Graduate School office.
4. An official report of the applicant's score on the prescribed test for admission.
5. Supplemental application materials as required by program.

WARNING: Misrepresentation of academic credentials constitutes a Class A misdemeanor, under Tennessee Code Annotated, Section 49-7-133.

DEGREE PROGRAM REQUIREMENTS
An applicant for admission to a degree program should refer to the appropriate college or department for specific admission requirements since some degree programs require a higher academic average, and additional admission requirements or utilize a formula for determining admission.

If an applicant does not enter UTC in the semester or summer term for which application was made, the applicant's file will be destroyed after one year unless he or she requests and is granted permission to enter at a future date.

All application credentials become the property of the University and are not returnable nor forwardable to other institutions.

International Students
The University wishes to encourage qualified graduate applicants from other countries. Accordingly, The University of Tennessee at Chattanooga will accept as equivalent in level, structure, scope, and intent the new European degrees, adopted under the Bologna Process.

The University will also consider three-year bachelor's degrees earned in Division I and II institutions in India and accredited by the National Assessment and Accreditation Council (NAAC) as comparable to four-year U.S. bachelor's degrees. UTC will consider other three-year degrees on a case by case basis.

The foreign applicant must submit the following materials to the Graduate School office:

1. An application for admission on the form provided by the University.
2. A draft drawn on a U.S. bank or money order for the $35 U.S. nonrefundable application fee.
3. Copies of authorized school or university records with certified translations if the records are in a language other
than English. Translations must include descriptive titles of courses studied and grades gained in final examinations.

4. Official scores on the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS). An official TOEFL score of 550 or above is required. (A score of 213 or above is required for a computer-based test.) IELTS scores must be 6.0 or higher.

5. Official scores on the admission test required by the major department. International students seeking admission to the M.B.A. program must submit minimum scores of 450 on the GMAT.

6. Evidence of financial resources sufficient to provide adequate support (as determined by the University) during the applicant’s period of residence as a student.

7. International students will be required to take an English proficiency examination after arriving at the University and all English courses recommended as a result of the test.

8. All international students are required to purchase health insurance through UTC.

WARNING: Misrepresentation of academic credentials constitutes a Class A misdemeanor, under Tennessee Code Annotated, Section 49-7-133.

All materials must be received by The Graduate School office approximately three months prior to the semester in which the applicant hopes to enroll. An accepted applicant will receive a certificate of acceptance and an I-20 form, which must be shown to the consular officer of the United States to whom the student applies for a student visa. By fee payment, each international student must purchase health insurance through UTC.

UTC Students Eligible for Graduate Credit

Students who are within 30 semester hours of completing requirements for the bachelor’s degree at The University of Tennessee at Chattanooga may apply for admission to graduate courses if they have an overall grade point average of 3.00 or higher and are recommended by the head of his or her major department. Subject to the approval of the dean of The Graduate School, students may earn up to nine semester hours of graduate credit prior to completing the bachelor’s degree. These graduate hours do not count toward completion of an undergraduate degree. Approval must be obtained each semester by completing the special application form which is available from the Graduate School web site. The approved application must be submitted to the Registration Office at the time of registration.

Admission Classifications

Several admission classifications are utilized by The Graduate School. Applicants should apply for admission according to the one classification which applies to their educational objectives. International students, however, must apply for admission as degree students only.

Degree Graduate

Admission as a degree student to a master’s, specialist or doctoral program is by departmental recommendation and graduate school approval only. Thus, an applicant who wishes to be admitted as a degree graduate must file an application, transcripts, specified test scores and supplemental application materials far enough in advance to allow for evaluation by the department or school. The evaluation will include a review of the applicant’s undergraduate program and the specification of any prerequisite courses needed to ensure adequate background for the graduate program. In addition to the above requirements, students whose native language is not English are required to submit scores on the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS). For more information see “International Students” under “Admission Procedures.”

Provisional Degree Graduate

An applicant who meets the GPA admission requirements of the Graduate School, but whose file is incomplete, may be admitted as a provisional graduate student. Students holding any kind of provisional admission are not eligible for financial aid. This type of admission is valid for one semester and may not be renewed. Further, the provisional student must have his or her file completed by the end of the first semester or summer term he or she enrols. If the student fails to complete the graduate file on the specified date, the student will not be permitted to register for a future term.

Conditional Student

An applicant who seeks a degree but does not have the requisite grade point average may be classified as a conditional student. In this classification, a student takes six or nine graduate hours as specified by the graduate program coordinator. Within two semesters of initial enrollment, the applicant must earn a grade of B or better in each graduate course and a cumulative 3.0 grade point average on all graduate courses taken during this time, or the applicant will be dismissed. At the completion of the conditional work, as specified in the admission letter, the program coordinator and director of The Graduate School will review the student’s application materials and make a final admissions decision. If the student is accepted as a degree-seeking student, courses taken during conditional admission may, with the recommendation of the program coordinator, be accepted into the degree program.

Conditional admission is a one-time opportunity extended to students who are United States citizens or permanent residents to prove that, despite a low grade point average in undergraduate studies, they can now perform satisfactorily in graduate classes. Enrollment in graduate courses under a conditional admission status does not, however, imply admission into a degree program. It should also be understood that fully admitted graduate students will be given priority in enrollment. Students classified with conditional admissions are not eligible for financial aid.
Nondegree Graduate

An applicant who meets admission requirements and wishes to enroll in graduate or undergraduate courses and earn credit without reference to a degree program may be admitted as a nondegree graduate student. Students holding non-degree status are not eligible for financial aid.

A student classified as nondegree who subsequently wishes to be admitted to a degree program must file a formal request for this change with The Graduate School office by completing a degree objective change form. In addition, the student must submit supplemental application materials as required for the proposed degree program. A maximum of nine semester hours earned as a nondegree student may be accepted toward degree requirements. The Graduate School cannot assure a student classified as nondegree that all or any work completed in this status will apply toward a degree.

The UTC Graduate School uses the following classifications to distinguish among the types of non-degree graduate students.

Post-master’s Graduate

An applicant who has a master’s or terminal degree from an accredited institution and who is not working toward a degree may be admitted as a non-degree graduate student. A graduate application, application fee and transcripts from the university which awarded the master’s or terminal degree are required.

Provisional Nondegree Graduate Students

An applicant who meets the GPA admission requirements of the Graduate School, but whose file is incomplete, may be admitted as a provisional graduate student. Students holding any kind of provisional admission are not eligible for financial aid. This type of admission is valid for one semester and may not be renewed. Further, the provisional graduate must have his or her file completed by the end of the first semester or summer term he or she enrolls. If the student fails to complete the graduate file on the specified date, the student will not be permitted to register for a future term.

Auditor

Adults who wish to attend classes without earning credit or receiving grades may be admitted as auditors. A graduate application and transcripts are required. (Elder scholars do not need to submit transcripts.) Individuals may register as auditors provided space is available in the class desired and the instructor accepts auditors. Fees for audit are the same as for credit registration.

Auditors are under no obligation of regular attendance, preparation, recitation, or examination, and academic records are maintained only for audited courses in which the student attends at least 75 percent of the class sessions. They receive no grades and no credit. The degree of their participation in class discussion, laboratory, or field work shall be determined by the instructor of the class. (For fee schedule please see “Student Fees and Expenses” section.)

Graduate Certificate

Admission to a graduate certificate program requires that a person meet the minimum admission requirements and any additional program requirements (see Admission Requirements). Refer to the appropriate department for specific requirements for admission to the certificate program.

Admission to a graduate certificate program does not constitute admission to a degree program. To receive a graduate certificate, students must be admitted to a certificate program or a degree program.

Transient Graduate

An applicant who has been admitted to a graduate program at another institution and wishes to take UTC courses for transfer to that institution may be admitted as a transient student. A graduate application, application fee, and letter of good standing or certificate of transient admission are required. The letter of good standing or certificate of transient admission must be signed by the graduate dean or major adviser at the institution where the student is pursuing his or her graduate degree.

Upon completion of approved courses, the student should request that the UTC Office of Records forward a copy of his or her transcript to the appropriate institution.

Post-Baccalaureate Admission

Post-baccalaureate is an undergraduate admission classification which indicates that the applicant has a baccalaureate degree. A student in this category may take only undergraduate classes.

Second Bachelor’s Degree

A student who has received one bachelor’s degree may receive a second bachelor’s degree provided that all specific requirements for both degrees are met, that the curriculum for the second degree includes at least 30 hours (with a 2.0 average) not offered for the first degree, and that an additional year is spent in residence. Application should be made through the Adult Services Office in the University Center.

Teacher Licensure

Individuals who already have a bachelor’s degree may enter the master’s program in elementary or secondary education and complete course work leading to licensure at the same time.

Students seeking only endorsement or renewal of certification may be classified as post-baccalaureate or non-degree students. The post-baccalaureate classification restricts the student to undergraduate coursework, while the non-degree classification permits a qualified student to take both undergraduate and graduate classes. Application should be made through the Graduate School.

Readmission

Any student whose attendance has been interrupted one or more semesters (excluding the summer session) must apply for readmission to the University. An application must be submitted prior to the beginning of the semester or summer term in which readmission is desired.
Due to the competitive nature of some degree programs, readmission as a degree graduate may require departmental recommendation. In addition, students who have not been admitted to candidacy must follow the regulations in effect at the time of readmission.

Graduate Admission Tests

All applicants who request admission to a specific degree program must submit scores on the appropriate admission test. Scores must be no more than five years old. Admission tests are administered online several times each year. (TOEFL still has paper versions of the test.) Applicants should schedule all examinations well in advance of the date on which they wish to begin graduate study. Information about the tests is available in the UTC Testing Center, 258 Hooper Hall, 423-425-4288 as well as in the Graduate School office.

The Miller Analogies Test (MAT) is required for applicants to the master’s programs in counseling: community and school (or GRE), criminal justice (or GRE), nursing (or GRE), and school leadership (or GRE). Students may schedule this test by group or individual appointment with the Testing Center at 423-425-4288. Additional information is available from the Psychological Corporation, 555 Academic Court, San Antonio, Texas 78204. Phone: 210-921-8802.

The Graduate Record Exam (GRE) is required for applicants to the master’s in criminal justice (or MAT), English, counseling: community and school (or MAT), health and human performance, Learning and Leadership, nursing (or MAT), psychology, public administration programs and the Education Specialist degree. In Chattanooga, call Prometric Testing Center at 423-894-6249.

The Graduate Management Admissions Test (GMAT) is required for applicants for graduate study in accountancy and business administration. A score of 450 is required for students seeking admission to the master’s of accountancy program and the M.B.A. program. Information about this test and application forms are available upon request from the Testing Center or at MBA.com.

The Pre-Professional Skills Test (PPST) or Computer Based Test (CBT) also known as PRAXIS I is required of applicants for the master’s in elementary, secondary, and special education.* Prospective students must take the reading, writing and math sections. Information and applications for the Praxis are available from the testing supervisor located in 258 Hooper Hall, 423-425-4288, or in Chattanooga call Prometric Testing Center at 423-894-6249.

The Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS) is required of all applicants whose native language is not English. A TOEFL score of 550 or higher (213 on the computer; 79 on the internet test) or 6.0 or higher on the IELTS must be submitted before action can be taken on the application. Information about these tests and application forms are available at these Web sites: www.toefl.org (TOEFL) or www.ielts.org (IELTS).

*The GRE may be substituted for the PPST/CBT in Special Education.

Doctoral Degree Programs

Policies and Procedures

This section of the Graduate Catalog describes the policies and procedures for students who wish to earn a doctoral degree. Unless this section states otherwise, students wishing to pursue a doctoral degree shall abide by all policies and procedures established for graduate students enrolled at The University of Tennessee at Chattanooga.

Introduction

Currently, the University offers three doctoral programs: a D.P.T. in Physical Therapy, an Ed. D. in Learning and Leadership, and a Ph.D. in Computational Engineering. For complete descriptions of the programs and their respective admission criteria, review the program descriptions provided in this catalog.

The doctoral degree indicates superior academic achievement and professional competence. Consequently, the doctoral degree program includes a course of study, examination procedures, and other requirements that ensure students achieve the highest level of proficiency for the discipline. In many cases, the policies and procedures governing the doctoral degree are different from those governing the master’s degree. These differences reflect the scope and expectation of the two degrees.

Admission Requirements

The following sections describe the general application procedures and minimum application requirements for admission to all doctoral programs offered by the University. Applicants should recognize that a graduate program may specify additional procedures and requirements for admission to the program.

Bachelor’s or Master’s Degree as Prerequisite

Admission to all doctoral degree programs requires at least a bachelor’s degree from a regionally accredited institution or international equivalent. Applicants admitted to a doctoral program before receiving the baccalaureate degree must complete the bachelor’s degree and have met all other admission requirements before they may register for graduate courses.

Some degree programs may also require a master’s degree from a regionally accredited institution or international equivalent as a requirement for admission. Applicants who have received a master’s degree from UTC must reapply for admission as a doctoral degree student.

Grade Point Average

The applicant must have a baccalaureate cumulative grade point average (GPA) no less than 2.7 on a 4.0 scale, or a 3.0 cumulative GPA earned during the applicant’s senior year, for admission to The UTC Graduate School. The minimum cumulative GPA for specific programs may be greater; therefore, applicants should consult the description of the doctoral program for specific information.

If an applicant has earned a master’s degree, then the applicant’s graduate-level GPA and not the baccalaureate cumulative GPA will serve as evidence for minimum GPA. Applicants who have earned a master’s degree must have a cumulative GPA of 3.0 on a 4.0 scale for graduate level coursework. This rule may
12 :: Doctoral Degree Programs

not apply for doctoral programs that use different criteria for determining the cumulative GPA. Applicants should refer to the admission requirements for the program they wish to enter to determine whether the program requires the master’s degree or other specific minimum requirements.

Applicants who do not meet minimum admission standards may petition the faculty of the doctoral degree program for temporary admission under the conditional admission status. Some departments may automatically refuse such petitions as part of their program policies and procedures. International applicants must seek regular admission as a graduate student and may not receive temporary admission status.

Admission to all doctoral programs reflects the academic credentials of the applicants to the program, the number of applicants, and the resources of the program. Consequently, meeting the minimum admission requirements for the University or a doctoral program does not ensure admission to a doctoral program.

Admission Examinations
Each doctoral program has identified the appropriate admission examination process required for admission. Please consult the program description for a list of these requirements.

Applicants may ask the prospective graduate program for an exemption from the TOEFL or IELTS requirement if they: 1) have received a bachelor’s or master’s degree from a regionally accredited institution in the United States, or 2) have worked full time in the United States for a period of one year after receiving the bachelor’s or master’s degree.

Some degree programs may require that international applicants also demonstrate the ability to speak English effectively. Programs with this requirement will list the specific testing procedures that will indicate proficiency in English oral communication.

TOEFL or IELTS Exam (International Applicants)
Applicants who are not native English speakers must submit scores from the Test of English as a Foreign Language (TOEFL) or from the International English Language Testing System (IELTS).

TOEFL: Applicants must have a score of 550 or greater for admission. (The Doctorate of Physical Therapy program requires a score of 560.) Applicants completing the computer version of the test must earn a score of 213 or greater. Applicants completing the internet version of the test must earn a score of 79 or higher. The applicant must complete the TOEFL or IELTS test no more than six months before the application for admission.

IELTS: Applicants must have a score of 6.0 or higher on the IELTS. Some degree programs may require a greater TOEFL or IELTS score for admission into the program. Please consult the program description for specific requirements.

Other Materials
Each doctoral program has identified additional application materials (e.g., letters of recommendation, portfolios, departmental interviews, or other evidence of academic achievement) that the applicant must submit. The purpose of these materials is to provide evidence that the applicant has the potential to succeed in the program and that the applicant’s professional and research interests are compatible with those of the faculty. Please refer to the program for a list of the specific requirements.

Delayed Admission
Students who want to start course work for a doctoral program after the normal matriculation date must notify the UTC Graduate School and the coordinator of the doctoral program of his or her intent. Some departments may require that all new students begin their course work during a specific semester and may not allow students to delay their entry into the program. Students who wish to delay the start of their course work for more than one year must reapply for admission to the program unless exempted by the faculty of the doctoral program.

Admission of Faculty and Staff Members
Faculty and staff employed by The University of Tennessee at Chattanooga may apply for admission to graduate study in order to enroll in graduate level courses. Because of the demands required of graduate level courses and potential for conflict of interest, faculty and staff must demonstrate that their enrollment in graduate courses will not adversely affect their job responsibilities or create a conflict of interest. The employee’s supervisor, the dean of The UTC Graduate School, and the provost shall approve all applications for full-time faculty and staff employed by The University of Tennessee at Chattanooga may apply for admission into a doctoral degree program with the approval of the employee’s supervisor, the dean of The UTC Graduate School, and the provost of the University.

Application Procedures
All applicants, regardless of doctoral program, must use the following application procedures. Applicants should contact a representative of the doctoral program for details regarding critical dates and procedures.

The UTC Graduate School receives all application materials for all doctoral programs. (Some programs may have additional application materials specific to their respective programs.) Send all materials to:

The UTC Graduate School
The University of Tennessee at Chattanooga
615 McCallie Avenue.
Department 5305
Chattanooga, TN 37403
General Procedures
Application for admission to UTC Graduate School. Forms are available at www.utc.edu/graduateschool or by contacting The UTC Graduate School.
Application fee: Submit a $30 (domestic) non-refundable application fee with the application form and $35 (international) non-refundable application fee.
Request that the registrar of each institution of higher education (colleges and universities) attended, send an official transcript directly to The UTC Graduate School.

Admission Classifications
The UTC Graduate School uses the following classifications to distinguish among the types of doctoral graduate students.

Doctoral Degree Student
This classification includes students in good standing who have been admitted by the UTC Graduate School upon the recommendation of the faculty of the doctoral program. Admission to a degree program requires that the student meet the minimum admission requirements of the UTC Graduate School and the doctoral program and be prepared to complete the degree requirements in a timely manner. In addition, students admitted to the degree program must continually meet the minimum academic standards described in the Academic Standards for Graduate Students section of this catalog.
Students may not simultaneously enroll in two doctoral degree programs. Students wishing to change doctoral degree programs must apply for admission to the new degree program.
International students should review the TOEFL or IELTS Exam Requirements.

Conditional Admission
This classification includes students who receive temporary admission because they do not meet the minimum admission requirements for the UTC Graduate School. International students may not apply for conditional admission. Under extraordinary circumstances, the faculty of a doctoral program may wish to admit a student who has not met these standards but demonstrates by other means the potential to succeed in the program. These students may be admitted on a conditional basis after they have submitted all required application materials. Students granted conditional admission may enroll in graduate courses for only one semester. The faculty of the doctoral program will prepare, in writing, the rationale for the admission of the student and the specific objectives the student must achieve by the end of the semester as the condition for admission.
The student must earn a 3.0 grade point average for all course work completed during the first semester. At the end of the first semester, the faculty of the doctoral program will report, in writing, to the dean of the UTC Graduate School the extent to which the conditionally admitted student successfully completed the specified objectives and whether the faculty wish to reclassify the student as a doctoral degree student. Upon the approval of program faculty, the student's status will be revised to that of doctoral degree student. Students who do not receive such approval will be withdrawn from the UTC Graduate School and the doctoral program.

Non-Degree Graduate Student
This classification represents students who may wish to enroll in graduate level courses but do not intend to complete the doctoral degree. Faculty and staff working for The University of Tennessee at Chattanooga will receive this classification unless they are admitted into a degree program as a doctoral degree student.
Admission to The UTC Graduate School does not automatically allow students to enroll in graduate courses. All students must comply with the prerequisites and corequisites of all courses in which they wish to enroll. In some cases, graduate courses are open only to students admitted to the doctoral program. In these cases, the non-degree graduate student must receive the permission of the instructor to enroll in the course.
Students admitted under this classification must maintain a 3.0 grade point average to maintain their non-degree status. Non-degree graduate students may not complete more than nine (9) semester hours of course work toward a doctoral degree unless they receive an exemption from the doctoral program. The department head and/or program coordinator will forward the exemption to the UTC Graduate School as an information item.
After completing nine semester hours of coursework in a degree program, the non-degree graduate student must request reclassification as a doctoral degree student or petition the doctoral program for permission to retain the classification as a non-degree graduate student and enroll in additional courses. The department head and/or program coordinator will forward the petition to The UTC Graduate School.
International students on a F-1 visa may not be classified as non-degree students.

Transient Graduate Student
This classification includes students who are enrolled in a graduate degree program at another regionally accredited institution, who are in good standing at that institution, and who wish to enroll in courses offered by the University.
Transient graduate students who wish to be reclassified as doctoral degree students and complete their degree work at UTC must apply for admission to The UTC Graduate School and the doctoral program. A transient graduate student who is reclassified as a doctoral degree student must complete a majority of the required degree work at UTC.

Post-Doctoral Admission
This classification includes persons who have earned a doctoral degree from a regionally accredited institution or international equivalent and who wish to enroll in graduate courses offered by the University. The policies and procedures for a non-degree admission shall apply for the post-doctoral admission.

Readmission
Any student whose attendance has been interrupted one or more semesters (excluding the summer session) must reapply for readmission to the University. An application for readmission must be submitted prior to the beginning of the semester or summer term in which admission is desired.
Due to the competitive nature of some degree programs, readmission as a doctoral degree graduate may require departmental
Academic Standards for Graduate Students

Graduate education requires continuous evaluation of the student. Each doctoral program has developed a policy for student evaluation. The Doctoral Program of Study Form (or ILLP for Ed.D. students) will list the criteria the faculty will use to determine the student’s progress and potential for success. This evaluation includes periodic review of performance in required and elective courses, the cumulative GPA, and performance on other evaluation procedures required of students enrolled in the doctoral program. This evaluation may include written and oral formal examinations, professional portfolios, or supervised practica. The evaluation may also include the program faculty’s evaluation of the student’s progress and potential for success as a professional working in the discipline. Therefore, a student’s continuation in a doctoral program depends upon maintenance of satisfactory academic performance and a positive faculty evaluation of the student’s progress.

Cumulative GPA

The faculty of the program and the Graduate School dean review the academic records of all graduate students at the end of each semester, including the summer terms. Graduate students must maintain a cumulative GPA in the doctoral program of at least 3.0 for all courses evaluated with a letter grade of A-F. Grades of S/NC, SP/NP, IP, and I, which have no numerical equivalent, are excluded from this computation. Students may not use grades less than C or evaluations of NC or NP to fulfill the requirements listed on their Doctoral Program of Study Form.

Additional Requirements

A doctoral program may require students enrolled in the program to meet additional requirements as evidence of satisfactory progress. These requirements may include research; completion of coursework and other specific projects within an identified time frame; demonstration of specific professional competencies; and other objectives germane to the doctoral degree. The faculty of the program will list these requirements as a part of the student’s Doctoral Program of Study Form. It is the student’s responsibility to understand these requirements. If the student does not fulfill the program’s additional requirements, he or she will be placed on academic probation, regardless of his or her cumulative GPA.

Continuous Enrollment

Students shall be continuously enrolled in the fall and spring semesters for no fewer than two (2) credit hours upon their matriculation until their graduation. All doctoral students in the Learning and Leadership program shall be continuously enrolled in the fall and spring semester for no fewer than three (3) credit hours upon their matriculation until their graduation. Students do not have to be enrolled during the summer term unless they are completing degree requirements in that term. Students may petition the UTC Graduate School for an exception to this rule. (See individual programs for specific enrollment requirements.)

Academic Probation

Cumulative GPA

A student will be placed on academic probation when his or her cumulative GPA falls below 3.0 in the doctoral programs. While on academic probation the student may continue his or her graduate study so long as each semester’s GPA is 3.0 or greater. Upon achieving a cumulative GPA of 3.0, the student will be removed from probationary status.

Additional Requirements

A student will be placed on academic probation for failing to meet the degree program’s requirements for satisfactory progress. Evidence of failure to meet the requirement for satisfactory progress may include earning a semester grade point average less than 3.0, receiving an excessive number of I, NC, or NP course evaluations, or failure to pass a required evaluation procedure. Should a student be placed on academic probation for failure to meet the program’s requirements for satisfactory progress, the student shall meet, in writing, the requirements he or she must meet in order to be removed from academic probation. Unless otherwise stated, the student shall meet these requirements before the end of the following semester. Failure to meet these objectives will lead to the student’s dismissal from the UTC Graduate School and the doctoral program.

Dismissal

Cumulative GPA

A student will be dismissed by the Graduate School dean if he or she earns a semester GPA below 3.0 while on academic probation for low cumulative GPA.

Failure to Make Timely Progress

A student may also be dismissed should the program faculty find that the student has failed to complete degree requirements in a timely manner, received an excessive number of I, NC or NP course evaluations, or failed to pass examinations required by the doctoral program. The criteria for timely progress shall be defined by each doctoral program and will be listed in the student’s Doctoral Program of Study Form.

Ethical Violations

A student may also be dismissed should the program faculty find that the student’s behavior directly violates the ethical code of conduct governing members of the professional organization for the program’s discipline, or whose personal conduct leads the faculty to conclude that the student is unfit to assume a role as a professional in the discipline. A majority vote of the program faculty will serve as basis for dismissal if the student violates the guidelines for ethical conduct.

A student may also be dismissed for cause if found to have violated UTC’s code of conduct. Refer to the Student Handbook for a review of these expectations.

All students conducting research with human participants or animal subjects must comply with the policies and procedures of the University’s Institutional Review Board or the Animal Review Board. Violation of these regulations shall be considered a violation of ethical behavior.
Failure to Achieve Professional Skills/Behavior
A student, regardless of academic performance, may be dismissed should he or she fail to demonstrate mastery of essential professional behaviors, which include those skills essential for work in the profession. These skills shall be defined by each doctoral program and will be listed in the student’s Doctoral Program of Study Form. A majority vote of the program faculty will serve as basis for dismissal if the student fails to demonstrate proficiency of professional achievement.

Procedures
The dean of The UTC Graduate School, upon the recommendation of the doctoral program faculty, shall notify the student in writing of the dismissal. Students who are dismissed may appeal the action in accordance with the general rules defined in the Graduate Catalog and UTC Student Handbook. Students who wish to appeal their dismissal shall contact the UTC Graduate School office for the necessary forms and to review the procedures of the appeal.

Programs of Study

Doctoral Committee
Each doctoral degree student will have a doctoral committee. For those programs not requiring a dissertation, the doctoral committee shall be the doctoral graduate faculty of the program. Subject to Graduate Council policies and individual program requirements, the doctoral committee must approve all coursework applied toward the degree, certify the student’s mastery of the necessary skills and knowledge of the profession, and assist the student in completing the requirements of the program. The department head and/or program coordinator, dean of the College, and the dean of the UTC Graduate School shall approve each doctoral committee for each student.

Doctoral Program of Study Form
Each doctoral degree student shall prepare a program of study that will be described in writing using the Doctoral Program of Study Form. The Doctoral Program of Study Form must be approved by the student’s doctoral committee and the Dean of the UTC Graduate School. The Doctoral Program of Study Form will list all courses and other academic experiences (e.g., extracurricular or qualifying exams, internships, practica, or dissertation) the student must complete to fulfill the requirements of the doctoral degree. The student will submit the Doctoral Program of Study Form to the UTC Graduate School office before completing 18 semester credit hours in residence as a doctoral graduate student at UTC.

Students With Master’s Degrees
Students admitted to a doctoral program who have completed a master’s degree, or its equivalent, may petition the faculty of the doctoral degree program to accept all or parts of the relevant graduate course work to count as fulfilling a portion of the doctoral degree requirements. A student with a master’s degree may substitute no more than 50% of the doctoral degree requirements with graduate work completed at another institution or within another degree program offered by UTC unless the course work is included in the Doctoral Program of Study Form. Students submitting such a petition must understand that the professional accreditation guidelines governing a doctoral program may limit the number of transfer courses.

Students entering a doctoral degree program that requires the master’s degree as a condition of acceptance may not apply the master’s degree course work toward the completion of the doctorate.

Although previously completed graduate courses may be used to satisfy a portion of the requirements for the degree listed in the student’s Doctoral Program of Study Form, those courses will not be officially transferred to The University of Tennessee at Chattanooga and will not be placed on the student’s UTC transcript.

Doctoral Examinations
Each doctoral program requires its degree students to complete one or more examinations as a portion of the degree requirements. These evaluations may include various formats including standardized multiple-choice exams, essays or papers, oral presentations, clinical performance evaluation, or other methods of evaluation appropriate for the academic discipline or profession. Please refer to the program’s degree requirements for a complete description of these exams. Students must be registered for no fewer than two semester hours in the semester during which they complete these examinations. The student is responsible for paying the cost of extracurricular exams (e.g., professional certification exams) that the faculty of the doctoral department does not administer but requires as partial fulfillment of the degree requirements.

The faculty of the doctoral program, as a part of their doctoral program policies, may limit the number of times a student may retake an exam or a portion of an exam that he or she failed. Failure to pass these exams may be used as grounds for dismissal. The faculty of the doctoral program may also require that a student retake all or portions of a specific examination when the student has not completed the degree requirements within five (5) calendar years of completing the examination.

Completion of Doctoral Degree
All doctoral students shall complete the requirements for the degree within the time limits specified within the Graduate Catalog and Admission to Candidacy. If additional time is required to complete the degree requirements the student may submit a graduate petition. This time limit shall include the semesters set aside for the dissertation, if one is required of the student. Students may petition the faculty of the program for an extension. If the student receives the extension, the dissertation committee may require that the student enroll in previously completed courses to ensure that the student receives a timely review of specific content or conceptual topics.

Dissertations
Some doctoral programs require students to submit a dissertation as a requirement for completion of the degree. The dissertation represents a high quality scholarly project that allows the student to demonstrate his or her mastery of the research and analytic skills currently applied by scholars in the discipline. Consequently, the dissertation should represent the highest quality of intellectual endeavor expected of persons earning a doctoral degree in a particular field of study.
Dissertation Committee
The chair of the degree candidate’s doctoral committee and at least three additional members of the faculty will evaluate the student's progress on the research and the final dissertation. The committee chair must be a member of the doctoral graduate faculty. Typically, the committee chair supervises the student’s dissertation research. In addition, the committee chair ensures that the members of the committee abide by the policies and procedures of the UTC Graduate School and the academic program offering the degree and provides collegial assistance to the degree candidate. Under special circumstances, a member of the doctoral graduate faculty from another degree program may supervise the student's research with the approval of the program faculty and Graduate Council.

The additional members of the committee may include members of the faculty from the student's program and other programs, members whom the committee chair and student believe can make substantive contributions to the student's dissertation.

At least one member of the committee must be from an academic unit other than that of the student's major field and be a member of the doctoral graduate faculty. The department head and/or program coordinator and the dean of the UTC Graduate School shall approve the membership of the dissertation committee.

The coordinator of the doctoral program may petition the Graduate Council to allow a person who is not a member of the faculty and who, because of relevant professional experience and academic training, can serve on the dissertation committee. Such a person will receive temporary and honorific status as a member of the doctoral graduate faculty while serving on the student's committee.

Dissertation Stop-Out
If, through unusual circumstances, the student cannot work continuously on the dissertation, he or she may request in writing a one-time stop-out. This request must be made no later than the end of the enrollment period of the succeeding semester. The stop-out is not to exceed four continuous fall and spring semesters. The stop-out request must be approved by the dissertation chair, the program coordinator and the dean of the UTC Graduate School.

Defense of Dissertation Prospectus
The student must prepare and defend a prospectus for the dissertation research. The dissertation prospectus shall include a complete description of the proposed research project and the methods to be used to complete the project. The dissertation committee shall determine the extent to which a proposed project meets the standard for a high quality scholarly project. The student must be enrolled for at least two semester hours during the semester in which he or she defends the prospectus.

When the dissertation committee has approved the dissertation proposal and other requirements specified in the Doctoral Program of Study Form, the student will be reclassified as a doctoral degree candidate. The student will continually enroll in at least two semester hours during each semester until he or she has completed the research and is ready to defend the dissertation.

In the Ed.D. Learning and leadership program, the student must prepare and defend a proposal for the dissertation research. In the Ed.D. program, each student is required to prepare a dissertation abstract (primary advisor approval), a dissertation prospectus (dissertation committee approval), and a dissertation proposal (to be defended before the dissertation committee and approved by the committee). The Ed.D. Handbook guidelines specify that the dissertation proposal is defended before the dissertation committee. Once the dissertation committee has approved the dissertation proposal and other requirements as specified in the Graduate School Catalog, the student will be reclassified as a doctoral degree candidate.

All doctoral students in the Learning and Leadership program shall be continuously enrolled in no fewer than three (3) semester hours during each semester when completing the dissertation.

Compliance with Institutional Review Board
All graduate students engaged in research that uses human participants or animal subjects must obtain approval from The University of Tennessee at Chattanooga's Institutional Review Board (IRB) or the Animal Subjects Review Board. There are no exceptions to this requirement. Graduate students engaged in any research, regardless of venue or academic requirement, must ensure that they comply with the policies and procedures established by the review boards. Students may not initiate any research that involves the use of human or animal participants without prior consent of the review board. Disregard of board policies and procedures may result in forfeiture of any data collected and disciplinary action.

Completion of the Dissertation
The dissertation is an important educational experience that allows the student to demonstrate his or her mastery of disciplinary scholarship. Consequently, the dissertation represents a lengthy and deliberate engagement with an intellectual problem germane to the academic discipline.

Each doctoral program has established the time limit in which the student must complete the dissertation once the dissertation committee has approved the prospectus. Students may petition the faculty of the program and the Graduate Council for an extension of the time limit. Students shall continually enroll in no fewer than two semester hours during each semester while completing the dissertation. All doctoral students in the Learning and Leadership program shall be continuously enrolled in no fewer than three (3) semester hours during each semester when completing the dissertation.

Defense of Dissertation
The student must prepare a written dissertation for examination by the dissertation committee. When the dissertation committee chair is satisfied with the quality of the written work, the committee will officiate an oral examination of the student. The dissertation must be distributed to the committee at least ten (10) working days before the dissertation defense. The dissertation defense must be scheduled through The UTC Graduate School at least two weeks prior to the defense and must be conducted in University-approved facilities unless extenuating circumstances require otherwise. The UTC Graduate School shall publicly announce the date, time, and location of the defense.
The typical defense consists of a public forum that is open to the entire University community. When extraordinary circumstances arise (e.g., the research represents classified work), the chair of the dissertation committee may request that the dean of the UTC Graduate School waive the public forum portion of the defense. Immediately following the public presentation, the members of the dissertation committee will conduct a private dissertation examination of the doctoral candidate. The members of the dissertation will then meet privately to evaluate the status of the dissertation. The chair of the committee will communicate the findings of the committee to the degree candidate.

The student must successfully defend his or her dissertation at least two weeks before the date of submission and acceptance of the dissertation by the UTC Graduate School office. The chair of the dissertation committee must submit the results of the defense by the dissertation deadline.

Each program has established the minimum standards for the format of the dissertation and for the editorial guidelines the student will follow in preparing the manuscript. Each program has also established standard procedures for the conduct of the defense. The dissertation committee chair will review these procedures with the student.

Evaluation of Dissertation
The evaluation of the dissertation will consist of one of three outcomes: Pass, Re-examination, and Failure. The evaluation of Pass indicates that a majority of members of the dissertation committee concluded that the student met or exceeded the requirements set forth in the dissertation prospectus, but may be required to make minor editorial modifications to the dissertation. The members of the dissertation committee will sign the final draft of the dissertation once the student has made the required changes to the dissertation.

An evaluation of Re-examination indicates that the majority of the members of the committee found substantive problems in the work or the defense of the dissertation. The members of the committee will prepare a list of modifications or improvements required of the student's work before a second dissertation defense will be scheduled. The re-examination will occur in the subsequent semester unless the dissertation committee and the dean of the UTC Graduate School grant additional time for the student to effect the necessary changes.

An evaluation of Failure indicates that the majority of the dissertation committee judged the quality of the student's dissertation and the defense of the dissertation to be below the standards expected of doctoral level scholarly performance. Failure of the dissertation shall be grounds for the student's dismissal.

Classified Research
A basic principle in graduate education is that research and dissertations produced by graduate students will be published and made available to other researchers in the field. When a graduate student is involved in classified or proprietary research, and such research is intended to lead toward a dissertation, prior approval must be secured from the department head and/or program coordinator, and from the dean of the UTC Graduate School. Should the research become classified in the course of a project, the department head and/or program coordinator, and dean of the UTC Graduate School must be notified immediately so that proper procedures can be followed. Failure to comply with these requirements may lead to rejection of a thesis or dissertation manuscript.

Dissemination of Final Copies of Dissertation
Paper copies approved for final submission will be sent to the Lupton Library for binding two weeks before conferral of the graduate degree. One of the bound copies will be placed on the shelf in Lupton Library for circulation; the second bound copy will be placed in Library Archives. The circulation copy will appear in the library catalog and on the shelf approximately one year after conferral of the graduate degree.

Students retain copyright privileges immediately upon creation of their work. Students are not required to register their copyright, but registration does establish a public record of the dissertation and ensure additional legal rights.

A student must, as a condition of a degree award, grant royalty-free permission to the University to reproduce and distribute copies of the thesis or dissertation within The University of Tennessee System, on a noncommercial basis including by electronic and digital technologies. The student may also elect to allow distribution outside the University of Tennessee System.

All students must submit their dissertations to ProQuest Information and Learning Company for publication in University Microfilms International (UMI). Procedures for this submission are published in the Graduate Catalog and are further explained in a separate letter sent to doctoral candidates upon initial enrollment in dissertation hours.
## SUMMARY OF PROCEDURES FOR GRADUATE DEGREES

<table>
<thead>
<tr>
<th>Procedure</th>
<th>Under Direction of</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apply for admission to the Graduate School</td>
<td>The Graduate School office staff</td>
<td>One month prior to desired term of entry in order to assure admission in that term or deadlines as posted by individual programs.</td>
</tr>
<tr>
<td>Secure admission to degree program</td>
<td>Coordinator of graduate programs in major department and director of The Graduate School</td>
<td>Deadline published in program description. Prior to completing more than 9 hours of graduate coursework.</td>
</tr>
<tr>
<td>Take qualifying examination (not required in all programs) Ed.D. 3 separate examinations</td>
<td>Adviser and chair of graduate committee</td>
<td>Prior to admission to candidacy at the end of semesters 2/4/6</td>
</tr>
<tr>
<td>For Ph.D., Computational Engineering, Ed.D. Learning and Leadership:</td>
<td>Major adviser</td>
<td>Before completing 12 hours.</td>
</tr>
<tr>
<td>Select a major adviser and form a supervisory committee.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Apply for comprehensive examination or waiver (not required in all programs)</td>
<td>Adviser, coordinator of graduate program and director of The Graduate School, major adviser, committee</td>
<td>One month prior to scheduled examination date Six months before anticipated graduation</td>
</tr>
<tr>
<td>Take preliminary exam (Ph.D. students)</td>
<td>Major adviser, committee</td>
<td>Six months before anticipated graduation</td>
</tr>
<tr>
<td>Submit thesis or dissertation (not required in all programs)</td>
<td>Research adviser, chair of graduate committee, and dean of the Graduate School.</td>
<td>Draft version must be submitted to the dean of The Graduate School for review at least one month prior to first scheduled day of final examinations. When graduation is anticipated, final version is due before final exam</td>
</tr>
<tr>
<td>Schedule thesis or dissertation defense</td>
<td>Major adviser, dean of The Graduate School</td>
<td>Two weeks before intended defense.</td>
</tr>
<tr>
<td>Apply for graduation</td>
<td>Registrar</td>
<td>One semester prior to that in which the student expects to graduate</td>
</tr>
</tbody>
</table>
GENERAL GRADUATE REGULATIONS

A graduate student must assume full responsibility for knowledge of rules and regulations of The Graduate School and departmental requirements concerning the individual degree program. Note: Policies and procedures specific to doctoral programs are listed under “Doctoral Degree Programs.”

Accommodations and Assistance
The University of Tennessee at Chattanooga is committed to complying with the Americans with Disabilities Act and assuring that no qualified individual is, by reason of disability, excluded from participation in or denied the benefits of any services, programs, or activities provided by the University.

The Office for Students with Disabilities (OSD) reviews each student’s documentation under the guidelines of the Americans with Disabilities Act (ADA) of 1990 and Section 504 of the Rehabilitation Act of 1973. ADA mandates that accommodations and adjustments be made in programs and activities in order to provide equal access to qualified persons with disabilities. OSD examines the documentation of each student’s disability to protect the civil rights of the student. Individual determination of appropriate and reasonable accommodations is made specific to the functional limitations of the disability.

For more information, students are encouraged to contact OSD located at 110 Frist Hall or to call (423) 425-4006.

Adviser
The dean of The Graduate School is the general adviser for graduate students on procedural matters.

On substantive matters relating to the academic program and particular courses, each student is counseled by a member of the faculty of his or her major department or school. In programs with related area(s) of study, a representative of the respective department or school should also be consulted.

Appeals Procedure
The Graduate Council will hear appeals in accordance with the general rules defined in the UTC Student Handbook and in this catalog. See pages 19-20.

The appeals form is available on the Graduate School Website: www.utc.edu/graduateschool.

Continuation Standards
A student admitted to graduate study must maintain a 3.0 grade point average on all courses taken for graduate credit. In the event the student fails to meet this standard, one of the following actions will be taken.

Probation — A student will be placed on academic probation whenever the grade point average falls below a 3.0 on courses completed for graduate credit. (See discussion under Dismissal.)

Dismissal (Academic) — Decisions regarding continuation will be made by the dean of The Graduate School. Students admitted to graduate study must maintain a 3.0 cumulative grade point average (GPA) in all courses taken for graduate credit.

Graduate students will be placed on academic probation when their cumulative GPA falls below a 3.0. By the end of the next two terms of enrollment (counting the entire summer session as one term), students must raise their cumulative GPA to 3.0 or higher. Students will be academically dismissed if they fail to achieve this cumulative GPA within the two semester probation OR if they fail to achieve a 3.0 or higher for either probationary semester.

Dismissed students may appeal to the Graduate Council for readmission. Upon readmission, students may resume graduate study on probation with the same continuation standards.

The Graduate School has adopted a Statement of Professional Fitness regarding a student’s ethical and professional skills/behavioral responsibilities. Individual programs may also adopt their own professional fitness standards appropriate to the discipline. If after an informal preliminary investigation it is determined that a student’s conduct is in violation of the professional fitness code of the Graduate School or the specific program in which the student is enrolled, any of the following actions may be recommended by program faculty:

- A formal reprimand
- Additional coursework
- Personal counseling
- Additional supervision
- Formal probation
- Dismissal from the program

Ethical Violations
A student may also be dismissed should the program faculty find that the student’s organization for the program’s discipline or whose personal conduct leads the faculty to conclude that the student is unfit to assume a role as a professional in the discipline. A majority vote of the program faculty will serve as the basis for dismissal if the student violates the guidelines for ethical conduct.

A student may also be dismissed for cause if found to have violated The University of Tennessee at Chattanooga’s code of conduct. Refer to the Student Handbook for a review of these expectations.

All students conducting research with human participants or animal subjects must comply with the policies and procedures of the University’s Institutional Review Board of the Animal Review Board. Violations of these regulations shall be considered a violation of ethical behavior.

Failure to Achieve Professional Skills/Behavior
A student, regardless of academic performance, may be dismissed should he or she fail to demonstrate mastery of essential professional behaviors, which include those skills essential for work in the profession. A majority vote of the program faculty will serve as basis for dismissal if the student fails to demonstrate proficiency of professional achievement.

Correspondence Study
Correspondence and on-line courses will be subject to all regulations related to transfer credit as found under “Graduate School Regulations”, “Transfer Credit.”
Program Dismissal for Reasons Other Than Grades
When a student violates the professional fitness code of the Graduate School or the specific program in which he or she is enrolled, a recommendation for dismissal can be made by a majority vote of the designated departmental committee (or, if no such committee exists, the graduate faculty of the program). Such recommendation shall be made in writing to the Department Head or Program Director. The head or director shall provide written notification of dismissal to the student within five working days. Such notice shall inform the student of the right to appeal and specific procedures to be followed.

Following written notification of dismissal from the program, the student has the right to appeal. A written appeal, including a documented rationale for the basis of the appeal, must be submitted to the Department Head/Program Director within five working days. In all cases, the program faculty shall be presumed to have taken appropriate action and the student appealing shall have the burden of proof to the contrary.

The question of whether or not the student may continue to attend classes during the appeal process or register for subsequent semesters will be determined on a case by case basis. In particular, if the student’s presence poses a continuing threat to persons or property or an ongoing risk of disrupting the academic process, the student may be immediately removed and may not attend classes while his/her appeal is in process. Any such determination shall be included as part of the Department Head/Program Director’s written notification to the student.

Step 1. Within five working days of receipt of the student’s written appeal, the Department Head/Program Director will meet with the student and review the student’s written appeal with him/her in person. If the student declines such a meeting, the department head/director will proceed to Step 2.

Step 2. Within five working days of the meeting described in Step 1, the department head/program director (in consultation with the Dean of the academic college) will notify and confirm in writing to the student the results of this appeal. The head/director will also notify the Dean of the Graduate School regarding the results of this appeal. Copies of this notification will be sent to the program faculty.

Step 3. If the student is not satisfied with the decision of the Department Head/Program Director, he or she may appeal this decision to the Graduate Council Appeals Committee. Such appeal must be made within five working days of notification of the head/director’s decision.

Step 4. Within five working days of receiving the student’s written appeal, the Graduate Council Appeals Committee will meet to hear the student’s appeal. The Chair of the Graduate Council shall preside over this hearing as a non-voting chair. The student may bring such materials and/or witnesses as necessary to support his or her position. The Department Head/Program Director and/or a representative(s) of the program faculty may also attend this hearing in order to explain the reason(s) for the dismissal and answer questions. After hearing, the Dean of the Graduate School will notify and confirm in writing to the student the results of this appeal. The graduate dean will also notify the college dean and the department head/director, who will in turn notify the program faculty.

Step 5. If the student remains unsatisfied with this decision, he or she may appeal in writing to the Chancellor of the University. Such request must be made within five working days of notification from the Dean of the Graduate School. The Dean of the Graduate School shall forward all pertinent information to the Chancellor with a recommendation. The Chancellor’s decision shall be made within ten working days and shall be considered final.

Note: A student who is dismissed from his or her program of study for reasons other than grades, and whose appeal for readmission to that program is denied through the above process but who is in good academic standing, may apply for admission to another graduate program(s) at the University. Admission to such other graduate program is not guaranteed and is subject to that program’s specific procedures and requirements.

Credit by Special Examination (Proficiency/Challenge/Competency)
Any person admitted as a graduate student is eligible to receive credit by special examination for competence gained through study and/or experience primarily independent of University class activities. Credit by special examination may be given for courses offered in the Graduate Catalog with the exception of:

1. Courses described as directed research, tutorial, directed independent study, and practica or internships.
2. Any course from which the student has been exempted by placement examination or which he or she has presented for admission purposes.
3. Courses in which the student has received a final grade.
4. Portfolio-based experiential learning accomplished prior to entry into a graduate program.

A non-refundable fee of $102 per semester hour will be paid in advance of testing. Graduate students in programs which are not competency based may apply a maximum of six semester hours credit earned by special examination toward the degree.

Students seeking credit by special examination should use the forms provided by The Graduate School to request approval from the permanent committee on special examinations established by the department under which the course is described in the catalog. The departmental committee will grant or deny the request pursuant to the standards stated on the request form. The departmental committee will deny the request if it determines that the student would realize substantial benefits only from participating in the activities of the course in question. Where the student has at any time enrolled in a course for credit or audit, the committee will presume that the student gained competence through class-related work. In such circumstances, the student faces a heavy burden of proving to the satisfaction of the committee that he or she has gained competence in the subject by pursuing a program of study independent of class activities.

The method for designing, administering, and evaluating the special examination will be determined by the departmental committee on special examinations. The examination will be comparable in scope and difficulty to a comprehensive final examination in that course. Normally, a student will not be allowed to repeat a special examination in a given course within one year.

Upon demonstrating that he or she has developed the abilities and attitudes of students who have taken the course, the student will receive a grade of S or NC with the notation “credit by examination” to be placed on the transcript. A grade of S must be
determined to be greater or equal to a grade of B. Examination results judged inadequate will be recorded as “no credit” on the student's transcript. Graduate credit grades earned by special examination will not be used in computing the grade point average.

Special examinations may not be used to raise the grade in a course previously completed; nor may such a course be repeated.

Graduate credit is not awarded for portfolio-based experiential learning which occurs prior to the student's matriculation into a graduate program and which has not been under the supervision of the institution.

Drug-free Environment Statement
It is a policy of The University of Tennessee system and of UTC to encourage and maintain a safe, healthy, and drug-free environment. Therefore, University policy prohibits the unlawful use, manufacture, possession, distribution, or dispensing of drugs (“controlled substances” as defined in the Controlled Substances Act, 21 U.S.C. 812) and alcohol on University property or during University activities.

Violation of this policy is grounds for disciplinary action and includes immediate and permanent dismissal of the student. Federal and State laws provide additional penalties for such unlawful activities, including fines and imprisonment (21 U.S.C. 841 et seq.; T.C.A. 39-6-401 et seq.). Local ordinances also provide various penalties for drug- and alcohol-related offenses. The University is bound to take all appropriate actions against violators, which may include referral for legal prosecution or requiring the individual to participate in an approved drug use or alcohol abuse assistance or rehabilitation program.

Email Guidelines
The University of Tennessee at Chattanooga adopts email as an official means of communication with students.

Each student, upon enrolling, is issued a UTC email account with an address on the utc.edu domain. This is the account used for University business and official University communications to students. Students are expected to regularly check their UTC accounts for University communications. Students may use the UTC account for personal communication at their discretion. UTC accounts remain the property of the State of Tennessee.

The University reserves the right to disable accounts after graduation or other severance from the University. The expanding reliance on electronic communication among students, faculty, staff, and administration at UTC is motivated by the convenience, speed, cost-effectiveness, and environmental advantages of using email rather than printed communication. Because of this increasing reliance and acceptance of electronic communication, email is considered an official means for communication.

Student Services and Resources
Implementation of these guidelines ensures that students have access to this critical form of communication. These guidelines seek to ensure that all students can access email as the need arises. These student email guidelines regard the following aspects of email as an official means of communication: University use of email; assignment of student email addresses; and student use of and responsibilities associated with UTC email.

1. University use of email
   Email is an official means for communication within UTC. Some communications may only be made by email. Therefore, the University has the right to send communications to all students via email and the right to expect that those communications will be received and read in a timely fashion.

2. Assignment of student email addresses
   UTC will assign all students an official University email address. It is to this official address that the University will send email communications; this official address will be the address listed in the University's records database for that student.

3. Expectations regarding student use of email
   Students are expected to check their official email address on a frequent and consistent basis in order to stay current with University communications. The University provides a limited amount of storage space so students are expected to manage (read, delete, file, etc.) their accounts accordingly. The campus recommends checking email several times a week at a minimum, in recognition that certain communications may be time-critical.

4. Educational uses of email
   Faculty expect that students' official email addresses are being accessed, and faculty may use email for their courses accordingly. Faculty members determine how email will be used in their classes. Faculty may have email requirements and expectations that they specify in the course syllabus.

5. Appropriate use of student email
   Email is not appropriate for transmitting sensitive or confidential information. All use of email will be consistent with the Administrative Guidelines Statement on Use of Electronic Email and UTC's Acceptable Use Practices. Confidentiality regarding student records is protected under the Family Educational Rights and Privacy Act of 1974 (FERPA). All University use of email will be consistent with FERPA guidelines. The Office of the Assistant Vice Chancellor for Information Technology will review these guidelines as needed. Changes will be authorized by the approval of the Information Technology Coordinating Council and the Chancellor's Executive Council. Students with questions or comments about these guidelines should contact the UTC Help Desk at 425-4000.

The Office of the Assistant Vice Chancellor for Information Technology will review these guidelines as needed. Changes will be authorized by the approval of the Information Technology Coordinating Council and the Chancellor's Executive Council. Students with questions or comments about these guidelines should contact the UTC Help Desk at 425-4000.

Extension of Incomplete and In-Progress Grades
A. First Extension
   It is the responsibility of the student to contact the instructor of record to request a first extension of an incomplete (I) or in-progress (IP) grade. If the instructor of record determines the student has made satisfactory progress prior to the deadline for submitting grade changes, it is the prerogative of the instructor to request in writing to the Director of the Graduate School an extension of the grade. Extension requests should be submitted to the Director of the Graduate School as noted below:
Extension Request for Incomplete Grade (I) Deadlines
Term of course enrollment

Fall semester: In the following spring semester, two weeks prior to the last day to submit grades for fall semester incompleted as noted on the university academic calendar (Records and Registration Web site)

Spring semester and Summer terms: In the following fall semester, two weeks prior to the last day to submit grade changes for spring semester or summer terms' incompletes as noted on the university academic calendar (Records and Registration Web site)

First Extension Request for In-Progress Grades (IP)
Term of course enrollment

Fall semester: Two weeks prior to the following fall semester's deadline for submitting semester grades as noted on the university academic calendar (Records and Registration Web site)

Spring semester: Two weeks prior to the following spring semester's deadline for submitting semester grades as noted on the university academic calendar (Records and Registration Web site)

Summer terms: Two weeks prior to the following summer corresponding terms' deadlines for submitting grades as noted by term on the university academic calendar (Records and Registration Web site)

The instructor of record and the student should agree upon a first extension deadline date. Once the instructor of record notifies the Director of the Graduate School of the extension request and the date of extension, the Director of the Graduate School reviews the request. If approved, the Director of the Graduate School notifies the Registrar, in writing, of the approved request and copies the student and the instructor of record. The Registrar officially records the extension date.

Incomplete (I) and In-Progress grades that are not extended will be changed to F by the Records and Registration office.

B. Second Extension

It is the responsibility of the student to petition for a second extension of an incomplete (I) or in-progress (IP) grade through the Graduate Council Petitions committee. The student must complete a graduate petition form obtained from the Graduate School Web site. The student must allow appropriate time for departmental and/or departmental committee signatures in order to submit the petition to the Graduate Council Petitions committee two weeks prior to the first extension deadline. The petition should include a requested second extension completion date. If the petition is approved, the Graduate Council Petitions committee will notify the Registrar and the second extension date will be officially recorded. The instructor of record and the student will be advised of the decision.

Incomplete (I) and In-Progress grades that are not extended will be changed to F by the Records and Registration office.

Family Educational Rights and Privacy Act

A student's record is regarded as confidential, and release of the record or of information contained therein is governed by regulations of the federal law on "Family Educational Rights and Privacy." Only directory information such as a student's name, address, telephone listing, major fields of study, participation in officially recognized activities and sports, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student may be released by the institution without consent of the student unless the student has asked UTC to withhold such information. The law also provides for the release of information to University personnel who demonstrate a legitimate educational interest, other institutions engaged in research (provided information is not revealed to any other parties) and certain federal and state government officials.

A student may inspect and review records and is entitled to challenge the content of records. However, the student may be denied access to a parent's financial statement and to confidential letters and statements of recommendation which were placed in the University's records prior to January 1, 1975.

Full-time Enrollment Equivalents

Graduate students will be considered full time students if they meet one of the following criteria:

1) Enrolled in nine or more semester hours for graduate credit.

OR

2) Enrolled in one of the following graduate courses for at least one graduate credit hour:

- EDD 780
- ENGR 590 project
- EPSY 650, 655
- ESC 597
- NURS 507, 509, 547, 553, 555, 557, 559
- PSY 536
- Any 598 research course
- Any 599 thesis course
- Any 699 dissertation course
- Any 799 dissertation course

Grades

Grades in the Graduate School have the following meaning:

A — is given for work of distinctly superior quality and quantity accompanied by unusual evidence of enthusiasm, initiative, thoroughness and originality.

B — is given for work showing the above qualities to a lesser extent.

C — represents fulfillment of the minimum essentials of a course.

D — represents a passing grade

F — indicates unqualified failure.

S — is given for courses completed on a satisfactory/no credit basis. The hours are not computed in the grade point average. Satisfactory grades are limited to elective courses and must be designated as such by course and not by individual student. No more than six hours of satisfactory credit may be applied toward a graduate degree.

NC— represents failure to complete the requirements in satisfactory/no credit courses. The attempted hours are not computed in the grade point average.

SP— is given for thesis or dissertation credits to indicate satisfactory progress. The hours are not computed in the grade point average. Upon completion of the thesis, a letter grade may be assigned for a maximum of six hours, which may entail changing grades of some SP credits. No letter grades are given for dissertation hours.
NP — represents failure to make satisfactory progress when registered for thesis credit. These hours are not computed in the grade point average.

I — may be given to a student whose work has been of passing quality and who has valid reason for not completing some requirement of the course. Removal of an Incomplete must be submitted by the instructor to the Office of Records no later than three weeks before the last day of classes in the next regular semester, or the Incomplete will become an F. The Incomplete grade will not be computed in the grade point average during the interim. An Incomplete may not be used to allow the student to do additional work to bring up a grade. A student may not register for additional courses if he or she has earned two incomplete (I or IP) grades. The IP grade may not be given for thesis.

IP — is used as an interim grade to indicate work in progress requiring more than the normal limitations of a semester except for thesis. It is restricted to graduate level courses (500 and above) and has a one-year limitation for removal. The instructor will determine the IP designation in the first half of the semester or term. A student may not register for additional courses if he or she has earned two incomplete (I or IP) grades. The IP grade may not be given for thesis.

W — indicates official withdrawal from one or more classes after the first two weeks of classes and up to the last six class weeks before the final examinations. Comparable deadlines apply to each of the summer terms.

The UTC Graduate Council has a policy that states that students may take only six hours of graduate credit utilizing satisfactory/no credit grading. However, students enrolled in the Doctor of Physical Therapy may be allowed to earn 13 credits of clinical education: PHYT 527 (4 hours); PHYT 732 (4 hours); and PHYT 734 (5 hours)

Grade Point Average Computation
Continuation in the University, rank in major and eligibility for graduation and honorary organizations are based on the grade point average. This average is computed by totaling the number of attempted graduate hours and dividing this total into the number of quality points earned in graduate courses.

No credits earned with grades below C will be accepted for graduate degree requirements. However, grades of D and F are computed into the graduate grade point average. When a course is repeated, all grades are included in computing the graduate grade point average. Satisfactory (S) grades and Satisfactory Progress (SP) grades and grades earned in courses taken for undergraduate credit are not used in computing the graduate grade point average. No grade below B will be accepted for transfer credit.

Grade Appeal
Each faculty member has the prerogative and responsibility to determine in accordance with his or her best judgment the grade for each student. Whenever a student feels that his/her rights and interests have been seriously jeopardized by unfair, arbitrary, or malicious exercise of faculty grading prerogative, the student may appeal a grade. Failure to receive the grade desired or expected is not sufficient reason to appeal a grade. If at any step in the appeals process the University fails to respond to the student within the time specified, this shall be treated as a denial of the appeal and the student may proceed to the next step of the process.

The appeal procedure is designed to provide graduate students with a clearly defined method for appealing a grade which is deemed to have been assigned unfairly, arbitrarily, or maliciously. The following procedure is to be followed for all grades (including comprehensive examinations) that are included on a student's transcript. In all cases, the instructor shall be presumed to have assigned the proper grade and the student appealing shall have the burden of proof to the contrary.

Step 1. The student shall consult with the instructor within 5 working days after grades are mailed to students. If an agreement is reached, the appeal process ends.

Step 2. If the student cannot reach the professor or if the complaint is not resolved, the student must contact the department head or director within 10 working days of the date grades were mailed. The department head/director will attempt to resolve the complaint in consultation with the instructor and the student individually or together. Within 5 working days of the initial contact by the student, the department head/director will notify or confirm in writing to the student the results of this consultation. The department head/director will also notify the graduate coordinator of the program in which the student is enrolled. If an agreement is reached, the process ends. If the department head/director is the instructor of the course involved in the complaint and the problem cannot be resolved through Step 1, the department head/director will notify the student in writing of his/her decision, and the student may proceed with Step 3.

Step 3. If an agreement is not reached at the departmental level and the student wishes to appeal, the student must obtain, complete, and return to The Graduate School office a grade appeal form within 10 working days after being mailed notification or confirmation by the department head of the departmental decision. The form includes a place for the signature of the department head or director indicating that the first two steps have been followed, the signature of the dean of the appropriate college or school, a request for a hearing before the Grade Appeals Committee, and supporting information to justify the student's appeal.

Step 4. The dean of The Graduate School will arrange a grade appeals meeting to be held within 10 working days after receiving the grade appeal form. Present at the meeting will be the Grade Appeals Committee (the Chair of the Graduate Council and three members of the Council), the student, the faculty member, the dean (or his/her designated representative) of the college or school in which the appeal originated, the dean of The Graduate School, and up to two non-voting faculty members of the department affected. The student will be given time to present his/her case with a question-answer period following. The faculty member will then present his/her response followed by another question-answer period.
The student and faculty member may be present during both presentations and during both question-answer periods, and both presentations must adhere to the issues covered in the written appeal. When the committee deems it has sufficient information to determine the case, the student, faculty member, and visiting members of the department will be asked to leave, and the committee will begin its deliberation and make its decision. If the committee decides that additional information is needed, the chair may request such information orally or in writing before the committee makes a decision.

Step 5. The committee will recommend that 1) the grade previously assigned be upheld; or 2) the faculty member be asked to change the grade; or 3) the grade of I be assigned until completion of specified requirements agreed upon by faculty and student. The dean of The Graduate School will send a copy of the recommendation to the student, the faculty member, the graduate coordinator, the department head/director, and the dean. Within 10 working days after being mailed the recommendation, the student and faculty member must each notify the dean of The Graduate School of an intention to accept or reject the recommendation. If both faculty and student agree to accept the recommendation of the committee, the process ends. If that recommendation includes a grade change, the faculty member will make the necessary change and notify the dean of The Graduate School that the change has been made. The graduate dean will then notify the student of the change.

If no response is received after 10 working days, then the recommendation of the grade appeal committee is upheld as the final decision.

Step 6. If either the student or faculty chooses to reject the recommendation and wishes to continue the appeal process, the dean of The Graduate School will notify the faculty member as well as the graduate coordinator, the department head or director, and the dean. The dean of The Graduate School will then submit all materials to the Chancellor who may request additional information/materials from either/both parties. The Chancellor’s decision is final, and a copy of that decision will be mailed to the student, the faculty member, the graduate coordinator, the department head/director, the dean, and the dean of The Graduate School.

A copy of the Graduate Student Grade Appeals Form, the results of the hearing, and the chancellor’s decision (if applicable) will become a part of the student’s file. A permanent record of all grade appeals reviewed by the Grade Appeals Committee shall be maintained in the of The Graduate School office.

Honor Code
The Honor Code is based upon the assumption that the student recognizes the fundamental importance of honesty in all dealings within the University community and that education is a cooperative enterprise between student and teacher and between student and student. Any act of dishonesty violates and weakens this relationship and lessens the value of the education which the student is pursuing. The Honor Code, the Honor Court, and its procedures are detailed in the UTC Student Handbook.

Institutional Review Board Compliance
All graduate students engaged in research that uses human participants or animal subjects must obtain approval from The University of Tennessee at Chattanooga’s Institutional Review Board (IRB) or the Animal Subjects Review Board. There are no exceptions to this requirement. Graduate students engaged in any research, regardless of venue or academic requirement, must ensure that they comply with the policies and procedures established by the review boards. Students may not initiate any research that involves the use of human or animal participants without prior consent of the review board. Disregard of board policies and procedures may result in forfeiture of any data collected and disciplinary action.

Measles Immunization Requirement
In an attempt to maintain a healthy campus environment, The University of Tennessee campuses require that all new entering students born after 1956 furnish documentation of having immunity to measles or immunization with a live measles vaccine after January 1, 1980, unless exempted because of pregnancy, allergy to a vaccine component, or other valid medical reasons. A verification of immunization, signed by a health care provider, must be returned to Health Services. An official copy of the “Permanent Tennessee Certificate of Immunization” (form PH-2414) or a comparable immunization form from another state is also acceptable. Evidence of the immunization is not required for admission but is required for course registration.

Petitions
The Graduate Council policy on petitions is as follows:
1. The burden of proof is on the petitioner, and petitions will not be routinely accepted but considered on their merits as exceptions. This basic rule applies at each step of the petitionary procedure.
2. Petitioners are responsible for stating clearly, in writing, what they are petitioning for. They are also responsible for giving, in writing, clear and cogent reasons supporting their request.
3. Each department, or other responsible unit, shall have a committee empowered to receive petitions of graduate students. The committee, consisting of at least three members, should meet formally to consider any petition, and each member of the committee should sign the recommendation of the committee and forward five copies of the petition to The Graduate School office to be placed on the agenda for the Graduate Council. Any dissenting judgment should also be signed. Dissenting judgments may, but need not, be supported by a statement of reasons (see 1, above, relative to burden of proof).
4. The department committee may decline petitions. A student may appeal a declined petition to the Graduate Council and, if declined there, to the chancellor.
5. The petition form is available on The Graduate School Web site: www.utc.edu/graduateschool.

Records and Transcripts
The Office of Records maintains a permanent record on any student who has ever attended UTC. This record currently includes
the student’s name, social security number, address, birth date, sex, admission classification, and credits transferred from other colleges. It includes all courses which a student has taken at UTC with credit hours, grades and cumulative grade point average. Academic suspension or dismissal is recorded as well as academic probation.

A student may inspect and review records and is entitled to challenge the content of records. However, the student may be denied access to the parent’s financial statement and to confidential letters and statements of recommendation which were placed in the University’s records prior to January 1, 1975. A more thorough explanation of records maintained on students and copies of records may be obtained from the Office of Records. The registrar or the dean of The Graduate School will further explain and clarify the Family Educational Rights and Privacy Act to students, parents or interested parties upon request.

Transcripts of a student’s record are released only with the student’s written authorization. There is a $2 fee for each transcript request that is mailed or picked up, and a $5 fee to send transcripts via fax. Transcripts issued to other UT campuses are free. Requests should be made to the Office of Records and Registration in advance of the date the transcripts are needed. The processing of transcripts may take as long as two weeks at the beginning or end of a term. Transcript request forms are available in the Transcript Office, Race Hall, and on line at www.utc.edu/Records-Registration/transreq.pdf.

Transcripts are not released for students who have an indebtedness of any type to the University.

Registration

Dates of registration and class offerings are published on the UTC Web site (www.utc.edu) for each semester and summer session. Students must consult with their adviser before registering.

Repeated Courses

A graduate student may repeat a course only with approval of the student’s major adviser, and all grades earned will be included in computing the grade point average.

Residence Classification for Paying Fees

At the time of admission, each student is assigned a residence classification for fee purposes. A student’s residence status will be determined in accordance with the following general rules:

1. Every person having his or her domicile in this state will be classified “in-state” for fee and tuition purposes and for admission purposes.
2. Every person not having his or her domicile in this state will be classified “out-of-state” for said purposes.
3. The domicile of an unemancipated person is that of his or her parent.
4. The spouse of a student classified as in-state shall also be classified in-state.

It is presumed that an emancipated person does not acquire domicile in Tennessee while enrolled as a full-time student at any public or private institution of higher education in this state, as such status is defined by such institutions.

Exceptional cases, including guardianships, are given special consideration and are determined on the basis of the particular circumstances in each case. The regulations, which are used to determine a student’s residence classification, are published in the Student Handbook and also may be obtained from the Graduate School Web site.

Students who wish to appeal their residence classification should submit the residency petition form to The Graduate School office. The appeal should include appropriate evidence to support the establishment of domicile in the state of Tennessee.

If students classified out-of-state apply for in-state classification and are subsequently so classified, their in-state classification shall be effective as of the date on which reclassification was sought. However, out-of-state tuition will be charged for any semester during which reclassification is sought and obtained unless application for reclassification is made to The Graduate School office on or before the last day of regular registration of that semester.

Out-of-State Students Employed in Tennessee

Students who are classified as out-of-state residents may take no more than eight hours of graduate credit at in-state rates if they are full-time, regular employees of a business, company, or organization in Tennessee. Each semester, these students must submit a letter on the company’s letterhead to The Graduate School office from their employer stating the length of their employment history, position, and hours of employment per week.

Schedule Limit

Full-time graduate students may enroll for a maximum of 15 semester hours in any semester (nine hours are usually considered a full-time class load; students in the Doctor of Physical Therapy are exempt from this requirement. During the summer semester, the maximum load is seven hours per summer term with the total for the semester not to exceed 15 hours. A graduate student should not enroll in more than seven hours of course work for any term during which the student will be gainfully employed full time.

Registration for more than 15 hours during any semester is not permissible without prior approval from the director of The Graduate School.

Undergraduate Courses for Graduate Credit

Selected 400 level courses may be taken for graduate credit. In such cases, the course requirements for the graduate student will be suitable to the graduate level and include additional work. There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the material more thoroughly, and will be graded with higher standards and expectations than are undergraduate students. The syllabus of courses offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students. Syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. No more than nine hours of graduate credit earned in 400 level courses may be included in any master’s degree program.

If the course has received prior approval, is listed in the graduate catalog as an approved course, and has a current syllabus on file, the student should submit the Status of 400 Level Course Form before the end of the first week of classes.
26 :: General Regulations

If the course has not been approved, the student is responsible for obtaining the form entitled Graduate Student Requirements in 400 Level Courses from the Graduate School Office or its website, have the instructor complete and program coordinator sign the form, and return it to the Graduate School Office for approval before the end of the first week of classes. Students are cautioned the course must be approved by the Graduate School before graduate credit status is official.

Vehicle Operation and Parking
Each student, faculty, or staff member who operates a vehicle at the University must obtain a parking permit and register that vehicle with the Bursar’s Office, 216 Fletcher Hall. A University parking authority determines the parking policy, traffic regulations, and fees. This information is published each year in the University Traffic and Parking Regulations.

The large volume of vehicles operated on campus requires strict adherence to the traffic and parking regulations. Therefore, a system of fees for violations of these regulations is enforced by the University. Copies of the Regulations are available each semester at the time students, faculty, and staff apply for parking permits.

Veteran’s Benefits
For current information on Veteran’s Benefits, contact the Office of Records and Registration.

Withdrawal from Graduate Courses
Once a student has registered for a semester or summer term, he or she is considered to be enrolled, is liable for fee payment, and is expected to attend all classes until or unless he or she notifies The Graduate School office or the Registration Office in writing. Appropriate forms are available at www.utc.edu/graduateschool or in The Graduate School office, 103 Race Hall. A student who drops out of classes without officially withdrawing will receive a grade of F.

During the first two weeks of a semester, a student may officially withdraw without prejudice from any class and no grade will be recorded. After that period and up to the last six weeks of class, a student who officially withdraws will be graded W. Except in unusual circumstances, no withdrawals are permitted in the last six weeks of classes. A student who drops out of class during this six-week period is graded F. Comparable periods apply to summer terms, and specific dates are printed in the schedule of classes.

To change registration in any way after the deadline, a student must present the request, together with documentary evidence of extenuating circumstances, to the director of The Graduate School. If the request is approved, The Graduate School office will notify the Office of Records, which will enter the change on the student’s permanent record.

Graduate students will have one calendar year from commencement of the semester for which they wish to petition the Director of the Graduate School for late withdrawal for extenuating circumstances. Students should understand the burden of the argument for withdrawal is theirs to make. Longer time periods result in a need for extensive documentation and have less likelihood of approval. Students are advised late withdrawal is not an option to remediate a cumulative grade point average.

GRADUATE PROGRAM REGULATIONS

Specific requirements for each degree program and certificate programs are given under the degree heading. Regulations applying to all graduate degrees and certificates are stated below.

Admission to Candidacy
Admission to a graduate degree program allows the student to demonstrate ability but does not guarantee the right to continue toward a degree unless he or she is admitted to candidacy.

The application for admission to candidacy should be made after the student has completed in residence nine semester hours of approved graduate courses (excluding transfer credit and any specified prerequisites) and before completion of more than 18 hours. The appropriate form may be obtained in the Graduate School office.

In order to be eligible for admission to candidacy, the student must have a B average (3.0 GPA) on all courses taken for graduate credit and have completed prerequisite and designated courses as required by the major department or school and no grade below C.

In addition, some departments require that applicants for admission to candidacy successfully complete a qualifying examination prior to admission to candidacy for the degree. Please refer to the appropriate department for specific information regarding qualifying examination requirements or other departmental requirements for admission to candidacy.

On the application, the student must list the courses which have been completed and those which the student plans to complete to fulfill requirements for the degree. The application, reviewed and signed by the major adviser and approved by the coordinator of the graduate program, must be submitted to The Graduate School office and approved by the dean of The Graduate School at least one semester prior to the date on which the degree is anticipated. It is this approved program, rather than any examples that may appear in the Graduate Catalog, which will constitute the student’s graduation requirements.

A student who fails to submit a candidacy form before completion of more than 18 graduate hours must petition Graduate Council for acceptance of the additional course hours.

Application for the Degree
Commencement is held each year in May, August, and December. Students who expect to receive a graduate degree must file an application for the degree with the Office of Records by the date specified. The application form is available in the Records and Registration Office or on its Web site at www.utc.edu/Records-Registration.

Catalog Effective Date
Graduate students will comply with the catalog requirements in effect at the time of admission to candidacy.
Certificate Programs
A graduate certificate program is a planned program of graduate-level study comprised of a minimum of nine graduate-level academic courses. Certificate programs—with their flexible, cutting-edge, and concentrated nature—enhance the University's ability to meet the needs of an increasingly technological and sophisticated economy.

A candidate for a graduate certificate of credit program must be a fully admitted student who has satisfactorily completed the minimum requirements for the certificate as described elsewhere in the Catalog. These minimum requirements include achieving a 3.0 grade point average in the program itself as well as a cumulative 3.0 GPA on any prior work taken at the University. The candidate must be a graduate student in good standing and in compliance with all other applicable policies.

Students who expect to complete the requirements for a certificate program must file a Graduation Application with the Office of Records by the date specified on the graduation application. The application is available in the Records and Registration Office or on the Web site, www.utc.edu/administration/records-registration/forms.php.

In addition to submitting the Graduation Application, students must submit an Application for Completion of Certificate Program to the Graduate School no later than the last day to add courses in the semester the student anticipates completing the certificate. The Application for Completion of Certificate Program is located on the website, www.utc.edu/administration/graduateschool/forms/index.php.

Certificates are approved for placement on transcripts at the same time degree conferrals are awarded (May, August, and December). When the student has successfully completed the coursework in the certificate program, the Graduate School will mail an official UTC certificate of completion to the student. The Graduate School will monitor the completion of the certificate requirements and notify the Records and Registration Office.

Comprehensive Examinations
A candidate for a graduate degree must follow the policy of the department concerning administration of comprehensive examinations. In some degree programs, comprehensive examinations are waived or options are given. Where applicable, the examination is administered by the major department or school but includes the related areas of study. The mode of this examination may be oral or written with the approval of the appropriate graduate committee. To be eligible to take the exam, the student must have a cumulative 3.0 grade point average and had his or her candidacy form accepted. The examination is normally taken in the semester in which the candidate is completing course requirements. An application indicating the appropriate date and option requested for the examination must be submitted to and approved by the dean of The Graduate School at least one month prior to the date of the comprehensive examination.

A student who fails the comprehensive examination may retake the examination once if recommended by the major department. In unusual circumstances a student, with the approval of the major department, may petition the Graduate Council for a third examination.

Comprehensive Examination Dates

<table>
<thead>
<tr>
<th>Fall</th>
<th>Spring</th>
<th>Summer</th>
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<tr>
<td>November 1, 2008</td>
<td>March 7, 2009</td>
<td>July 11, 2009</td>
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Course Requirements
The total minimum credit required for a master's degree varies from 30 to 52 semester hours as specified for the particular degree program. At least one-half of the total hours must be in the major area. Credits in elective areas are specified in the degree program or are approved by the department or school.

A maximum of nine hours of approved graduate credit earned in 400-level courses may be included in any master's degree program. In such cases, the course requirements for the graduate student will be suitable to the graduate level, be stated on the appropriate form, located on the Graduate School Web site, and submitted to The Graduate School office. (For more information see Undergraduate Courses for Graduate Credit.)

Dissertation, Dissertation Committee
Please see the discussion under “Doctoral Policies and Procedures.”

Graduation
In order to be eligible for degree conferral, the candidate must have completed all coursework as specified on the approved Application for Admission to Candidacy form, with no course with a grade below C presented for the degree and with a minimum average of B on each of the following: a) all coursework taken for graduate credit at UTC; b) all coursework transferred to UTC for graduate credit and; c) all coursework completed to fulfill the program approved on the Application for Admission to Candidacy. The same credits may not be used toward two master's degrees.

Prerequisite Courses
Graduate study in any department or school must be preceded by sufficient undergraduate work to satisfy the department or school that the student can continue at the graduate level in the chosen field. Each student’s undergraduate record is examined by the appropriate department or school before admission to a degree program is granted. Since undergraduate courses differ in content and extent, not all prerequisites can be listed in the Graduate Catalog. Specified prerequisite courses may be taken for undergraduate credit or challenged by special examination. Undergraduate prerequisites do not count toward degree requirements.

Residency Requirement
Graduate degree students may be required to complete one or more semesters of full-time study as determined by the major department.
28 :: Graduate Program Regulations

Thesis
The thesis represents the culmination of an original research project completed by the student. The organization, method of presentation, and subject matter of the thesis are important in conveying to others the results of such research. The thesis must be prepared according to the established requirements of The Graduate School. Students required to write a thesis must continue to register for 599r Thesis each fall and spring semester after the initial registration until the thesis is accepted for binding. The student must be enrolled for at least two semester hours of thesis during the semester the thesis is submitted. (Students graduating in August must register for thesis hours in the summer term.)

Stop Out
If, through unusual circumstances, the student cannot work continuously on the thesis, the student may request in writing a one-time stop-out. This request must be made no later than the end of the enrollment period of the succeeding semester. The stop-out is not to exceed four continuous fall and spring semesters. The stop-out request must be approved by the thesis advisor and the dean of The Graduate School.

Grading of Thesis
NP grades for thesis hours will be recorded during semesters when, in the judgment of the thesis advisor, the student fails to demonstrate adequate progress on the thesis.
SP grades will be recorded for those semesters during which adequate progress occurs.
A final grade for the thesis course will not be recorded until the thesis has been deposited in the library. At that time, up to six of the most recent semester hours of previously SP graded thesis credit will be recorded as A or B on the student's transcript. NP grades and SP grades for thesis in excess of the thesis hours required will remain on the transcript.

Submission of Thesis
A full draft of the thesis must be submitted to the dean of The Graduate School for review no later than one month prior to the first day of scheduled final examinations for the term in which the student expects to graduate. When the thesis has been successfully defended, the original and three copies of the approved thesis must be submitted to the dean of the Graduate School for final approval by the last day of examinations for the term during which the student plans to graduate.

Before a thesis is deposited in the library, it is the responsibility of the thesis committee to examine the materials and to make sure that the report is mechanically accurate and attractively presented. The thesis must be free of technical errors in format, suitable for binding and reflects credit upon the University and its graduate program. If the form of the thesis is not thus approved, the student must make whatever corrections are necessary and submit the materials again. The thesis must include the standardized approval sheet, signed by the members of the committee, which certifies to the dean of The Graduate School that the committee has examined the final copy of the thesis and deemed it satisfactory.

Graduate Council requires that thesis students submit a fourth copy of their thesis electronically to ProQuest/UMI, the authoritative source of current graduate research. The cost is $45. Specific instructions are available at www.utc.edu/gradschool.

Thesis Committee
The thesis committee shall consist of a chairperson and at least two other persons. The chairperson must be a full-time faculty member in the thesis student's department in a tenure-track position and should have full master's graduate faculty status. One other member of the committee must be a full-time faculty member in the thesis student's department. The remaining members of the committee must either be full-time faculty members in the student's department or must possess qualifications that are deemed suitable for committee membership by the student's department and by members of the Graduate Faculty.

Time Limit of Candidacy Program
All credit applied toward a master's or specialist's degree must be earned within a six-year period beginning with the registration for the earliest course counted. On appeal for a one-year or less extension of the time limits for the degree, and on such appeal only, the departmental committee may grant a one-year extension of the time limit. The Graduate Council shall be notified promptly and in writing of all such appeals being granted.

All credit applied toward a doctoral degree must be earned within a six-year period beginning with the first semester of enrollment in the doctoral program.

Transfer Credit
To be considered for transfer credit in any graduate degree or certificate program, a course taken at another university must meet the following minimum criteria:

- carry graduate credit from a regionally accredited university
- have a grade of B or better
- fit within the timeframe of the student's candidacy program
- not have been used for a previous degree at the same degree level

Initiation of procedures to have transfer credit accepted is the responsibility of the student, who must have one official transcript sent to the UTC Graduate School directly from the institution(s) at which the work was taken. The student should present the syllabus to the program coordinator/director. If the program coordinator finds the coursework comparable in requirements and standards to the relevant UTC coursework and recommends the transfer credit, the course(s) may be listed on the student's candidacy form. This form should then be submitted to the dean of the Graduate School for final evaluation and approval. If approved, the credit will be incorporated into the student's official academic record.
STUDENT FEES AND EXPENSES

Tuition is free to residents of Tennessee. Out-of-state students must pay the tuition charge. Any student who is classified as an out-of-state student may, at any time, request that a residence classification be reconsidered. When additional information concerning a student’s residence classification is available, the student should provide the Graduate School with this information in order for a reappraisal of residence status to be made.

Tuition and Maintenance Fees

The following fees are accurate for 2008-2009 academic year.

In-state undergraduate/special student maintenance fees
Per Semester Hour $176
Maximum Charge $2,105

In-state graduate student maintenance fees
Per Semester Hour $281
Maximum Charge $2,525

Out-of-state undergraduate/special student tuition/maintenance fees
Per Semester Hour $440
Maximum Charge $5,280

Out-of-state graduate student tuition/maintenance fees
Per Semester Hour $586
Maximum Charge $5,280

Debt Service Fee
All students registered will be assessed a debt service fee.
Per Semester Hour $13
Maximum Charge $150

Facilities Fee
All students registered will be assessed a facilities fee.
Per semester Hour $50
Maximum Charge $50

Program and Service Fee
All students registered will be assessed a program and service fee.
Per Semester Hour $8
Maximum Charge $95

Technology Fee
All students registered will be assessed a technology fee.
Per Semester Hour $12
Maximum Charge $100

Athletic Fee
All students registered will be assessed an athletic fee
Per Semester Hour $10
Maximum Fee $120

Health Fee
All students registered will be assessed a health fee
Per Semester Hour $25
Maximum Charge $25

Green Fee
All students registered will be assessed a green fee
Per Semester Hour $10
Maximum Charge $10

Student fees are established by The University of Tennessee Board of Trustees and are subject to change without notice.

The above fees apply to courses taken for credit or audit.

Late Fees
All students who register on or after the first official day of classes will be charged a $50 late fee.
All students with an accounts receivable balance 45 days into a term are subject to a $50 late fee.

Auditor’s Fees
Fees for courses being audited are the same as those for courses taken for credit. Auditors do not take examinations, receive credit or grades, and may or may not participate in the class activities as determined by the instructor.

Fees for Students with Disabilities
Tennessee residents who are physician certified with 100% total disability and meet admission requirements may enroll for credit for a fee of $7.50 per semester hour to a maximum of $75 per semester.
Tennessee residents who are 100% total disabled may audit classes on a space available basis at the University without paying a fee.
For fee information call the Bursar’s office at (423) 425-4781.

Listener’s Fee
Tennessee residents considering entering or returning to the University may “listen” in academic courses for a fee of $10 per course without additional obligations. Participation in this program is limited to two courses per semester for a maximum of two semesters. Only individuals who have not received a baccalaureate degree and who have not had any college courses in the previous five years may participate. For more information call the Bursar’s Office at (423) 425-4781.

Music Fee
In addition to the credit hour rate, a music fee is assessed for instructional courses. The fee is due at the regular fee payment dates. The fees are:
Per one-half hour instruction $60
Per one hour instruction $120

Post-baccalaureate Fees
Post-baccalaureate students pay fees at the undergraduate rate.
:: Student Fees and Expenses

**Senior Citizens' Fees**
Tennessee residents who become 65 years of age or older during the academic semester in which such persons begin classes and who meet admission requirements may enroll for credit for a fee of $7.50 per semester hour to a maximum of $75 per semester. Tennessee residents who become 60 years of age or older during the academic semester in which such persons begin classes may audit classes on a space available basis at the University without paying a fee. For fee information call the Bursar's Office at (423) 425-4781.

**Parking**
A $60 fee for freshman orientation includes meals, as well as overnight dormitory stay. The fee also covers cost of booklets and orientation materials.

**Veterans' Fees**
(all veterans must confirm attendance by deadline date.) Service members, veterans, and dependents of veterans who are eligible beneficiaries of U.S. Department of Veterans Affairs education benefits or other governmentally funded educational assistance, subject to the conditions and guidelines set forth in Tennessee Code Annotated 49-7-104 as amended, may elect, upon formal application to defer payment of required tuition and fees until the final day of the term for which the deferment has been requested. Application for the deferment must be made no later than 14 days after the beginning of the term, and the amount of the deferment shall not exceed the total monetary benefits to be received for the term. Students who have been granted deferments are expected to make timely payments on their outstanding tuition and fees balance once education benefits are being delivered, and eligibility for such deferment shall terminate if the student fails to abide by any applicable rule or regulation, or to act in good faith in making timely payments. This notice is published pursuant to Public Chapter 279, Acts of 2003, effective July 1, 2003.

**Other Fees**
A nonrefundable fee payable at the time application is made.
Domestic Application Fee .............................................. $30
International Application Fee ............................................ $35

**International Application Fee**
A nonrefundable fee payable at the time application is made.

**Reserved parking decal**
A $60 fee for freshman orientation includes meals, as well as overnight dormitory stay. The fee also covers cost of booklets and orientation materials.

**Parking**
Reserved parking decal ..................$82 per semester
Reserved parking decal (summer) .................$56
Reserved parking decal (full year) ...............$220
General parking decal .......................$92 per year

**Returned Check Fee**
Any checks received by the University which fail to clear the bank will incur a service charge of $30. In addition to the service charge, a check written to cover tuition, dorm, and fees which fails to clear the bank will incur the appropriate late and reinstatement fees in effect at the time the student redeems the check. Check writing privileges will be revoked for those students writing three or more returned checks to the University.

**Special Examination Fees**
Payable for each proficiency or validation examination.
Undergraduate ...........................................$64 per credit hour
Graduate ..................................................$102 per credit hour

**Student Dining Plans**
Students may apply for various meal plans through the Aramark Food Service. For complete information regarding available plans, contact Food Services, UTC University Center, 425-4200.

**Special Note - Holds**
Holds are prior obligations to the University (library fines, old UC/UTC loans, parking fines, returned checks, accounts receivable, etc.) that must be paid prior to registering for courses. Students will not be allowed to register with a hold. Also, obligations which are incurred after registration are required to be paid with current term charges by the cancellation deadline.

Any student who submits registration materials will be obligated for a percentage of the fees even if he/she does not attend classes unless the Registration Office is notified in writing prior to the first official day of classes that he/she wishes to cancel registration.

The University reserves the right to refuse to release to any student their transcript or degree for failure to return UTC property or pay any accounts due at the University.

**Mocs Express Fee Payment**
Mocs Express combines all fees, charges, fines, and credits into one statement. The University mails a Mocs Express statement to all students who register during the Priority Registration period. Students who owe a balance may write a check or authorize a MasterCard or Visa account to confirm attendance. Students who do not owe a balance or have a credit may simply confirm attendance by returning the bottom portion of the Mocs Express statement by the deadline. Credit and zero balances may confirm by e-mail at Payments@utc.edu. Use Confirmation on the subject line. In the text, include your name, student ID number and a phone number. You must meet deadline dates.

The University accepts cash, checks, MasterCard, and Visa for payment of fees. Fees may be paid on line with MasterCard or Visa by accessing the UTC web site at www.utc.edu, click on Current Students, then Pay Fees, select Pay Fees on line.

**Avoiding Delays**
Students should act early to avoid delays. Various offices, including the Bursar's Office, Financial Aid, Housing, and the Registration Office often experience heavy traffic and high volume of telephone calls which may cause delays.

Every student who has registered prior to the deadline date is responsible for meeting the deadlines for paying or confirming classes.
Cancellation Policy
Failure to pay fees or set confirmation of attendance with the Bursar’s Office by the published deadline will result in automatic cancellation from all classes. This applies to all students regardless of sources of funds and includes those whose fees are billed, deferred, waived, or paid with personal funds, including financial aid and graduate assistantships. All students whose registrations are cancelled will be required to reregister and pay appropriate fees, including late fees.

There is only one cancellation date each semester. Students who register after the cancellation will be held responsible for all fees and will risk receiving failing grades for all classes not dropped prior to the first day of classes in the semester.

The deadlines for the 2007-2008 academic year are:
For fall 2007, the deadline is 5 p.m. on August 9, 2007
For spring 2008, the deadline is 5 p.m. on December 14, 2007.

Prepayment Plan
Under the prepayment plan, students and/or parents choose the academic year expenses they wish to prepay, including room, board, tuition, fees, or books. The expenses can be prepaid over a period of eight months with the first installment due by May 10. The remaining seven monthly installments are payable on the tenth of each succeeding month. Please contact the Bursar’s Office for details.

Deferred Payment Plan
A student who is in good financial standing with the University and has an anticipated source of funds may defer up to 50% of fees. A $10 extension fee and at least 50% of fees are due by deadline date. The balance will be payable on the 45th calendar day of the term. An additional $50 will be assessed if the installment is not paid on or before the due date. Financial aid recipients must first apply their aid toward payment of fees, regardless of source of funds. This plan is not offered for the summer terms.

Dorm Payment Plan
Housing students may choose to participate in the dorm payment plan. Payment equivalent to 50% of rent is due and payable at fee payment, plus a $10 extension fee charge. The remaining balance is paid on the 45th calendar day of the term. A late payment charge of $50 will be assessed on each monthly installment not paid on or before the due date. Financial aid recipients must first apply their aid toward payment of fees, regardless of source of funds.

Refund of Fees and Additional Charges

General
All refund periods are based on the official first day of classes for the University, as published in the catalog and on the UTC website. No refund is due on courses which are dropped unless the charge for the remaining courses plus the percentage charge for the courses dropped is less than the maximum semester charge for tuition and maintenance fees.

Financial Aid

FINANCIAL AID

The University of Tennessee at Chattanooga has several financial programs to assist graduate students with the cost of advanced studies. The University provides funds to students who have documented financial need; it also has assistance that is not need-based. Students who want further information about academic merit awards (graduate assistantships) should contact the department of the program to which they are applying for graduate study and obtain applications from The Graduate School office.

Students requesting need-based and non-need based federal and state financial aid from UTC will need to complete the Free Application for Federal Student Aid (FAFSA). These forms and assistance are available online at www.fafsa.edu.gov.

Early application for financial aid is encouraged. The FAFSA should be mailed by February 15 for the Fall semester and September 15 for Spring semester entry. If requested, students must submit the Financial Aid Institutional Verification form and copies of income tax return forms, if filed, in order to complete a Financial Aid file. The Financial Aid Office will process applications throughout the school year for any available funds; however, qualified students who mail the FAFSA by the recommended dates and submit all required documentation by April 1, will receive maximum consideration. Students need to reapply for financial aid each year. Students must regularly check their UTC e-mail, as this is how they will receive official correspondence.

General Information

Students must be accepted for admission to the University or be eligible for continuation before financial aid awards will be made.

To qualify for assistance, a graduate student must normally be enrolled at least half time. Six graduate semester hours equals half time; nine or more graduate semester hours equals full time.

Students may also be officially enrolled in a degree-seeking program, taking courses leading toward teacher certification or taking prerequisite courses required for regular admission into a graduate program. Note: Awards are calculated according to stu-
Graduate Assistantships

To be eligible, a student must be fully admitted to a graduate program and have academic good standing. International students are generally not eligible for a graduate assistantship in their first semester of enrollment.

All awards and work assignments will be made through the director or dean of the respective discipline. Continuation of assistantships will be determined by the dean of The Graduate School and will be contingent upon the student’s maintaining a 3.25 or higher graduate grade point average.

Assistantships serve to facilitate graduate students in the prompt and successful completion of an advanced degree program and to provide work experience in a setting under the supervision of a faculty or administrative mentor.

Research assistantships are specific awards; the student assists with a range of duties, including library research, preparation of reports, field studies, and laboratory research.

In administrative assistantships, the graduate student works in an administrative office, gathering, organizing, and analyzing information. Such work may be clerical, computer-based, and/or editorial in nature. To allow maximum professional development, the student should be given the opportunity to apply his/her academic skills to the assigned tasks and develop new administrative skills.

Instructional assistantships recognize that graduate students make valuable contributions in laboratory settings and supportive activities. Graduate students should not be teachers of record unless they have earned their master’s degree and meet all SACS criteria. Accordingly, students with instructional assistantships should work in limited settings under the close supervision of a specific faculty member.

The priority deadline for applying for a graduate assistantship is February 15. Applications are available at www.utc.edu/graduate-school.

Graduate Opportunity Assistantships

Graduate Opportunity Assistantships are available to first year graduate students who are first generation students at the master’s or doctoral level and who will promote the educational and related benefits of a diverse graduate student body. This assistantship provides financial support to first-time enrolled graduate students demonstrating significant potential to contribute to the educational mission of The University of Tennessee at Chattanooga by presenting one or more of a wide range of diverse attributes.

UTC seeks to recruit, enroll, and retain qualified students who will benefit from educational and social interactions with peers who come from different backgrounds and who have different life experiences, perspectives, and goals. UTC also seeks to prepare its students with an array of educational experiences that will prepare them for dealing effectively in an increasingly diverse and global workforce. This graduate assistantship program is designed to achieve these goals. The wide-ranging attributes that will con-
tribute to the educational mission of UTC include but are not limited to ethnic and cultural backgrounds or life experiences, career goals, social or economic disadvantaged, disability status, age, race, and gender.

Recipients will be selected by a committee of three: one graduate faculty member and two administrators of the Graduate School. Recipients will hold the award while they are in good academic standing until the degree is successfully completed.

The priority deadline for applying for graduate opportunity assistantships is February 15. Applications are available at www.utc.edu/graduateschool.

Scholarships

The Graduate School has a limited number of scholarships, most of which are single course scholarships. To be eligible, students must have a minimum 3.0 cumulative GPA. The priority deadline for applying is February 15.

- Channel 3 Scholarships provide $1,000 awards to two African-American students in the M.B.A. program who are interested in the broadcast industry.
- Charles Foundation Scholarships are available to select full-time students in engineering or education.
- Civitan Club Scholarship provides a $1,000 award to a special education student with financial need.
- Community Development Work Study Program Fellowships are awarded by the U.S. Department of Housing and Urban Development to students with economic need majoring in Public Administration. These fellowships are available only when UTC receives funding.
- Dr. John A. Dyer book scholarships provide $500 awards to a few students in the Public Administration Program.
- Fincannon Scholarships are awarded to selected previously married women.
- Finley Scholarships are awarded to a few single parents, especially women.
- Geraghty Scholarship is for a student in the M.B.A. program with a humanities undergraduate major.
- The Graduate School Scholarship recognizes a student in any discipline who has need and shows unusual merit.
- Lebovitz Scholarships are awarded to eligible students of the Jewish faith.
- Music performance grants are available for the bands, singing groups and orchestra. Applications are made to the head of the Music Department.
- The Radin Scholarship is awarded to a student in the liberal arts.
- Rotary Club of Chattanooga Scholarships are awarded to selected graduate students who are alumni of Chattanooga City or Hamilton County public schools.

Note: There may be special awards for students in Nursing or Physical Therapy. Contact the appropriate program coordinator for information.

Student Loans

Subsidized Stafford Loans (formerly Guaranteed Student Loans)

These student loans are government-insured loans with no interest charged while the student is in college and are repayable after graduation or withdrawal from college.

Eligible graduate students may borrow a maximum of $8,500 per academic year.

To qualify for Stafford Loans, students need to file the Free Application for Federal Student Aid and have a complete Financial Aid file. Students must be enrolled on at least a half-time basis (six hours for fall, spring, or summer terms).

Unsubsidized Stafford Loan

These non-need based loans are available to students enrolled on at least a half-time basis. (Six hours for fall, spring, or summer terms.) Graduate students may borrow up to $8,500 per year. These loans are not linked to family income; and, therefore, all students who have not previously defaulted on a student loan are eligible.

To have unsubsidized Stafford Loans processed, students need to file the Free Application for Federal Student Aid and have a complete Financial Aid file. Applications are available from the UTC Financial Aid Office or online at www.utc.edu/financialaid.

Students admitted as provisional or conditional graduate students are not eligible for loan assistance.

Additional Unsubsidized Stafford Loans

These non-need based loans are available to students who need additional funding beyond the $8,500 annual limit. Students may apply for an additional $10,000 per year if they have sufficient educational costs.

Student Employment

The Chattanooga Symphony offers an orchestral apprentice program for a limited number of qualified orchestral performers. Eligible students receive wages equal to the prevailing union contract. Interested students should contact the head of the music department.
Student Life and Educational Services

EDUCATIONAL SERVICES

Accommodations and Assistance
The University of Tennessee at Chattanooga is strongly committed to complying with the Americans with Disabilities Act and assuring that no qualified individual is by reason of disability, excluded from participation in or denied the benefits of any services, programs, or activities provided by the University. The Office for Students with Disabilities (OSD) provides reasonable accommodations to persons with disabilities whenever necessary to afford otherwise qualified students access to services, programs, or activities. The Director of Affirmative Action, Dr. Barbara Wofford, hold the responsibility of ensuring University compliance with ADA. For more information, please come by the OSD office located at 110 Frist Hall, or call (423) 425-4006.

Adult Services Center
The Adult Services Center, located on the first floor of the University Center, is open from 11 a.m.–7 p.m., Monday through Thursday; 11 a.m.–5 p.m., Friday, and 10 a.m.–noon Saturday, for the convenience of non-traditional students, most of whom work full time. The center provides individualized advisement, registration, fee collection, and other University services for non-traditional students. All admissions for second baccalaureate degree-seeking students are processed in the center. Workshops and seminars related to educational opportunities and transitions are conducted regularly for current students or individuals who are interested in either entering or returning to college.

Asia Program
The purpose of the Asia Program is to enhance understanding of Asia by the general public and the University community through a variety of educational services including courses, exchanges, summer institutes, and publications such as Education About Asia.

Bookstore
The University Bookstore is operated by Barnes & Noble Bookstores, Inc. The store is located in the University Center and offers new and used textbooks for all courses and all required supplies for class along with UTC merchandise—T-shirts, sweatshirts, fraternity and sorority items, etc. Services provided include daily book buy-back with price paid on wholesale basis. Prices are higher at the end of the semester, and many fluctuate depending on inventory needs of the bookstore for the next semester.

The Bookstore accepts checks, cash, Mocs Cards, MasterCard, Visa, American Express, and Discover cards. For more information, please contact the bookstore at (423) 425-4107.

Cadek Conservatory of Music
The Cadek Conservatory has as its goal the education of music students of all ages who are not enrolled at the University level. The conservatory offers applied music courses in virtually all instruments and voice in a curriculum which includes theory, chamber music, and other ensemble activity. This comprehensive curriculum has special courses for young children including Suzuki violin and piano.

The conservatory is an accredited institutional member of the National Association of Schools of Music and the National Guild of Community Schools of the Arts. The faculty ranges from full-time conservatory teachers to public school music teachers who serve part-time. The faculty includes many University music faculty and other prominent performing musicians as well.

For further information, please consult the Cadek Conservatory of Music Bulletin or call (423) 425-4624.

Center for Economic Education, The Probasco Chair of Free Enterprise
The Probasco Chair of Free Enterprise and its associated Center for Economic Education design and implement research projects and educational programs to educate UTC students, secondary and elementary school teachers, and the general public, including the clergy, media, employees, and business executives, about basic economic principles and the unique features of the free enterprise system.
The UTC Children’s Center is an early childhood program and learning lab operated by the Department of Human Ecology in the College of Health, Education and Professional Studies. The center serves children from six weeks of age through prekindergarten in two sites located at Brown and Battle Academies. The center is accredited by the Tennessee Department of Human Services and has attained a Three Star Rating at each site. Priority for enrollment is given to children of UTC faculty, staff and students, faculty and staff of Brown and Battle and attendance zone families. The center maintains a waiting list. These applications are available by calling the center at 209-5735 (Battle) or 209-5740 (Brown). The Coordinator at each site maintains the waiting list and provides tours of the facility.

Computing Resources, UTC Campus
UTC’s computing resources maintain and manage campus hardware and software through campus laboratories, administrative and academic mainframes, and data communication networks.

Computing Services
Computing Services supports and provides facilities to handle the student records database, which includes recruiting, admissions, registration, fee payment, and graduation. It also supports such auxiliary functions as continuing education, parking, telephone services, and housing. The computing facilities available on the UTC campus include an HP3000/969/120, 4-way HP9000/K570 and 4 Sun UNIX machines, all of which are used for instruction and research. The UTC campus computer network is connected to the Internet, supporting world wide web access for UTC computer users. In addition, this unit handles computerized test grading.

Continuing Education and Public Service
The Division of Continuing Education and Public Service offers a variety of credit courses in locations other than the UTC campus. Convenient for students and the community at large, off-campus courses carry the same credits as their on-campus counterpart. Offerings are available from the Division via interactive video, Web-based delivery and cable television.

The Division provides lifelong learning opportunities to meet the needs of individuals in UTC’s service region, including professional certification programs, workshops and conferences.

Counseling and Career Planning
The Counseling and Career Planning Center at The University of Tennessee at Chattanooga offers a variety of services to students. These services include personal, vocational, academic counseling, and crisis intervention for individuals and groups. Consultation services, workshops and other programs are developed and available for the university community.

The staff of the center includes professionally-trained counselors and a psychologist, who have achieved appropriate certification and/or licensure at the state and national levels. The center serves as a practicum site for graduate students who work under the supervision of the center’s professional staff.

Programs and services include: career planning; personal counseling; outreach programs/workshops; consultation; and testing. Information on a wide variety of careers, opportunities, graduate schools, and career development is available from books, pamphlets, audio and video resources, and computers. The resources are provided without charge. There is, however, a minimal charge for testing materials.

The services of the Counseling and Career Planning Center are confidential. New clients come to the center on a walk-in basis. The initial session generally takes about 15 minutes. Location and hours: Counseling & Career Planning Center, University Center, (423) 425-4438, is open Monday through Friday 8 A.M.–5 P.M.

Dining Plans
Aramark Campus Services manages the food services on UTC’s campus. The Crossroads is open each weekday and offers flexible meal plans to meet personal needs. The MocsCard food point plans are the best way to purchase meals on campus by providing a secure, convenient method of payment at any of the UTC Dining Services locations. The Mocs Card can be used at The Crossroads, located next to the UTC Lupton Library, featuring Subway, Starbucks coffee, Grillworks, Bené Pizzeria, and more. The card may also be used at the Java City coffeehouse located in Fletcher Hall, as well as the Mocs Express Convenience Store in the UTC Place apartments. To place points on Mocs Card, visit the UTC Bursar’s Office in Fletcher Hall. Employment opportunities are also available. For more information, please contact Aramark at (423) 425-4200 or visit the ID Card Center located in Fletcher Hall.

Health Services/Insurance
Student health services are provided under the medical direction of University Health Services through a relationship with the UT College of Medicine. Clinic hours are 8:30 a.m. - 5:00 p.m., Monday through Friday. The services include orthopedic and sports medicine, internal medicine, pediatrics, OB-GYN, and subspecialty medical care, such as cardiology, pulmonary, geriatrics and general surgery. Additional information about University Health Services may be obtained at: www.utc.edu/UniversityHealthServices.

The university recommends that students obtain separate hospitalization and medical insurance. Information about a health insurance policy available through the university and covering a schedule of expenses for surgery and hospitalization is available in Student Health. All international students are required to enroll in the insurance program. For other information concerning University Health Services or to schedule an appointment, please contact Student Health at (423) 425-4453.
Housing
The University offers a program of differentiated housing that allows students the option of living in facilities with different kinds of programming and supervision. Facilities include traditional style units and apartments housing. Further information concerning the details of these plans is available from the Housing Office, (423) 425-4304, or you can find information online at www.utc.edu and is sent upon request.

ID Cards
The University provides each student with an official University ID card, the Mocs Card. This card is used to gain admission to athletic events, check out books from the library, obtain special rates and privileges at many University functions, and to indicate the individual’s right to use University facilities. Mocs Cards are also a debit card for purchasing at the following locations:

- Arena Ticket Office and Concessions
- Bookstore
- Fine Arts Ticket Office
- Food Services
- Parking/Bursar’s Office
- Select copy and vending machine locations
- University Ticket Office

Students deposit a minimum of $50 to open a debit card balance. Additional monies can be added at anytime in $20 increments. UTC deposits can be made in the form of cash, check and Visa or Master Card in the UTC Bursar’s Office, 216 Fletcher Hall.

The Mocs Card Center is located in 141 University Center. Office hours are Monday-Friday, 8:00 a.m. to 5:00 p.m. Hours are extended the first two weeks of each semester, 8:00 a.m. to 6:00 p.m. The telephone number is 423-425-2218, fax: 423-425-4795, or email address is UTCID@utc.edu.

One card is intended to last throughout a student’s entire stay at UTC. Lost or stolen ID cards should be reported immediately to the bookstore, food services, campus security or ID office. Replacement cards are made at the ID office for a cost of $10. No fee is charged for first ID card or to use the ID card as a debit card.

Instructional and Computing Support Services
The primary function of Instructional and Computing Support Services is to provide support for technology across the campus. The unit is composed of the Help Desk, Microcomputer Training, Campus Student Microcomputer Labs, and Media Resources.

The Help Desk provides technical hardware and software support for faculty and staff and coordinates the set up of microcomputers on campus. The Help Desk also installs and supports general campus site-licensed software applications, including operating systems, word processing, database, spreadsheets, e-mail, anti-virus, and Internet software. Hardware support includes troubleshooting and isolation of equipment problems, memory upgrades, and battery changes.

Media Resources provides instructional audiovisual support to faculty and staff. Services include the delivery of audiovisual equipment to the classroom, videotaping of classroom lectures or demonstrations, and technical support for satellite teleconferencing.

The Microcomputer Training unit provides training and short courses to faculty and staff. Courses can also be arranged by departments or to individuals to cover specific applications that are supported by the campus.

There are several Campus Student Microcomputer Labs on campus. The labs provide students with access to common application packages as well as applications that are specific to disciplines, printing, scanning, and access to the Internet. Faculty may also reserve the student labs a maximum of twice a semester to teach particular application packages to their students.

Lupton Library
The Lupton Library is the center of many of the teaching, learning, and research activities of the students, faculty, and staff of UTC, as well as members of the metropolitan Chattanooga community. The library maintains a collection of over 473,000 books; 2,700 current periodical subscriptions; 24,000 reels of microfilm; and 14,000 audiovisual items. Total holdings comprise over 1.7 million physical pieces of material.

The Lupton Library’s on-line catalog enables users to locate items in the library’s collections. Anyone with an Internet connection can access the online catalog by visiting the library’s Web page at www.lib.utc.edu. In addition, electronic access to databases which index and abstract magazine and journal articles in business, medicine and health, education, psychology, sociology, environmental studies, and many other areas is available in the library. The electronic indexes can be accessed in the library and on campus. Students, faculty and staff who have a Mocsas in or Cecasun account can access the electronic indexes from off-campus. Reference librarians staff the Reference Desk on the first floor of the Lupton Library during almost all hours of operation. They are available for individual instruction on the use of the many resources owned and accessed by the library. They are also the best resource for service details and policy clarifications. Reference librarians also work with graduate students who would like to search the more than 400 off-site databases available through Dialog Information Services. However, this service is available only to those who are willing to assume the cost of the transactions.

To borrow circulating materials from the Lupton Library, individuals must present a valid, barcoded identification card. The standard loan period for graduate students is 28 days. Along with the collections of UTC’s Lupton Library, UTC students, faculty, and staff with valid identification are granted reciprocal borrowing privileges at all libraries of The University of Tennessee and Tennessee Board or Regents Systems. In addition, UTC students may borrow from other libraries materials not owned by Lupton Library. This Interlibrary Loan Service sometimes has charges associated with it. Charges are paid by the student making the request.

UTC faculty members may reserve certain items for special use by students in their classes. These items are listed in the online catalog as “on reserve” and are shelved behind the Circulation Counter. The loan period for these items ranges from two hours to one week. The use of some reserved items may also be limited to within the UTC Library building.

Library materials which are lost or returned late are subject to fines. Fines accrue at a rate of 20 cents per day, per item. Fines will accrue to a maximum of $5 per item. If fines are not paid as
required, responsible individuals will be blocked from use of the library. These individuals will also not be permitted by the business office and the registrar either to register or to receive course credits and transcripts until the outstanding obligations are fully cleared.

Minority Affairs
The Office of Minority Affairs provides academic and social support to minority students attending UTC. The office works in conjunction with other student groups and the community to encourage cultural diversity. The office sponsors programs such as the Pre-Labor Day Picnic, Black History Month, Littleton H. Mason Singers, Horace J. Taylor Minority Leadership Award, Littleton H. Mason Scholarship; Tennessee Pre-Professional Fellowship Program, and the National Pan-Hellenic Council.

Oak Ridge Associated Universities
The University of Tennessee at Chattanooga is a sponsoring institution of Oak Ridge Associated Universities (ORAU), a not-for-profit consortium of 62 colleges and universities and a management and operating contractor for the U.S. Department of Energy (DOE) with principal offices located in Oak Ridge, Tennessee. Founded in 1946, ORAU identifies and helps solve problems in science, engineering, technology, medicine, and human resources, and assists its member universities to focus their collective strengths in science and technology research on issues of national significance.

ORAU manages the Oak Ridge Institute for Science and Education (ORISE) for DOE. ORISE is responsible for national and international programs in science and engineering education, training and management systems, energy and environment systems, and medical sciences. ORISE's competitive programs bring students at all levels, precollege through postgraduate, and university faculty members into federal and private laboratories.

ORAU’s office for University, Industry, and Government Alliances (UIGA) seeks out opportunities for collaborative alliances among its member universities, private industry, and federal laboratories. Current alliances include the Southern Association for High Energy Physics (SAHEP) and the Center for Bio-Electromagnetic Interaction Research (CBEIR). Other UIGA activities include the sponsorship of conferences and workshops, the Visiting Scholars program, and the Junior Faculty Enhancement Awards.

Contact the director of research at (423) 425-4202 for more information about ORAU programs.

Placement Services
Located in the University Center, the Placement and Student Employment Center assists degree candidates, alumni, and students in securing full- and part-time employment. The service is free and available year round. Degree and nondegree job orders are placed on the bulletin board in the Placement Center for students to peruse at their convenience. Part-time jobs as well as temporary opportunities are posted.

Students should register with the center early in their final year to take advantage of the employment recruiting season, the center’s Job Opportunities bulletin, and various seminars and workshops. Individual employment counseling is also available.

Southeast Center for Education in the Arts
The Southeast Center for Education in the Arts is an umbrella for three institutes in arts education that focus on music, theatre, and visual arts. Since 1988, the Center has operated intensive professional development programs to help administrators, arts specialists, classroom teachers, artists and parents understand the nature of art, music, and theatre as they discover exciting ways to integrate the arts into the curriculum.

SCEA has leveraged more than $7 million in support of local and regional education efforts.

One-week Core Institutes are held each summer on the UTC campus. Choosing either dance, music, theatre, visual art, or arts administration, participants investigate the historic and cultural context in which works of art were made, engage in critical and aesthetic discussions and interrelating curriculum. A school participating for the first time is encouraged to send a team comprised of an administrator and at least two teachers for one or more arts areas.

Educators who have previously attended a core institute can continue their professional development through a one-week Multi-Arts Institute. Participants explore a combination of dance, music, theatre, and visual art.

Summer Institute participants can register for two hours of graduate or undergraduate credit for the Core Institute and the Multi-Arts Institute. They must complete extracurricular projects after the institutes end. UTC students can also attend by special arrangement.

For more information, see the Center’s homepage: www.utc.edu/SCEA.

Student Handbook
Distributed at the beginning of each academic year, the Student Handbook provides detailed information on student services. It also contains information on the Student Government Association and specific rules for the purpose of regulating campus life. These rules are stated in the Honor Code, Student Conduct Code, and other codes regulating groups.
Teaching Resource Center, Grayson H. Walker
The Grayson H. Walker Teaching Resource Center staff works with faculty to improve teaching and learning, and to integrate technology into the classroom. The Walker Teaching Resource Center provides campus-wide faculty development seminars, workshops, and individual consultations on methods to improve teaching, learning, and to integrate technology into the classroom. Virtual workshops on topics are also available through the Walker Teaching Resource Center Web site at www.utc.edu/Teaching-Resource-Center. The Walker Teaching Resource Center provides instructional design consultation for faculty who wish to produce multimedia and other instructional materials.

Writing Center
The Writing Center helps students from all disciplines at all stages of their educational development to become more skillful, more aware, and more independent writers.

Toward that end, the Center works in cooperation with the UTC Department of English and under the supervision of the Dean of Arts and Sciences to complement and extend students' classroom experience by providing professional and peer tutoring and consultation. Tutors are trained in the practice of collaborative learning, a teaching/learning venue in which writers become actively engaged in the process of finding their own answers and developing the skills necessary to become their own critics and editors, rather than relying on outside sources for answers.

The objectives of the Center are to:
• Supplement and complement instruction students receive in writing classes.
• Provide assistance for writing tasks associated with non-writing courses.
• Provide resources and an environment in which to work on any writing task, whether it be for a writing class, another class, or personal need.
• Provide current references, including handouts, exercises, software, handbooks, and internet resources for use in training writing center personnel, for use in tutoring sessions, for quick reference for walk-in clients, and for use by faculty across the curriculum.
• Provide one-on-one assistance through regularly scheduled help sessions or walk-in sessions; small group instruction; workshops; and classroom consultations.
• Provide grammar review and help writers develop their own editing/proofreading strategies, rather than proofreading for writers.
• Serve as a resource for all faculty both in their own writing needs and in their use of writing in their classes.
• Provide workshops on specific topics of general interest or to meet instructors' particular needs for their classes.
• Provide assistance with work processing or use of software used in writing courses.

Wheeler Center for Odor Research
The William H. Wheeler Center for Odor Research is a cross-disciplinary program established by a gift from the Wheeler estate. The center supports the study of the objective relationships between various substances and their effect upon olfaction.
Academic Colleges

The College of Arts and Sciences
Dr. Herb Burhenn, Dean of the College of Arts and Sciences
(423) 425-4635 or email at Herbert-Burhenn@utc.edu
www.utc.edu/artsci

Dr. Robert Swansbrough, Associate Dean of the College of Arts and Sciences
(423) 425-4635 or email at Bob-Swansbrough@utc.edu

The College of Arts and Sciences at The University of Tennessee at Chattanooga, shares a commitment to students—to their education, to their personal growth, to their success in their careers and their lives.

Small classes, careful advising, and lots of personal attention make this commitment work for students majoring in the fine arts, the humanities, the sciences, and the behavioral sciences, and for all the students who prepare for professional study through the liberal education opportunities the college provides.

UTC offers its undergraduates a special advantage: the benefits of a traditional campus atmosphere in combination with the opportunities only a major state university can provide. Graduate students have opportunities to engage in research and work with practitioners in a metropolitan environment.

In the College of Arts & Sciences, about 180 full-time faculty, most having earned a Ph.D., hold major responsibilities for undergraduate instruction. Professors with national and international reputations in their fields routinely teach freshmen and sophomores, usually in small classes.

Many students have the opportunity to work with faculty in the pursuit of undergraduate and graduate research projects. Internships, practicums and cooperative education opportunities give students “hands-on” professional experiences to enhance their resumes prior to entering a graduate school or the job market.

The College offers master’s degrees in Criminal Justice (MSCJ), English (M.A.), Environmental Science (M.S.), Music (M.M.), Psychology (M.S.), and Public Administration (M.P.A.)

Certificate Programs
• English
  — Writing/Rhetoric
• Public Administration
  — Nonprofit Management

Master’s Degrees
• Criminal Justice (MSCJ)
• English (M.A.)
  — Creative Writing
  — Literature
  — Writing
• Environmental Science (M.S.)
• Music (M.M.)
• Psychology (M.S.)
  — Industrial Organizational
  — Research
• Public Administration (MPA)
  — Non profit Management

The College of Business
Dr. Richard Casavant, Dean of the College of Business
(423) 425-4313 or email at Richard-Casavant@utc.edu

Dr. John Fulmer, Associate Dean of the College of Business
(423) 425-4101 or email at John-Fulmer@utc.edu

Professor Michael Owens, Assistant Dean of The College of Business (423) 425-4210 or email at Michael-Owens@utc.edu
www.utc.edu/business

Mission Statement
The College of Business of The University of Tennessee at Chattanooga is committed to providing quality educational programs that prepare students for managerial, professional, or entrepreneurial opportunities. The College offers undergraduate degree programs in accounting, finance, entrepreneurship, management, and marketing. At the graduate level, the Master of Business Administration, Executive MBA, and Master of Accountancy programs prepare students for management and accounting positions of increasing responsibility.
As a College within a state-supported metropolitan University with financial support from the business community, we recognize our responsibility to:

- Provide students with the knowledge, business skills, and professional education necessary for success.
- Engage in business research that serves the needs and interests of business and management, and support pedagogical research to enhance the education process.
- Provide service to the University, academic profession and Chattanooga community.

The College is committed to the principles of diversity so that varied and diverse viewpoints are appreciated and valued.

The College offers master’s degrees in:

- Accountancy (MAcc)
- Business Administration (MBA) —Executive MBA (EMBA)

UTC’s College of Business is accredited by the Association to Advance Collegiate Schools of Business International (AACSB International). Of the 2,000 plus business schools in the world, there are only approximately 400 accredited schools. AACSB International accreditation requires that business programs meet rigorous standards related to faculty, students, curriculum, community relations and support infrastructure, e.g. technology, library and building resources. Schools must show that they meet standards over time. They must monitor and continuously improve the programs and the related outcomes.

The College of Engineering and Computer Science

Dr. William Sutton, Professor, Dean of the College of Engineering and Computer Science
(423) 425-2256 or email at Will-Sutton@utc.edu

Dr. David Whitfield, Associate Dean of The College of Engineering and Computer Science
(423) 425-5510 or email at Dave-Whitfield@utc.edu

The College of Engineering and Computer Science at the University of Tennessee at Chattanooga strives to serve the people, businesses, and industries of our region and support their technical needs. The College exists as the region’s principal resource for educational, applied research, and service programs. Grounded in the application of scientific and mathematical principles and based on a commitment to interdisciplinary study, our programs and activities:

- Prepare undergraduate students for rewarding professional careers or graduate study in engineering, technology management, and computer science and for a lifetime of creative thinking and adaptive learning as productive citizens;
- Prepare post-baccalaureate and graduate students for continuing professional development and career advancement;
- Promote excellence in teaching and learning through scholarship in our disciplines;
- Perform and disseminate applied research that solves problems of transforming information, matter, and energy into structures, machines, products, technologies, systems, organizations, and processes; and
- Serve the University and our professional communities with leadership and distinction.

The College of Engineering and Computer Science offers certificate programs, master’s degrees, and a doctorate.

Certificate Programs
Computer Science
- Biomedical Informatics
- Computer Networking
- Internet Applications Programming

Engineering Management
- Fundamentals of Engineering Management
- Leadership and Ethics
- Power Systems Management
- Project and Value Management
- Quality Management

Master’s Programs
- Computer Science (M.S.)
- Information and Security Assurance
- Engineering (M.S.)
  —Chemical
  —Civil
  —Computational
  —Electrical
  —Industrial
  —Mechanical
- Engineering Management (M.S.)

Doctoral Program
- Computational Engineering (Ph.D.)
The College of Health, Education and Professional Studies

Dr. Mary Tanner, Dean of the College of Health, Education and Professional Studies
(423) 425-4249 or e-mail at Mary-Tanner@utc.edu

Dr. Tony Lease, Associate Dean of the College of Health, Education and Professional Studies
(423) 425-4171 or email at Tony-Lease@utc.edu

Dr. John Freeman, Head, Education Graduate Studies Division
(423) 425-4133 or email at John-Freeman@utc.edu

www.utc.edu/HealthEducationAndProfessionalStudies

The primary goal of the College of Health, Education and Professional Studies is to prepare qualified practitioners to be professional leaders in various roles within educational institutions and professional agencies, both public and private.

The College seeks to combine quality and innovation in its programs, relating intellectual life to the contemporary problems in the professional fields they serve and creating centers of service to those professional communities.

Certificate Programs

• Education
  — English as a Second Language Instruction
  — School Leadership
  — Urban Specialist

• Nursing
  — Family Nurse Practitioner
  — Health Care Informatics
  — Nurse Anesthesia
  — Nursing Education
  — Adult Health

Master’s Programs

• Counseling (M.Ed.)
  — Community
  — School

• Elementary Education (M.Ed.)
  — Early Childhood
  — Elementary Education
  — Inclusion
  — Instructional Technology
  — Licensure
  — Reading Specialist
  — Research/Thesis
  — The Arts
  — Urban Specialist
  — Visual Art

• Health and Human Performance (M.S.)
  — Advanced Level
  — Clinical Exercise Physiology
  — Entry Level Athletic Training
  — Worksite Health and Productivity

• Nursing (M.S.N.)
  — Administration
  — Anesthesia
  — Education
  — Family Nurse Practitioner

• School Leadership (M.Ed.)
  — Principal/Supervisor Licensure
  — Teacher Leadership

• Secondary Education (M.Ed.)
  — The Arts
  — Educational Technology
  — English
  — Health Education
  — History
  — Inclusion
  — Licensure
  — Mathematics
  — Science
  — Social Sciences
  — Research/Thesis

• Special Education (M.Ed.)
  — Early Childhood
  — Emotional/Behavioral Disorders
  — Gifted
  — Mild Disabilities
  — Moderate/Severe Disabilities

Specialist Program

• Advanced Educational Practice (Ed.S.)
  — Educational Technology
  — Instructional Leadership
  — School Psychology

Doctoral Programs

• Learning and Leadership (Ed.D.)
• Physical Therapy (DPT)
  — Entry Level
  — Post-Professional Transition
Graduate Degree Programs

Accountancy, MAcc

Professor Michael Owens, Director of Graduate Business Programs (423) 425-4210 or email at Michael-Owens@utc.edu

The Master of Accountancy is primarily for students who want a program of advanced study in accounting. It is designed to provide students with a greater breadth and depth in accounting education than is possible in the baccalaureate or master of business administration programs. Completion of a Master of Accountancy will help students prepare for the Uniform CPA examination which requires 150 semester hours. Each required MAcc course will be offered at least once a year.

Mission of the Department of Accounting - Graduate Level
The mission of the Department of Accounting at the graduate level is to:
* Advance the mission of the College of Business
* Provide a program of advanced study in accounting (through the Master of Accountancy) to students holding a bachelor's degree in any major
* Provide an opportunity for graduate-level students to advance professionally in their careers and in the accounting profession

The Department of Accounting is committed to providing high-quality educational programs supported by ongoing faculty research and active participation in community and professional organizations.

Admission
A student who holds a bachelor's degree in any discipline from a regionally accredited college or university may be considered for admission to the Accountancy program. Applications are accepted by the Graduate School at any time; however, in order to ensure adequate time for consideration, the completed application, Graduate Management Admission (GMAT) test score, and any other supporting credentials should be received by the Graduate School no later than one month prior to the beginning of the term for which admission is desired.

Application Procedures
To be accepted into the MAcc program, a student must complete all of the following:
1. Have a bachelor's degree from a regionally accredited institution (any major is acceptable). An official transcript is required from each previously attended college. An application and non-refundable application fee, $30 for domestic, $35 for international applicants, should also be submitted to the Graduate School.
2. Be granted admission to UTC's Graduate School based on a minimum cumulative undergraduate GPA of 2.5 or a GPA of 3.0 in the senior year. Applicants who do not meet this admission requirement may be considered for conditional admission.
3. Have an official Graduate Management Admission Test (GMAT) score of 450 or above. The GMAT is offered at Pearson Professional Center. The GMAT application brochure may be obtained from the director of graduate programs in business, from the Graduate School, or at www.mba.com.
4. Meet the minimum acceptable admissions index (AI) of 950. The admissions index is calculated as follows: 200 x (undergraduate GPA) + GMAT Score = AI.

Program Requirements
The MAcc Program requires that a student complete a minimum of 30 semester hours credit in graduate course work. Students admitted to the program who lack academic experience in certain areas will be assigned up to 21 hours of additional course work in accounting background courses and 12 hours of general business core courses. Only previous course work is considered in the waiving of background courses. Once the background requirements are completed, the MAcc curriculum must be completed.

Accounting Background courses: (offered only at undergraduate level)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BACC 300</td>
<td>Intermediate Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>BACC 301</td>
<td>Intermediate Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>BACC 302</td>
<td>Intermediate Accounting III</td>
<td>3</td>
</tr>
<tr>
<td>BACC 305</td>
<td>Managerial Cost Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BACC 307</td>
<td>Federal Tax Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BACC 405</td>
<td>Auditing</td>
<td>3</td>
</tr>
<tr>
<td>BACC 408</td>
<td>Accounting Information Systems</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>21</strong></td>
</tr>
</tbody>
</table>

Background Courses (leveling courses for non-business majors)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECON 501</td>
<td>Concepts in Economics</td>
<td>3</td>
</tr>
<tr>
<td>BMGT 571</td>
<td>Business Statistics</td>
<td>3</td>
</tr>
<tr>
<td>BACC 572</td>
<td>Foundations of Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUSA 573</td>
<td>Legal Environment and Business Ethics</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>12</strong></td>
</tr>
</tbody>
</table>

Some or all of the background courses in which academic training has previously been completed may be waived. The requirements to waive a foundation class are:

1. A grade of "C" or better from an AACSB accredited business school, or
Advanced Educational Practice, Ed.S.

Concentrations
Educational Technology, Instructional Leadership, and School Psychology

Educational Technology Concentration
Dr. John Freeman, Coordinator
(423) 425-4133 or email at John-Freeman@utc.edu

This specialist degree in education is a post-master’s sixth year degree with a focus in educational technology. It is designed to generate teachers with high levels of proficiency in the use of technology in school and classroom and other educational settings. Students will be prepared to provide leadership in the field of educational technology.

Admission:
In addition to regular graduate admission requirements, applicants must meet the following requirements:
1. A master’s degree from a regionally accredited college or university.
2. GPA of at least 3.25 on all graduate work
3. GRE score of at least 1350 on the analytical, quantitative and verbal sections with no score below 400 on each section
4. Written statement outlining reasons for pursuing the degree
5. Three letters of reference from professional colleagues and/or supervisors.
6. Résumé
7. Evidence of computer literacy

Course Requirements:
A minimum of 36 semester hours is required for the degree. This consists of 15 hours in the technology concentration, 9 hours in the leadership core, and 6 elective hours. A culminating project with 6 hours in capstone coursework is also required. The student may seek admission to candidacy status by filing a written plan for the capstone project which will be presented and defended before a three member Candidacy Committee. Students may proceed to candidacy after completing 12 credit hours of coursework.

Leadership Core:
EDS 605 Reflective Leadership ..............................................3
EDS 608 Technology in Education ........................................3
EDS 610 Program Evaluation ..................................................3

Technology Concentration:
EDS 613 Teaching and Learning .............................................3
EDS 623 Applications of Computers:
Interactive Media .................................................................3
EDS 624 Distance and On-Line Learning.................................3
EDS 625 Planning and Implementing Technology .......................3
EDS 630 Instructional Design & Development .........................3
EDS 690r Capstone Project......................................................6
Electives .........................................................................................6
Total .........................................................................................36

Advanced Educational Practice, Ed.S.

Electives—The remaining 12 semester hours of course work are approved electives, of which three semester hours must be in accounting. At least 24 semester hours must be taken at the graduate (500) level.

Total .............................................................30 hours

Graduate level BACC, BETR, BFIN, BMGT, BMKT, and BUSA courses for which a student has earned an A or B at UTC or any other institution cannot be repeated for credit. Students registering for courses in which they have earned an A or B will be changed to audit.

Transfer Credit
Six graduate credit hours of courses completed at other universities for graduate credit may be considered to satisfy MAcc degree program requirements at UTC. A transferred course generally must form a logical part of the MAcc program to be approved.

Those who request transfer credit must be prepared to provide the university catalog in effect at the time at which the courses were completed as well as any other supporting information to the Executive Director of Graduate Programs in the College of Business Administration and to the Dean of the Graduate School. For additional requirements see “Transfer Credit” under “Graduate Program Regulations.”

Continuation:
Students who earn 3 or more grades of C or below in graduate level courses will be dismissed from the MAcc program.

Admission to Candidacy
To be eligible for admission to candidacy, a student must have completed the required background courses and nine hours of MAcc or elective courses. Students are required to earn a minimum 3.0 GPA on all coursework approved on the candidacy form and a 3.0 cumulative GPA to be eligible for degree conferral.

An application for candidacy may be obtained on-line at www.utc.edu/graduateschool. For additional regulations regarding admission to candidacy see the Admission to Candidacy section under “Graduate Program Regulations.” The application for candidacy must be approved by the Executive Director and the Dean of the Graduate School prior to completion of more than 18 MAcc and elective hours.
### Instructional Leadership Concentration

Dr. John Freeman, Coordinator  
(423) 425-4133 or e-mail at John-Freeman@utc.edu

This program is designed for post-master's level teachers, teacher leaders, aspiring administrators or current administrators whose focus is on the improvement of instruction.

**Admission:**  
In addition to regular graduate admission requirements, applicants must meet the following requirements:

1. Hold a master's degree from a regionally accredited college or university.
2. For international students only, a TOEFL score of 550 or higher or 6.0 or higher on the IELTS.
3. Demonstrate high potential for instructional leadership as evidenced by the candidate's personal statement and letters of recommendation.

**Applicants must submit the following:**  
1. A completed UTC graduate application form.  
2. Official transcripts from all colleges or universities attended.  
3. A written statement outlining personal and professional reasons for pursuing the Ed.S. degree.  
4. A resume, emphasizing professional experience.  
5. Three letters of reference from professional colleagues and/or supervisors, speaking to the applicant's potential as an instructional leader.

**Course Requirements:**  
The program requires 30 credits of graduate study beyond the master's degree. Specific requirements are as follows:

**Leadership core (9):**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDS 605</td>
<td>Reflective Leadership</td>
<td>3</td>
</tr>
<tr>
<td>EDS 610</td>
<td>Program Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>EDS 613</td>
<td>Teaching and Learning</td>
<td>3</td>
</tr>
</tbody>
</table>

**Instructional Improvement (12):**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 561, 562 or 563</td>
<td>Literacy Strategies</td>
<td>3</td>
</tr>
<tr>
<td>EDS 640</td>
<td>Change Leadership for Reform</td>
<td>3</td>
</tr>
<tr>
<td>EDS 642</td>
<td>Money and Schools: School Finance for Instructional Leadership</td>
<td>3</td>
</tr>
<tr>
<td>EDS 690r</td>
<td>Capstone Project</td>
<td>6</td>
</tr>
</tbody>
</table>

**Electives (9):**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDS 645r</td>
<td>Seminar in Instructional Leadership</td>
<td>*6</td>
</tr>
<tr>
<td>Electives</td>
<td><strong>TOTAL</strong></td>
<td><strong>30</strong></td>
</tr>
</tbody>
</table>

*Students will take this course twice (3 graduate credits each)*

Elective credit may be chosen from the following courses as appropriate to the specific situation. Electives are not limited to the following. Other courses must be approved by the advisor.

- EDUC 508 Collaboration and Consultation ..........3
- EDUC 518 Urban Parents and Community Resources ....3
- EDUC 571 Principals of Instructional Design and Development.................................3
- EDUC 576 Org/Admin of Instructional Technology ....3
- EDSP 504 Classroom Management Techniques ..........3
- EDSP 506 Program Design and Curriculum Strategies for the Exceptional Learner ............3
- EDSP 515 Characteristics and Current Issues in Mild Disabilities ................................3
- EDSP 517 Strategies for Inclusion ....................3
- EDAS 563 School Law .....................................3
- EDAS 566 Supervision of Instruction ................3
- EDAS 663 Seminar in School Law .......................3
- EDAS 670 Issues and Theories in Supervision .........3
- EDS 630 Instructional Design and Development .......3

### School Psychology Concentration

Dr. George Helton, Co-Coordinator  
(423) 425-4272 or e-mail at George-Helton@utc.edu or Dr. Pam Guess, Co-Coordinator (423)425-4175 or e-mail at Pamela-Guess@utc.edu.

The concentration in school psychology is designed to produce graduates who meet requirements for licensure in school psychology from the Tennessee Department of Education; are prepared to utilize commonly accepted “best practices” in their work as school psychologists, and are prepared to provide leadership in their field to schools and other organizations serving children and adolescents.

**Admission:**  
In addition to regular graduate admission requirements, students with bachelor's degrees seeking admission to the concentration must:

1. Submit transcripts of all undergraduate work.
2. Submit scores on the Graduate Record Examination. GRE scores will be combined with undergraduate GPA to form an admissions index score. Students meeting or exceeding a minimum admissions index score will be considered for admission.
3. Show evidence of having completed a minimum of 18 semester hours of undergraduate or graduate courses in psychology and/or education (with no grade below C) including 3 semester hours in general or introductory psychology, 3 semester hours in child/adolescent development, and 3 semester hours of characteristics of exceptional children.
4. Submit 3 letters of reference from professors and/or community professionals familiar with their academic and/or professional work.

In addition to other graduate admissions requirements, students with master's degrees or higher seeking admission to the concentration must:

1. Submit transcripts of all graduate work. Students with overall GPAs above 3.0 on all graduate work will be considered for admission.
2. Show evidence of having completed a minimum of 18 semester hours of undergraduate or graduate courses in psychology and/or education (with no grade below C) including 3 semes-
ter hours in general or introductory psychology, 3 semester hours in child/adolescent development, and 3 semester hours of characteristics of exceptional children.
3. Submit 3 letters of reference from professors and/or community professionals familiar with their academic and/or professional work.

Degree Requirements:
Students entering the concentration with a bachelor’s degree and no graduate courses applicable to degree requirements must:

• Complete the 66 semester hours listed under required courses with an overall GPA of at least 3.0. Complete all required courses with a grade of B or better.
• File for and be admitted to candidacy for the EdS degree. Students entering with a bachelor’s degree must apply for candidacy for the EdS concentration in school psychology after completing 15 semester hours and prior to completing more than 30 semester hours. To receive a positive recommendation for candidacy from the faculty, a student must have no grade below B in EPSY 504, 516, 536, 614, and 630 and be judged professionally fit for the field by the faculty. Students who do not receive a positive recommendation for candidacy will be reviewed for dismissal from the concentration, but will have all rights of appeal afforded by the UTC Graduate School.
• Register for and complete a minimum of 18 semester hours during one calendar year. This requirement must be completed prior to enrollment in the first semester of internship (EPSY 650). Any exception to this requirement must receive written approval from the primary program faculty.
• Pass the comprehensive examination. The Praxis Exam in School Psychology will serve as the comprehensive examination and a student will be considered to have passed the exam when he/she achieves a score at least as high as that required by the Tennessee Department of Education for licensure in school psychology.
• Consistently demonstrate professional fitness for the field (including legal and ethical behavior, appropriate judgment, and effectiveness in interpersonal relations).

It should be noted that students entering the concentration with a bachelor’s degree and no graduate courses applicable to degree requirements will not be able to complete their programs within a three year period unless they begin taking courses during the fall semester, take at least 3 courses each fall and spring semester, and take some courses during the summer terms following initial enrollment.

Students entering the concentration with a master’s degree or higher must:

• Complete a minimum of 36 semester hours in program-approved courses, including EPSY 635, EPSY 640, and 12 semester hours of credit for internship (EPSY 650 and 655), with an overall graduate GPA of at least 3.0. Complete all required courses with a grade of B or better.
• Register for and be admitted to candidacy for the EdS degree. Students entering with a master’s degree or higher must apply for candidacy for the EdS concentration in school psychology after completing 9-18 semester hours at UTC. To receive a positive recommendation for candidacy from the faculty, a student must have no grade below B in required courses and be judged professionally fit for the field by the faculty. Students who do not receive a positive recommendation for candidacy will be reviewed for dismissal from the concentration, but will have the rights of appeal afforded by the UTC Graduate School.
• Register for and complete a minimum of 18 semester hours during one calendar year. This requirement must be completed prior to enrollment in the first semester of internship (EPSY 650). Any exception to this requirement must receive written approval from the primary program faculty.
• Pass the comprehensive examination. The Praxis Exam in School Psychology will serve as the comprehensive examination and a student will be considered to have passed the exam when he/she achieves a score at least as high as that required by the Tennessee Department of Education for licensure in school psychology.
• Consistently demonstrate professional fitness for the field (including legal and ethical behavior, appropriate judgment, and effectiveness in interpersonal relations).

It should be noted that all students, regardless of background, will be required to show evidence of graduate courses equivalent to all of the courses required by the concentration. Some students entering with a master’s degree or higher may need to complete more than 36 semester hours to satisfy requirements for the concentration. Other students will need to complete additional semester hours, with some students needing to complete the full 66 semester hours.

Procedures for determining course requirements for students with prior graduate credit are described in the concentration’s Program Handbook. Contact Professor Helton for a copy of the Program Handbook.

Required Courses
All program courses must be completed with a grade of B or better. Please see the Program Handbook for Faculty and Students available from Professor Helton or Professor Guess and specific course descriptions for important information on course sequencing and course prerequisites.

EPSY 501 Methods of Educational Research ......................3
EPSY 504 Classroom Management Techniques ....................3
EDSP 506 Program Design and Curriculum Strategies
for the Exceptional Learner ........................................3
or
EDSP 517 Strategies for Inclusion .................................3
EDUC 514 Teaching in Diverse Classrooms .......................3
EPSY 516 Assessment Strategies for Individuals
with Mild Disabilities ..............................................3
EPSY 536 Affective and Behavioral Assessment ................3
EPSY 544 Theories and Techniques of Counseling ..........3
EPSY 545 Counseling Skills ........................................3
EPSY 614 Historical, Legal, and Ethical Foundations
of School Psychology ...........................................3
EPSY 625 Consultation Methods ..................................3
EPSY 630 Individual Ability Testing .............................3
EPSY 635 Practicum in Assessment ..............................3
EPSY 640 Practicum In Intervention .............................3
1. Have a bachelor's degree from a regionally accredited institution.

2. Be granted admission to UTC's Graduate School based on a minimum cumulative undergraduate GPA of 2.5, or a GPA of 3.0 in the senior year. Applicants who do not meet this admission requirement may be considered for conditional admission.

3. Have an official Graduate Management Admissions Test (GMAT) score of 450 or above. The GMAT is offered at Pearson Professional Center. The GMAT application brochure may be obtained from the Graduate Programs Office in the College of Business Administration, from the Graduate School, or www.mba.utc.edu.

4. Meet the minimum acceptable admissions index (AI) of 950. The admissions index is calculated as follows: 200 x (undergraduate GPA) + GMAT Score = AI.

Business Administration :: M.B.A.

Admission
A student who holds a bachelor's degree in any discipline from a regionally accredited college or university may be considered for admission to the M.B.A. program. Applications are accepted by the Graduate School at any time; however, in order to ensure adequate time for consideration, the completed application, Graduate Management Admissions (GMAT) test score, and any other supporting credentials should be received by the Graduate School no later than one month prior to the beginning of the term for which admission is desired.

Application Procedures
To be accepted into the M.B.A. program, a student must complete all of the following:

1. Have a bachelor's degree from a regionally accredited institution (any major is acceptable). An official transcript is required from each previously attended college. An application and a non-refundable application fee of $30 domestic, $35 international, should also be submitted to the Graduate School.

2. Be granted admission to UTC's Graduate School based on a minimum cumulative undergraduate GPA of 2.5, or a GPA of 3.0 in the senior year. Applicants who do not meet this admission requirement may be considered for conditional admission.

3. Have an official Graduate Management Admissions Test (GMAT) score of 450 or above. The GMAT is offered at Pearson Professional Center. The GMAT application brochure may be obtained from the Graduate Programs Office in the College of Business Administration, from the Graduate School, or www.mba.utc.edu.

4. Meet the minimum acceptable admissions index (AI) of 950. The admissions index is calculated as follows: 200 x (undergraduate GPA) + GMAT Score = AI.

* Prior to or during the internship period, all students must take and pass a comprehensive examination. The Praxis Specialty Exam in School Psychology will serve as the comprehensive examination and a student will be considered to have passed the exam when he/she achieves a score at least as high as that required by the Tennessee Department of Education for licensure in school psychology.

Electronic Courses (leveling courses for non-business majors)
The M.B.A. program requires that a student complete a minimum of 36 semester hours credit in graduate coursework. Students admitted to the program who lack academic experience in certain areas will be assigned up to 12 hours of additional coursework in the background courses listed below in order to gain needed competencies:

- ECON 501 Concepts in Economics
- BMGT 571 Business Statistics
- BACC 572 Foundations of Accounting
- BUSA 573 Legal Environment & Ethics

Some or all of the background courses in which academic training has previously been completed may be waived. The requirements to waive a foundation class are:

1. A grade of “C” or better from an AACSB accredited business school, or
2. A grade of “B” or better from a non-AACSB accredited business school.

All required background courses must be completed before more than two MBA courses and/or elective courses are completed.

Core Courses
All M.B.A. students complete 24 semester hours of required courses:

- BMGT 581 Management Information Systems
- BFIN 582 Financial Management
- BMGT 583 Production and Operations Management
- BMGT 584 Management Applications
- BACC 585 Managerial Accounting
- BMKT 586 Marketing Management

Capstone Courses
- BUSA 587 Strategic Management
- BETR 588 Entrepreneurship and New Ventures

Elective Courses
All M.B.A. students complete 12 hours of elective classes. An M.B.A. student may select electives in accounting, entrepreneurship, finance, health services management, human resource management, international management, information systems, marketing, operations/production management, or organizational management. The offering of electives is determined by student demand. Electives must be chosen in consultation with and approved by an M.B.A. adviser.

Graduate level BACC, BETR, BFIN, BMGT, BMKT, and BUSA courses for which a student has earned an A or B at UTC or any other institution cannot be repeated for credit. Students registering for courses in which they have earned an A or B will be changed to audit.
Transfer Credit
Six semester hours of courses completed at other universities for graduate credit may be considered to satisfy M.B.A. degree program requirements at UTC. A transferred course generally must form a logical part of the M.B.A. program to be approved.

Those who request transfer credit must be prepared to provide the university catalog in effect at the time at which the courses were completed as well as any other supporting information to the executive director of graduate programs in the College of Business Administration and the Dean of the Graduate School. Additional requirements regarding transfer credit may be found in the Transfer Credit section under “Graduate Program Regulations.”

Admission to Candidacy
To be eligible for admission to candidacy, a student must have completed a minimum of 9 hours of core and/or elective courses. Students are required to earn a minimum 3.0 GPA on all courses approved on the candidacy form and a 3.0 cumulative GPA to be eligible for degree conferral.

An application for candidacy may be obtained on-line at http://www.utc.edu/Administration/GraduateSchool/CurrentStudentForms.php. Students should refer to the Admission to Candidacy section under “Graduate Program Regulations” for additional information regarding admission to candidacy. The application for candidacy must be approved by the executive director of graduate programs and the dean of the Graduate School prior to completion of more than 18 core and/or elective hours.

Continuation
Students who earn 3 or more grades of C or below in graduate level courses will be dismissed from the MBA program.

Executive MBA Concentration (EMBA)

Admission
The EMBA concentration will have the same admission standards as the current MBA program. However, the EMBA concentration will add the following requirements: three to five years of professional experience and recommendation from employer.

The College of Business faculty will select a diverse cohort of approximately 15 students. The EMBA concentration will meet for 16 months on alternating Fridays and Saturdays on the UTC campus in Fletcher Hall. The concentration will follow Fall-Spring/Summer-Fall sequence. The program will require an international trip for all participants to emphasize the importance of globalization in our economy. The EMBA concentration is tailored to meet the needs of current and rising executives. The same content areas, as specified by AACSB, are covered in the Executive concentration.

Executive MBA Curriculum

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECON 507</td>
<td>Economics for Decision Makers</td>
<td>2</td>
</tr>
<tr>
<td>BMGT 571</td>
<td>Business Statistics</td>
<td>3</td>
</tr>
<tr>
<td>BACC 572</td>
<td>Foundations of Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUSA 573</td>
<td>Legal Environment and Ethics</td>
<td>3</td>
</tr>
<tr>
<td>BMGT 581</td>
<td>Management Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>BUSA 587</td>
<td>Strategic Management</td>
<td>3</td>
</tr>
<tr>
<td>BFIN 576</td>
<td>International Finance (for BFIN 582)</td>
<td>3</td>
</tr>
<tr>
<td>BMGT 526</td>
<td>Leadership (for BMGT 594)</td>
<td>3</td>
</tr>
<tr>
<td>BACC 538</td>
<td>Current Topics in Accounting (for BACC 585)</td>
<td>3</td>
</tr>
<tr>
<td>BMKT 565</td>
<td>Problems in Marketing (for BMKT 586)</td>
<td>3</td>
</tr>
<tr>
<td>BMGT 540</td>
<td>Managing Innovation (for BETR 588)</td>
<td>3</td>
</tr>
</tbody>
</table>

International Experience to include

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BMGT 538</td>
<td>International Management</td>
<td>3</td>
</tr>
<tr>
<td>BMGT 597</td>
<td>Individual Studies</td>
<td>1</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>36 hours</td>
</tr>
</tbody>
</table>

Standards
The EMBA concentration will maintain the academic standards for retention and graduation requirements that are approved by Graduate Council and are published in The Graduate Catalog.

Computational Engineering, Ph.D.
Dr. Tim Swafford, Coordinator
(423)425-5487 or email at Tim-Swafford@utc.edu

Entrance into the Computational Engineering program is available to qualified B.S. or M.S. graduates of recognized curricula in engineering, computer science, mathematics, or one of the natural sciences. Each student’s program of study, including possible prerequisite requirements, is tailored to his or her background and research goals. Each applicant is advised about any prerequisite courses before entering the program.

Admission
In addition to regular graduate admission requirements, applicants must receive a positive recommendation by the Computational Engineering screening committee and submit the following documents:

- Computational Engineering Application Form
- a one-page statement of purpose
- three completed recommendation forms
- Graduate Record Examination (GRE) scores are required for international applicants. Successful applicants usually have a score of 700 or better on the quantitative exam. Other applicants are encouraged to submit GRE scores.
- current scores for the Test of English as a Foreign Language (TOEFL) or International English Testing System (IELTS) for applicants from non-English-speaking countries who do not hold degrees from the United States. On the TOEFL a minimum score of 550 (213 on the computer-based test) is required and a score higher than 6.0 is required on the IELTS.

Course Requirements
Doctoral students must complete a minimum of 72 hours beyond the bachelor’s degree, exclusive of credit for the master’s thesis. These hours must include a minimum of 24 semester hours in doctoral research and dissertation and a minimum of 48 semester hours in other courses. The courses must include:

- A minimum of 24 semester hours of graduate coursework in engineering in courses numbered 500 and above, with at least 12 of these in computational engineering. A minimum of 6 semester hours of courses is required at the 700 level. These are
exclusive of thesis or dissertation credit. The student’s supervisory committee can approve a student’s petition to replace one 700-level course with one or more 500-level course(s) that are more appropriate.

- A minimum of 12 semester hours of coursework in mathematics or computer science in courses numbered 400 and above and taken for graduate credit exclusive of a first course in ordinary differential equations. No more than 6 hours can be earned in a 400-level course.
- There are multiple pathways toward accumulating the required coursework: a) all coursework may be performed at UTC, b) credit may be earned through coursework performed within the University of Tennessee system, c) credit is normally granted for up to 24 semester hours credited toward a master’s degree at another university, and d) transfer credit may be granted for courses applicable to the program of study and accepted for graduate credit at another university.

Core Requirements
The program of study must adequately address the following core requirements, with appropriate course content in each of three primary areas that are essential to computational engineering: 1) an engineering application area, 2) scientific supercomputing, and 3) mathematics of computation, as determined by the student’s supervisory committee and the Graduate Program Coordinator. Courses completed at the master’s level can be included to satisfy the core requirements. Required courses in the program of study can vary, based on each student’s background and goals. It is the responsibility of the student’s supervisory committee, with the approval of the Graduate Program Coordinator, to ensure the student’s adequate exposure to each area, which may involve completion of some undergraduate prerequisite courses.

The program of study must establish a primary applications focus, with additional coursework in both scientific supercomputing and mathematics of computation that logically relates to the applications focus. A Program of Study Form must be signed by the student, each committee member, and the Graduate Program Coordinator and then submitted to the UTC Graduate School for final approval. The student should file the Program of Study Form during the second semester of coursework and before completing 12 semester hours of coursework.

Typical Program of Study
Programs of study will depend on the student’s academic background and undergraduate major, as well as on the intended area of research. For a student whose undergraduate major was engineering (the most common case), a typical curriculum for one program cycle past the baccalaureate degree might include the following courses:

Semester I
ENME 440 Advanced Fluid Dynamics .........................3
MATH 565 Numerical Analysis I .................................3
ENCM 510 Computational Fluid Dynamics I ....................3

Semester II
ENGR 534 Transport Phenomena .................................4
MATH 566 Numerical Analysis II .................................3
ENCM 610 Computational Fluid Dynamics II ..................3

Semester III
ENCM 734 Viscous Flow Computation ..........................3
MATH 567 Numerical Solution of Partial Differential Equations I .................................................3
ENCM 521 Introduction to Parallel Algorithms ..................3

Semester IV
ENGR 542 Finite Element Analysis ..............................4
MATH 412 Linear Algebra and Matrix Theory ..................3
MATH 568 Numerical Solution of Partial Differential Equations II .................................................3

Semester V
ENCM 516 Grid Generation ...........................................3
MATH 470 Introductory Complex Variables .....................3
ENCM 723 Parallel Scientific Supercomputing .................3

Semester VI
ENCM 731 Computational Design ..................................3

Major Advisor and Supervisory Committee
Students are encouraged to select a major advisor and form a committee during the second semester of coursework and before completing 12 semester hours of coursework. Each student’s major advisor normally serves as the student’s research or project director.

The supervisory committee is made up of four or five members of the Graduate Faculty, selected by the student in consultation with the major advisor. At least three committee members must be Computational Engineering faculty, including the major advisor, and at least one committee member must be external to Computational Engineering. The supervisory committee must be comprised of members who collectively have expertise in the core areas: 1) a computational engineering application area, 2) scientific supercomputing, and 3) mathematics of computation. Upon establishing a committee, each student should complete a Committee Approval Form, obtain signatures of committee members, and submit the form to the computational engineering records secretary.

Standards of Academic Performance: Continued Enrollment
Continued enrollment in the doctoral program is dependent upon satisfactory performance in the courses, research, and progress toward completion of the degree. To achieve satisfactory performance, a student must maintain a “B” average on all undergraduate prerequisite courses, all graduate courses completed, and all graduate courses included in the student’s program of study. Students must also maintain a grade of “satisfactory” in all dissertation research courses.

Students must conform to all general regulations of the UTC Graduate School. A student must maintain a 3.0 grade point average (GPA) on all courses taken for graduate credit. A grade less than C is included in the GPA but cannot be counted for credit toward the degree. In the event the student fails to meet this standard, one of the following actions will be taken.

Probation
A student will be placed on probation whenever the grade point average falls below a 3.0 on courses taken for graduate credit, or a grade of “unsatisfactory” on dissertation research.
Dismissal

Decisions regarding continuation will be made by the Dean of the Graduate School based on the recommendation of the faculty of the Graduate School of Computational Engineering. Graduate students will be placed on academic probation when their cumulative GPA falls below 3.0. By the end of the next two terms of enrollment (counting the entire summer session as one term), students must raise their cumulative GPA to 3.0 or higher. Students will be academically dismissed if they fail to achieve this cumulative GPA within the two semester probation or if they fail to achieve a 3.0 or higher for either probationary semester. A student is automatically academically dismissed upon receiving a third grade of “C,” upon receiving more than one grade less than “C,” or upon receiving a second grade of “unsatisfactory” in dissertation research.

Dismissed students may appeal to the Graduate Council for readmission. Upon readmission, students may resume graduate study on probation with the same continuation standards.

Continuous Enrollment

Once admitted into the program, all active students are expected to remain enrolled until graduating. This requirement can be satisfied by enrolling in a one credit-hour research and dissertation course (ENCM 799) each semester.

Residency Requirement

Students must be in residence at UTC for a period of at least two semesters during the period in which doctoral studies are performed. If the Program of Study includes coursework completed within the University of Tennessee System at UTK or UTSl, then residency on these campuses associated with this coursework will be counted toward this residency requirement.

Admission to Candidacy

A doctoral student is admitted to candidacy upon successful completion of all courses included in his or her program of study, acceptance of a research topic by his or her committee, successful completion of the preliminary examination, submission of the Candidacy form to the Graduate School of Computational Engineering by the student’s major advisor, and approval by the UTC Graduate School.

Candidacy Time Limits

Courses expire after eight years for credit toward the doctoral program of study (courses expire after six years for the master’s concentration). The degree must be completed within six years after completion of coursework.

Research Topic Approval

For the purposes of candidacy, a student can gain approval of his or her research topic in two ways: 1) by submitting a concise and focused (one or two-page) abstract of the intended research topic to committee members; or 2) by submitting the full dissertation research proposal to committee members (see the section below on dissertation proposal). The major advisor should ensure that all committee members find the research acceptable.

Preliminary Examination

Students must pass a preliminary examination on coursework in the Program of Study covering each of the three primary areas in the core requirements. The preliminary exam is given at the completion of all coursework and can be taken with up to six hours remaining, provided that adequate coursework covering each of the core areas has been completed. The preliminary exam is scheduled in consultation with the student’s major advisor and committee and must be completed no less than six months in advance of the anticipated date of graduation.

The preliminary examination has two parts: 1) a written part including questions by each committee member and 2) an oral examination of the student by the committee. The student receives the questions from the committee, submits the answers to the respective committee members, and then stands for an oral examination by the committee. The student’s major advisor will be responsible for scheduling the examination and reporting the results to the Graduate School of Computational Engineering and to the UTC Graduate School.

Research

Each candidate for the doctoral degree must conduct research and present a dissertation on that research that 1) demonstrates a mastery of the techniques of research and 2) makes a very distinct contribution to the field of computational engineering. Each candidate must present a proposal of the dissertation research for approval by the supervisory committee, and defend the research before the committee when the dissertation has been completed.

Dissertation Proposal

Each candidate must present to his or her committee a formal written proposal of the research to be included in the dissertation. The proposal should be concise, focused, and contain the following: 1) sufficient background information for the committee members, 2) a clear statement of the topic to be addressed by the research, 3) a review of pertinent work by others related to this topic, 4) the precise research questions and issues to be addressed by this research, and 5) justification for the research. Also, the candidate must attach a tentative outline of the final dissertation document. The proposal must be presented in the manner requested by the committee. Acceptance of the proposal and the dissertation outline by all members of the committee is the responsibility of the major advisor.

Dissertation

Upon completion of the research, the candidate submits a draft of his or her dissertation to each committee member one to two weeks prior to the scheduled final defense. The dissertation must be a contribution to knowledge and conform to the policies of the UTC Graduate School. Dissertations will be submitted to UMI Dissertations Services for its on-line and paper-based bibliographic reference collection.

Final Defense

In consultation with his or her major advisor, the candidate files a request for a final defense at least two weeks in advance of the intended date of the examination. The final defense will have two parts: 1) a public presentation of the dissertation followed by 2) a defense of the dissertation before the student’s commit-
Computer Science, M.S.
Dr. Andy Novobilski, Department Head
(423) 425-4202 or email at Andy-Novobilski@utc.edu

The Department of Computer Science and Electrical Engineering offers a Master of Science degree with a major in computer science. This program is intended to prepare individuals for work in industry and government or further graduate study. Requirements for the M.S. degree include a minimum of 33 hours of credit earned in graduate course work including a thesis or 36 hours including a project. The M.S. degree offers two concentrations: Computer Science and Information Security and Assurance.

Admission
Individuals may be admitted to the M.S. degree program if they meet the admission requirements of The Graduate School as stated in the Graduate Catalog.

This program is designed for students with the foundations provided by the baccalaureate degree in computer science. However, students with degrees in other disciplines may be admitted. Students whose academic training is considered inadequate in certain areas will be required to complete additional undergraduate and/or graduate foundation courses as determined by the department. These courses may, depending on the preparation of the student, include Computer Science 150, 160, 251, 261, 305, 306, 312, 351, and Mathematics 151/152, 161/162, 212, 303, and 307. Credit may be earned by special examination and awarded in accordance with the general regulations of The Graduate School.

Course Requirements
All students admitted to the M.S. program must complete a minimum of 24 hours of course work in computer science at UTC. This will include the core courses CPSC 510, 526, 532, 533, 550, and additional courses from Computer Science (see below). The program also includes 6 hours of thesis. An additional 3 hours of coursework related to the student's objectives may be selected from an area within or outside of computer science, in consultation with the major adviser and Graduate Coordinator. A minimum total of 33 hours of graduate credit, including the thesis, is required for the M.S. degree. Students may elect to undertake a project in lieu of a thesis. In this case, 6 additional hours of elective coursework, for a minimum total of 36 hours of graduate credit, are required. The courses used for these additional six hours are subject to the approval of the major adviser and the Graduate Coordinator of Computer Science. With either the thesis or project option, a minimum of 21 hours of credit must be from UTC computer science courses at the 500 level.

Students must maintain a minimum 3.0 grade point average and are subject to all general regulations of The Graduate School, such as those regulating admission to candidacy, transfer of credits, time limitations, thesis, and degree conferral which may be found on pages 25-27.

Computer Science Concentration
General requirements are outlined as follows:

Computer Science Core Courses........................................15
CPSC 510, 526, 532, 533, 550

Computer Science Electives ...........................................9
(chosen from the list below)

Unrestricted Electives ..................................................3-9
Courses related to student's degree objectives may be selected from an area(s) other than computer science in consultation with the adviser and Graduate Coordinator.

Research.................................................................3-6
CPSC 599r – Thesis (6)
or
CPSC 590 – Project (3)
TOTAL...............................................................................33-36

Information Security and Assurance Concentration
General requirements are outlined as follows:

Core Courses.................................................................15
CPSC 510 Computer Programming Languages ................3
CPSC 526* Client-Server Systems ....................................3
CPSC 532 Advanced Topics in Systems Software ............3
CPSC 533 Advanced Computer Architecture ................3
CPSC 550 Design & Analysis of Computer Algorithms ....3

Specialty Courses.........................................................12
CPSC 526* Client-Server Systems ....................................3
CPSC 544 Computer Network Security .........................3
CPSC 548 Computer Forensics ......................................3

Plus at least 6 hours chosen from:
CPSC 415 Biometrics and Cryptography .........................3
CPSC 431 Information Security Management ................3
CPSC 461 Vulnerability Analysis and Auditing ..............3
CPSC 462 Database Security and Auditing ...................3
CPSC 472 Internet Security Protocol ............................3
CPSC 540 Design of Distributed System .......................3

*CPSC 526 is both a core and a specialty course. This requires 15 credit hours of specialty courses under the project option.

Unrestricted Electives....................................................(0-6)
Courses related to the student's degree objectives may be chosen from the Computer Science Electives or from an area(s) other than computer science in consultation with the adviser and Graduate Coordinator.

* 0 Electives for Thesis Option; 6 hrs. electives for project option.

Research.................................................................3-6
CPSC 590 Project (project option).................................3

or
CPSC 599r Thesis (thesis option).................................6

TOTAL.................................................................33-36

Computer Science Elective Courses
CPSC 415 Biometrics and Cryptography .........................3
Post-Baccalaureate Certificate Programs
The College of Engineering and Computer Science offers three post-baccalaureate certificate programs intended to provide skilled individuals with technical knowledge they can use to enhance their work in industry and government.

Certificate in Internet Application Programming
Admission Requirements
Knowledge of Operating Systems and Systems Programming is required as demonstrated by the satisfactory completion of CPSC 251 and 351 or their equivalents. Individuals will be admitted to the Certificate in Internet Application Programming program if either:

a. They have a bachelor’s degree and significant related professional experience with Object Oriented Programming and are approved by the Computer Science Graduate Coordinator.

OR

b. They meet the admission requirements of the Graduate School as stated in the Graduate Catalog, are admitted to the Computer Science M.S. program, and have satisfied all prerequisite courses assigned by the Computer Science Graduate Coordinator.

Course Requirements
CPSC 541 Design of Web Interfaces ..................................3
CPSC 542 Structured Data Exchange ..................................3
CPSC 595r Design Project .....................................................2
TOTAL ...........................................................................11 hours

Certificate in Computer Networking
Admission Requirements
Knowledge of Operating Systems and Systems Programming is required as demonstrated by the satisfactory completion of CPSC 251 and 351 or their equivalents. Individuals will be admitted to the Certificate in Computer Networking program if either:

a. They have a bachelor’s degree and significant related professional experience and are approved by the Computer Science Graduate Coordinator.

OR

b. They meet the admission requirements of the Graduate School as stated in the Graduate Catalog, are admitted to the Computer Science M.S. program, and have satisfied all prerequisite courses assigned by the Computer Science Graduate Coordinator.

Course Requirements
CPSC 540 Design of Distributed System .........................3
CPSC 541 Design of Web Interfaces .................................3
CPSC 542 Structured Data Exchange .................................3
CPSC 595r Design Project .....................................................2
TOTAL ...........................................................................11 hours

Certificate in Biomedical Informatics
The Department of Computer Science, in conjunction with the School of Nursing and the Department of Mathematics, offers a Certificate in Biomedical Informatics. The program is intended to provide skilled individuals with the technical policy and vocabulary knowledge necessary to successfully convert medical-based data into information useful for members of the healthcare community. Eighteen (18) semester hours of graduate credit is required to complete the certificate program.

Admission Requirements
Students admitted to the certificate program will be required to meet admissions standards for the UTC Graduate School. In addition, they must be able or willing to acquire basic skills in statistics and programming consistent with an introductory computer programming course. Since students working toward the certificate will do so in a prescribed order, they will have the time to acquire basic programming courses for credit or could attend an on-line course.
Course Requirements
NURS 512 Health Policy, Economics and Finance .............3
NURS 551 Health Promotion and Illness Prevention in Primary Care ..............................................3
Approved Statistics Course* ........................................3
CPSC 575 Programming With SAS ................................3
CPSC 580 Introduction to Machine Learning .................3
CPSC 595r Design Project (1-4) ..................................3
TOTAL ........................................18 hours

The courses, NURS 512, CPSC 575, Approved 3 Hour Graduate Statistics Course*, CPSC 580, NURS 551, and CPSC 595r must be completed within six calendar years at UTC with a B cumulative average in the courses applied to the certificate program and grades of C or better in each course.

Application of Credits toward M.S. Programs
Courses completed as part of the certificate will count toward a Master of Science degree in Computer Science provided that the student qualifies for admission to the Computer Science Master’s degree program. Note, CPSC 595r will count as a computer science elective and not as the final project/thesis for the M.S. degree.

*Sample Description of an Approved Graduate Statistics Course
An intermediate graduate statistics course suitable for students in a variety of health and science disciplines. The course will cover descriptive and inferential statistics, including parametric and non-parametric hypothesis testing methods, sample size, statistical significance and power, survival curve analysis, relative risk, and odds ratios. Data will be analyzed using SAS statistical software. Prerequisites: Math 136 or 151/152; Math 210 or equivalent; CPSC 575.

Counseling, M.Ed.
Community Concentration
Dr. John Freeman, Coordinator
(423) 425-4133 or email at John-Freeman@utc.edu

The concentration in community counseling is designed to prepare beginning level counselors to work in a variety of human service agencies. The 48 credit hour program is a basis for preparation for the 60 credit hours required for Licensed Professional Counselor (LPC) in the State of Tennessee.

Admission
Application to the Counseling Program is made either in the fall or the spring. For candidates wishing to begin classes in January, a completed application is due to the Graduate School office no later than October 1. For candidates wishing to begin classes in either May or August, a completed application is due no later than March 1. To be officially admitted to the Counseling Program, applicants must first meet all general requirements for admission to the UTC Graduate School. All forms and materials should be submitted to the Graduate School. Provisional students will not be allowed to register for core Counseling Program courses. Prior to admission into the Counseling Program, provisional students may register for EPSY 501 Methods of Educational Research, EPSY 512 Learning and Education, EDUC 400 Survey of Exceptional Learners, or EDUC 485 Orientation to Schools for Counselors. No applicant with conditional status will be eligible for admission to the Counseling Program. In addition to regular graduate admission requirements, candidates must meet the following requirements:

1. Submit a score on the Graduate Record Exam (GRE) or the Miller Analogies Test (MAT) within the last five years.
2. Provide three professional and/or academic recommendations pertaining to the candidate’s potential as a counselor.
3. Submit a résumé reflecting professional experience and volunteer work, related to the helping profession.
4. Submit a two-page typewritten biographical sketch indicating the motivation to become a counselor.
5. The applicant must attend an admission workshop that includes a group interview with faculty and must successfully pass a writing proficiency exam. After the interview and the writing exam, candidates will be notified in writing as to their admission to the program. No oral confirmations of admission status will be provided.

Prerequisites
Community counseling candidates may be asked to show competencies in Introduction to Psychology and Abnormal Psychology (depending on discretion of program faculty and previous degree(s) earned) either through course work or professional experience. In these cases, the burden of proof is on the student to document either through transcripts or supervisors’ letter(s) that such competencies have been met.

Review of Students
During their course of studies, all counseling students are reviewed continuously by program faculty for purposes other than academic. This review results in either one of three recommendations: continuation, continuation with conditions, or termination. Students are referred to the “Counseling” section of the Student Handbook for explanation of professional fitness necessary for continuation in the program. All students are expected to abide by the American Counseling Association (ACA) Code of Ethics. All courses are competency based, and courses receiving a grade lower than B must be repeated.

Community Counseling Curriculum
ESPY 501 Methods of Educational Research .................3
ESPY 502 Introduction to the Counseling Profession ........3
ESPY 510 Ethics&Professional Issues in Counseling ........3
EPSY 543 Theories of Human Development ..................3
EPSY 544 Theories and Techniques of Counseling ............3
EPSY 545 Counseling Skills ....................................3
EPSY 547 Group Counseling ....................................3
EPSY 548 Measurement&Assessment in Counseling ..........3
EPSY 549 Career Development and Counseling ..............3
EPSY 555 Counseling Practicum ................................3
EPSY 559 Internship in Community Counseling .............3
OR
*EPSY 572r Community Counseling Internship...............3/3
EPSY 561 Community Counseling Seminar ..................3
Counseling

1. Submit a score on the Graduate Record Exam (GRE), or the Miller Analogies Test (MAT) within the last five years.

2. Provide three professional and/or academic recommendations pertaining to the candidate's potential as a counselor.

3. Submit a résumé reflecting professional experience and volunteer work, related to the helping profession.

4. Submit two page typewritten biographical sketch indicating the motivation to become a counselor.

5. The applicant must attend an admission workshop which includes a group interview with faculty and must successfully pass a writing proficiency test. After the interview and the writing test, candidates are notified in writing as to their acceptance into the program. No oral confirmation of admission status will be provided.

Admission to Candidacy

In addition to the University requirements for admissions to candidacy, non-teacher students admitted to the School Counseling Program must demonstrate knowledge of the school environment as well as classroom instruction. Any student who has not been the teacher of record of a class is required to enroll in EDUC 400 Survey of Exceptional Learners and EDUC 485 Orientation to Schools for Counselors (an observation experience of 100 clock hours in the school environment). Students may be required to provide evidence of a supervised experience in a school that includes observation, as well as participation in and analysis of classroom instruction.

Review of Students

During their course of studies, all counseling students are reviewed continuously by program faculty for purposes other than academic. This review results in one of three recommendations: continuation, continuation with conditions, or termination. Students are referred to the “Counseling” section of the Student Handbook for an explanation of professional fitness necessary for continuation in the program. All students are expected to abide by the American Counseling Association (ACA) Code of Ethics. All courses are competency based, and courses receiving a grade lower than B must be repeated.

Certification Eligibility

The minimum number of credit hours to obtain licensure as a school counselor (grades pre-kindergarten through 12) in the state of Tennessee is 48 semester hours. In addition, students are required to obtain appropriate scores on School Guidance and Counseling section (#20420) of the Praxis II. For more information regarding the Praxis II, visit www.ets.org.

Leveling Courses (required for all non-teachers)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EPSY 400</td>
<td>Survey of Exceptional Learners</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 485</td>
<td>Orientation to Schools for Counselors</td>
<td>3</td>
</tr>
</tbody>
</table>

School Counseling Curriculum

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EPSY 501</td>
<td>Methods of Educational Research</td>
<td>3</td>
</tr>
<tr>
<td>EPSY 502</td>
<td>Introduction to the Counseling Profession</td>
<td>3</td>
</tr>
<tr>
<td>EPSY 510</td>
<td>Ethics &amp; Professional Issues in Counseling</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 512</td>
<td>Learning and Education</td>
<td>3</td>
</tr>
<tr>
<td>EPSY 543</td>
<td>Theories of Human Development</td>
<td>3</td>
</tr>
<tr>
<td>EPSY 544</td>
<td>Theories and Techniques of Counseling</td>
<td>3</td>
</tr>
<tr>
<td>EPSY 545</td>
<td>Counseling Skills</td>
<td>3</td>
</tr>
<tr>
<td>EPSY 547</td>
<td>Group Counseling</td>
<td>3</td>
</tr>
</tbody>
</table>

Counseling Concentration

Dr. John Freeman, Coordinator School Concentration
(423)425-4133 or email at John-Freeman@utc.edu

The concentration in school counseling is designed to prepare beginning counselors to work within a school environment. Successful completion of the program results in Pre-K through 12 certification as a school counselor.

Admission

Application to the Counseling Program is made either in the fall or the spring. For candidates wishing to begin classes in January, a completed application is due to the Graduate School office no later than October 1. For candidates wishing to begin classes in either in May or August, a completed application is due no later than March 1. To be officially admitted to the Counseling Program, applicants must first meet all general requirements for admission to the UTC Graduate School. All forms and materials should be submitted to the Graduate School. Provisional students will not be allowed to register for core Counseling Program courses. Prior to admission into the Counseling Program, provisional students may register for EPSY 501 Methods of Educational Research, EPSY 512 Learning and Education, EDUC 400 Survey of Exceptional Learners, or EDUC 485 Orientation to Schools for Counselors. No applicant with conditional status will be eligible for admission to the Counseling Program. In addition to regular graduation admission requirements, candidates must meet the following requirements:

**Students can choose from the electives below.**

Elective Courses

(3 hours from the following)

- EPSY 537 Gender Issues in Counseling
- EPSY 539 Introduction to School Counseling
- EPSY 550 Perspectives of Human Sexuality
- EPSY 551 Crisis Counseling and Suicidology
- EPSY 552 Substance Abuse Counseling
- EPSY 553 Couples, Marriage and Families
- EPSY 554 Counseling Children and Adolescents
- EPSY 563 Introduction to Counseling Supervision
- EPSY 564 Play Therapy
- EPSY 577 Foundations of Gerontological Counseling

**TOTAL...............................................48 hours**

**Counseling, M.Ed. School Counseling Concentration**

**Elective (1 course)**

* Community Counseling students can choose to register for 3 hours of internship over 2 semesters in lieu of the one 6-hour internship (300 hours over 2 semesters for a total of 600 hours).

**Students can choose from the electives below.**

Elective Courses

(3 hours from the following)

- EPSY 537 Gender Issues in Counseling
- EPSY 539 Introduction to School Counseling
- EPSY 550 Perspectives of Human Sexuality
- EPSY 551 Crisis Counseling and Suicidology
- EPSY 552 Substance Abuse Counseling
- EPSY 553 Couples, Marriage and Families
- EPSY 554 Counseling Children and Adolescents
- EPSY 563 Introduction to Counseling Supervision
- EPSY 564 Play Therapy
- EPSY 577 Foundations of Gerontological Counseling

**TOTAL...............................................48 hours**

**Admission to Candidacy**

In addition to the University requirements for admissions to candidacy, non-teacher students admitted to the School Counseling Program must demonstrate knowledge of the school environment as well as classroom instruction. Any student who has not been the teacher of record of a class is required to enroll in EDUC 400 Survey of Exceptional Learners and EDUC 485 Orientation to Schools for Counselors (an observation experience of 100 clock hours in the school environment). Students may be required to provide evidence of a supervised experience in a school that includes observation, as well as participation in and analysis of classroom instruction.

**Review of Students**

During their course of studies, all counseling students are reviewed continuously by program faculty for purposes other than academic. This review results in one of three recommendations: continuation, continuation with conditions, or termination. Students are referred to the “Counseling” section of the Student Handbook for an explanation of professional fitness necessary for continuation in the program. All students are expected to abide by the American Counseling Association (ACA) Code of Ethics. All courses are competency based, and courses receiving a grade lower than B must be repeated.

**Certification Eligibility**

The minimum number of credit hours to obtain licensure as a school counselor (grades pre-kindergarten through 12) in the state of Tennessee is 48 semester hours. In addition, students are required to obtain appropriate scores on School Guidance and Counseling section (#20420) of the Praxis II. For more information regarding the Praxis II, visit www.ets.org.

**Leveling Courses** (required for all non-teachers)

- EPSY 400 Survey of Exceptional Learners
- EDUC 485 Orientation to Schools for Counselors

**School Counseling Curriculum**

- EPSY 501 Methods of Educational Research
- EPSY 502 Introduction to the Counseling Profession
- EPSY 510 Ethics & Professional Issues in Counseling
- EDUC 512 Learning and Education
- EPSY 543 Theories of Human Development
- EPSY 544 Theories and Techniques of Counseling
- EPSY 545 Counseling Skills
- EPSY 547 Group Counseling
Graduate Division, an applicant must submit an official score report for the MAT or GRE. Applicants also must submit a supplementary data form, a brief essay to demonstrate writing proficiency, and two letters of recommendation. The graduate program is designed for those students who have a serious interest in criminal justice. Upper level foundation courses may be required for students who lack adequate preparation in criminal justice.

Admission
In addition to meeting requirements for admission to the Graduate Division, an applicant must submit an official score report for the MAT or GRE. Applicants must submit a supplementary data form, a brief essay to demonstrate writing proficiency, and two letters of recommendation. The graduate program is designed for those students who have a serious interest in criminal justice. Upper level foundation courses may be required for students who lack adequate preparation in criminal justice.

Continuation Standard
As required by the University, students must maintain a 3.0 grade point average to successfully complete the graduate program. However, receiving a third final grade of "C" or below on any graduate credit course will cause for immediate program dismissal.

Comprehensive Examination
To be eligible to take the comprehensive examination, students must meet three conditions:
1. Have the appropriate grade point average of 3.0
2. Have completed all required course work or are completing all required course work during the semester in which the exam will be taken.
3. Have a candidacy form on file with The Graduate School.

Comprehensive examination will be given in the fall and spring semesters only. Students who do not successfully pass the comprehensive examination will be allowed to retake the exam the following semester upon approval of the graduate coordinator. Students must petition to be allowed to retake the examination on a third attempt.

Thesis
For thesis requirements see "Thesis" section under "Graduate Program Regulations."

Outline of Criminal Justice Master's Program

Generic Core

Electives

Thesis/Internship + Elective

Elementary Education, M.Ed.

The program in elementary education has both a licensure and non-licensure track. The non-licensure track is designed for licensed teachers who wish to deepen their insight, gain additional knowledge, and improve their professional competencies;
the licensure track leads to initial teacher licensure. The program and the department are accredited by the Southern Association of Colleges and Schools (SACS), the National Council for the Accreditation of Teacher Education (NCATE), and the Tennessee State Department of Education.

Admission
Candidates for the licensure and nonlicensure tracks must satisfy all university requirements for admission to the UTC Graduate School. In addition, licensure students must submit appropriate minimum scores on the Praxis I Academic Skills Assessment (2000-2001 required scores: PPST Mathematics 173, PPST Reading 174, PPST Writing 173; CBT Mathematics 173, CBT Reading 174, CBT Writing 173). Information about this test may be obtained from the ETS Web site (www.ets.org) by clicking on the requirements for the State of Tennessee. However, nonlicensure track students may waive the Praxis I requirement for admission by providing evidence of a license to teach and teaching experience.

Admission to Candidacy
The application for admission to candidacy should be made after the student has completed nine semester hours of approved graduate courses, excluding transfer credit and any specified prerequisites. This application must be filed before completion of more than 18 hours. Please refer to the “Admission to Candidacy” section under “Graduate Program Regulations.”

Comprehensive Examinations
The examination is normally taken in the semester in which the candidate is completing course requirements. An application must be submitted to and approved by the dean of The Graduate School at least one month prior to the date of the comprehensive exam.

Thesis
The Master of Education degree requires a final project (Education 598r) as a component of several of the degree concentrations. A student may choose to meet this requirement by exercising the Thesis Option (Education 599r-6 hrs). The project must be approved by the student's advisor and a formal prospectus submitted to the graduate committee for approval prior to writing the paper. The specific requirements on format, registration, and scheduling are available from the office of the dean of The Graduate School in Race Hall or in the Education Graduate Studies Division office.

For additional information regarding thesis requirements see “Thesis” section under “Graduate Program Regulations.”

Non-Licensure Concentration

Course Requirements
(for licensed teachers)
36 semester credit hours including 12 hours of professional core, 12 additional hours of professional education, and 12 hours of concentration coursework.

Professional Core Coursework

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>EDUC 500</td>
<td>Introduction to Inquiry</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 508</td>
<td>Collaboration &amp; Consultation</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 515</td>
<td>Assessment and Learning</td>
<td>3</td>
</tr>
</tbody>
</table>

EDUC 598 Research..................................................3  
TOTAL..............................................12 hours

Additional Professional Education Coursework
Four of:

<table>
<thead>
<tr>
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<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 510</td>
<td>Professional Ethics</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 512</td>
<td>Learning and Education</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 513</td>
<td>Perspectives on Multiculturalism and Diversity</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 516</td>
<td>Introduction to Curriculum</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 517</td>
<td>Strategies for Inclusion</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 563</td>
<td>School Law</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 575</td>
<td>Educational Technology</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 551</td>
<td>Foundations of Educational Leadership</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 566</td>
<td>Current Trends in Instructional Supervision</td>
<td>3</td>
</tr>
</tbody>
</table>
TOTAL..............................................12 hours

Concentration Coursework

Concentrations: The Arts, Early Childhood Education, Instructional Technology, Elementary Education, Inclusion, Reading Specialist*, Research/Thesis; Urban Specialist; Visual Art. Courses are selected in consultation with the advisor to fit individual programs and degree objectives.

12 hours

Reading Specialist Concentration Requirements*

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 561</td>
<td>Literacy Instruction for Emergent Learners, Birth to First Grade</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 562</td>
<td>Literacy Instruction for Elementary School Learners, Grades Two through Five</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 563</td>
<td>Literacy Instruction for Middle/High School Learners</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 564</td>
<td>Practicum in Literacy Instruction</td>
<td>3</td>
</tr>
</tbody>
</table>

*Endorsement as Reading Specialist PreK-12 requires completion of the coursework in the Reading Specialist concentration plus EDAS 551 and 566.

Note: A comprehensive examination is required. Three options are available: an oral examination, a written examination, or (with a minimum 3.5 grade point average) Education 598 utilized in lieu of an examination.

TOTAL..............................................36 hours

Licensure Concentration

Course Requirements for the Licensure Track
(for those seeking initial teacher licensure)
36 semester credit hours of graduate coursework is required including 24 hours of professional education, 9 hours of enhanced student teaching (Induction Experience), and 3 hours of Culminating Activity. In addition, students must complete the bridging content coursework identified by the program advisor; an applicant should consult the Certification Officer to initiate this process.

<table>
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</tr>
<tr>
<td>EDUC 514</td>
<td>Teaching in Diverse Classrooms</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 520</td>
<td>Social and Historical Foundations of Education</td>
<td>3</td>
</tr>
</tbody>
</table>
EDUC 521 Human Development Applied to Education ........................................3
EDUC 522 Instructional Planning and Evaluation ........................................3
EDUC 562 Literary Instruction for Elementary School Learners .......................3
EDUC 575 Educational Technology ............................................................3
*EDUC 596r Induction Experience (student teaching) ................................ 3-9
EDUC 590 Culminating Experience ............................................................3

Note: A comprehensive examination is not required. To complete the program, candidates for licensure must achieve appropriate minimum scores on state-required Praxis II tests.

* May substitute 6 credit hours of EDUC 591 plus a 3 credit hour elective.

TOTAL ................................................................. 36 hours

Additional Requirements
Admission to Teacher Education Program
Admission to Induction Experience
Completion of Leveling (Content) Coursework
Appropriate minimum scores on specified Praxis II tests

Admission to Teacher Education Program (TEP)
Students pursuing teacher licensure through UTC's teacher preparation program must meet requirements in four sequential checkpoints which control admission to the Teacher Education Program, admission to the induction experience (student teaching), and recommendation for licensure. Included in the checkpoint requirements are successful completion of specified coursework, achievement of appropriate grade point averages, and appropriate test scores on Praxis I as well as on the state-mandated Praxis II tests for the licensure area. In addition, specified paperwork must be submitted at each checkpoint. Success in meeting checkpoint requirements leads to success in completing the teacher preparation program.

Applicants who demonstrate evidence of possessing qualifications and characteristics reasonably expected for entry into the teaching profession will be considered for admission to the teacher education program.

For entry to the TEP, the candidate must meet all current admission standards set by UTC, the State Department of Education, and the College of Health, Education and Professional Studies. A student who has earned a degree or earned credit hours at another institution may be required to enroll in additional courses including the student teaching experience. This is to verify competency in those teaching fields for which initial teacher licensure or endorsement is being requested through a UTC recommendation. Additionally, any student seeking admission to the TEP should confer with a faculty adviser from the College of Health, Education, and Professional Studies to ensure that the appropriate coursework and admission requirements have been completed.

To be considered for admission to the TEP*, a graduate student must:
1. File a formal application signed by a College of Health, Education, and Professional Studies faculty adviser.
2. Earn a minimum 2.5 cumulative grade point average on all courses, a 2.5 in content (bridging) area courses with no grade lower than C, and a 3.0 in graduate education courses.
3. Submit appropriate minimum scores on the PRAXIS I Academic Skills Assessments.
4. File all other appropriate information (essay and résumé) and submit an application for an interview.
5. Complete the interview and receive a positive recommendation from the TEP interview committee.
6. Show evidence of reasonable physical fitness, emotional maturity, high moral character, and commitment to professional education. Violations of the honor code or student behavior policies as stated in the UTC Student Handbook may be reviewed by the TEP Committee and may impact the final decision regarding admission to the TEP and/or approval for student teaching experiences.
7. Students pursuing any degree in education which leads to licensure must meet all required elements at each level of the checkpoints in order to be able to move forward to additional courses. These provisions include not only those established by the UTC Teacher Preparation Academy, but also those mandated by the school in which students complete field placements. Education students must successfully meet the requirements for an initial background screening at checkpoint 1 and must also pass an FBI/TBI fingerprinting procedure prior to admission to the student teaching experience. Failure to meet these or any other parts of any Checkpoint will prevent an individual from advancing to the next level.

*Final responsibility for ensuring that these requirements are met prior to being admitted to the Teacher Education Program rests with the student.

Applications will receive notification of their TEP* status following the interview. An applicant who is denied admission will be notified of the deficiencies and of suggested resources or activities which may correct these. Decisions of the TEP Committee may be appealed. Information may be obtained from the TEP Committee chair.

* The final responsibility for satisfying all requirements for official entry in the TEP rests with the student.

Admission to the Induction Experience or Student Teaching
The application for admission to the induction experience/student teaching must be filed approximately six months preceding the actual experience. If a student plans to complete the induction experience/student teaching during the spring semester of an academic year, the application must be completed and on file no later than September 1 of the preceding year. For the fall semester of an academic year, the application must be completed and on file no later than the preceding March 1. Under special circumstances, policies, procedures, and requirements for admission to the TEP and the induction experience/student teaching may be waived or revised at the discretion of the dean of the College of Health, Education and Professional Studies after consultation with the head of the academic unit in which the student is seeking a degree and/or endorsement.

Application for the induction experience/student teaching is not contingent upon official admission to the TEP; therefore, a student should file the application to comply with the required
appropriately may choose the option of the six-hour Education hour Education 596, Induction Experience. Teachers employed Licensure programs, that requirement is met through the nine-Student teaching or its equivalent is required in any initial licensure program. In the M.Ed. Elementary or Secondary Education Alternative to Student Teaching

58 :: Elementary Education

deadline dates. However, a student will not be permitted to begin the the induction experience/student teaching until he or she has been admitted to the TEP.

Before gaining official approval for admission to the induction experience/student teaching semester, the student must have fullfilled the following requirements:
1. Gained official admission to the TEP.
2. Completed the induction experience/student teaching application with signature of assigned faculty advisor.
3. Satisfactorily completed all professional education coursework and at least 90 percent of endorsement area coursework.
4. Earned a minimum 2.5 cumulative grade point average on all courses, a 2.5 in content (bridging) courses with no grade lower than C, and a 3.0 in graduate education courses.

Final responsibility for ensuring that all these requirements are fulfilled prior to being admitted to the induction experience/student teaching rests with the student.

Induction Experience/Student Teaching

All education majors will complete an induction experience/student teaching for a full semester of 16 weeks. Placements will include an inner-city and a suburban/rural school environment during the semester. In addition to dual locations, the student will be expected to teach on two distinct grade levels. For example, secondary placements will include a middle school for one-half semester and a high school for the other half.

Students will be grouped in cohorts during the induction experience/student teaching, allowing them to participate in on-site seminars on educational psychology, methods, classroom management, and other topics.

A student is prohibited from enrolling in any other course while completing the induction experience/student teaching unless said course is the final course required in his/her program.

The induction experience/student teaching is evaluated on a satisfactory/ no credit basis. Successful completion of the induction experience/student teaching requires meeting all the requirements of the field placements plus passing scores on all state-mandated Praxis II tests for the licensure area. A student who does not successfully complete the experience will receive no credit and may have the opportunity to repeat the course.

Induction Experience/Student Teaching Orientation

General orientation seminars concerning the induction experience/student teaching and the professional education semester are held for all prospective student teachers during the semester immediately preceding the experience. Candidates are expected to attend these scheduled conferences; non-attendance could delay the induction experience/student teaching semester.

Alternative to Student Teaching

Student teaching or its equivalent is required in any initial licensure program. In the M.Ed. Elementary or Secondary Education Licensure programs, that requirement is met through the nine-hour Education 596, Induction Experience. Teachers employed appropriately may choose the option of the six-hour Education 591, Professional Teaching Experience; this option requires an additional three-hour education elective to complete M.Ed. requirements.

Recommendation for Licensure

The Teacher Preparation Academy will recommend licensure only for those students who have successfully completed one or more of the UTC initial licensure or additional endorsement programs approved by the Tennessee Department of Education.

Tennessee state regulations stipulate that the applicant for licensure must be recommended by the designated certifying officer and dean of an approved teacher training institution. To receive this recommendation, the applicant must have fulfilled the following requirements:* 1. Satisfactorily complete the approved teacher preparation program, including student teaching, for the desired area of endorsement.
2. Earn a minimum 2.5 cumulative grade point average on all courses, a 2.5 UTC GPA, and a 2.5 in content (bridging) courses with no grade lower that C, and a 3.0 in graduate education courses.
3. Achieve appropriate minimum scores on the Praxis II Principles of Learning and Teaching and Subject Assessments/Specialty Area Test.
4. Demonstrate good moral character and freedom from chemical addiction which would impair effectiveness as a teacher.
5. Achieve formal admission to TEP.

These criteria apply to undergraduate, post-baccalaureate, and graduate students desiring a licensure recommendation from UTC.

*Under special circumstances, the criteria may be modified or revised at the discretion of the dean of the College of Health, Education and Professional Studies after consultation with appropriate academic administration.

The final responsibility for satisfying each and all of these requirements for licensure recommendation by UTC rests with the individual applicant.

A student is considered to have completed UTC’s teacher preparation program when he or she has fulfilled all coursework requirements, been awarded the degree appropriate to the program, and met Tennessee standards for the Praxis II tests for his licensure area.

A candidate who anticipates teaching outside Tennessee is strongly encouraged to request information about licensure requirements from the Department of Education Office of Teacher Licensing for the state in which he or she plans to teach. Course and competency requirements to satisfy out-of-state licensure standards may be in addition to Tennessee licensure requirements and UTC approved degree requirements.

Graduation from a UTC master’s degree program alone does not guarantee licensure. All requirements of the particular state awarding the license must be fulfilled also.

Application for Teacher Licensure

UTC does not guarantee that satisfactory completion of a program listed in the UTC catalog upon a student’s initial admission to the University will meet all the licensure requirements at the time the person completes his or her program. This means that UTC will recommend only those applicants who have met all the requirements effective at the time of recommendation.

In view of this, a student or any other person seeking teacher licensure or endorsement recommendation from UTC is strongly
encouraged to confer with the appropriate faculty advisor(s) within the College of Health, Education and Professional Studies as soon as possible to gain faculty assistance in planning course schedules and to learn of the requirements effective at that time or at the projected date of the applicant’s program completion.

Applications for licensure in Tennessee and Georgia are available in the Certification Office or on the web. Applications for licensure in other states should be requested from the respective State Departments of Education.

Questions about any of the above-mentioned requirements should be referred to the appropriate department head and to the certification officer.

Certification Office
The Certification Office is primarily responsible for processing applications for initial Tennessee licensure. The Certification Office will also provide assistance in processing applications to states other than Tennessee. However, the applicant has the responsibility for obtaining the application and completing it, except for signatory approval of UTC.

Title II of the Higher Education Act of 1998 requires teacher preparation institutions to report Praxis II test scores and other data.

Alternative to Student Teaching
Tennessee regulations allow an institution to waive student teaching if the candidate for licensure teaches successfully for a minimum of two years under an Alternative Type I or Type II in an accredited school. The teaching assignment must be in the field and at the level appropriate for the licensure sought.

For students who are employed as teacher-of-record while pursuing the master’s degree, the nine-hour Induction Experience is replaced by two courses: one 3-hour elective and EDUC 596, a 6-hour two-semester course (3 each semester) entitled “Professional Teaching Experience.” This course involves evaluation of the candidate’s teaching skills by a UTC faculty member who observes lessons and consults with the candidate. Reflective papers are required as well as seminars and other appropriate activities.

Certificate in English as a Second Language Instruction
Admission requirements for the certificate are graduate school standards for admission. Students must have an earned bachelor’s degree from a regionally accredited institution with a minimum cumulative GPA of 2.5. The student must be a fully admitted student, although the student is not required to be degree seeking. Continuation standards are those of the graduate school.

Course Requirements
Core .................................................................9
EDUC 592 Advanced Readings and History of English as a Second Language ........................................3
EDUC 593 Advanced Studies in Second Language Acquisition: Strategies and Methods of Teaching English as a Second Language ........................................3
EDUC 564 Practicum for Literacy Instruction ............3

Elective Courses:
(Select a minimum of one course from each category.)

English:
Education 594 Linguistics for ESL Educators ............3
English 510 Linguistics ..............................................3
English 460* Modern English Grammar ....................3
*must be taken for graduate credit.

Reading/Literacy:
Education 561 Literacy Instruction for Emergent Learners, Birth to First Grade ..................3
Education 563 Literacy Instruction for Middle High School Learners ......................................3

Diversity:
EDUC 513 Perspectives on Multiculturalism and Diversity .........................................................3
EDUC 514 Teaching in Diverse Classrooms .................3
POLS 535 Community Building ...............................3
Total .....................................................................18

Certificate in Urban Specialist
Admission requirements must be met at two levels:

A. Admission to The Graduate School:
1. Hold a baccalaureate degree from a regionally accredited institution.
2. Have a minimum 2.5 undergraduate grade point average.
3. $25 application fee. ($30 domestic; $35 international effective January 1, 2008)

B. Admission to the Certificate Program:
4. Urban Specialist Supplemental Application
   • 3 letters of reference (one by current principal)
   • Interview with UTC faculty and Hamilton County School Personnel

Course Requirements - cohorts begin each summer
EDUC 515 Assessment and Learning ..........................3
EDUC 561, Literacy Acquisition and Reading 562 or 563 Development ........................................3
EDSP 517 Strategies for Inclusion .............................3
EDUC 508 Collaboration & Consultation
   (focus on change) ................................................3
EDUC 598 Independent Research ................................3
EDUC 518 Urban Parents & Community Resources ....3
TOTAL .....................................................................18

Engineering, M.S.
Dr. Neslihan Alp, Director of Engineering Management and Engineering Graduate Programs
(423)425-4032 or email at Neslihan-Alp@utc.edu

A Master of Science degree in engineering is offered with concentrations in chemical, civil, computational, electrical, industrial, and mechanical engineering. The mechanical engineering concentration has an energy option and a mechanics option. An environmental option is available under chemical engineering if additional course work is taken.
Admission
An applicant for admission to the graduate program in engineering must meet requirements for admission to The Graduate School. For The Graduate School requirements see “Graduate School Requirements” in “Admissions and Regulations” section.

Requirements for the M.S. Degree
The requirements for the M.S. degree in engineering are listed below. Each student’s program will be developed by the student’s committee as an individualized program and will be constructed in accordance with sound academic practices to provide the kind of study most suitable to the student’s needs. The proposed program must be submitted on a candidacy form to The Graduate School office for approval after completion of nine graduate hours and prior to completion of 18 graduate hours. It is that program, rather than the examples which follow, which will constitute the student’s graduation requirements.

The general guidelines for the M.S. degree in engineering are as follows:

Area I  Mathematics or Engineering Analysis..........................3-6
Area II  Approved Electives in Mathematics, Science, or Engineering (400 or 500 level) .........................6-9
Area III Engineering Concentration............................12-16
Area IV  Thesis or Special Project and/or Internship.... 6

Total..........................................................30

The examples which follow are representative of planned programs for each concentration.

Chemical Engineering Concentration
Dr. Jim Henry, Coordinator
(423)425-4398 or email at Jim-Henry@utc.edu
Option: Chemical Sciences
Mathematics Component*
MATH 515  Applied Mathematics for Science and Engineering I ......................................................3
MATH 516  Applied Mathematics for Science and Engineering II ......................................................3
MATH 565 Numerical Analysis I.....................................................3
MATH 566 Numerical Analysis II.....................................................3

..........................................................3-6

*With approval of the graduate adviser, students can take an equivalent course in this area.

Electives selected from:
ENCH 430**Chemical System Design ....................................3
ENCH 432**Chemical Operations I ........................................3
ENCH 433**Chemical Operations II ........................................3
ENCH 434**Chemical Kinetics and Reactor Design ................3
ENME 443**Thermal Component Design ..........................3
ENME 440**Advanced Fluid Dynamics ..........................3
CHEM 443**Instrumental Analysis ..........................4
ENGR 558 Advanced Engineering Economy ...................3
CHEM 475**Polymer Chemistry .....................................2

..........................................................6-9 hours

**Must be taken for graduate credit. With approval of the graduate adviser, students can take maximum of 9 hrs of 400-level courses for graduate credit.

Specialty
ENGR 532 Advanced Thermodynamics .............................4
ENGR 534 Transport Phenomena .....................................4
ENGR 536 Mass Transfer Operations .............................4

one course selected from:
ENGR 526 Water and Wastewater Treatment Systems ......4
ENGR 528 Air Pollution Control Systems .......................4

.....................................................12-16 hours

Research***
ENGR 599r Thesis .....................................................2-4

..........................................................6 hours

TOTAL .....................................................30 hours

***With approval of the Engineering Graduate Committee, students may substitute six hours of approved 500-level courses plus Engineering 590 Engineering Project (3) for Engineering 599r Thesis (6).

Chemical Engineering Concentration
Dr. Jim Henry, Coordinator
(423)425-4398 or email at Jim-Henry@utc.edu
Option: Environmental
Mathematics Component*
MATH 515  Applied Mathematics for Science and Engineering I ......................................................3
MATH 516  Applied Mathematics for Science and Engineering II ......................................................3
MATH 565 Numerical Analysis I.....................................................3
MATH 566 Numerical Analysis II.....................................................3

..........................................................3-6 hours

*With approval of the graduate adviser, students can take an equivalent course in this area.

Electives selected from
ENCH 433**Chemical Operations ....................................3
ENCH 434**Chemical Kinetics and Reactor Design ................3
ENGR 558 Advanced Engineering Economy ...................3
BIOL 416** Biogeography ..................................................3
CHEM 443* Instrumental Analysis ..........................4
ESC 410** Environmental Laws and Agencies ................3
ESC 430** Problems in Environmental Management .......3

..........................................................6-9 hours

**Must be taken for graduate credit. With approval of the graduate adviser, students can take maximum 9 hrs. of 400-level courses for graduate credit.

Specialty
ENGR 526 Water & Wastewater Treatment Systems ......4
ENGR 528 Air Pollution Control Systems .......................4
ENGR 532 Advanced Thermodynamics .............................4
ENGR 534 Transport Phenomena .....................................4
ENGR 536 Mass Transfer Operations .............................4

.....................................................12-16 hours

Research***
ENGR 599r Thesis .....................................................2-4

..........................................................6 hours

TOTAL .....................................................30 hours
Civil Engineering Concentration
Dr. Joseph Owino, Coordinator
(423)425-4316 or email at Joseph-Owino@utc.edu

Mathematics Component
MATH 515 Applied Mathematics for Science and Engineering I ..................3
MATH 516 Applied Mathematics for Science and Engineering II ..................3
MATH 565 Numerical Analysis I .................................................................3
MATH 566 Numerical Analysis II .................................................................3

Electives selected from
ENME 445 Mechanical Vibrations .................................................................3
ENME 446 Advanced Mechanics of Materials ..............................................3
ENME 440 Advanced Fluid Dynamics ...........................................................3

**Must be taken for graduate credit. With approval of the graduate adviser, students can take maximum 9 hrs. of 400-level courses for graduate credit.

Specialty
ENGR 542 Finite Element Analysis & Design ..............................................4
ENGR 558 Advanced Engineering Economy ..................................................3
ENGR 560 Statically Indeterminate Structures ..............................................4
ENGR 564 Advanced Structural Analysis & Design ........................................4

**Must be taken for graduate credit. With approval of the Engineering Graduate Committee, students may substitute six hours of approved 500-level courses plus Engineering 590 Engineering Project (3) for Engineering 599r Thesis (6).

Electives selected from
ENME 445 Mechanical Vibrations .................................................................3
ENME 446 Advanced Mechanics of Materials ..............................................3
ENME 440 Advanced Fluid Dynamics ...........................................................3

TOTAL...............................................30 hours

ENCM 501 Introduction to Computational Fluid Dynamics ..........................3
ENCM 534 Transport Phenomena .................................................................4
ENGR 542 Finite Element Analysis ...............................................................4

*Must be taken for graduate credit.

Specialty
ENCM 510 Computational Fluid Dynamics I ..............................................3
ENCM 516 Grid Generation .................................................................3
ENCM 521 Introduction to Parallel Algorithms ..............................................3
ENCM 534 Viscous Flow Theory .................................................................3
ENCM 734 Viscous Flow Computation ..........................................................3

Research
ENGR 599r Thesis ...........................................................................6

**With approval of the Engineering Graduate Committee, students may substitute six hours of approved 500-level courses plus Engineering 590 Engineering Project (3) for Engineering 599r Thesis (6).

Electrical Engineering Concentration
Dr. Ahmed Eltom, Coordinator
(423) 425-4381 or email at Ahmed-Eltom@utc.edu

Mathematics Component*
MATH 502 Transform Methods .................................................................3

**Must be taken for graduate credit. With approval of the graduate adviser, students can take an equivalent course in this area.

Core Courses
EGEE 501 Stochastic Processes .................................................................3
EGEE 502 Linear Systems .................................................................3
EGEE 503 Digital Signal Processing ..........................................................3

**With approval of the graduate adviser, students can take an equivalent course in this area.

Specialty Courses*
Communication Systems
EGEE 510 Field Theory II .................................................................3
EGEE 511 Communication II .................................................................3
EGEE 512 Fiber Optics .................................................................3
EGEE 513 VLSI and Optoelectronics ..........................................................3
EGEE 514 Integrated Communication Systems ........................................3
EGEE 570 Microcomputer Applications ..................................................3

Control Systems
EGEE 530 Optimal Control .................................................................3
EGEE 531 Estimation and Identification ....................................................3
EGEE 532 Neural Networks & Intelligent Control .......................................3
EGEE 533 Non-Linear Control .................................................................3
EGEE 534 Microprocessor Applications to Control ......................................3
EGEE 570 Microcomputer Applications ..................................................3
Mechanical Engineering Concentration
Dr. Prakash Dhamshala, Coordinator
(423) 425-4390 or email at Prakash-Dhamshala@utc.edu

Option: Mechanics

Mathematics Component:
MATH 515  Applied Mathematics for Science  and Engineering I ........................................3
MATH 516  Applied Mathematics for Science  and Engineering II ........................................3

***With approval of the graduate adviser, students can take an equivalent course in this area.

Electives selected from:
ENGR 443*  Thermal Component Design .................................................3
ENGR 440**  Advanced Fluid Dynamics .................................................3
ENGR 442**  Energy Conversion .................................................3

*Must be taken for graduate credit. With approval of the graduate adviser, students can take maximum 9 hrs. of 400-level courses for graduate credit.

Specialty
ENGR 532  Advanced Thermodynamics .................................................4
ENGR 534  Transport Phenomena .................................................4
ENGR 536  Mass Transfer Operations .................................................4

**With approval of the Engineering Graduate Committee, students may substitute six hours of approved 500-level courses plus ENGR 590 Engineering Project (3) for Engineering 599r Thesis (6).

Mechanical Engineering Concentration
Dr. Prakash Dhamshala, Coordinator
(423) 425-4390 or email at Prakash-Dhamshala@utc.edu

Option: Energy

Mathematics Component:
MATH 515  Applied Mathematics for Science  and Engineering I ........................................3
MATH 516  Applied Mathematics for Science  and Engineering II ........................................3

***With approval of the graduate adviser, students can take an equivalent course in this area.

Electives selected from:
ENGR 430**  Chemical System Design .................................................3
ENGR 440**  Advanced Fluid Dynamics .................................................3
ENGR 441**  Energy Conversion .................................................3

**With approval of the graduate adviser, students can take maximum 9 hrs. of 400-level courses for graduate credit.
Electives selected from:
ENME 442** Machine Design ........................................3
ENME 445** Structural Dynamics .................................3
ENME 446** Advanced Mechanics of Materials
or other approved electives .................................3
...............................................................................6-9 hours

**Must be taken for graduate credit. With approval of the graduate adviser, students can take maximum 9 hrs. of 400-level courses for graduate credit.

Specialty:
ENGR 542 Finite Element Analysis .................................4
ENGR 544 Applied Mechanics .................................4
ENGR 564 Analysis and Design of Plate and
Shell Structures ................................................4
500-level approved elective ........................................4
...............................................................................12-16 hours

Research:***
ENGR 599r Thesis ...................................................2-4
...............................................................................6 hours
TOTAL ........................................................................30 hours

***With approval of the Engineering Graduate Committee, students may substitute six hours of approved 500-level courses plus 590 Engineering Project (3) for Engineering 599r Thesis (6).

Engineering Management, M.S.
Dr. Neslihan Alp, Director of Engineering Management and Engineering Graduate Programs
(423) 425-4032 or email at Neslihan-Alp@utc.edu

A Master of Science degree is offered in engineering management. The program is designed for people with engineering or science backgrounds who have moved or expect to move into areas of managerial responsibility. There is focus on strategy, technology issues, human resources, products and services, quality control and reliability, engineering economics, product design and development, cost analysis, and other management issues. Also, there is emphasis on decision making, integration of management and engineering sciences, and communications.

The program can be completed fully online.

Prerequisites
Normally, graduates of an accredited engineering programs will have met basic course requirements, allowing them to move directly into the engineering management program. For some engineering graduates, as well as for some graduates of science programs, it will be necessary to take prerequisite courses. Usually such courses fall in the areas of calculus, statistics, or undergraduate engineering economics.

Admission procedures
Applicants must:
- Hold a baccalaureate degree from a regionally accredited college or university;
- Have a 2.5 GPA on a 4.0 scale or 3.0 in the senior year;
- Submit a letter of recommendation from a senior manager or a faculty.
- Meet requirements for admission to the Graduate School. For The Graduate School requirements see "Graduate School Requirements" in "Admissions and Regulations" section.

Program Requirements
Students are required to complete a minimum of 33 semester hours of prescribed courses for a major in engineering management. The student's program is planned in consultation between the student and advisor. Each program will be designed to meet the needs of the student, taking into consideration background and experience. In some instances, prerequisite courses may be required.

The program requires courses in the core and electives.

Core Courses
ENGM 550 Concepts in Engineering Management ..............3
ENGM 554 Technical Project Management ..........................3
ENGM 555 Technical Entrepreneurship and Leadership ............3
ENGM 558 Advanced Engineering Economy ..........................3
ENGM 583 Strategic Management and Technology ..........3
ENGM 596r Capstone Project ........................................3
TOTAL ........................................................................18 hours

Electives
ENGM 504 Decision Making and Optimization Techniques .................3
ENGM 551 Legal and Ethical Perspectives in Engineering ..........3
ENGM 552 Reliability Engineering ................................3
ENGM 556 Quality Management Systems ..........................3
ENGM 557 Advanced Quality Control ..............................3
ENGM 580 Product Development ..................................3
ENGM 582 Value Management .........................................3
ENGM 591r Special Topics in Engineering Management ..........3
ENGM 595 Research Methods Laboratory .............................1
ENGR 592r Graduate Internship in Engineering .................1
...............................................................................15 hours

Note: electives can be taken with advisor approval in areas outside of engineering management such as other engineering disciplines or business.

Post-Baccalaureate Certificate Programs
Engineering Management and Graduate Programs in the College of Engineering and Computer Science offers five graduate certificate programs intended to provide skilled individuals with the technical knowledge to enhance their work in industry and government.

Certificate in Project and Value Management
Admission Requirements
Knowledge of engineering economy is required as demonstrated by the satisfactory completion of ENGR 352, Engineering Economy, or equivalent. Individuals will be admitted to the Certificate in Project Management program if either:
a. They have a bachelor's degree and significant related professional experience such as project management, cost account-
ing, and economic evaluation of projects and are approved by the Engineering Management Graduate Committee.

OR

b. They meet the admission requirements of the Graduate School as stated in the Graduate Catalog, are admitted to the Engineering or Engineering Management M.S. program, and have satisfied all prerequisite courses assigned by the respective Graduate Committee.

Course Requirements*
ENGM 554 Technical Project Management ..............3
ENGM 555 Technology Leadership and Entrepreneurship ......................................................3
ENGM 558 Advanced Engineering Economy .............3
ENGM 582 Value Management ................................3
...........................................................................12 hours

*With approval of the graduate program coordinator, students may take a 500-level course in a similar area of topics to substitute one of the courses in the certificate program if the course is not offered during the study period.

Certificate in Quality Management
Admission Requirements
Knowledge of statistics is required as demonstrated by the satisfactory completion of ENGR 222, Probability and Statistics for Engineers, or equivalent. Individuals will be admitted to the Certificate in Quality Management program if, either:
a. They have a bachelor's degree and a significant related professional experience in the quality and reliability areas and are approved by the Engineering Management Graduate Committee.

OR

b. They meet the admission requirements of the Graduate School as stated in the Graduate Catalog, are admitted to the Engineering Management M.S. program, and have satisfied all prerequisite courses assigned by the respective Graduate Committee.

Course Requirements*
ENGM 552 Reliability Engineering..........................3
ENGM 556 Quality Management Systems..................3
ENGM 557 Advanced Quality Control.....................3
ENGM 583 Strategic Management and Technology........3
...........................................................................12 hours

*With approval of the graduate program coordinator, students may take a 500-level course in a similar area of topics to substitute one of the courses in the certificate program if the course is not offered during the study period.

Certificate in Fundamentals of Engineering Management
Admission Requirements
Knowledge of engineering economy is required as demonstrated by the satisfactory completion of ENGR 352, Engineering Economy, or equivalent. Individuals will be admitted to the Certificate in Fundamentals of Engineering Management if either:
a. They have a bachelor's degree and significant related professional experience and are approved by the Engineering Management Graduate Committee.

OR

b. They meet the admission requirements of the Graduate School as stated in the Graduate Catalog, are admitted to the Engineering or Engineering Management M.S. program, and have satisfied all prerequisite courses assigned by the respective Graduate Committee.

Course Requirements*
ENGM 550 Concepts in Engineering Management ........3
ENGM 554 Technical Project Management ................3
ENGM 558 Advanced Engineering Economy .............3
ENGM 580 Product Development ................................3
...........................................................................12 hours

*With approval of the graduate program coordinator, students may take a 500-level course in a similar area of topics to substitute one of the courses in the certificate program if the course is not offered during the study period.

Certificate in Leadership and Ethics
Admission Requirements
Knowledge of engineering economy is required as demonstrated by the satisfactory completion of ENGR 222, Engineering Economy, or equivalent. Individuals will be admitted to the Certificate in Project Management program if, either:
a. They have a bachelor's degree and significant related professional experience such as project management, cost accounting, and economic evaluation of projects and are approved by the Engineering Management Graduate Committee,

OR

b. They meet the admission requirements of the Graduate School as stated in the Graduate Catalog, are admitted to the Engineering or Engineering Management M.S. program, and have satisfied all prerequisite courses assigned by the respective Graduate Committee.

Course Requirements*
ENGM 550 Concepts in Engineering Management ........3
ENGM 551 Legal and Ethical Aspects of Engineering ....3
ENGM 554 Technical Project Management .................3
ENGM 555 Technical Entrepreneurship & Leadership ...3
...........................................................................12 hours

*With approval of the graduate program coordinator, students may take a 500-level course in a similar area of topics to substitute one of the courses in the certificate program if the course is not offered during the study period.

Certificate in Power Systems Management
Admission Requirements
Knowledge of statistics is required as demonstrated by the satisfactory completion of ENGR 222, Probability and Statistics for Engineers, or equivalent. Individuals will be admitted to the Certificate in Quality Management program if, either:
a. They have a bachelor's degree and significant related professional experience in the quality and reliability areas and are approved by the Engineering Management Graduate Committee,

OR

b. They meet the admission requirements of the Graduate School as stated in the Graduate Catalog, are admitted to the Engineering or Engineering Management M.S. program, and have satisfied all prerequisite courses assigned by the respective Graduate Committee.
**Course Requirements**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGM 554</td>
<td>Technical Project Management</td>
<td>3</td>
</tr>
<tr>
<td>ENGM 558</td>
<td>Advanced Engineering Economy</td>
<td>3</td>
</tr>
<tr>
<td>EGEE 552</td>
<td>Power System Operations</td>
<td>3</td>
</tr>
<tr>
<td>EGEE 562</td>
<td>Power System Protection</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>(Note: 12 hours)</td>
<td></td>
</tr>
</tbody>
</table>

*With approval of the graduate program coordinator, students may take a 500-level course in a similar area of topics to substitute one of the courses in the certificate program if the course is not offered during the study period.

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**English, M.A.**

Dr. Verbie Lovorn Prevost, Head  
(423) 425-4238 or email at Verbie-Prevost@utc.edu  
Dr. Joyce Caldwell Smith, Director of Graduate Studies in English  
(423) 425-4623 or email at Joyce-Smith@utc.edu

The Department of English offers a Master of Arts with three concentrations: Literary Study, Rhetoric and Writing, and Creative Writing.

The first concentration emphasizes literary study, criticism, and research. This concentration is designed for those who wish to teach literature, pursue doctoral work in literature, or enter such fields as employment in public relations, advertising, professional (e.g. technical, industrial, magazine) writing, publishing and the like.

The second concentration emphasizes composition and rhetorical studies, the history of these areas of study, research, and rhetorical criticism. This concentration is designed for those who wish to teach writing and rhetoric, pursue doctoral work in composition studies and rhetoric, or enter such fields as public relations, advertising, professional (e.g. technical, industrial, magazine) writing, publishing and the like.

Both of these first two concentrations provide three options for satisfactory completion of the degree: 1) 27 hours of coursework and a 6-hour thesis; or 2) 30 hours of coursework and a 3-hour extended research essay; or 3) 33 hours of coursework. These two concentrations require that students pass an oral comprehensive examination. Students must have completed 24 hrs. of coursework (including all required courses) before taking the comprehensive examination.

Each student in either of the two above concentrations, Literary Study or Rhetoric and Writing, must complete the appropriate required courses from English 500 (Intro to Graduate Studies in English: Methodology and Bibliography) and either English 520 (Modern Rhetorical Theory) or English 527 (Critical Theory) within the first 12 hours of study. Achievement of at least a B in these courses is required for continuance in the program. Any of these three courses must be repeated if the student makes less than a grade of B.

The third concentration emphasizes creative writing: i.e., poetry, fiction and creative non-fiction. The concentration is designed for those who wish to further their skills in these arts, to publish their creative work, to add a creative element to their writing in such fields as advertising or public relations, to work in the creative side of the publishing industry, or to prepare to teach or enhance their present teaching of creative writing. The concentration itself has two tracks, poetry and prose.

This third concentration requires 27 hours of coursework, a 6-hour creative thesis, and an oral comprehensive examination.

**Admission to Candidacy**

Students admitted to the MA degree program in any of the three concentrations must file an application for admission to candidacy before completing more than 18 hours of graduate coursework for the degree. The application may be filed upon completion of 9 hours of approved graduate courses. Students in the literary or rhetoric and writing concentrations must have completed ENGL 500 and ENGL 520 or ENGL 527 with a grade of B or higher in each before filing for candidacy.

The overall objectives of the program are:

- to increase the student’s understanding of literature and of rhetoric and of how literature and effective rhetoric are created.
- to prepare the student in the methods and philosophy of research, original thinking and bibliography.
- to increase the student’s ability in communicating, including preparation for careers in business, industry and writing.
- to prepare future teachers 1) with a solid academic background in literature, methodology, literary criticism or 2) with a solid academic background in rhetorical studies including the history of rhetoric, rhetorical theory, rhetorical analysis, and composition studies including composition theory, the origins and history of writing, and the teaching of writing.
- to enhance the skills of those teachers currently in service.
- to provide a solid and broad foundation for those students wishing to pursue doctoral work or the MFA.

The three concentrations allow for the student to emphasize various combinations of these objectives.

**Admission**

**Concentrations in Literary Study and Rhetoric and Writing**

In addition to meeting the standards for admission to The Graduate School, applicants for these two tracks should have (1) a score of 500 or more on the verbal section of the GRE; (2) a minimum of 18 hours of English beyond freshman composition, with a minimum GPA of 3.0 for those hours or a score above the 50th percentile on the advanced GRE in literature. All applicants must submit a 500-word statement of intent. Any student seeking a conditional admission must complete a proctored writing sample in addition to the letter of intent.

**Concentration in Creative Writing**

In addition to meeting the standards of admission to the Graduate School, applicants for the M.A. in English with a Concentration in Creative Writing must submit: (1) a manuscript of 12-15 poems or 25 pages of creative prose and (2) a 1,000-1,500 word statement of purpose describing the candidate’s intellectual and creative background, interests and goals. The GRE is required, with a score of 500 or more strongly preferred; other requirements include a minimum of 18 hours of English beyond freshman composition, with a minimum GPA of 3.0 for those hours, or a score above the 50th percentile on the advanced GRE in literature. Any student seeking conditional admission must also complete a proctored writing sample and an interview with one of the creative writing faculty.
Degree Requirements

33 hours coursework or
30 hours coursework + 598 (3-hour research project) or
27 hours coursework + 599 (6-hour thesis). Required for Creative Writing Concentration.

Oral examination is required of students.

Literary Study Concentration (33 hours)

ENGL 500  Methodology and Bibliography
ENGL 527  Critical Theory
15 hours in literature courses chosen from each of the following areas:

Shakespeare .................................................3
British literature before 1800 ................................3
British literature since 1800 ..................................3
American literature ...........................................6
6 hours to be chosen from the areas of (a) rhetoric and writing
and/or (b) language.
6 hours in elective English courses (may include 598 or 599)
Oral comprehensive examination in three subject areas chosen
by the student and his major professor. The fourth part of the
exam will consist of questions on the student’s writing: either an
English 598 research project, an English 599 thesis, or a revised
class research paper.

Rhetoric and Writing Concentration (33 hours)

ENGL 500  Methodology and Bibliography ............3
ENGL 520  Modern Rhetorical Theory .................3
15 hours in rhetoric and writing courses
6 hours chosen from the area of literature
6 hours in elective English courses (may include ENGL 598 or
ENGL 599)
Oral comprehensive examination in three subject areas chosen
by the student and his major professor. The fourth part of the
exam will consist of questions on the student’s writing: either an
English 598 research project, an English 599 thesis, or a revised
class research paper.

Comprehensive Examinations: Literary Studies and Rhetoric

and Writing

Students are required to pass a comprehensive examination. Students must have completed at least 24 hours of the required
coursework before taking the comprehensive examination. Information concerning these examinations is found in the
“Graduate Program Regulations” section under “Comprehensive Examinations.”

Creative Writing Concentration (33 hours)

ENGL 567  Shakespeare .........................................3
ENGL 599  Thesis ..................................................6

Poetry Track

ENGL 563  Chaucer .................................................3
ENGL 545  Genre in American Literature (Poetry) ....3

and

Total 6 hours

Electives: choose two courses from the following:

ENGL 513  Writing Essays for Publication ..............3
ENGL 522  Orality, Print, and Hypertext .................3
ENGL 549r  Fiction Writing .................................12
ENGL 550r  Workshop: Writing ............................12
ENGL 552r  Poetry Workshop ................................3
ENGL 556  The Practice of Teaching Writing ..........3
Electives .........................................................6

TOTAL .....................................................18 hours
Considerations: Students who in the course of pursuing the certificate in writing/rhetoric or who upon completing the certificate wish to earn an M.A. in English must apply for entrance into the M.A. program. They may count their certificate coursework toward fulfilling the requirements of the M.A. in English with a concentration in rhetoric/writing. Those who wish to earn the M.A. in English with a concentration in literature must fulfill all the requirements of the literature track.

Students who have the M.A. in English may apply to take the certificate in rhetoric/writing.

Environmental Science, M.S.

Dr. John Tucker, Head
(423) 425-4341 or email at John-Tucker@utc.edu
Dr. David Aborn, Graduate Program Coordinator
(423)425-5236 or email at David-Aborn@utc.edu

The graduate program in Environmental Science is designed to help meet the national needs of government, business, and industry for professionals in the field of environmental sciences. To this end, the faculty emphasize preparing students for the professional world of environmental science, ecology, and natural resources management with a sound scientific and technical background based upon contemporary economic and political realities. In doing so, the program enhances the breadth and depth of student’s knowledge and experience. Research projects usually address local and regional concerns and provide experience in evaluating issues in a holistic approach and developing oral and written communication and advocacy skills for assuming leadership roles in a wide variety of interdisciplinary professional settings.

Application Procedures

An applicant for admission to the graduate program in environmental science must meet the following requirements:

- Graduation from a regionally accredited institution of higher education
- A 2.75 GPA overall or a 3.0 in the last 60 hours.
- Satisfactory scores on the Graduate Record Examination (general test)
- A background knowledge of environmental science concepts equivalent to UTC’s undergraduate courses ESC 150 and 151
- Introduction to Environmental Science or an undergraduate graduate course in ecology.
- A dossier which documents written and oral communication skills and includes the following:
  — a résumé
  — prior publications or sample research paper
  — a written account of prior educational and professional experiences in environmental science, including laboratory competencies, career goals, and reasons for pursuing graduate study.
- Recommendations from a minimum of three individuals familiar with the applicant’s scholastic ability and professional work background.

Applicants are recommended to have completed:

- Two academic years background in laboratory sciences at the junior or senior level, i.e., four semesters of laboratory courses at the 300 or 400 level.
- A course in environmental ethics
- Mathematics course equivalent to UTC’s MATH 136 or 150, one course each in introductory statistics and computer science.
- An introductory course in environmental law equivalent to UTC’S ESC 410.

Program Requirements

To earn the M.S. degree, students must successfully complete 38 semester hours in the thesis option, internship option, or the literature review option with a cumulative grade point average of 3.0 or higher.

Core Courses

All students must take the following courses:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESC 502</td>
<td>Mechanisms in the Environment</td>
<td>3</td>
</tr>
<tr>
<td>ESC 505</td>
<td>Biodiversity and Natural Resource Conservation</td>
<td>3</td>
</tr>
<tr>
<td>ESC 512</td>
<td>Applied Statistics for Environmental Scientists</td>
<td>3</td>
</tr>
<tr>
<td>ESC 514</td>
<td>Environmental Law and Regulations</td>
<td>3</td>
</tr>
<tr>
<td>ESC 570</td>
<td>Seminar I</td>
<td>1</td>
</tr>
<tr>
<td>ESC 571</td>
<td>Seminar II</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>14</td>
</tr>
</tbody>
</table>

Research (must take a minimum of 3 hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESC 597r</td>
<td>Master’s Thesis [For thesis option]</td>
<td>6</td>
</tr>
<tr>
<td>ESC 598r</td>
<td>Internship [For internship option]</td>
<td>6</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ESC 599r</td>
<td>Individual Research</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>[For literature review option]</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>3 or 6 hours</td>
</tr>
</tbody>
</table>

Designated Electives

(18 hours minimum for thesis and internship options; 21 hours minimum for literature review option)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESC 503</td>
<td>Microbial Ecology</td>
<td>4</td>
</tr>
<tr>
<td>ESC 504</td>
<td>Bioremediation</td>
<td>4</td>
</tr>
<tr>
<td>ESC 506</td>
<td>Advanced Ecology</td>
<td>3</td>
</tr>
<tr>
<td>ESC 517</td>
<td>Advanced Environmental Law</td>
<td>3</td>
</tr>
<tr>
<td>ESC 518</td>
<td>Case Studies in Environmental Problems</td>
<td>3</td>
</tr>
<tr>
<td>ESC 521</td>
<td>Seminar in Environmental Ethics</td>
<td>3</td>
</tr>
<tr>
<td>ESC 533</td>
<td>Environmental Genetics</td>
<td>3</td>
</tr>
<tr>
<td>ESC 550r</td>
<td>Microbiology</td>
<td>3-4</td>
</tr>
<tr>
<td>ECS 561</td>
<td>Advanced Applications of Remote Sensing and Geographic Information Systems</td>
<td>3-4</td>
</tr>
<tr>
<td>ESC 565</td>
<td>Ecological Toxicology &amp; Risk Assessment</td>
<td>3-4</td>
</tr>
<tr>
<td>BIOL 530r</td>
<td>Population Interactions</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Advanced Topics in Population Ecology)</td>
<td>3-4</td>
</tr>
<tr>
<td>BIOL 532</td>
<td>Toxicology</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 512</td>
<td>Environmental Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>CHEM 516</td>
<td>Hazardous &amp; Toxic Wastes</td>
<td>3</td>
</tr>
</tbody>
</table>
Health and Human Performance, M.S.

Dr. Gregory Heath, Head
(423) 425-4432 or email at Gregory-Heath@utc.edu
Dr. Marisa Colston, Director, (423) 425-4743 or email at Marisa-Colston@utc.edu
Dr. Nicholas Boer, Director, Clinical Exercise Physiology
(423) 425-1736 or email at Nicholas-Boer@utc.edu

The Master of Science in Health and Human Performance is designed to provide an educational experience that will optimally prepare students to perform the professional role of an athletic trainer or clinical exercise physiologist in diverse practice settings. The M.S. degree offers two concentrations: Clinical Exercise Physiology and Athletic Training.

Admission to The Graduate School
Submit all of the required materials directly to The Graduate School. An applicant for admission to The Graduate School for training program, admissions, faculty and facilities, please refer to the Athletic Training Education Program website: www.utc.edu/gatp.

* For the most up-to-date and comprehensive information about the athletic training program, admissions, faculty and facilities, please refer to the Athletic Training Education Program website: www.utc.edu/gatp.

Policies Relevant to the M.S. Degree in Health and Human Performance

Retention
A student admitted to The Graduate School must maintain a 3.0 grade point average on all courses taken for graduate credit. In the event the student fails to meet this standard, one of the following actions will be taken:

Probation
A student will be placed on academic probation whenever the grade point average falls below 3.0 on courses completed for graduate credit.

Dismissal
The Dean of The Graduate School will make decisions regarding continuation. Students admitted to graduate study must maintain a cumulative grade point average (GPA) in all courses taken for graduate credit. Graduate students will be placed on academic probation whenever their GPA falls below a 3.0. By the end of the next two terms of enrollment (counting the entire summer as one term), students must raise their cumulative GPA to 3.0 or higher. Students will be academically dismissed if they fail to achieve this cumulative GPA within the two semester probationary period. Dismissed students may appeal to the graduate council for readmission. Upon readmission, students may resume graduate study with the same continuation standards.

Graduation
In order to be eligible for degree conferral, the candidate must have completed all coursework as specified on the approved Application for Admission to Candidacy form. There may be no more than six hours of C in courses presented for degree, and there must be a minimum average of B on all graduate coursework attempted. In addition, the candidate must have completed all other requirements as specified by the major.

*The Athletic Training Education Program reserves the right to establish and enforce retention requirements above and beyond those established by The Graduate School, for the athletic training concentrations, as stated in the ATEP Student Manual.

Athletic Training (CAATE Accredited)

The University of Tennessee at Chattanooga (UTC) offers a CAATE accredited, graduate Athletic Training Education Program (ATEP) in the Department of Health and Human Performance. (A degree designation of a Master of Science in Athletic Training has been approved by the UTC Graduate Council and is pending review by the UT Board and the Tennessee Higher Education Commission.)

Students who have completed a bachelor’s degree from a regionally accredited four-year institution, and who have completed the six pre-requisite courses, are eligible for consideration for admission to the UTC ATEP. Currently, we do not require a specific undergraduate degree for program admission, but a strong background in basic sciences is desirable.

This full-time, two-year academic program provides athletic training students with an effective blend of evidence-based didactic information, clinical experiences for skill and theory integration, and clinical epidemiology-based research. The ATEP thoroughly addresses the NATA Athletic Training Educational Competencies (4th ed) in compliance with CAATE accreditation standards and Board of Certification (BOC) requirements. Additionally, the program emphasizes advanced theoretical, clinical and research skills essential for working with the physiological, and biomechanical aspects of injury, illness, and performance of physically active populations.
All students interested in this degree program must make a formal application to the program and follow the prescribed source of study.

Admission Requirements
An applicant for admission to the Athletic Training Education Program must meet the following requirements:

Prerequisite course work:
• Anatomy and Physiology of the Human Body
• Exercise Physiology
• First Aid and CPR
• Nutrition
• Personal Health and Wellness
• General Psychology

A student may be considered for conditional admission to the program if he/she fails to meet any of the requirements outlined above, pending completion of the deficiencies.

* A syllabus must be included from each of the listed prerequisite courses. Transcripts alone will not meet this requirement. The decision as to whether the respective syllabus meets the prerequisite requirement will be made by the Program Director. To graduate in the two-year time span, students must have already completed specific prerequisite courses prior to enrolling in certain classes in the program. Failing to complete all six prerequisite courses prior to the required program courses may extend the course of study to three years. These requirements must be fulfilled for program completion and to take the BOC examination.

Clinical Education Requirements
Once notified of admittance into the ATEP, students must meet specific requirements prior to beginning the clinical education component of the program.

Students in the ATEP will be working in a variety of health care settings. The UTC-ATEP has established guidelines which comply with the CAATE accreditation standards, as well as the recommendations of the UTC Student Health Service. Students must fulfill these requirements by August 1, in order to start the clinical education component of the curriculum.

• Complete the following clinical health and liability requirements:
  • Physical examination and verification of meeting the ATEP Technical Standards and criminal background check.
  • Updated Immunization Records
    • Hepatitis B (or signed waiver)
    • Measles
    • Mumps
    • Rubella
    • PPD for Tuberculin testing (required annually)
    • Tetanus (please provide date of last booster)
    • Criminal background check
  • Purchase individual student professional liability coverage in the minimum of $1,000,000 per incidence/occurrence and $3,000,000 annual aggregate.

FAILURE TO SATISFY THE CLINICAL HEALTH AND LIABILITY REQUIREMENTS MAY RESULT IN DISMISSAL FROM THE UTC-ATEP.

Clinical Education Description
The clinical component of the ATEP includes a minimum of four (4) semester rotations under the direct supervision of an approved clinical instructor (ACI) or clinical instructor (CI) at the University or affiliate sites. The clinical education will include the presentation and evaluation of the Entry Level Athletic Training Clinical Proficiencies.

Students are assigned to ACIs or CIs who provide athletic training coverage to intercollegiate or high school sports. Students will be assigned to learn under the guidance of an ACI who will be physically present on-site. It should be emphasized that students are not assigned to facilities or sports.

Students will complete rotations in on and off-campus experiences which include opportunities to gain experiences with a variety of different populations including genders, varying levels of risk (football), protective equipment, and medical experiences that address the continuum of care that would prepare a student to function in a variety of settings and meet the domains of practice delineated for a certified athletic trainer.

There will be options available for interested students to gain experience in an industrial health care facility or a sports medicine rehabilitation clinic. Attempts will be made to accommodate this aspect of the clinical rotation during the summer observation course or during specific times of the semester. Other sites may be substituted, either in full or part, for the industrial health care or rehabilitation clinic, as they are available and educationally stimulating. Formal evaluations of the students’ progress and performance will be performed once in the middle of each semester and once at the end of each semester by the students’ ACI.

Course Requirements

Clinical Exercise Physiology Concentration
This concentration is designed to prepare students in the skills necessary to develop, supervise and evaluate exercise programs

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HHP 500</td>
<td>Athletic Training Techniques</td>
<td>3</td>
</tr>
<tr>
<td>HHP 511</td>
<td>Therapeutic Agents Lab</td>
<td>1</td>
</tr>
<tr>
<td>HHP 512</td>
<td>Therapeutic Agents in Rehabilitation</td>
<td>3</td>
</tr>
<tr>
<td>HHP 513</td>
<td>Therapeutic Exercise in Rehabilitation</td>
<td>3</td>
</tr>
<tr>
<td>HHP 514</td>
<td>Orthopedic Evaluation Lab I</td>
<td>1</td>
</tr>
<tr>
<td>HHP 515</td>
<td>Orthopedic Evaluation Lab II</td>
<td>1</td>
</tr>
<tr>
<td>HHP 516</td>
<td>Rehabilitation Lab</td>
<td>1</td>
</tr>
<tr>
<td>HHP 520</td>
<td>Cadaver Anatomy of Trunk &amp; Extremities</td>
<td>4</td>
</tr>
<tr>
<td>HHP 525</td>
<td>Observation Experience</td>
<td>3</td>
</tr>
<tr>
<td>HHP 526</td>
<td>Clinical—Industrial Business Principles</td>
<td>3</td>
</tr>
<tr>
<td>HHP 527</td>
<td>Gen Med Aspects in Athletic Training</td>
<td>3</td>
</tr>
<tr>
<td>HHP 531</td>
<td>Professional Behaviors for AT</td>
<td>3</td>
</tr>
<tr>
<td>HHP 537</td>
<td>Foundational Concepts for Management of</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Musculoskeletal Dysfunction</td>
<td></td>
</tr>
<tr>
<td>HHP 553</td>
<td>Athletic Training Practicum I</td>
<td>3</td>
</tr>
<tr>
<td>HHP 556</td>
<td>Research Meth. in Exer. Science and Health</td>
<td>3</td>
</tr>
<tr>
<td>HHP 563</td>
<td>Athletic Training Practicum II</td>
<td>3</td>
</tr>
<tr>
<td>HHP 573</td>
<td>Athletic Training Practicum III</td>
<td>3</td>
</tr>
<tr>
<td>HHP 581</td>
<td>Orthopedic Evaluation I</td>
<td>3</td>
</tr>
<tr>
<td>HHP 582</td>
<td>Total Orthopedic Evaluation II</td>
<td>3</td>
</tr>
<tr>
<td>HHP 583</td>
<td>Advanced Athletic Training Practicum</td>
<td>3</td>
</tr>
<tr>
<td>HHP 598</td>
<td>Research</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL...............................................56 hours
for individuals with chronic diseases such as heart disease, diabetes and obesity. Additionally, students will learn about medications and co-morbidities that may complicate an exercise prescription as well as basic research skills. This program will prepare individuals to take the American College of Sports Medicine Registry Exam. Upon completion, students will be prepared to work as exercise physiologists in hospital-based rehab programs, physical therapy clinics, company wellness programs, community fitness facilities, research and further graduate work.

The program consists of a two year, 45 to 48 credit hour curriculum depending on whether the student chooses the thesis or non-thesis option. The curriculum in this concentration consists of 39 to 42 hours of required courses and 6 hours from an elective category. The culminating experience will consist of a 6-credit hour internship in a clinical setting and the completion of a research or thesis project.

### Admission Requirements

An applicant for admission to the Clinical Exercise Physiology Concentration must meet the following requirements:

- **Prerequisite course work:**
  - Anatomy and Physiology of the Human Body
  - Exercise Physiology
  - First Aid and CPR
  - Nutrition
  - Exercise Prescription
  - Kinesiology

A student may be considered for conditional admission to the program if he/she fails to meet any of the requirements outlined above, pending completion of the deficiencies.

### Course Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HECO 434</td>
<td>Clinical Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>HHP 510</td>
<td>Advanced Interpretation of EKG</td>
<td>3</td>
</tr>
<tr>
<td>HHP 517</td>
<td>Advanced Clinical Exercise Physiology</td>
<td>3</td>
</tr>
<tr>
<td>HHP 518</td>
<td>Advanced Exercise Prescription</td>
<td>3</td>
</tr>
<tr>
<td>HHP 529</td>
<td>Lab Methods and Procedure In Exercise Physiology</td>
<td>3</td>
</tr>
<tr>
<td>HHP 541</td>
<td>Physical Activity and the Older Adult</td>
<td>3</td>
</tr>
<tr>
<td>HHP 545</td>
<td>Cardiopulmonary Rehabilitation</td>
<td>3</td>
</tr>
<tr>
<td>HHP 556</td>
<td>Research Methods</td>
<td>3</td>
</tr>
<tr>
<td>HHP 557</td>
<td>Pharmacology and Fitness Testing</td>
<td>4</td>
</tr>
<tr>
<td>HHP 558</td>
<td>Psychological Impact of Injury, Illness and Chronic Disease</td>
<td>3</td>
</tr>
<tr>
<td>HHP 578</td>
<td>Internship in Health and Human Performance</td>
<td>6</td>
</tr>
<tr>
<td>HHP 598</td>
<td>Research or EHLS 599 Thesis</td>
<td>3</td>
</tr>
</tbody>
</table>

**Elective Courses - choose 2 courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HHP 506</td>
<td>Legal and Ethical Issues in Sports Medicine</td>
<td>6</td>
</tr>
<tr>
<td>HHP 507</td>
<td>Sociology/Psychology of Sport</td>
<td>3</td>
</tr>
<tr>
<td>HHP 521</td>
<td>Pathomechanics and Assessment</td>
<td>3</td>
</tr>
<tr>
<td>HHP 522</td>
<td>Function Rehabilitation Concepts 1</td>
<td>3</td>
</tr>
<tr>
<td>HHP 526</td>
<td>Clinical/industrial Business Principles</td>
<td>3</td>
</tr>
<tr>
<td>HHP 530</td>
<td>Assessment of Worksite Health &amp; Productivity</td>
<td>3</td>
</tr>
<tr>
<td>HHP 535</td>
<td>Promotion of Worksite Health &amp; Productivity</td>
<td>3</td>
</tr>
<tr>
<td>HHP 549</td>
<td>Physical Activity and Public Health</td>
<td>3</td>
</tr>
<tr>
<td>HHP 556</td>
<td>Principles and Practices of Managing</td>
<td>3</td>
</tr>
<tr>
<td>HECO 536</td>
<td>Advanced Sports Nutrition</td>
<td>3</td>
</tr>
</tbody>
</table>

**TOTAL Concentration: 39-42 hours**

### Health and Productivity Management Concentration

[NOT CURRENTLY OFFERED]

This concentration is designed to meet the needs of allied health professionals desiring positions in worksite health promotion and productivity management. The concentration in Health and Productivity Management offers coursework and worksite experiences to assist students to meet most Association for Worksite Health Promotion competencies (depending on undergraduate coursework and experience) and give them the opportunity of moving into worksite health and productivity management careers. The program of study consists of a two-year, 41-44 credit-hour curriculum depending on whether the student chooses the thesis or non-thesis option. The curriculum in this concentration consists of 26-29 hours of required courses, and 15 hours from two elective categories. The culminating experience will consist of a 6 credit hour internship at a worksite and completion of a research or thesis project.

### Course Requirements

To earn the M.S. degree in Health and Human Performance with a concentration in Health and Productivity, students must successfully complete 45-48 semester hours with a minimum cumulative GPA of 3.0.

### Admission

There are two levels of admission. The first is admission to The Graduate School and the second to the specific concentration. Admittance to The Graduate School does not guarantee admission to the concentration. Candidates who are not selected to enter the academic program will be given the opportunity to reapply to the concentration for the next academic year.

### Learning and Leadership, Ed.D

**Dr. John Freeman, Coordinator**

(423) 425-4133 or e-mail at John-Freeman@utc.edu

The Ed.D. in Learning and Leadership program will prepare professionals to be leaders in a variety of organizational settings. The Doctorate develops leaders who can move forward with a new agenda for teaching and learning as well as address change as a dynamic of the modern organizational environment. The program will incorporate coursework and practical application of skills as part of a process of fulfilling specific competencies in the following domains: Learning, Leadership, Research, Instruction, Organizational Theory & Reform, Assessment & Evaluation, and Technology.

The program involves 39 credit hours of core coursework in seven domains. The coursework content will be delivered through an integrated instructional format during each semester.
All new doctoral students are required to attend a three-day orientation during the first summer of enrollment. Each semester of the core program of study consists of six credit hours of coursework offered via executive delivery. Coursework is delivered using a variety of methods including face-to-face weekend seminars, online discussions, independent projects, and collaborative presentations.

The program calls for a minimum of 66 credit hours in three areas:
1. Core Program of Study (cohort experience): 39 credit hours.
2. Focused Electives: Minimum of 15 credit hours.
3. Dissertation Research: Minimum of 12 credit hours.

Admission
Individuals admitted to the program will already have a master’s degree and a minimum of two years of practical experience in a leadership setting. The program will require applicants to (1) master a common set of basic core outcomes, (2) complete an Individualized Learning and Leadership Plan (ILLP), (3) complete 15 credit hours of focused electives, and (4) complete a dissertation.

Applicants for admission to the program will be required to meet two levels of admission: admission to the Graduate School and admission to the doctoral program. An applicant for admission to the program must hold a master’s degree from a regionally accredited institution or foreign equivalent and have a minimum grade point average of 3.0 on all graduate coursework taken prior to receiving the master’s degree.

Admission Requirements
Admission requirements are sufficiently rigorous to ensure that participants in the program are academically talented and professionally dedicated. The admission and review criteria are designed to help ensure that, once admitted, each applicant is likely to succeed in the degree program.

The faculty seek a diverse group of participants who share a record of accomplishment in teaching and/or leadership and demonstrate potential for further success.

Applicants for admission to the program will be required to meet two levels of admission, one involving admission to the Graduate School and another involving admission to the doctoral program.

Level I – Admission to Graduate School
Admission to the Graduate School requires the following conditions:
1. Receipt of a master’s degree from a regionally accredited institution or foreign equivalent.
2. Grade point average of 3.0 on all graduate coursework taken prior to receiving the master’s degree.
3. A minimum of two years practical work experience in a teaching and/or leadership role.

Application Process
1. A completed, signed application form submitted to the Graduate School Office. Forms are available from the Graduate School Office or the Web site; www.utc.edu/graduate school.

2. Payment of a $30 domestic; $25 international nonrefundable application fee.
3. An official transcript from each college or university previously attended. These transcripts must be sent directly from the institutions to the Graduate School Office. International applicants must supply authorized school or university records with certified translations if the records are in a language other than English. Translations must include descriptive titles of courses studied and grades gained in final examinations.
4. Submission of official scores on the Graduate Record Exam (GRE) General Test. The General Test includes the following sub-tests: Verbal, Quantitative, and Analytical Writing. The GRE must have been taken within the previous five years prior to application for scores to be accepted. A minimum GRE score is not required, however, the following scores are considered desirable for entrance into the program.
   - Verbal: 475
   - Quantitative: 550
   - Analytical Writing: 3.5 - 4

Tests must have been taken within the previous five years prior to application for scores to be accepted.
5. International applicants will also need to provide certification of English proficiency. Official scores on the Test of English as a Foreign Language (TOEFL) or International Language Testing System (IELTS) must be submitted. A TOEFL score of 550 or above is required. (Computer based score of 213, Internet test score of 79). An IELTS score of 6.0 or higher is required. The above requirements will be waived for participants holding a degree from an accredited U.S. institution. The international participant must also submit evidence of financial resources sufficient to provide adequate support (as determined by the University) during the candidate’s period of residence as a participant.
6. Three letters of recommendation from professional colleagues, supervisors, or former university professors.

Upon completion and submission of the above requirements and after admission to the Graduate School, the Graduate School Office will forward all items contained in the admissions file to the College of Health, Education and Professional Studies Graduate Studies Division Department Head to begin Level II of the admission process.

Level II – Admission to the Doctoral Program
Decisions for acceptance will be made by an admissions committee based upon the overall potential for the applicant’s success in the program. The applicant will be asked to submit a Statement of Purpose and to attend a personal interview with the admissions committee.

Statement of Purpose
Submit a 3-5 page Statement of Purpose Essay focusing on the applicant’s motivation and aspirations upon entering the program. Applicants may refer to the Ed.D. application instructions for additional guidelines.

Admissions Interview
Each candidate will attend an interview with the admissions committee during which the committee members will evaluate
the candidate’s ability to think and speak extemporaneously and the candidate’s overall compatibility with the program’s goals and requirements. Upon completion of the admissions interview, the admissions committee will recommend to the department head of the Graduate Studies Division the approval or denial of the candidate. The department head will forward the committee’s recommendations to the Graduate School. Candidates will be notified of their admission status by letter from the UTC Graduate School in April.

Admission Requirements for International Students
International applicants will follow regular procedures for admission to the Graduate School and the Doctoral program in Learning and Leadership. International applicants should contact the Office of International Student Services for assistance with the admission process. If a face-to-face interview is not feasible, interviews of international applicants may be conducted by telephone.

Program of Study Form
In consultation with his/her doctoral advisor, each doctoral student will file a Program of Study form upon completion of twenty-four (24) credit hours. The Program of Study form lists all core courses, grades, and focused elective courses. Any applicable transfer credits should be included on the Program of Study form. The student is required to provide course descriptions to support each request for transfer credit. A current Report of Academic Progress should be attached to the Program of Study form. All Program of Study forms are to be routed to the EdD Program Coordinator. The Program of Study form must be approved by the doctoral advisor and Department Head. If a student fails to file a Program of Study form, he/she may receive a registration hold and timely program progress may be suspended. Formal revisions to the Program of Study form are not necessary. Any changes should be discussed with the doctoral advisor and documented in the Admission to Candidacy.

Admission to Candidacy
The participant will be admitted to degree candidacy upon successful completion of the following requirements:
1. Submission and approval of Admission to Candidacy application.
2. Successful completion of 54 credit hours.
3. Successful achievement of a cumulative Grade Point Average of 3.0 or above in the doctoral program with no more than two grades below a “B” grade.
4. Successful completion of three (3) evaluation checkpoints.
5. Successful presentation and approval of the ILLP & portfolio.
7. Approval of dissertation prospectus by Department Head.

Transfer Courses
This Ed.D. program is unique in terms of its delivery and its concentration upon integration of subject matter. Thus the transfer of coursework from other institutions is not practical, with the exception of coursework in the focused electives. A participant may request to transfer up to 15 focused elective credits from previous post-master’s graduate work, with approval from the doctoral adviser and department head. All courses must support the development of the ILLP. Only courses taken within five years of entrance into the program may be transferred. Coursework that is transferred will be limited to certain areas that are relevant to the focus (concentration) of the participant’s program as focused electives. All transfer courses must be graduate level (500 level or above). Field-based experience (ie practica, internships, etc.) will not be approved for transfer.

Graduation Requirements
Graduation requirements for the degree are:
1. The completion of 39 credit hours of core doctoral courses.
2. Successful completion of a minimum of 15 credit hours of focused electives.
3. A cumulative grade point average of 3.0 in the doctoral program with no more than two courses below a grade of “B”.
4. Successful presentation and approval of the ILLP and portfolio.
5. Successful completion of three (3) evaluation checkpoints.

Program Time Limit
There is a ten-year limit for completing all degree requirements for the doctorate in Learning and Leadership. All doctoral course work and the successful defense of the dissertation must be completed within ten years. The ten year time frame begins with the earliest course applied to the doctoral program of study, including any applicable transfer credits.

Residency
All participants must complete a residency requirement for the degree. This requirement will be satisfied as follows:
1. Attendance and successful completion of three-day orientation (Summer I semester).
2. Attendance and successful completion of the required face-to-face seminars during the core program of study, typically one weekend per month.

Focused Electives
All participants will take at least 15 credit hours of what are called “focused electives,” which are designed to allow the participant to specialize in an area of concentration. All focused electives must be graduate-level academic courses (500-level or above). Field-based experiences (i.e. practica, internships, etc.) will not be approved for focused elective credit. This coursework will be taken from a discipline dependent upon the participant’s field of interest with the Individual Learning and Leadership Plan (ILLP) Review Team’s approval. Examples of potential concentrations are school leadership, business management, technology research, and psychology. The listing may be expanded in subsequent years, and any student may propose other options with ILLP Review Team approval. A participant may transfer up to 15 focused electives credits from previous post-master’s graduate work as approved in the student’s ILLP.

Comprehensive Exam: ILLP and Portfolio
Every participant will prepare a portfolio of documentation that grows directly from the Individual Learning and Leadership Plan (ILLP). The portfolio contains the documentation that is reviewed by the Individual Learning and Leadership Plan (ILLP)
Review Team periodically to ascertain acceptable progress in terms of program requirements and the proposed course of study as set forth in the proposal. Among other things that the participant should include in the portfolio are:

1. A copy of the approved Individual Learning and Leadership Plan (ILLP).
2. Performance-based comprehensive records consisting of such things as:
   a. Permanent products: CDs and hard copies of materials and products such as writings, videotapes, published materials, photos, and reports.
   b. Instructor and/or ILLP Review Team evaluation statements.
   c. Peer-review evaluation statements.
   d. Self-evaluation statements, e.g., reflective journals.
3. Annotated bibliographies relating to professional reading and its application in the workplace.
4. Synthesis Paper

Continuous Enrollment
All doctoral students in the Learning and Leadership program shall be continuously enrolled in the fall and spring semester for no fewer than three (3) credit hours upon their matriculation until their graduation.

Evaluation of Participant Progress
Participant progress is evaluated in this program in three ways:

1. Within each course the instructors involved in the course evaluate the participant’s progress.
2. At the end of every second semester (totaling three evaluation events), the participant’s advisor and co-advisor review current progress and make specific recommendations regarding the status of the participant’s program. Recommendations are selected from the following:
   a. Satisfactory progress: Program to continue without revision.
   b. Satisfactory progress: Program to continue with revision.
   c. Satisfactory progress: Program to continue but as part of a later cohort.
   d. Unsatisfactory progress: Program to continue with significant revision.
   e. Unsatisfactory progress: Program terminated with no degree of any kind achieved.

Dissertation
Finally, each participant will complete and defend a dissertation. The dissertation represents the culminating project for the degree. In the completion of the dissertation, the participant will show evidence of competence in conceptualizing, carrying out, and reporting research. Doctoral students in the Learning and Leadership program shall be continuously enrolled in the fall and spring semester for no fewer than three (3) semester hours during each semester when completing the dissertation.

Cohort Program Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDD 710</td>
<td>Leadership Perspectives and Reform</td>
<td>3</td>
</tr>
<tr>
<td>EDD 711</td>
<td>Organizational Development and Policy</td>
<td>3</td>
</tr>
<tr>
<td>EDD 720</td>
<td>Ethics in Leadership</td>
<td>3</td>
</tr>
<tr>
<td>EDD 725</td>
<td>Organizational Theory: A Basis for Reform</td>
<td>3</td>
</tr>
<tr>
<td>EDD 730</td>
<td>General Research Methodology</td>
<td>3</td>
</tr>
<tr>
<td>EDD 731</td>
<td>Quantitative Analysis</td>
<td>3</td>
</tr>
<tr>
<td>EDD 733</td>
<td>Qualitative Research Methods</td>
<td>3</td>
</tr>
<tr>
<td>EDD 740</td>
<td>Foundations of Human Learning</td>
<td>3</td>
</tr>
<tr>
<td>EDD 750</td>
<td>Curriculum Models and Instructional Design</td>
<td>3</td>
</tr>
<tr>
<td>EDD 751</td>
<td>Curriculum Implementation, Governance, and Assessment</td>
<td>3</td>
</tr>
<tr>
<td>EDD 760</td>
<td>Program Evaluation I</td>
<td>3</td>
</tr>
<tr>
<td>EDD 761</td>
<td>Assessment in Professional Organizations</td>
<td>3</td>
</tr>
<tr>
<td>EDD 770R</td>
<td>Learning and Leadership Seminar</td>
<td>3</td>
</tr>
</tbody>
</table>

Music, M.M.

Dr. Lee Harris, Head
(423) 425-4601 or email at Lee-Harris@utc.edu
Dr. Monte Coulter, Coordinator of Graduate Program
(423) 425-4601 or email at Monte-Coulter@utc.edu

The Department of Music offers a Master of Music degree with concentration options in music education and performance. The concentrations within the Master of Music degree share the following goals in common: 1) To provide for the educational development of students beyond undergraduate education by offering experiences that deepen, expand, and relate musical and intellectual skills; 2) To contribute to the student’s ability to create, organize, interpret, evaluate, disseminate and value musical knowledge; 3) To prepare the student for a more active role as a leader in the musical and educational life of the community as a teacher and musician; 4) To encourage the development of individual talents and personal scholarship, and a commitment to musical performance and listening as a continuing and important part of professional life and education.

The following goal statements are related specifically to the individual concentrations: **Music Education**—To improve the effectiveness of the student’s teaching and to nurture a commitment to scholarship in music teaching and learning; **Performance**—To develop professional competence in performance technique and interpretation, including a commitment to mature judgement and artistic integrity.

Both the performance and music education concentrations require a minimum of 33 semester hours distributed among (1) courses in the major area, (2) cognate courses in music, (3) electives from designated courses in professional studies and liberal arts, and (4) a significant major project: a recital for candidates pursuing the performance concentration, 5) a thesis, project, or performance for music education majors.

In addition to degree requirements herein listed, other regulations for music majors appear in the current Graduate Music Student Handbook.

Admission
In addition to meeting the requirements for admission to the Graduate School (see Admission Procedures), students pursing the music education concentration must have a bachelor’s degree in music education from a regionally accredited institution or a professional teacher’s certificate. In the case of students who do not
meet this standard, it is possible to complete teacher licensure requirements and the M.M. in Music Education simultaneously. Students seeking the **performance concentration** should hold a bachelor’s degree in music or the equivalent.

Placement examinations are given to assist students in planning appropriate courses in their programs of study. The Writing Proficiency Examination and Graduate Theory Placement Examination are administered by the department. These examinations must be taken before full admission to the program. The graduate committee in Music may require remedial courses in music theory and/or writing skills as prerequisites to admission to degree programs.

Applicants to the **performance concentration** in music must pass an audition for the faculty Division Jury committee on their primary performing medium before they are admitted to the program. The voice faculty may recommend non-degree status, Division Jury repetition, or appropriate prerequisite courses for vocal performance majors if deficiencies in French, German, or Italian diction are noted. Applicants to the **music education concentration** are not required to audition for Division Jury committee unless they propose to enroll in 500-level applied study, in which case the student must pass the Division Jury audition prior to 500-level study, rather than for admission to the program.

Normally, the student undertakes both the audition and placement examinations before enrolling in graduate courses; however, students may enter as provisional or non-degree graduate students and study for one semester (see Admission Procedures). Dates for auditions and placement examinations are available on request from the Music Department.

Students admitted to the graduate program, in consultation with the program advisor, will choose a faculty advisory committee, with the approval of those chosen. This committee will assist in planning the student's course of study to ensure an appropriate balance of coursework. In the event a student's undergraduate record reflects areas of deficiency, the student will be assigned prerequisite coursework to remedy the deficient areas. Although credit for the courses will not apply toward the degree, satisfactory completion of these courses will enable the student to remain in the graduate program.

**Admission to Candidacy**

After successfully completing 9 but not more than 18 semester hours of approved graduate courses, the student will make application for admission to candidacy for the degree.

**Comprehensive Examinations**

Normally, candidates for the Master of Music degree will take written and oral comprehensive examinations during the last semester before graduation. For information regarding comprehensive examinations see the “**Comprehensive Examinations** section under “Graduate Program Regulations.”

**Thesis**

For requirements for thesis see “**Thesis** section under “Graduate Program Regulations.”

**Music Education Concentration**

The music education concentration includes 15 hours in the major area; 12 hours of supportive courses in Music distributed among three cognate areas; five hours of elective courses and from one to three hours of thesis preparation, or a recital (performance), or project. The course of study will be determined by the student in consultation with the graduate advisory committee and will be subject to the approval of the Graduate Coordinator and the Dean of the Graduate School. Students in the Music Education concentration must pass a Division Jury audition prior to 500-level applied study. This is required if the student chooses a recital in lieu of a thesis or project.

**Major Area Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 508</td>
<td>Research Methods in Music Education</td>
<td>3</td>
</tr>
<tr>
<td>MUS 520</td>
<td>Studies in Music Curriculum</td>
<td>3</td>
</tr>
<tr>
<td>MUS 521</td>
<td>Psychology of Music</td>
<td>3</td>
</tr>
<tr>
<td>MUS 522</td>
<td>Seminar in Music Education</td>
<td>3</td>
</tr>
<tr>
<td>MUS 535</td>
<td>History and Philosophy of Music Education</td>
<td>3</td>
</tr>
</tbody>
</table>

**Cognate: Applied Music**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 401r*</td>
<td>Composition</td>
<td>1-4</td>
</tr>
<tr>
<td>MUS 505</td>
<td>Seminar in Music Theory</td>
<td>3</td>
</tr>
<tr>
<td>MUS 507</td>
<td>Advanced Analysis</td>
<td>3</td>
</tr>
<tr>
<td>MUS 509</td>
<td>Musical Styles</td>
<td>3</td>
</tr>
</tbody>
</table>

*Must be taken for graduate credit.

**Cognate: Music History and Literature**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 502</td>
<td>Seminar in Music History and Research (required)</td>
<td>3</td>
</tr>
<tr>
<td>MUS 511</td>
<td>Music Before 1600</td>
<td>3</td>
</tr>
<tr>
<td>MUS 512</td>
<td>Music From 1600 to 1750</td>
<td>3</td>
</tr>
<tr>
<td>MUS 513</td>
<td>Music From 1725 to 1825</td>
<td>3</td>
</tr>
<tr>
<td>MUS 514</td>
<td>Nineteenth-Century Music</td>
<td>3</td>
</tr>
<tr>
<td>MUS 515</td>
<td>Twentieth-Century Music</td>
<td>3</td>
</tr>
<tr>
<td>MUS 516</td>
<td>Symphonic Literature</td>
<td>3</td>
</tr>
</tbody>
</table>

**Cognate: Music Theory, Composition, and Analysis**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 401r*</td>
<td>Composition</td>
<td>1-4</td>
</tr>
<tr>
<td>MUS 505</td>
<td>Seminar in Music Theory</td>
<td>3</td>
</tr>
<tr>
<td>MUS 507</td>
<td>Advanced Analysis</td>
<td>3</td>
</tr>
<tr>
<td>MUS 509</td>
<td>Musical Styles</td>
<td>3</td>
</tr>
</tbody>
</table>

*Must be taken for graduate credit.

**Approved Electives**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>5</td>
</tr>
</tbody>
</table>

**Thesis/Performance/Project**

If the performance option is chosen, the candidate must be approved for 500-level applied instruction and study with the appropriate applied music professor during the semester in which the recital takes place. The recital pre-hearing must also be approved by the Division Jury.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>1-3</td>
</tr>
</tbody>
</table>
Kodály Studies Option within the Music Education Concentration

MUS 508 Research Methods in Music Education ..................3
MUS 520 Studies in Music Curricula ..................................3
MUS 521 Psychology of Music .........................................3
MUS 522 Seminar in Music Education ...............................3
MUS 535 History and Philosophy of Music Education .............3

*Must be taken for graduate credit.

Cognate: Applied Music (400* or 500 level) ..........................1,1
MUS 500r Graduate Ensemble .............................................1,1

Cognate-Music History and Literature

MUS 502 Seminar in Music History and Research (required) ................................................................3
MUS 511 Music Before 1600 .................................................3
MUS 512 Music From 1600 to 1750 ......................................3
MUS 513 Music From 1725 to 1885 .....................................3
MUS 514 Nineteenth Century Music ...................................3
MUS 515 Twentieth Century Music .....................................3
MUS 516 Symphonic Literature ..........................................3

Cognate-Music Theory, Composition and Analysis

MUS 401r Composition ....................................................1-4
MUS 505 Seminar in Music Theory ....................................3
MUS 507 Advanced Analysis ............................................3
MUS 509 Musical Styles ....................................................3

*Must be taken for graduate credit.

Kodály Certification

MUS 530 Kodály Level I .....................................................3
MUS 531 Kodály Level II ....................................................3
MUS 532 Kodály Level III ...................................................3

*Must be taken for graduate credit.

Kodály Practicum or Project

MUS 596 Project in Music Education .....................................1-3 hours

Performance Concentration

The performance concentration includes 15 hours in applied music study, ensemble participation, literature, and recital preparation; 12 hours of supportive courses in music distributed between two cognate areas; and 6 hours of elective courses. The course of study will be determined by the student in consultation with the graduate advisory committee and will be subject to the approval of the Graduate Coordinator and the Dean of the Graduate School.

Major Area Courses

MUS 5xx* Applied Instruction (500 level) .........................4,4
MUS 500r Graduate Ensemble ...........................................1,1

MUS 550 Instrumental or Vocal Literature .........................3
MUS 598r Recital .............................................................2

* See course descriptions for specific applied instruction course numbers.

Ensemble participation requirements may be fulfilled by participation in established Music Department ensembles or chamber music activities approved by the graduate advisory committee. Credit for either of these options is established through registration in Music 500r.

The recital requirement consists of a full length solo recital on the UTC campus. The recital program must be submitted to the Graduate Committee in Music for approval at least one semester prior to that in which the recital will be given. The student will register for Music 598r for the semester in which the recital is scheduled and will be subject to a prehearing by the Division Jury at least three weeks prior to the scheduled performance date.

Cognate: Music Theory, Composition, and Analysis

MUS 401r Composition ....................................................1-4
MUS 505 Seminar in Music Theory ....................................3
MUS 507 Advanced Analysis ............................................3
MUS 509 Musical Styles ....................................................3

*Must be taken for graduate credit.

Approved Electives

......................................................................................6 hours

Conducting Option

In this option, conducting is the primary performing medium. The student must audition for Division Jury before admission, study conducting as the applied music area, and conduct a full-length recital.

Specific requirements of the conducting option:

1. MUS 528, Advanced Conducting (2)
2. MUS 563r, Applied Conducting (4,4) - instead of private study on an instrument or voice, the student takes private conducting lessons covering repertoire preparation and selection, conducting technique, score and clef reading, score preparation, performance traditions and practice, etc.
3. MUS 550, Instrumental or Vocal Literature (3) - A special section focuses on music literature appropriate to the conductor’s field (i.e., orchestral conductors would study “Orchestral Literature”).
4. Major Ensemble Conducting Assistant - MUS 500r (1,1). In the second year of study, graduate conducting students are...
assigned as a conducting assistant for an appropriate large ensemble and enroll in that ensemble for credit.

A typical program will include the following courses of study:

**Major Area Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 500r</td>
<td>Graduate Ensemble</td>
<td>1,1</td>
</tr>
<tr>
<td>MUS 550</td>
<td>Instrumental or Voice Music Literature</td>
<td>3</td>
</tr>
<tr>
<td>MUS 563r</td>
<td>Applied Conducting</td>
<td>4,4</td>
</tr>
<tr>
<td>MUS 598r</td>
<td>Recital*</td>
<td>2</td>
</tr>
</tbody>
</table>

*The conducting recital will consist of a full-length band, choral or orchestra program, to be supervised by the major conducting professor and approved by the Division Jury.

**Cognate: Music History and Literature**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 502</td>
<td>Seminar in Music History and Research</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one of the following courses:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 511</td>
<td>Music Before 1600</td>
<td>3</td>
</tr>
<tr>
<td>MUS 512</td>
<td>Music from 1600 to 1750</td>
<td>3</td>
</tr>
<tr>
<td>MUS 513</td>
<td>Music from 1725 to 1825</td>
<td>3</td>
</tr>
<tr>
<td>MUS 514</td>
<td>Nineteenth-Century Music</td>
<td>3</td>
</tr>
<tr>
<td>MUS 515</td>
<td>Twentieth-Century Music</td>
<td>3</td>
</tr>
</tbody>
</table>

**Cognate: Music Theory, Composition and Analysis**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 505</td>
<td>Seminar in Music Theory</td>
<td>3</td>
</tr>
<tr>
<td>MUS 507</td>
<td>Advanced Analysis</td>
<td>3</td>
</tr>
</tbody>
</table>

**Approved Electives**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 500r</td>
<td>Major ensemble [as conducting assistant]</td>
<td>1,1</td>
</tr>
</tbody>
</table>

Any other two hours of music electives ....................................6 hours

**Nursing, M.S.N.**

Dr. Katherine Lindgren, Director  
(423) 425-4646 or email at Kay-Lindgren@utc.edu

The Master of Science in Nursing prepares professional nurses for advanced practice as educators, administrators, nurse informaticists, family nurse practitioners, or nurse anesthetist.

Advanced practice nurses are prepared to meet the changing needs of the health care system. The emphasis is on critical thinking and the development of knowledge and skills that translate into expert practice. Graduates are equipped for entry into doctoral study.

**Eligibility Requirements for Participation in the Nursing Program**

Nursing is a practice discipline, with cognitive, sensory, affective, and psychomotor performance requirements. The faculty of the School of Nursing has identified the skills and professional behaviors that are essential to practice as a professional nurse. These are identified as eligibility requirements for participation in the nursing program and are known as Core Performance Standards. These standards are adopted from the Southern Council on Collegiate Education for Nursing (SCCEN) and are congruent with the skills presented in the document entitled Essentials of Baccalaureate Education for Professional Nursing (1998), a publication of the American Association of Colleges of Nursing. In order to progress in the nursing curriculum, a student must be capable of performing the duties required of a professional nurse. If these practice standards cannot be achieved by the students, either unassisted or with dependable use of assistive devices, the faculty reserves the right to disenroll the student from clinical courses. Potential students are provided copies of the Core Performance Standards upon request. A copy of the Essentials of College and University Education for Professional Nursing is available for review in the Office of the Director of the School of Nursing.

**Admission**

Applicants to the Master of Science in Nursing program must meet the general UTC Graduate School requirements of graduation from a regionally accredited college or university with at least a 2.5 GPA. In addition, the following admission requirements must be met:

- A baccalaureate degree with a major in nursing from a National League for Nursing or Collegiate Council on Education accredited program.
- Cumulative grade point average of 3.0 on a 4.0 scale in undergraduate courses, including completion of three semester hours in elementary statistics, three semester hours in physical assessment, and three semester hours in research.
- Current licensure as a registered nurse in Tennessee or eligibility for a Tennessee license. Tennessee license or multistate privilege to practice is required prior to clinical course work. Clinical course work in other states may require licensure in those states.
- Admission to UTC Graduate School.
- For admission to the Nurse Anesthesia concentration, students must have a minimum of one year of experience as a registered professional nurse in a critical care setting in which they have had the opportunity to develop as independent decision makers, and demonstrate psychomotor skills and the ability to use and interpret advanced monitoring techniques based on a knowledge of physiologic and pharmacologic principles. Current ACLS and PALS certification is required on program entry.
- For admission to the Family Nurse Practitioner concentration courses, students must have a minimum of one-year experience as a registered professional nurse in which they have had the opportunity to develop as independent decision makers and to demonstrate competency in clinical practice skills. Applicants with less than one year experience as an RN may enroll in core and support courses while gaining the one-year experience requirement.
- Miller Analogies Test (MAT) or Graduate Record Exam (GRE) taken within the past five years and scores provided.
- TOEFL (score 550) or IELTS (score 6.0) is required for all applicants whose native language is not English.
- Recommendations from three individuals familiar with the applicant's academic and clinical ability.
- With the application, résumé and a folder containing a discussion of prior professional experience, future career goals, rea-
sons for pursuing graduate study and specific areas of interest. 

- A criminal background check is required for full admission to the MSN program.

Admission to The Graduate School does not guarantee admission to any M.S.N. concentration. Enrollment may be limited, and the number of qualified applicants may exceed the number of students admitted.

Continuation Standards

Continuation in the program is contingent upon satisfactory progress as determined by the School of Nursing graduate program committee and in conformity with The Graduate School's continuation standards. Students are required to maintain a cumulative 3.0 grade point average on all course work taken for graduate credit to be eligible for continuation.

Students who receive a "D" or "F," or "NC" in a graduate course must repeat that course the next time it is offered and attain a grade of "C" or "S" or better to continue in the program. This is in addition to maintaining the overall GPA requirements.

All students must maintain current licensure and CPR certification and other clinical requirements as outlined in the School of Nursing Graduate Handbook during their program of study. Nurse anesthesia students must maintain ACLS and PALS certification while a student.

Changing Concentration

The student who is seeking admission to a different concentration must submit a letter to the graduate coordinator seeking permission to change the concentration. The applicant will submit the following:

1. Rationale for changing concentration.
2. Revised areas of interest.
3. Additional references upon request.

If the change is approved, the grade coordinator will notify the Graduate School office. The student should then submit a degree objective change form to the Graduate School.

Admission to Candidacy

Application for admission to candidacy must be filed after the completion of nine hours in residency of graduate study in the major and before completion of more than 18 hours. To be eligible for admission to candidacy, the student must have completed prerequisite and designated courses as required by the School of Nursing and meet the academic criteria of the Graduate School.

The form for admission to candidacy may be obtained from The Graduate School Web site at www.utc.edu/graduateschool. Students should refer to this catalog for additional regulations regarding admission to candidacy.

Transfer Credit

Students wishing consideration of transfer credit should submit a request along with copies of course syllabi and coursework prior to admission to candidacy. (Also see "Transfer Credit under "Graduate Program Regulations")

Comprehensive Examination

Nurse anesthesia students must take the Self Evaluation Examination (SEE) in the senior year. An acceptable score must be achieved for program continuation and for graduation. Remediation is required.

Core Course Requirements for All Concentrations in the Master of Science in Nursing

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 500</td>
<td>Conceptual and Theoretical Foundations of Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 501</td>
<td>Nursing Research with Statistical Applications</td>
<td>4</td>
</tr>
<tr>
<td>NURS 512</td>
<td>Health Policy, Finance &amp; Economics</td>
<td>3</td>
</tr>
<tr>
<td>NURS 516</td>
<td>Diversity and Ethical Issues in Advanced Practice</td>
<td>3</td>
</tr>
<tr>
<td>NURS 599</td>
<td>Master's Thesis (Optional)</td>
<td>5</td>
</tr>
</tbody>
</table>

*18 hours

Clinical Specialist in Adult Health Nursing

The 36 to 39 semester hour Clinical Nurse Specialist concentration includes core courses in nursing, support courses in the sciences and adult health clinical nursing courses.

Clinical Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 504</td>
<td>Advanced Pathophysiology</td>
<td>3</td>
</tr>
<tr>
<td>NURS 505</td>
<td>Adult Health Nursing I</td>
<td>4</td>
</tr>
<tr>
<td>NURS 506</td>
<td>Adult Health Nursing II</td>
<td>4</td>
</tr>
<tr>
<td>NURS 507</td>
<td>Clinical Specialization Practicum &amp; Seminar</td>
<td>5</td>
</tr>
<tr>
<td>NURS 583</td>
<td>Advanced Health Assessment</td>
<td>3</td>
</tr>
<tr>
<td>NURS 584</td>
<td>Advanced Health Assessment Lab</td>
<td>1</td>
</tr>
</tbody>
</table>

Electives

Students select a minimum of 3 hours from graduate level courses related to their interests and individual programs of study. Choices are determined in consultation with the graduate nursing faculty.

Family Nurse Practitioner Concentration

The 48-51 semester hour Family Nurse Practitioner concentration includes core courses in nursing, support courses in the sciences, and specialty courses in family nursing. An intensive clinical practicum (total 630 clock hours) parallels the didactic courses, thus providing ongoing opportunity for application of theory to clinical practice.

YEAR ONE

Summer

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 500</td>
<td>Conceptual &amp; Theoretical Foundations of Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 516</td>
<td>Diversity and Ethical Issues in Advanced Practice</td>
<td>3</td>
</tr>
</tbody>
</table>

Fall

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 583</td>
<td>Advanced Health Assessment</td>
<td>2</td>
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<tr>
<td>NURS 584</td>
<td>Advanced Health Assessment Lab</td>
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<tr>
<td>NURS 504</td>
<td>Advanced Pathophysiology</td>
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</tr>
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</table>

Spring

<table>
<thead>
<tr>
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<th>Course Title</th>
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<tbody>
<tr>
<td>NURS 580</td>
<td>Advanced Pharmacology</td>
<td>3</td>
</tr>
<tr>
<td>NURS 554</td>
<td>Primary Care of Adults</td>
<td>3</td>
</tr>
<tr>
<td>NURS 555</td>
<td>Primary Care of Adults Practicum</td>
<td>2</td>
</tr>
</tbody>
</table>
YEAR ONE

Summer Semester (May-August)
NURS 500 Conceptual & Theoretical Foundations ..................3
NURS 542 Advanced Anatomy/Physiology for Anesthesia II ..........3
NURS 543 Principles of Nurse Anesthesia-Basics ..................3
NURS 581 Pharmacology for Nurse Anesthesia Practice I ...........3

Fall Semester (August-December)
NURS 501 Nursing Research with Statistical Application .........4
NURS 543 Advanced Anatomy/Physiology for Anesthesia II ..........3
NURS 581 Pharmacology for Nurse Anesthesia Practice I ...........3

YEAR TWO

Spring Semester (January-April)
NURS 504 Advanced Pathophysiology ................................3
NURS 580 Pharmacology for Nurse Anesthesia Practice II ..........3
NURS 547r Clinical Practicum for Nurse Anesthesia ................3

Fall Semester (August-December)
NURS 550 Advanced Pathophysiology ................................3
NURS 580 Pharmacology for Nurse Anesthesia Practice II ..........3
NURS 547r Clinical Practicum for Nurse Anesthesia ................3

YEAR THREE

Fall Semester (August-December)
NURS 599r Family Nurse Practitioner Practicum (360) ...........8
NURS 599r Master’s Thesis Optional (Total of 5 hrs required) ....3

Total Curriculum Hours ..................................................59

Note: Applications for this concentration are due by August 1 of each year.

The 59-62 semester hour Nurse Anesthesia concentration includes core courses in nursing, support courses in the sciences, and nurse anesthesia courses.

The School of Nursing reserves the right to make changes in the schedule, or Master plan of graduate courses to be offered, as necessary.

The Family Nurse Practitioner concentration prepares advanced practice nurses to provide primary health and medical care to individuals and families across the life span.

Upon completing the requirements for the Master’s of Science in Nursing with concentration in Family Nurse Practitioner, the graduate will be eligible to take a national certification exam. Successful completion of this certification exam allows the professional to use distinguishing credentials.

Nurse Anesthesia Concentration

The Nurse Anesthesia concentration can be completed in 27 months, or seven semesters, including summers. The concentration is fully accredited by the Council on Accreditation of Nurse Anesthesia Educational Programs (COA), and the program of study is designed to meet COA standards. The role preparation course, NURS 547r, is an intensive clinical residency which parallels the didactic courses, thus providing ongoing opportunity for application of theory to clinical practice. Students register for NURS 547r each semester while meeting the American Association of Nurse Anesthetists’ Council on Accreditation clinical case requirements. The nurse anesthesia practicum schedule may not follow the academic calendar.

Upon completing the requirements for the Master of Science in Nursing degree with concentration in Nurse Anesthesia, the graduate will be eligible to take the national certification exam offered by the Council on Certification of Nurse Anesthetists. Successful completion of this certification exam allows the professional nurse to use the title CRNA.

Nursing Administration Concentration

The 34 to 39 semester hour Nursing Administration concentration has two tracks of study: Students may choose the Health Systems or Nursing Informations specialty.
NURS 537r Healthcare Informatics: Application

Admission Requirements
Must meet entry criteria for admission to the MSN program except for the MAT or GRE requirement. Must comply with National Standards for Post-Masters FOP Certification Programs. Other courses will be selected as advised by the graduate program coordinator.

Post-Master Family Nurse Practitioner Certificate

Admission Requirements
Must meet all entry criteria for admission to the MSN program except for the MAT or GRE requirement. Must comply with National Standards for Post-Masters FOP Certification Programs. Other courses will be selected as advised by the graduate program coordinator.

Post-Master’s Nurse Anesthesia Certificate (30-46)
The School of Nursing offers a post-master’s (MSN) in Nurse Anesthesia. Upon completing the post-master’s requirements, the graduate will be eligible to take the national certification exam offered by the Council on Certification of Nurse Anesthetist.

Admission Requirements
Must meet entry criteria for admission to the MSN program except for the MAT or GRE requirement. Must comply with National Standards for Post-Masters FOP Certification Programs. Other courses will be selected as advised by the graduate program coordinator.

Elective Courses:
NURS 559 Family Nurse Practitioner Practicum ...............8
**Post-Master's in Nursing Education**

The School of Nursing offers a post-master’s certificate in Nursing Education. Upon completion of 15 hours, a certificate in Nursing Education will be awarded. This certificate is built upon the student’s prior graduate course work and will assist those who are interested in pursuing careers as adjunct nursing faculty, instructors, or in the case of community colleges, full-time faculty.

**Program Goals**

1. To develop an understanding of learning theories and learning styles appropriate for nursing education.
2. To experience and produce different teaching strategies and methodologies for both didactic and clinical nursing education.
3. To explore the intricacies of curriculum development for a nursing education program.
4. To participate in outcome measurement of clinical, didactic, and curricular programs for nursing.
5. To teach nursing course material under the guidance of a master teacher.

**Admission Requirements**

Students admitted to the program will be required to meet the admission standards of both the UTC Graduate School and the School of Nursing. Persons wishing to achieve post-master’s certification in nursing education must hold an MSN.

**Continuation Standards**

Students must meet the continuation standards specified for graduate study in the Graduate Catalog.

**Credit for the Certificate Program**

Already completed MSN credits from UTC may be applied to the certificate program upon approval of the School of Nursing Graduate Faculty. Credit from the certificate program may be applied for credit in other UTC nursing concentrations or degrees only upon approval of the School of Nursing Graduate Faculty.

**Courses**

- NURS 513 Introduction to Health Care Information Management
- NURS 535 Health Care Information Systems: Analysis and Design
- NURS 536 Health Care Information Systems Implementation and Evaluation
- NURS 537 Informatics Applications
- NURS 501 Nursing Research with Applied Statistics
- OR a Graduate Research Methodologies course (3-4 hours).

This course may be waived for the post-masters certificate student who has already had this content as a component of their graduate studies.

Students with limited informatics work experience may also elect to take NURS 534: Health Systems Internship (4 semester hours of practicum) to enhance their work experience within an informatics role. Practicum placement within contract agencies for certificate students will be only on a space-available basis.

**Physical Therapy, DPT**

Dr. Randy Walker  
Acting Department Head  
(423) 425-4045 or email at Randy-Walker@utc.edu

The entry-level Doctor of Physical Therapy program at UTC is designed to prepare graduates to meet entry-level practice expectations of the physical therapy profession. The curriculum addresses current approaches to the evaluation and management of movement system disorders while simultaneously preparing the graduate to assume a role in prevention, wellness and health promotion. Classroom and clinic-based instruction provides students with the knowledge and skills needed to practice competently in today's dynamic healthcare environment. By integrating current theory and research into all foundational science and applied clinical science courses, the entry-level DPT program of study prepares students to develop and implement evidence-based intervention plans leading to outcomes that enhance the movement competencies of clients with disorders of the musculoskeletal, neurological, cardiovascular, pulmonary, or integumentary systems.

The program's 3 + 3 structure requires three years of prerequisite coursework followed by three years of full time enrollment in the professional program. Students who are accepted into the professional program must be enrolled on a full-time basis for each of the eight semesters of the physical therapy curriculum. The curriculum combines classroom and laboratory training with independent study and clinical experiences in multiple health care settings. A variety of instructional methods is employed to enable students to develop the essential manual and clinical skills. The coursework is arranged according to a prescribed sequence and schedule that all students must follow.

The entry-level DPT program is fully accredited by the Commission on Accreditation in Physical Therapy Education.

Effective Fall 2010, the DPT program will convert from a 3+3 program to a 4+3 program.*
Pre-Physical Therapy

Pre-physical therapy students admitted to the program with undergraduate standing must meet all undergraduate admission requirements of the University. The prerequisites for the professional program for undergraduate students include the general education requirements of the University, which are outlined elsewhere in the undergraduate catalog. Students who have already earned a bachelor’s degree at the time of application to the program are not required to complete the general education requirements of the University unless they choose to earn a second bachelor’s degree. Students interested in pursuing physical therapy should seek advisement from the physical therapy faculty by calling the program office to schedule an appointment.

Admission to the Professional Physical Therapy Program

Application procedure and admission to the University does not assure acceptance into the physical therapy program. Enrollment is limited, and the number of qualified applicants may exceed the number of students who can be admitted.

Selection by the admissions committee is based upon a number of factors including overall GPA (calculated for all academic courses attempted up to the point of application to the program), GPA for science courses alone, references and interviews. Applicants with the best combination of these factors will be selected for the class. Students may apply who have a minimum cumulative GPA and science GPA of 3.0 on a 4.0 grading scale and meet the minimum prerequisite requirements. Entrance into the program is contingent upon completion of all prerequisites with a minimum grade of "C."

Application forms are available on-line at the Physical Therapy Web site: www.utc.edu/physicaltherapy. The completed application packet must be submitted by 5:00 p.m. on the day of the deadline posted on the Physical Therapy Web site.

Applicants are responsible for assuring the completion of the packet prior to the deadline. Following initial review of application materials, invited interviews are conducted, and the decision of the admissions committee is mailed to each applicant. Students are asked to verify their acceptance to the program in writing. Classes begin in late August.

Undergraduate students may be admitted to the 3+3 professional physical therapy program prior to beginning the first year of professional course work. While maintaining undergraduate status, students will take graduate courses at the 500-level. Upon successful completion of the first year of the professional program, undergraduate students will be granted a bachelor’s degree in Rehabilitation Science. Undergraduate students who will be admitted into the professional program will be required to apply to and be admitted into the Graduate School at the completion of the first year of the professional program. Applicants who have previously earned a bachelor’s degree from a regionally accredited institution must apply and be admitted into the Graduate School prior to admission to the DPT program.

In order to comply with hospital accreditation (JCAHO) standards, students accepted to the DPT program will be required to undergo a Criminal Background Check. A written report verifying the student applicant has been granted a Level 2 Criminal Background Check clearance must be received in the Physical Therapy office prior to being enrolled in DPT coursework.

Information about how to obtain an approved Level 2 Background Check clearance report may be found on the Physical Therapy Department website: www.utc.edu/physicaltherapy.

If a student is admitted to the DPT program, but declines to accept a position in the class to which he or she has been admitted, the student must reapply to be considered for admission to the program at a later date.

Prerequisite Courses

Undergraduates must complete 84 semester hours of course work prior to initiating study within the professional program. Prerequisite eligibility requirements to apply are as follows:

Block One: Fall Application Deadline

Prerequisite Courses

Note: Consult www.utc.edu/physicaltherapy for specific deadline dates.

Undergraduate applicants must complete a minimum of 52 semester hours of the prerequisites by the end of the preceding summer semester to include two English composition courses, two biology courses, one chemistry or physics course, one mathematics course, and one psychology course.

Applicants having already earned a degree from a regionally accredited institution and planning to apply through the Graduate School must complete the following prerequisites by the end of the preceding summer semester: two biology courses, one chemistry or physics course, one mathematics course, and one psychology course.

Block Two: Spring Application Deadline

Note: Consult www.utc.edu/physicaltherapy for specific deadline dates.

Undergraduate applicants must complete a minimum of 68 semester hours of the prerequisites by the end of the fall semester to include two English composition courses, two biology courses, one chemistry course, one physics course, one mathematics course, one psychology course, and an additional two courses in chemistry, physics, or psychology.

 Applicants having already earned a degree from a regionally accredited institution and planning to apply through the Graduate School must complete the following prerequisites before the end of the fall semester: two biology courses, one chemistry course, one physics course, one mathematics course, one psychology course, and an additional two courses in chemistry, physics, or psychology.

A total of 15 semester hours of electives is included in the undergraduate prerequisites. Students are encouraged to select elective course work that could be applicable to an alternative bachelor’s degree in the event that admission to the program is denied.

Applicants who have already earned a bachelor’s degree are required to complete only major-related prerequisite courses. Transfer students should enroll in courses with course descriptions equivalent to the UTC course prerequisites.

Expenses and Transportation

Each student admitted to the program is required to purchase professional liability insurance annually. Additional expenses
include laboratory/clinical attire and dissection instruments. Classes are required during the summer semester of both the first and second years of the program. Physical therapy clinical experiences scheduled throughout the academic year require students to provide their own transportation to the clinical sites. Full time clinical experiences are scheduled during the summer semesters of both the first and second years. Students must be financially prepared to meet costs incurred for travel and living expenses in other cities throughout the United States during clinical education courses.

Continuation and Graduation Standards
Practice standards of the physical therapy profession require that graduates be prepared to practice safely and competently within the physical therapy scope of practice. To ensure safe and competent performance by students enrolled in the program, the following continuation standards must be met for students to remain enrolled in the program:

1. To progress in physical therapy, students are required to:
   a. maintain a 3.0 for all courses taken in the professional program period.
   b. maintain an active liability insurance policy for clinical courses;
   c. maintain current CPR certification.
   d. maintain full clearance of Level 2 Criminal Background Check
2. If in the judgment of the faculty there is reason to question the emotional or physical condition of a student or the safety or quality of physical therapy care provided, the faculty has the right and obligation to exclude the student from the clinical area.
3. Students who fail courses may be denied progression in the program. Students may repeat failed courses only at the discretion of the retention and progression committee or the Department Head of the Physical Therapy Department.
4. Statement of Ethical and Professional Standards. In certain programs such as physical therapy, professional success depends upon factors other than those measured by normal evaluations in course work. The faculty has the right to separate a student from the program who is not likely to succeed professionally, despite earning acceptable grades. Failure to maintain the high ethical and professional standards of the physical therapy profession may subject a student to suspension, dismissal or other appropriate remedial action by the physical therapy faculty.

Physical Therapy with Graduate Standing
Students who have already earned a bachelor’s degree from a regionally accredited four-year institution are admitted to the entry-level DPT program with graduate standing. Students who have not yet earned a bachelor’s degree are admitted to the entry-level DPT program with undergraduate standing.

Program of study required for students admitted to the DPT program with graduate standing:

Prerequisite courses
PHL 425 or PHYT 305
   Ethics and the Professions or comparable medical ethics course
PSY 101 plus an additional Psychology course,
   200 level or above (PSY 241 preferred)
BIOL 121 Principles of Biology I
BIOL 191 Functional Human Anatomy
BIOL 208,209 Human Physiology/lab
CHEM 121/123 General Chemistry I
CHEM 122/124 General Chemistry II or
   Survey of Organic and Biochemistry
PHYS 103/183 General Physics I
PHYS 104/184 General Physics II
MATH 131 College Algebra or higher
Any approved general education statistics course
EHLS 317 Exercise Physiology
PHYT 302 Medical Terminology

Total prerequisite hours required for students admitted with graduate standing: 48 credit hours

Professional DPT courses required
Program of study must also include 6 credit hours of approved electives; may include approved courses outside the DPT curriculum.
Minimum grade of C required in all physical therapy courses to continue in the DPT program.

Physical Therapy with Undergraduate Standing
Students admitted to the program with undergraduate standing must meet all undergraduate admission requirements of the University. The prerequisites for the professional program for undergraduate students include the general education requirements of the University, which are outlined in the undergraduate catalog and the following:

Program of study required for students admitted with undergraduate standing:

Prerequisite courses:
Phil 325, 425 or PHYT 305
   Ethics and the Professions or comparable medical ethics course
PSY 101 plus an additional Psychology course,
   200 level or above (PSY 241 preferred)
BIOL 121 Principles of Biology I
BIOL 191 Functional Human Anatomy
BIOL 208,209 Human Physiology/lab
CHEM 121/123 General Chemistry I
CHEM 122/124 General Chemistry II or
   Survey of Organic and Biochemistry
PHYS 103/183 General Physics I
PHYS 104/184 General Physics II
### Professional Curriculum Plan:

#### YEAR ONE

**Fall Semester**
- PHYT 502 Introduction to Patient/Client Management ...........................................2
- PHYT 505 Evidence in Practice .................................................................2
- PHYT 510 Human Gross Anatomy ..........................................................6
- PHYT 503 Therapeutic Exercise and Health Promotion ...................................4
- PHYT 504 Professional Communication and Education .....................................2
- PHYT 506 Musculoskeletal Examination .......................................................2

**Spring Semester**
- PHYT 513 Kinesiology and Biomechanics ...................................................2
- PHYT 515 Neuroscience .................................................................................5
- PHYT 517 Physical Agents .............................................................................2
- PHYT 519 Pathology ......................................................................................3
- PHYT 523 PT Management of Musculoskeletal Disorders of the Upper Extremities 3
- PHYT 529 PT Management of Musculoskeletal Disorders of the Lower Extremities 3

**Summer Semester**
- PHYT 512 PT Management of Musculoskeletal Disorders of the Spine ............4
- PHYT 527 Clinical Education I ......................................................................4
- PHYT 518 Electrotherapeutic Modalities .......................................................2

TOTAL YEAR ONE .................................................................46 hours

#### YEAR TWO

**Fall Semester**
- PHYT 725 Critical Inquiry .............................................................................3
- PHYT 735 Clinical Applications across the Lifespan ......................................2
- PHYT 728 PT Management of Medical/Surgical Conditions I .........................2
- PHYT 736 PT Management of Patients/ Clients with Neurological Dysfunction 4
- PHYT 753 Human Growth and Development .............................................3
- PHYT 711 Physical Therapy Management of Cardiopulmonary Dysfunction ......4

**Spring Semester**
- PHYT 720 Psychosocial Aspects of Disability .............................................2
- PHYT 742 Management of Adults and Elders with Neurologic Dysfunction ....4
- PHYT 744 Management of Infants, Children, and Adolescents with Neurologic Dysfunction .................................................................4
- PHYT 748 Management of Medical/Surgical Conditions III .......................3
- PHYT 738 PT Management of Medical/Surgical Conditions II .....................3
- PHYT 750 Research Investigation I .............................................................2

**Summer Semester**
- PHYT 732 Clinical Education II ...................................................................4
- PHYT 734 Clinical Education III ....................................................................5

TOTAL YEAR TWO ..................................................45 hours

#### YEAR THREE

**Fall Semester**
- PHYT 722 Administration in PT ....................................................................3
- PHYT 726 Movement Disorders ....................................................................2
- PHYT 740 Differential Diagnosis in PT ..........................................................3
- PHYT 752 Research Investigation II .............................................................2
- PHYT 755 Applied Patient/Client Management ...........................................2

**ELECTIVES (may include these and other courses) ...........................................6
- PHYT 715 Advanced Clinical Practice:
  - Adult Neurorehabilitation .................................................................3
- PHYT 717 Geriatric Neurorehabilitation ........................................................3
- PHYT 797r Individual Studies .....................................................................1.3
- PHYT 760 Advanced Clinical Orthopedics ..................................................3
- PHYT 762 Advanced Neurorehabilitation Management Principles for Children with Movement Disorders ..................................................3
- PHYT 764 Advanced Manual Therapy .......................................................3
- PHYT 765 Sports Physical Therapy .............................................................3

**Spring Semester**
- PHYT 790 Clinical Internship ........................................................................9
- PHYT 785 Preparation for Licensure .............................................................2

TOTAL YEAR THREE ..................................................29 hours

PROGRAM TOTAL ..........................................................120 hours
Physical Therapy, DPT
Transition DPT Concentration

Dr. Randy Walker, Acting Department Head
(423) 425-4045 or email at Randy-Walker@utc.edu

The transition Doctor of Physical Therapy (tDPT) concentration is a non-traditional track leading to the currently approved DPT degree designed for working professionals who are already licensed physical therapists. It serves as a bridge program to allow therapists prepared at the bachelor’s and master’s level to earn the Doctor of Physical Therapy degree.

Admission
The applicant must meet admission requirements for The Graduate School at UTC.(See Admission Procedures Section). In addition, each applicant must have completed the following: a) earned either a bachelor’s or a master’s degree in physical therapy from an institution accredited by the Commission on the Accreditation in Physical Therapy Education, b) be a currently licensed physical therapist in good standing, c) have at least two years experience working as a licensed physical therapist and d) have a computer with high speed Internet access and specifications adequate to access Blackboard mediated instructional support material.

Program Description
The tDPT concentration is a 30 credit hour program consisting of 18 hours of core courses and 12 credit hours of electives. Students may apply to transfer the number of semester credit hours approved by current graduate school policy from an accredited institution in a course of study relevant to physical therapy (to include entry-level Master’s in Physical Therapy degree programs) in partial fulfillment of the tDPT concentration requirements. Students may also apply to receive credit by special examination (Proficiency, Challenge/Competency) for the advanced clinical elective courses offered in the tDPT concentration or entry-level DPT concentration for completion of competency-based professional courses designed to enhance the student’s expertise in the field of physical therapy by demonstrating “competency gained through study and/or experience primarily independent of the University class activities.” (See Credit by Special Examination section). Students requesting to receive credit by special examination will bear the responsibility of demonstrating competency in the content being examined to the satisfaction of the Physical Therapy Department Committee on Special Examination as outlined in the “Credit by Special Examination” section of the 2008-09 UTC Graduate School Catalog, and will be required to pay $102 per semester hour for each graduate credit hour awarded.

The tDPT courses are delivered using a distance education format. Students are admitted as a cohort each fall and spring semester and will be expected to complete the core courses as a cohort.

Post-Professional Transition DPT Concentration Courses

Required Core Courses: 18 credit hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>PHYT 721</td>
<td>Professionalism in a Doctoring</td>
<td>3</td>
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<tr>
<td>PHYT 723</td>
<td>Evidence-Based Practice in Physical Therapy</td>
<td>3</td>
</tr>
<tr>
<td>PHYT 731</td>
<td>Pharmacology</td>
<td>2</td>
</tr>
<tr>
<td>PHYT 733</td>
<td>Diagnostic Imaging</td>
<td>2</td>
</tr>
<tr>
<td>PHYT 743</td>
<td>Health Promotion and Wellness</td>
<td>2</td>
</tr>
<tr>
<td>PHYT 737</td>
<td>Differential Diagnosis in Physical Therapy</td>
<td>2</td>
</tr>
<tr>
<td>PHYT 751</td>
<td>Clinical Decision-Making</td>
<td>2</td>
</tr>
<tr>
<td>PHYT 741</td>
<td>Health Policy and Administration</td>
<td>2</td>
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<tr>
<td>or</td>
<td></td>
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<tr>
<td>PHYT 754</td>
<td>Leadership and Management in Healthcare</td>
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</table>

Focused Electives: 12 credit hours required

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<th>Title</th>
<th>Credit Hours</th>
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<tr>
<td>PHYT 783</td>
<td>Focused Advanced Clinical Practice</td>
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<tr>
<td>PHYT 791</td>
<td>Special Topics in Physical Therapy</td>
<td>1-6</td>
</tr>
<tr>
<td>PHYT 797</td>
<td>Individual Studies</td>
<td>1-6</td>
</tr>
</tbody>
</table>

Advanced clinical application courses approved as electives for the entry-level Doctor of Physical Therapy curriculum may also be taken as electives in the tDPT concentration.

Students may apply to transfer the number of approved semester credit hours of graduate courses specified by current graduate school policy toward the fulfillment of the graduate-level elective requirements.

Typical Course of Study

Students admitted to the tDPT concentration will be expected to register for six credit hours per semester:

Semester 1

<table>
<thead>
<tr>
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<td>Evidence-Based Practice in Physical Therapy</td>
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</table>

Semester 2

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHYT 731</td>
<td>Pharmacology</td>
<td>2</td>
</tr>
<tr>
<td>PHYT 733</td>
<td>Diagnostic Imaging</td>
<td>2</td>
</tr>
<tr>
<td>PHYT 737</td>
<td>Differential Diagnosis in Physical Therapy</td>
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Semester 3

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<tr>
<th>Course</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHYT 743</td>
<td>Health Promotion and Wellness</td>
<td>2</td>
</tr>
<tr>
<td>PHYT 751</td>
<td>Clinical Decision-Making</td>
<td>2</td>
</tr>
<tr>
<td>PHYT 741</td>
<td>Health Policy and Administration</td>
<td>2</td>
</tr>
<tr>
<td>or</td>
<td></td>
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<tr>
<td>PHYT 754</td>
<td>Leadership &amp; Management in Healthcare</td>
<td>2</td>
</tr>
</tbody>
</table>

Semesters 4 and 5

Focused Electives: 12 hours

1Whether PHYT 741 Health Policy/Administration (2 credit hours) or PHYT 754 Leadership and Management in Healthcare (2 credit hours) is offered as a component of the core curriculum will vary, depending on the needs of the students enrolled in each cohort; the alternate course may be offered as an elective.

2Elective course options include advanced clinical application courses approved as electives for the entry-level DPT curriculum, tDPT courses including PHYT 783 Focused Advanced Clinical Practice, PHYT 791 Special Topics in Physical Therapy or PHYT 797 Independent Study. Students may transfer the number of
approved graduate level coursework specified by the current graduate school policy related to the profession of Physical Therapy to meet the elective program requirements. In addition, students will be eligible to apply for credit by special examination (Proficiency, Challenge/Competency) for PHYT 783: Focused Advanced Clinical Practice and PHYT 791 Special Topic elective courses for completion of selected approved competency-based professional education and/or certification courses designed to enhance expertise in the field of physical therapy by demonstrating “competence gained through study and/or experience primarily independent of the University class activities.” (2008-09 UTC Graduate School Catalog, “Credit by Special Examination”). Students seeking proficiency, challenge/competency credit will follow the procedure outlined in the “Credit by Special Examination” section of the 2008-09 UTC Graduate School Catalog and will be required to pay $102 per semester hour for each graduate credit hour awarded through this process. Professional credentialing courses that will be considered for proficiency, challenge or competency credit include, but are not limited, to the Certified Athletic Trainer designation, American Board of Physical Therapy Certified Clinical Specialist designation, Certified Hand Therapist designation, Certified Manual Therapist designation, APTA endorsed Advanced Clinical Practice series, APTA endorsed Advanced Focused Practice Updates or other comparable physical therapy-related advanced practice coursework requiring peer reviewed competency assessment of teaching and learning outcomes.

Continuation Standards
Continued enrollment in the doctoral program is dependent upon satisfactory performance in all courses. Students must conform to all general regulations of the UTC Graduate School. A student must maintain a 3.0 grade point average (GPA) while enrolled in the program. A grade of less than C is included in the GPA, but will not be counted for credit toward the degree.

Probation/Dismissal
Decisions regarding continuation will be made by the Dean of the Graduate School based upon recommendation of the faculty of the Department of Physical Therapy. Graduate students will be placed on probation when their cumulative GPA falls below 3.0. The cumulative GPA must be raised to at least 3.0 by the end of the next two semesters of enrollment. Students will be academically dismissed if they fail to achieve this cumulative GPA within the two semester probation. Or if they fail to achieve a 3.0 or higher for each probationary semester. A student will be automatically dismissed from the tDPT program upon receiving a third grade of C. Students may also be dismissed from the tDPT program for violation of academic integrity or professional behavior standards.

Students who have been dismissed from the tDPT program for failure to meet academic continuation standards may appeal to the Graduate Council for readmission. Upon readmission, students may resume graduate study on probation under the continuation standards outlined in the UTC Graduate Catalog. Students who have been dismissed from the tDPT program because of academic integrity or professional behavior concerns are required to comply with all professional behavior remediation requirements outlined by the faculty of the Physical Therapy Department and the Graduate Council Petitions Committee.

Psychology, M.S.
Dr. Paul Watson, Acting Head
(423) 425-4262 or email at Paul-Watson@utc.edu
Dr. Michael Biderman, Coordinator of the Industrial/Organizational Concentration.
(423) 425-4268 or email at Michael-Biderman@utc.edu
Dr. David Ross, Coordinator of the Research Psychology Concentration.
(423) 425-5288 or email at David-Ross@utc.edu

The Department of Psychology at The University of Tennessee at Chattanooga offers a Master of Science degree in psychology with specialization in the fields of industrial/organizational and research psychology.

The goal of these programs is to prepare the student to function as a professional in the applied areas. A full-time student in the industrial/organizational specialty will normally take four semesters of academic work, including a practicum in the summer between the first and second year, and may complete a thesis. A student in the research specialty will normally take four semesters of academic work and will complete a master’s thesis.

Students in all programs are required to adhere to the American Psychological Association guidelines for ethical conduct, test utilization, and research procedures. Failure to adhere to appropriate ethical codes may result in disciplinary action, including dismissal from the program.

Admission
Applications who wish to be admitted to the degree program in psychology must meet all general requirements for admission to the UTC Graduate School. Additionally, departmental application materials and scores from the Graduate Record Examination general test must be submitted. All forms are obtained from and must be submitted to the Graduate School Office. Forms are available on the website www.utc.edu/graduateschow.

Admission to Candidacy
The application for admission to candidacy should be made after the student has completed in residence 9 semester hours of approved graduate courses (excluding transfer credit and any specified prerequisites). This application must be filed before completion of more than 18 hours. The appropriate form may be obtained from the Graduate School Web site at www.utc.edu/graduateschool. Students should consult with the appropriate program adviser for specific information regarding other departmental requirements for admission to candidacy.

General requirements are stated in “Graduate Program Regulations” under “Admission to Candidacy”.

Comprehensive Examinations
Comprehensive examinations are required of all students in the industrial/organizational specialty who do not complete a thesis. Please consult with the appropriate program adviser for specific requirements. General requirements are stated in “Graduate Program Regulations” under “Comprehensive Examinations”.
Thesis
A master’s thesis option is available in the program. Completion of a master’s thesis is mandatory in the research concentration and optional in the I/O concentration.

Industrial/Organizational Concentration
The goal of the I/O program is to provide students with the training necessary to pursue a variety of I/O related careers. These include, but are not limited to, positions in human resources departments in work organizations (e.g. job analyst, testing specialist, trainer, compensation analyst, organizational development specialist, generalist), and human resource management consultant. In addition, the I/O program can be used as a preparation for the pursuit of doctoral training in I/O or related fields of study. As with any educational program, many graduates have found work in other fields based on some combination of their interests and circumstances.

The fundamental educational philosophy of the program is to train students to think in a logical and critical manner. This skill is useful to anybody in any endeavor. The curriculum is organized around specific core knowledge domains particular to I/O Psychology. Two of these, the industrial domain and the organizational domain, can be taken from the program label. The industrial domain includes content such as job analysis, selection, tests and measurements, and training. The organizational domain includes content such as work motivation, organizational development, culture, and conflict management. The third domain, research methodology, includes content such as univariate and multivariate statistical analysis, experimental design, survey research and scale construction.

Students should consult the I/O program Web site, www.utc.edu/ioprog, for more information about the program.

Practicum
The integration of course work and practice throughout the students’ graduate academic program makes possible the most effective learning to prepare them for applied professional careers in I/O Psychology. To achieve this end, I/O students become involved in a variety of real life work organization activities through completion of an extensive practicum program. The practicum is carried out in private and public work organizations in which the students engage in a wide variety of projects under the guidance of field supervisors, coordinated by the I/O faculty. Enrollment in the practicum course in the summer between the first and second year is required.

Thesis
I/O students may, at their option, elect to complete a thesis. This option is particularly valuable for students who are considering the pursuit of a doctoral degree. However, all students are encouraged to seriously consider completing a thesis as this provides excellent experience in formulating and testing hypotheses, in developing critical thinking skills, in preparing a paper that reports the findings, and in providing an in-depth exposure to research literature. These skills are valuable in any area of professional endeavor.

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<table>
<thead>
<tr>
<th>Semester</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>Fall</td>
<td>PSY 506</td>
<td>Organizational Psychology</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>PSY 511</td>
<td>Research Methods</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Elective* (e.g. Teaching of Psychology)</td>
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<td></td>
</tr>
<tr>
<td>Spring</td>
<td>PSY 512</td>
<td>Human Resource Measurement and Job Analysis</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>PSY 513</td>
<td>Advanced Research Techniques</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>PSY 516</td>
<td>Training</td>
<td>3</td>
</tr>
<tr>
<td>Summer</td>
<td>PSY 536</td>
<td>Practicum**</td>
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</tr>
<tr>
<td></td>
<td>Elective*</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>SECOND YEAR</td>
<td>Fall</td>
<td>PSY 520</td>
<td>Uses of Groups</td>
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<tr>
<td></td>
<td>PSY 527</td>
<td>Human Resources Selection and Appraisal</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>PSY 536</td>
<td>Practicum</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Elective or Thesis</td>
<td>3</td>
<td></td>
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</tbody>
</table>
Research Concentration

The research concentration is designed for students who wish to pursue graduate study of topics other than I/O or clinical psychology.

Specialty areas related to the interests and backgrounds of primary supervising faculty are offered. A list of current faculty and their research interests is available from the research program coordinator. It is expected that students will choose a specialty area after consultation with the coordinator and individual supervising faculty members. Because of the tutorial nature of the program, students whose interests and abilities closely approximate the areas of interest of the primary supervising faculty will be most able to profit from the program. Students should contact the coordinator of the research concentration for discussion of the specialty areas which are offered.

Students in the program will acquire the variety of statistical and methodological skills required for conducting research in psychology. Opportunities for intensive individual study in the chosen specialty area will be provided. Students will be given research experience under the supervision of a faculty adviser. This research experience will culminate in the preparation of a thesis.

A full-time student can complete the degree in four semesters. Some of the courses are offered in the evening.

The following courses are prerequisite for this degree program:

- General Psychology
- Introductory Statistics
- Research Methods in Psychology

The normal program of courses for the research concentration is listed below. This is a tentative program, which may be modified to suit the needs of the individual student. It is expected that each student will develop a complete program after consultation with a faculty adviser and the coordinator of the program. All elective course choices must be approved by the coordinator and the faculty adviser. All students must complete Psychology 510 and 514. Three seminar courses are required; these seminars are labeled Psychology 595r and 596r. Students must take 6 hours of one and 3 hours of the other. In addition, all students must take at least 6 hours of Psychology 599 (thesis).

FIRST YEAR

<table>
<thead>
<tr>
<th>Fall</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>PSY 510</td>
<td>Applied Research I</td>
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<tr>
<td>PSY 595r</td>
<td>Advanced Studies</td>
<td>3</td>
<td></td>
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<tr>
<td>or 596r</td>
<td></td>
<td></td>
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<tr>
<td>PSY 501</td>
<td>Teaching of Psychology</td>
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SECOND YEAR

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<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>PSY 595r</td>
<td>Advanced Studies</td>
<td>3</td>
<td></td>
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<tr>
<td>or 596r</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSY 599r</td>
<td>Master’s Thesis</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
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<th>Spring</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>PSY 514</td>
<td>Applied Research II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>PSY 595r</td>
<td>Advanced Studies</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>or 596r</td>
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</tbody>
</table>

Courses for Graduate Students Only

Only graduate students admitted to the appropriate program in psychology may register for any of the courses numbered 501 or above; all other graduate students must have written permission of the instructor. A student may not use more than a total of nine hours in any combination of the Psychology 597r and 598r courses toward any one master’s degree specialty unless specific approval is given by the student’s program director. The student’s program director must specifically approve any use of Psychology 599r topics toward completion of a master’s degree specialty.

Public Administration, M.P.A.

Dr. Fouad Moughrabi, Head
(423) 425-4231 or email at Fouad-Moughrabi@utc.edu
Dr. David Edwards, Coordinator of Graduate Programs
(423) 425-4068 or email at David-Edwards@utc.edu

The Department of Political Science, Public Administration and Nonprofit Management at The University of Tennessee at Chattanooga, recognizing the importance of public administration and nonprofit management in the university service area and in society in general, offers a Master of Public Administration degree. The overall goal of the program is to improve public sector and nonprofit administration by preparing highly competent, highly skilled professional administrators for work in applied settings in the community.

To accomplish this goal, the M.P.A. program provides students with a course of study intended to improve written and oral communication, to strengthen analytical skills, and to enhance the students’ ability to effectively and ethically manage human, financial, and physical resources.

The program is accredited by the National Association of Schools of Public Affairs and Administration.

Admission

Applicants who wish to be admitted to the M.P.A. degree program must meet all general requirements for admission to The Graduate School of The University of Tennessee at Chattanooga. In addition, the applicant must furnish test scores from the Graduate Record Examination general test, a supple-
Program Requirements
This program requires 27 credit hours of core courses, 12 credit hours of elective courses, and a six credit hour public administration internship.

Admission to Candidacy
The application for admission to candidacy should be made after the student has completed 9 semester hours of approved graduate courses, excluding transfer credit and any specific prerequisites. This application must be filed before completion of more than 18 hours. Please refer to Admission to Candidacy section.

M.P.A. Integrative Experience
The National Association of Public Affairs and Administration (NASPAA) accreditation guidelines urge M.P.A. programs to provide students with an integrative experience that weaves the diverse intellectual threads of the curriculum into a whole. The M.P.A. program at UTC has adopted POLS 540 Applications in Public Administration, as the means of meeting that goal. All students must complete POLS 540 as their integrative experience.

Internship
All degree students are required to complete a six credit hour public administration internship. The M.P.A. coordinator may waive this requirement upon submission by the student of proof of significant supervisory experience in a public or nonprofit agency. Students fulfill the internship requirement by registering for and completing POLS 561 (The M.P.A. Internship).

Core Courses
All M.P.A. students complete 27 semester hours of core courses:
POLS 502 Public Policy Research & Analysis I ............................3
POLS 504 Public Policy Research and Analysis II ........................3
POLS 512 Organization Theory and Administrative Behavior ..................................................3
POLS 521 Public Administration ..............................................3
POLS 522 Budgeting and Finance ...........................................3
POLS 523 Human Resources Management ..............................3
POLS 524 Public Policy ........................................................3
POLS 540 Applications in Public Administration .................3
POLS 590 The MPA Paper .......................................................3
Total .............................................................................27

Electives
Students must complete 12 credit hours of elective courses identified in consultation with the M.P.A. coordinator.

Nonprofit Management Concentration
MPA students may earn a concentration in Nonprofit Management by choosing four of the seven courses (12 credit hours) listed below to fulfill the elective requirement for the degree.

POLS 534 Executive Process in Public and Nonprofit Agencies .........................3
POLS 535 Community Building ..............................................3
POLS 536 Government and Nonprofits .....................................3
POLS 537 Resource Development ..........................................3
POLS 538 Nonprofit Marketing ..............................................3
POLS 539 Strategic Planning in Nonprofit Organizations ..................3
POLS 543 Nonprofit Management ...........................................3

Admission to MPA Graduate Courses
Courses in the Department of Political Science, Public Administration and Nonprofit Management numbered above Political Science 501 are intended for M.P.A. graduate degree students. All other graduate and nondegree students wishing to register for a political science course above the 501 level must have the permission of the M.P.A. coordinator.
Enrollment in elective courses outside the political science curriculum are governed by the respective departments offering the courses in question. Students wishing to register in such courses must meet the registration guidelines and the requirements of the host department. Space in these courses is available at the discretion of the offering department.

Certificate in Nonprofit Management
Courses are offered during the evening and on weekends. Students may enter in either the fall or spring semester.

Applicants must:
- Hold a bachelor's degree
- Have significant related experience
- Demonstrate writing ability by taking a writing proficiency exam
OR
- Hold a master's degree in a relevant discipline from an accredited college or university.

For Non-Profit Certification choose 6 of the following courses:
POLS 534 Executive Process in Public and Nonprofit Agencies .........................3
POLS 535 Community Building ..............................................3
POLS 536 Government and Nonprofits .....................................3
POLS 537 Resource Development ..........................................3
POLS 538 Nonprofit Marketing ..............................................3
POLS 539 Strategic Planning in Nonprofit Organizations ..................3
POLS 543 Nonprofit Management ...........................................3

18 hours

School Leadership, M.Ed.
Dr. John Freeman, Coordinator
(423) 425-4133 or email at John-Freeman@utc.edu

The program in School Leadership offers two concentrations, Principal/Supervisor Licensure and Teacher Leadership. The program is appropriate for aspiring principals, supervisors and for teachers who wish to exercise leadership.
In addition to the requirements outlined under Requirements for Graduate School and Admission to Candidacy, the candidate will be continually assessed and assisted throughout the program with respect to personal characteristics, leadership behavior, oral and written communication skills, interpersonal skills, judgment, decision-making and organizational ability.

Admission

Applicants must initially meet admission requirements to the Graduate School and must submit a portfolio to include the following:

- brief description of previous experience in positions of leadership
- an essay on leadership aspirations or a leadership biography
- three letters of academic or professional recommendation
- scores from the Miller Analogies Test or Graduate Record Examination

Portfolios must be submitted by the following dates:
- For fall entry - July 30
- For spring entry - November 30
- For summer entry - April 30

The State of Tennessee requires that applicants to educational leadership programs participate in an assessment of leadership potential and an interview with both academic faculty and professionals in the field.

The interview procedure occurs only three times each year, so applicants are encouraged to begin the process as early as possible. Applicant should contact Dr. Vicki Petzko, Professor of Educational Leadership (425-4542), to establish an appointment for the interview process.

Details on the process for admission to the School Leadership program can be obtained from the Graduate School office.

Principal/Supervisor Licensure Concentration

The concentration is aligned with the Interstate School Licensure Consortium (ISLLC) and is consistent with the Policy for the Principal in Tennessee Schools as adopted by the State Board of Education on August 1, 1999. The emphasis of the program is instructional leadership. Extensive field experiences are required for program completion. However, it is possible to complete these field experiences while employed as a teacher. Upon completion of the master's degree, verification of three years teaching experience, and a passing score on the required state assessment, the program graduate meets the requirements for a Tennessee Beginning Administrator's License.

Course Requirements

A minimum of 36 semester hours is required for the degree. Education 501 and 551 are recommended during the first 12 hours of enrollment.

Required Courses:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>EDAS 501</td>
<td>Methods of Educational Research</td>
<td>3</td>
</tr>
<tr>
<td>EDAS 513</td>
<td>Perspectives on Multiculturalism/Diversity</td>
<td>3</td>
</tr>
<tr>
<td>EDAS 516</td>
<td>Introduction to Curriculum</td>
<td>3</td>
</tr>
<tr>
<td>EDAS 551</td>
<td>Foundations of Educational Leadership</td>
<td>3</td>
</tr>
<tr>
<td>EDAS 552</td>
<td>Instructional Leadership</td>
<td>3</td>
</tr>
<tr>
<td>EDAS 553</td>
<td>School Management</td>
<td>3</td>
</tr>
<tr>
<td>EDAS 563</td>
<td>School Law</td>
<td>3</td>
</tr>
<tr>
<td>EDAS 566</td>
<td>Supervision of the Instructional Process</td>
<td>3</td>
</tr>
<tr>
<td>EDAS 579</td>
<td>Practicum I</td>
<td>3</td>
</tr>
<tr>
<td>EDAS 580</td>
<td>Practicum II</td>
<td>3</td>
</tr>
<tr>
<td>EDAS 590</td>
<td>Capstone</td>
<td>3</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>36</td>
</tr>
</tbody>
</table>

Certificate in School Leadership

The Graduate Studies Division of the College of Education and Applied Professional Studies offers a School Leadership Certificate Program for post-master’s students seeking an endorsement as a school administrator. The certificate program builds on the foundation of courses taken in a previous graduate degree, and focuses on the knowledge and skills required to be an effective school leader. The knowledge and skill areas are based on the Interstate School Leadership Consortium Standards.

Admission to the program is based on the following:

A. Admission to The Graduate School:
   1. Hold a baccalaureate degree from a regionally accredited institution.
   2. Have a minimum 2.5 undergraduate grade point average.
   3. Submit $30 domestic, $35 international non-refundable application fee.

B. Admission to the Certificate Program:
   1. Successful completion of a master’s, specialist, or doctoral degree in education from an accredited university.
   2. Two letters of recommendation which speak to the potential of the candidate as a school leader. One must be from someone who will serve as a mentor for the field experience requirement.
   3. An interview with UTC faculty

Core Requirements:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDAS 552</td>
<td>Instructional Leadership</td>
<td>3</td>
</tr>
<tr>
<td>EDAS 553</td>
<td>School Management</td>
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<tr>
<td>EDAS 563</td>
<td>School Law</td>
<td>3</td>
</tr>
<tr>
<td>EDAS 566</td>
<td>Supervision of Instruction</td>
<td>3</td>
</tr>
<tr>
<td>EDAS 579</td>
<td>Practicum I</td>
<td>3</td>
</tr>
<tr>
<td>EDAS 580</td>
<td>Practicum II</td>
<td>3</td>
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</tbody>
</table>

*Students who successfully complete a professional leadership development program, such as the Public Education Foundation “Leadership Fellows” program, or the Dalton City Schools “Leadership Development Program” may apply to waive one of the Practicum courses. This waiver will be granted only if the leadership development program requires a number of hours equivalent to a Practicum course and if it requires that the student successfully completes a final project.

Additional Requirements:

Most students interested in gaining administrative endorsement have completed the following courses (or their equivalent) in a previous graduate program. A student who has not successfully completed these courses will be required to complete them while enrolled in the Certificate Program.

EADS 501 Methods of Educational Research ..........3
EDUS 513 Perspectives on Multiculturalism/Diversity ........3
EDUC 516 Introduction to Curriculum ....................3
EDAS 551 Foundations of Educational Leadership ......3
EDAS 552 Instructional Leadership ......................3
EDAS 553 School Management ................................3
EDAS 563 School Law .......................................3
EDAS 566 Supervision of the Instructional Process ....3
EDUS 568 Technology in Education or
EDUC 575 Educational Technology ........................3
EDAS 579 Practicum I .....................................3
EDAS 580 Practicum II .....................................3
EDAS 590 Capstone ..........................................3
TOTAL ................................................................36 hours
Teacher Leadership Concentration
The concentration is designed to meet the growing needs of teacher leadership and broadening base of instructional leadership in PreK-12 schools. Focus is on specific teacher/instructional leadership areas. The State exam (SLLA) is not required as a condition of program completion.

Elective Options
Electives are identified in several areas. Students may specialize but may also select generalized electives.

Courses:
- EDAS 501 Methods of Educational Research ........................................3
- EDUC 513 Perspectives on Multicultural/Diversity ................................3
- EDUC 516 Intro. to Curriculum ..................................................3
- EDAS 551 Foundations of Leadership ........................................3
- EDAS 552 Instructional Leadership ...........................................3
- EDUC 561, 562, or 563 Literacy Course ........................................3
- EDAS 563 School Law ............................................................3
- EDAS 566 Supervision of the Instructional Process ..................3
- EDUC 575 Educational Technology .............................................3
- EDAS 590/598 Capstone .........................................................3

For information on the Ed.S. in Instructional Leadership, please see Academic Programs, Advanced Educational Practice, Instructional Leadership

Secondary Education, M.Ed.
Dr. John Freeman, Coordinator
(423) 425-4133 or email at John-Freeman@utc.edu

The program in secondary education has both a licensure and non-licensure track. The non-licensure track is designed for licensed teachers who wish to deepen their insight, gain additional knowledge, and improve their professional competencies; the licensure track leads to initial teacher licensure. The program and the department are accredited by the Southern Association of Colleges and Schools (SACS), the National Council for the Accreditation of Teacher Education (NCATE), and the Tennessee State Department of Education.

Admission
Candidates for the licensure and nonlicensure tracks must satisfy all university requirements for admission to the UTC Graduate School. In addition, licensure students must submit appropriate minimum scores on the Praxis I Academic Skills Assessment (2000-2001 required scores: PPST Mathematics 173, PPST Reading 174, PPST Writing 173; CBT Mathematics 173, CBT Reading 174, CBT Writing 173). Information about this test may be obtained from the ETS Web site (www.ets.org) by clicking on the requirements for the State of Tennessee. However, nonlicensure track students may waive the Praxis I requirement for admission by providing evidence of a license to teach and teaching experience.

Course Requirements for the Non-Licensure Track
(for licensed teachers)
36 semester credit hours including 12 hours of professional core, 12 additional hours of professional education, and 12 hours of concentration coursework. The student must file for candidacy according to the guidelines set forth in the Graduate Catalog section "Admission to Candidacy" under "Graduate Program Regulations."

Professional Core Coursework:
- EDUC 500 Introduction to Inquiry ..................................................3
- EDUC 515 Assessment & Learning ..............................................3
- EDUC 508 Collaboration & Consultation ................................3
- EDUC 598 Research .................................................................3

Additional Professional Education Coursework (12)
Four of:
- EDUC 510 Ethics and the Teacher ................................................3
- EDUC 512 Learning and Education ..............................................3
- EDUC 513 Perspectives on Multicultural/Diversity ..................3
- EDUC 516 Introduction to Curriculum .................................3
- EDAS 563 School Law ............................................................3
- EDUC 575 Educational Technology .............................................3
- EDAS 551 Foundation of Educational Leadership ..................3
- EDAS 566 Current Trends in Instructional Supervision ........3
- EDSP 517 Strategies for Inclusion .............................................3

Concentration Coursework (12)

Reading Specialist Concentration Requirements*
- EDUC 561 Literacy Instruction for Emergent Learners, Birth to First Grade ........................................3
- EDUC 562 Literacy Instruction for Elementary School Learners, Grades Two Through Five ................3
- EDUC 563 Literacy Instruction for Middle/High School Learners ........................................3
- EDUC 564 Practicum in Literacy Instruction ................................3
Endorsement as Reading Specialist PreK-12 requires completion of the coursework in the Reading Specialist concentration plus EDAS 551 and 566.

Note: A comprehensive examination is required. Three options are available: an oral examination, a written examination, or (with a minimum 3.5 grade point average) Education 598 utilized in lieu of an examination.

TOTAL ................................. 36 hours

Course Requirements for the Licensure Track
(for those seeking initial teacher licensure)
Thirty-six semester credit hours of graduate coursework are required including 24 hours of professional education, 9 hours of enhanced student teaching (Induction Experience), and 3 hours of Culminating Activity. In addition, students must complete the bridging content coursework identified by the program advisor. The student must file for candidacy according to the guidelines set forth in the Graduate Catalog, "Admission to candidacy" section under "Graduate Program Regulations."

EDUC 500 Introduction to Inquiry .................. 3
EDUC 508 Collaboration & Consultation .............. 3
EDUC 514 Teaching in Diverse Classrooms .......... 3
EDUC 520 Social and Historical Foundations of Education ................................................. 3
EDUC 521 Human Development Applied to Education ...... 3
EDUC 522 Instructional Planning and Evaluation .......... 3
EDUC 563 Literary Instruction for Middle School ... Learners .............................................. 3
EDUC 575 Educational Technology .................. 3
*EDUC 596r Induction Experience (student teaching) ....... 3-9
EDUC 590 Culminating Experience ..................... 3

TOTAL ............................................ 36 hours

Note: A comprehensive examination is not required. To complete the program, candidates for licensure must achieve appropriate minimum scores on state-required Praxis II tests.

* May substitute 6 credit hours EDUC 591 plus a 3 credit hour elective.

Additional Requirements
Admission to Teacher Education Program
Admission to Induction Experience
Completion of Leveling (Content) Coursework
Appropriate minimum scores on specified Praxis II tests

Candidates for Teaching Licensure
Admission to Teacher Education Program (TEP)
Applicants who demonstrate evidence of possessing qualifications and characteristics reasonably expected for entry into the teaching profession will be considered for admission to the teacher education program.

For entry to the TEP, the candidate must meet all current admission standards set by UTC, the State Department of Education, and the College of Education and Applied Professional Studies. A student who has earned a degree or earned credit hours at another institution may be required to enroll in additional courses, including the student teaching experience. This is to verify competency in those teaching fields for which initial teacher licensure or endorsement is being requested through a UTC recommendation. Additionally, any student seeking admission to the TEP should confer with a faculty adviser from the College of Education and Applied Professional Studies to ensure that the appropriate coursework and admission requirements have been completed.

To be considered for admission to the TEP*, a graduate student must:

1. File a formal application signed by a College of Education and Applied Professional Studies faculty adviser. Application forms may be obtained from the Teacher Education Program Office in Hunter 214.
2. Earn a minimum 2.5 cumulative grade point average on all courses, a 2.5 in content (bridging) area courses with no grade lower than C, and a 3.0 in graduate education courses.
3. Submit appropriate minimum scores on the PRAXIS I Academic Skills Assessments. Note: These scores should be submitted at the time of application to the Graduate School.
4. File all other appropriate information (essay and résumé) and submit an application for an interview.
5. Complete the interview and receive a positive recommendation from the TEP interview committee.
6. Show evidence of reasonable physical fitness, emotional maturity, high moral character, and commitment to professional education. Violations of the honor code or student behavior policies as stated in the UTC Student Handbook may be reviewed by the TEP Committee and may impact the final decision regarding admission to the TEP and/or approval for student teaching experiences.
7. Students pursuing any degree in education which leads to licensure must meet all required elements at each level of the checkpoints in order to be able to move forward to additional courses. These provisions include not only those established by the UTC Teacher Preparation Academy, but also those mandated by the school systems in which students complete field placements. Education students must successfully meet the requirements for an initial Background Screening at Checkpoint 1 and must also pass an FBI/TBI Fingerprinting Procedure prior to admission to the student teaching experience. Failure to meet these or any other parts of any checkpoint will prevent an individual from advancing to the next level.

* Final responsibility for ensuring that these requirements are met prior to being admitted to the Teacher Education Program rests with the student.

Applicants will receive notification of their TEP status following the interview. An applicant who is denied admission will be notified of the deficiencies and of suggested resources or activities which may correct these. Decisions of the TEP Committee may be appealed. Information may be obtained from the TEP Committee Chair.

Admission to the Induction Experience or Student Teaching
The application for admission to the induction experience/student teaching must be filed in the Student Teaching Office approximately six months preceding the actual experience. If a
92 :: Secondary Education

Student plans to complete the induction experience/student teaching during the spring semester of an academic year, the application must be completed and on file no later than September 1 of the preceding year. For the fall semester of an academic year, the application must be completed and on file no later than the preceding March 1. Under special circumstances, policies, procedures, and requirements for admission to the TEP and the induction experience/student teaching may be waived or revised at the discretion of the dean of the College of Education and Applied Professional Studies after consultation with the head of the academic unit in which the student is seeking a degree and/or endorsement.

Application for the induction experience/student teaching is not contingent upon official admission to the TEP; therefore, a student should file the application to comply with the required deadline dates.* However, a student will not be permitted to begin the induction experience/student teaching until he or she has been admitted to the TEP.

Before gaining official approval for admission to the induction experience/student teaching semester, the student must have fulfilled the following requirements:

1. Gained official admission to the TEP.
2. Completed the induction experience/student teaching application with signature of assigned faculty advisor
3. Satisfactorily completed all professional education and coursework and at least 90 percent of endorsement area coursework.
4. Earned a minimum 2.5 cumulative grade point average on all courses, a 2.5 in content (bridging) courses with no grade lower than C, and a 3.0 in graduate education courses.

*Final responsibility for ensuring that all these requirements are fulfilled prior to being admitted to the induction experience/student teaching rests with the student.

Induction Experience/Student Teaching

All education majors will complete an induction experience/student teaching for a full semester of 16 weeks. Placements will include an inner-city and a suburban/rural school environment during the semester. In addition to dual locations, the student will be expected to teach on two distinct grade levels. For example, secondary placements will include a middle school for one-half semester and a high school for the other half.

The induction experience/student teaching is evaluated on a satisfactory/NC basis. A student who does not satisfy all requirements completely the experience will receive a grade of NC and may have the opportunity to repeat the course.

Students will be grouped in cohorts during the induction experience/student teaching, allowing them to participate in on-site seminars on educational psychology, methods, classroom management, and other topics.

A student is prohibited from enrolling in any other course while completing the induction experience/student teaching unless said course is the final course required in his/her program.

Induction Experience/Student Teaching Orientation

General orientation seminars concerning the induction experience/student teaching and the professional education semester are held for all prospective student teachers during the semester immediately preceding the experience. Candidates are expected to attend these scheduled conferences; non-attendance could delay the induction experience/student teaching semester.

Alternative to Student Teaching

The student teaching or its equivalent is required in any initial licensure program. In the M.Ed. Elementary or Secondary Education: Licensure programs, that requirement is met through the nine-hour Education 596, Induction Experience. Teachers employed appropriately may choose the option of the six-hour Education 596, Professional Teaching Experience; this option requires an additional three-hour education elective to complete M.Ed. requirements.

Recommendation for Licensure

The Teacher Preparation Academy will recommend licensure for only those students who have successfully completed one or more of the UTC initial licensure or additional endorsement programs approved by the Tennessee Department of Education. Application for licensure should be completed during the last week prior to graduation or completion of program. Application forms may be obtained from the Certification Office, 205 Hunter Hall.

Tennessee state regulations stipulate that the applicant for licensure must be recommended by the designated certifying officer and dean of an approved teacher training institution. To receive this recommendation, the applicant must have fulfilled the following requirements:*  
1. Satisfactorily complete the approved teacher preparation program, including student teaching, for the desired area of endorsement.
2. Earn a 2.5 UTC GPA, and minimum 2.5 cumulative grade point average on all courses, a 2.5 in content (bridging) courses with no grade lower than C, and a 3.0 in graduate education courses.
3. Achieve appropriate minimum scores on the Praxis II Principles of Learning and Teaching and Subject Assessments/ Speciality Area Test.
4. Demonstrate good moral character and freedom from chemical addiction which would impair effectiveness as a teacher.
5. Achieve formal admission to TEP.

These criteria apply to undergraduate, post-baccalaureate, and graduate students desiring a licensure recommendation from UTC.

*Under special circumstances, the criteria may be modified or revised at the discretion of the dean of the College of Education and Applied Professional Studies after consultation with appropriate academic administration.

The final responsibility for satisfying each and all of these requirements for licensure recommendation by UTC rests with the individual applicant.

A student is considered to have completed UTC's teacher preparation program when he or she has fulfilled all coursework requirements, been awarded the degree appropriate to the program, and met Tennessee standards for the Praxis II tests for his licensure area.

A candidate who anticipates teaching outside Tennessee is strongly encouraged to request information about licensure requirements from the Department of Education Office of Teacher Licensing for the state in which he or she plans to teach.
Special Education::93

Course and competency requirements to satisfy out-of-state licensure standards may be in addition to Tennessee licensure requirements and UTC approved degree requirements.

Graduation from a UTC master's degree program alone does not guarantee licensure. All requirements of the particular state awarding the license must be fulfilled also.

Application for Teacher Licensure
Application for initial teacher licensure in Tennessee or Georgia or adding an endorsement may be obtained from the Certification Office or on the Web. Applications for licensure in other states should be requested from the respective State Departments of Education.

UTC does not guarantee that satisfactory completion of a program listed in the UTC Catalog upon a student's initial admission to the University will meet all the licensure requirements at the time the person completes his program. This means that UTC will recommend only those applicants who have met all the requirements effective at the time of recommendation.

In view of this, a student or any other person seeking teacher licensure or endorsement recommendation from UTC is strongly encouraged to confer with the appropriate faculty advisor(s) within the College of Education and Applied Professional Studies as soon as possible to gain faculty assistance in planning course schedules and to learn of the requirements effective at that time or at the projected date of the applicant's program completion.

Questions about any of the above-mentioned requirements should be referred to the appropriate department head and to the Certification Officer.

Certification Office
The Certification Office is primarily responsible for processing applications for initial Tennessee licensure. The Certification Office will also provide assistance in processing applications to states other than Tennessee. However, the applicant has the responsibility for obtaining the application and completing it, except for signatory approval of UTC. The out of state license is dependent on issuance of the initial Tennessee license.

Certificate in English as a Second Language Instruction
Admission Requirements
Admission requirements for the certificate are graduate school standards for admission. Students must have an earned bachelor's degree from a regionally accredited institution with a minimum cumulative gpa of 2.5. The student must be a fully admitted student, although the student is not required to be degree seeking. Continuation standards are those of the graduate school.

Course Requirements
Core:
EDUC 592  Advanced Readings and History of English as a Second Language ........................................3
EDUC 593  Advanced Studies in Second Language
  Acquisitions: Strategies and methods of Teaching English as a Second Language .................3
EDUC 564  Practicum for Literacy Instruction ..........................................................3

Elective Courses: (Select a minimum of one course from each category.)
English:
Education 594 Linguistics for ESL Educators .......................................................3
English 510 Linguistics ........................................................................3
English 460* Modern English Grammar .........................................................9

*Must be taken for graduate credit.

Reading/Literacy:
Education 561 Literacy Instruction for Emergent Learners ........................................3
Education 562 Literacy Instruction for Elementary School
  Learners, Grades Two through Five .................................................3
Education 563 Literacy Instruction for Middle/High School
  Learners .....................................................................................3

Diversity:
EDUC 513 Perspectives on Multiculturalism and Diversity ........................................3
EDUC 514 Teaching in Diverse Classrooms .........................................................3
POLS 535 Community Building ..................................................................3

Total Hours ...........................................................................18

Special Education, M.Ed.
Dr. John Freeman, Coordinator
(423) 425-4133 or email at John-Freeman@utc.edu

The program in special education provides advanced training to individuals engaged in or seeking careers as teachers in a variety of public school settings from preschool through adult. Students may obtain initial teacher licensure in special education or add an endorsement in that field. Teachers who already hold special education licensure may pursue the program to gain additional knowledge and improve their professional competencies. Graduates of the program will also be prepared for employment in numerous related agencies that provide services to persons with disabilities. The program consists of a basic core and concentration in one of five areas of specialization.

Admission
Before being admitted to the master’s program, candidates must satisfy all university requirements for admission to the UTC Graduate School, provide an acceptable score on the Praxis I Academic Skills Assessment or the Graduate Record Examination (GRE), and provide two letters of recommendation from instructors and/or previous employers. Applications will be reviewed by the Graduate Studies Department Head.

A candidate without teaching licensure who wishes to be licensed in special education will have additional coursework to complete based upon the current licensure requirements of the state(s) in which endorsement is sought.

At the discretion of the Graduate Studies Department Head, provisional admission may be granted to applicants who do not meet the criteria for regular admission into the program. Students who hold provisional status are expected to meet all requirements for regular admission by the conclusion of their first semester at UTC.
Course Requirements
A minimum of 36 semester credit hours is required for the degree; this consists of a core of 24 hours and a concentration of 12-18 hours. Students seeking special education licensure will require additional coursework. Prerequisite or additional courses needed by the student will be prescribed by the adviser with the approval of the UTC Certification Officer. These courses may not carry graduate credit. Students seeking initial teacher licensure must complete EDUC 445 (Enhanced Student Teaching) or its equivalent; in addition, they must be admitted to the Teacher Education Program, be admitted to student teaching and submit appropriate minimum scores on specific Praxis II tests.

After having completed EDUC 501 and EPSY 505, students must file for candidacy according to the guidelines set forth in the Graduate Catalog in the "Admission to Candidacy" section, under "Graduate Program Regulations."

Core Coursework: (24 hours)
EDUC 501 Methods of Educational Research ................. 3
EPSY 505 Foundations of Services to Exceptional Learners .................. 3
EDSP 506 Program Design and Curriculum Strategies for the Exceptional Learner .......... 3
EPSY 507 Advanced Techniques of Individual Assessment .................. 3
EDUC 508 Collaboration and Consultation .................. 3
EDSP 509 Advanced Instructional Technology .................. 3
EDSP 570 Seminar: Contemporary Issues and Independent Research .................. 3
Elective An appropriate graduate level course selected with approval of adviser .................. 3

After consultation with an adviser, the student will select a concentration in one of the following areas. Several of the concentrations lead to a particular special education endorsement or will allow students to meet a work standard for teaching in the area of concentration. All coursework required for all concentrations is not offered each year.

Concentrations: (12-18 hours)

Mild Disabilities
EDSP 515 Characteristics and Current Issues in Mild Disabilities .................. 3
EDSP 516 Assessment Strategies for Individuals with Mild Disabilities .................. 3
EDSP 517 Strategies for Inclusion .................. 3
EDSP 566 Field Placement Practicum .................. 3-6

Moderate/Severe Disabilities
EDSP 525 Characteristics and Current Issues in Moderate/Severe Disabilities .................. 3
EDSP 526 Assessment Strategies for Individuals with Moderate/Severe Disabilities .................. 3
EDSP 527 Instructional Strategies and Programs: Moderate/Severe Disabilities .................. 3
EDSP 565 Clinical Practicum in Special Education and/or Social Work .................. 3-6
EDSP 566 Field Placement Practicum .................. 3-6

Emotional/Behavioral Disabilities
EDSP 535 Characteristics and Current Issues in Emotional/Behavioral Disabilities .................. 3
EPSY 536 Affective and Behavioral Assessment Techniques .................. 3
EDSP 537 Instructional Strategies and Programs: Emotional/Behavioral Disabilities .................. 3
EDSP 566 Field Placement Practicum .................. 3-6

Early Childhood Special Education
EDSP 545 Characteristics and Current Issues Related to the Development of Infants and Young Children with Special Needs .................. 3
EDSP 546 Assessment of Infants and Young Children with Special Needs .................. 3
EDSP 547 Intervention Issues and Practices with Infants and Young Children with Special Needs .................. 3
EDSP 548 Families of Children with Special Needs .................. 3
EDSP 566 Field Placement Practicum .................. 3-6

Gifted Education
EDSP 555 Characteristics and Current Issues in Gifted Education .................. 3
EDSP 556 Assessment Strategies in Gifted Education .................. 3
EDSP 557 Instructional Strategies and Programs: Gifted Education .................. 3
EDSP 566 Field Placement Practicum .................. 3-6

Exceptions to Concentrations
Exceptions may be made to the above degree concentrations; a minimum of 36 semester credit hours is required. Students who seek an exception to a concentration should contact the advisor. The special education faculty will determine the acceptability of the exception.

Note: A comprehensive examination is not required. To complete the program, candidates for licensure must achieve appropriate minimum scores on state-required Praxis II tests.
Course Descriptions

Accounting (BACC)

500 Special Topics in Accounting (1-3)

531 Advanced Managerial Accounting and Control (3)
A discussion of accounting data in managerial decisions. Decision models include those dealing with pricing, product combinations, and capital budgeting. Also issues such as transfer pricing and performance evaluations are covered. Prerequisite: BACC 305.

532 Income Taxation and Business Decisions (3)
Practices and guidelines which underlie the determination and timing of the tax liabilities of businesses, with particular emphasis on the different types of business entities and on employee compensation and benefits. Credit not allowed for master of accountancy degree. Prerequisite: BACC 572.

536 Accounting Information Systems (3)
Analysis, design and implementation of computer-based accounting information systems as used for planning, control and evaluation of business functional activities. Includes accounting information cycles. Prerequisite: BACC 408 or consent of instructor.

538 Current Topics in Accounting (3)
Examination of current topics in financial accounting, managerial accounting, capital budgeting, and nonprofit accounting emphasizing the role of accounting reports as an information source to managers and financial markets.

542 Tax Research and Advanced Tax Topics (3)
Tax planning for businesses, employees or owners with additional emphasis in researching tax law to aid in the planning process. Prerequisite: BACC 411 or BACC 532.

547 Financial Accounting Theory and Issues (3)
This course provides to the student the knowledge to understand the concepts used in the preparation of the statement of income, the statement of financial position, and the statement of cash flows and a survey of contemporary topics which might affect the use of financial statements. Prerequisite: BACC 302.

552 Advanced Auditing (3)
The course involves an in-depth analysis of advanced topics with special attention given to the expanded body of professional standards. Application of theoretical concepts to complex and emerging problems in auditing. Prerequisite: BACC 405.

561 Seminar in Business Law (3)
This seminar explores selected topical issues in business law. Areas of coverage include the law of business organizations, securities regulation, international law, creditor/debtor relationships, liability of accountants, and property law. Prerequisite: BUSA 573 or consent of instructor.

572 Foundations of Accounting (3)
The objective of the course is to provide students with a thorough exposure to the basic issues of financial and managerial accounting. This course provides to the students the knowledge to understand the concepts used in the preparation of the statement of income, the statement of financial position, and the statement of cash flows and a survey of contemporary financial and managerial topics that might affect the use of financial information. Every semester.

585 Managerial Accounting (3)
The purpose of this course is to introduce the MBA student to the latest theory and application of the accounting function to the decision-making and control function in a modern organization. The course will be structured around a framework based on opportunity cost analysis and modern organizational theory. Every semester. Prerequisite: BACC 572 with a grade of C or better.

589 Accounting Policy (3)
The course covers the functions of accounting and requires the integration of subject matter studied in the other core courses in managerial and financial accounting, systems, auditing and taxation. The student must demonstrate his/her ability to recognize analyze and solve accounting policy problems. Fall and spring semesters. Must be taken in either last or next to the last semester prior to graduation. Students must have earned grades of C or better in all MAcc core courses taken at point of enrollment of the class.
Accounting

597r Individual Studies (2-4)
Designed to enable students to study selected topics in depth. Requires written outline of work to be done, a statement describing the competencies to be developed and the method of assessment to be used in evaluation. Prerequisites: approval of adviser, faculty member, and department head.

598r Research (3)
Designed to enable students to conduct independent research. Prerequisites: admission to candidacy and approval of adviser, faculty member, and department head.

Anthropology (ANTH)

501r Special Topics in Anthropology (3)
Graduate level course stressing research in a special area, such as industrial archaeology, linguistics, cultural variations, etc. Prerequisite: appropriate undergraduate courses or permission of instructor.

400-level Courses May be Taken for Graduate Credit
There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

405*, 406* Drawing V, VI ........................................3
407*, 408* Painting V, VI ........................................3
409* Senior Studio in Painting and/or Drawing ........3
414 Major Trends in American Art ................................3
437*, 438* Three Dimensional Studio III, IV ..................3,3
439* Advanced Three Dimensional Studio .....................3
440* Senior Studio in Sculpture .................................3
465*, 466* Graphic Design Workshop I and II .................3,3
471* Type II Publication Design .................................3
490r Seminar in Art Education ................................3
495r Departmental Honors ..........................................3
(1-3 hours per term, 4 hours for the two terms)
497r Research ........................................................1-4
498r Individual Studies ...............................................1-4
499r Group Studies .....................................................1-4
* Laboratory/Studio course fee will be assessed.

Biology (BIOL)

500r General Biology for Teachers (3-4)
An in-depth review of general biology primarily for junior high school and high school teachers. Designed to give a depth of understanding and experience with the principles and underlying content of biology. Laboratory/Studio course fee will be assessed.

501r Current Issues in Biology (3)
Recent developments in different areas of biology are discussed. Prerequisite: permission of instructor. Laboratory/Studio course fee will be assessed.

520r Advanced Topics in Physiology (3-4)
A study of selected topics in physiology. Topics will be selected from such areas as cellular physiology, photobiology, physiology of vertebrates and invertebrates, and neurophysiology. May be repeated when the topics differ. Laboratory/Studio course fee will be assessed.

530r Advanced Topics in Population Interaction (3-4)
A study of selected topics of population interactions. Topics will be selected from such areas as population group properties, population age distributions properties, population regulation, dispersal and dispersion patterns, and energy transfer in living systems. May be repeated when the topics differ.

532 Toxicology (3)
Acute and chronic effects of toxic substances and residues on organisms. Environmental exposures and controls. Laboratory/Studio course fee will be assessed.

540r Organismic Biology (Advanced Topics) (3-4)
A study of advanced topics in organismic biology concerning a specific plant or animal group. Such groups might include pro-caryota, fungi, angiosperms, protozoa, helminths, arthropods, or selected classes of vertebrates. May be repeated when the topics differ.
542 Environmental Physiology (3)
Effects of air pollutants, water pollutants, and general environmental factors such as heat, light, sound, stress and activity upon the functions of the human respiratory, nervous, blood and excretory systems. Laboratory/Studio course fee will be assessed.

550r Advanced Topics in Microbiology (3-4)
A study of selected topics in microbiology. Topics will be selected from such areas as structure and function of the procaryotic cell, food microbiology, industrial microbiology, soil microbiology, pathogenic microbiology, microbial metabolism, immunology, and virology. May be repeated when the topics differ. Laboratory/Studio course fee will be assessed.

560r Advanced Topics in Genetics and Development (3-4)
A study of selected topics in genetics and development. Areas of genetics from which topics might be selected include human, agricultural, developmental, microbial, molecular, population, and extrachromosomal inheritance. Areas of development from which topics will be selected include regeneration, cellular association, embryology of flowering plants, and control of basic processes of development. May be repeated when the topics differ. Laboratory/Studio course fee will be assessed.

570r Seminar (1)
Presentation of programs of current biological interest by students, faculty, and visiting speakers. Each student will be required to present or take part in discussion of a topic each week. May be repeated. Maximum three hours credit towards degree.

580r Special Problems (3-4)
Individual special problems designed to offer the non-thesis student experience in research or to offer an opportunity for the thesis student to investigate problems not specifically associated with the thesis. Prerequisite: approval of instructor.

400-level Courses That May Be Taken for Graduate Credit
There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

408* Parasites of Man .............................................3
412 Immunology ..................................................3
416 Biogeography ...............................................3
420* Molecular Genetics .........................................3
450 Systematics ....................................................3
456 Ichthyology ....................................................3
457* Mammalogy ..................................................3
463 Endocrinology ...............................................3
494r Biology Seminar .............................................1
496r Biological Techniques .....................................1

*Laboratory/Studio course fee will be assessed.

Courses at Affiliated Institutions
Students are urged to consider attendance at one of the two institutions affiliated with UTC’s Department of Biology offering field course experience in the life sciences: Gulf Coast Research Laboratory, Ocean Springs, Mississippi, offering courses in marine biology and Highland Biological Field Station, Highlands, North Carolina, a field station offering education research opportunities in field biology.

Courses available at Gulf Coast Research Laboratory, Ocean Springs, Mississippi
431 Marine Science for Teachers I:
Basic Techniques ................................................3
441 Salt Marsh Ecology ............................................4
442 Marine Fisheries Management ................................4
452 Marine Microbiology .........................................6
460* Marine Ecology ..............................................5
464 Aquaculture .....................................................6

*Laboratory/Studio course fee will be assessed.

Business Administration (BUSA)

General Business Administration is not a degree program. Courses in this category are designated as BUSA for “Business Administration.”

Business Courses for Graduate Students Only (BUSA)
569 Health Services Accounting and Finance (3)
This course is designed to build upon basic finance theories, concepts, and tools by applying them to the health services sector. This course provides an introduction to the accounting systems used by health services providers to report their economic performance and financial position to external users. It also provides an introduction to the systems designed to collect and analyze information for internal decision making and control purposes. Students will gain an understanding of basic financial theories related to capital acquisition analysis and capital and debt formation. Prerequisites: BACC 572.

573 Legal Environment and Business Ethics (3)
This course is intended to trace the historical foundations of business ethics and deeply examine the moral, legal, and economic perspectives that guide decision-making in this area. This course uses a case-based approach to help students understand the legal rules, regulations and processes that affect business decision-making as well as ethical implications of managerial decisions.

587 Strategic Management (3)
This course will provide a realistic hands-on experience that will synthesize the information from previous courses in crafting business strategy, making business decisions, and being responsible for the financial performance of a simulated business entity. In addition, this course is designed to investigate strategy and its integrative role in management. Concepts, models, and skills for
developing strategies will be covered with a focus on how to create and sustain competitive advantage in a dynamic and global environment. The business environment created by the computer simulation will allow the student to apply skills in running a company in head-to-head competition with other student run companies. Prerequisites: Grade of C or better in BFIN 582, BMGT 583, BMGT 584, BACC 585, BMKT 586, and BMGT 581 or BACC 536 Corequisite: BETR 588

Chemistry (CHEM)

Courses for Graduate Students Only

501r Advanced Special Topics in Chemistry (3)
Primarily for teachers in M.Ed. program. May be repeated for maximum credit of six hours.

512 Environmental Chemistry (3)
A study of chemical systems of the environment from the perspective of equilibrium, kinetics, stoichiometry and thermodynamics. Case studies will be examined. Laboratory/Studio course fee will be assessed.

516 Hazardous and Toxic Wastes (3)
A survey of the nature of chemical, nuclear, and biological waste materials including strategies for disposal, detoxification, and reuse. Legal aspects of waste disposal are discussed. Laboratory/Studio course fee will be assessed.

400-Level Courses May be Taken for Graduate Credit
There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

400r Special Topics
410 Public Communication and Environmental Issues
420 Senior Seminar
451 Mass Communication Law and Ethics
465 Advertising Campaign
470 Public Relations Campaign
480 Directed Project ..................................................3
485r Individual Internship .............................................6
497r Research ...............................................................1-4
498r Individual Studies .................................................1-4
499r Group Studies .........................................................1-4

Communication (COMM)

400-level Courses May be Taken for Graduate Credit
There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

400r Special Topics
410 Public Communication and Environmental Issues
420 Senior Seminar
451 Mass Communication Law and Ethics
465 Advertising Campaign
470 Public Relations Campaign
480 Directed Project ..................................................3
485r Individual Internship .............................................6
497r Research ...............................................................1-4
498r Individual Studies .................................................1-4
499r Group Studies .........................................................1-4

Computational Engineering (ENCM)

501 Introduction to Computational Fluid Dynamics (3)
Elementary aspects of computational fluid dynamics (CFD); review of applicable numerical analysis techniques and fluid dynamics equations; use of model equations; development of basic numerical schemes; obtaining and interpreting numerical solutions to selected equation sets pertinent to the development and use of modern CFD methodologies. Prerequisites: Graduate standing with major in Engineering, Mathematics, Physics, or Computer Science, and approval of graduate committee.

510 Computational Fluid Dynamics I (3)
Review of integral and differential form of fluid dynamic equations; transformation from Cartesian to general curvilinear coordinates; review of relevant numerical analysis; development of various numerical schemes as applied to model equations; introduction to development of finite difference and finite volume methods for addressing time-dependent, multi-dimensional, compressible, inviscid (Euler) and viscous (Navier-Stokes) flow fields; introduction to computational boundary conditions; relevant literature. Prerequisite: approval of instructor.

516 Grid Generation (3)
Approaches to computational geometry and grid generation; boundary conforming structured grids; unstructured grid systems; data structures; grid transformations; distribution functions; surface grid generation; solution of example grid-generation problems using existing software. Prerequisite: approval of instructor.
521 Introduction to Parallel Algorithms (3)
Introduction to parallel and distributed computing; models of parallel computers; parallel programming models; network topologies; performance metrics; theoretical evaluation of algorithms; implementation of candidate algorithms on sample distributed memory and shared memory architectures; background for practical implementation of new algorithms on parallel architectures. Prerequisites: approval of instructor and basic knowledge of C or FORTRAN in a UNIX environment is highly recommended. ENCM 534, 590, 591, 597, 610, 623, 631, 634, 699.

534 Viscous Flow Theory (3)
Physical and theoretical aspects of viscous fluid flow, from a perspective that provides fundamental background for computational simulation of viscous flows; development of mass, momentum and energy conservation equations for a Newtonian fluid; introduction to Cartesian tensors; development of boundary-layer theory; introduction to inviscid flow analysis; classical analytical solutions and experimental measurements for fluid flow problems; three-dimensional primary and secondary flows. Prerequisite: approval of instructor.

590 Advanced Programming for Physical Simulation (1)
Selected topics in unix/linux; efficient use of various source code editors; basic programming techniques using C/C++ as applied to scientific applications; compiling and linking; debugging using command line and graphical user interface (GUI); memory leak detection, code profiling and optimizing; representing computed results using various software packages; other topics as needed; will be graded S/NC. Prerequisite: approval of instructor.

591r Special Topics in Computational Engineering (1-3)
Selected advanced topics of current interest in computational engineering not available in other CmE courses; course material will be at the introductory graduate level; will be letter graded; may be repeated. Prerequisite: approval of instructor.

597r Individual Studies in Computational Engineering (1-9)
Content of this course will contain material relevant to the study of computational engineering and will be designed to meet the needs of the individual student; may be repeated. Prerequisite: approval of instructor.

723 Parallel Scientific Supercomputing (3)
Scientific supercomputing for large, computationally complex simulation problems using parallel computers; parallel performance metrics and evaluation; scalability; parallel algorithms and scalable programming for complex field problems; emphasis on distributed memory machines using message passing. Prerequisites: 521 or equivalent, Mathematics 545, 567 or equivalent, or consent of instructor. Basic ability to design, implement, debug and validate code in a UNIX environment using Fortran, C or C++ is highly recommended.

731 Computational Design (3)
Concepts of design optimization, including mathematical programming methods for unconstrained and constrained optimization problems; derivation of discrete and variational sensitivity analysis techniques for direct and adjoint formulations for gradient computations; practical experience in using optimization programs with design applications; Emphasis on optimization problems where systems of partial differential equations are included as constraints (as in fluid and structural mechanics), and on problems involving shape optimization. Prerequisites: Mathematics 567 or equivalent, and approval of instructor. An understanding of basic optimization techniques is also recommended.

734 Viscous Flow Computation (3)
Computational methods for the laminar and turbulent boundary layer equations; introduction to stability and transition; physical and mathematical description of turbulent mean flows; turbulence modeling; introduction to computational methods for the Navier-Stokes equations. Prerequisites: Engineering 534 or equivalent, and approval of instructor.

791r Special Topics in Computational Engineering (1-3)
Selected advanced topics of current interest in computational engineering not available in other CmE courses; course material will be at the doctoral level; will be letter graded; may be repeated. Prerequisite: approval of instructor.

799 Research and Dissertation (1-9)
Doctoral research. Preparation and defense of doctoral dissertation. Graded SP/NP

Computer Science (CPSC)

500 Fundamentals of Computer Science (3)
A foundation course presenting the material covered in Fundamentals of Computer Science I (150) and Data Structures and Program Design (160) at an accelerated rate. Graded S/NC. Prerequisites: MATH 151/152 and 161/162, or equivalents. Credit not applied to M.S. Computer Science degree.

501 Structuring Programs and Data (3)
A foundation course presenting the material covered in Data Structures (312) and Software Design and Development (261) at an accelerated rate. Graded S/NC. Prerequisites: CPSC 500 and MATH 303 or equivalents. Credit not applied to M.S. Computer Science degree.
100 :: Computer Science

502 Computing Systems (3)
A foundation course presenting the material covered in Digital Logic and Introduction to Computer Hardware (305) and Introduction to Operating Systems (251) at an accelerated rate. Graded S/NC. Prerequisite: CPSC 500 or equivalent. Credit not applied to M.S. Computer Science degree.

503 Systems Programming (3)
A foundation course presenting the material covered in Computer System Organization and Assembly Language Programming (306) and Systems Programming (351) at an accelerated rate. Graded S/NC. Prerequisite: CPSC 502 or equivalent. Credit not applied to M.S. Computer Science degree.

510 Theory of Computer Programming Languages (3)
Theory and design of computer language systems including the formal theory of syntax, semantics of algorithmic languages, language classification, and a survey of procedure and problem oriented computer programming languages. Prerequisites: CPSC 503 or equivalent and knowledge of two high level languages.

515 Advanced Database Systems (3)
An in-depth investigation of both relational and distributed database management systems including approaches to distributed query processing, concurrency control, and database reliability. Prerequisites: CPSC 435 and MATH 303 or equivalents.

520 Software Project Management (3)
Analysis and design of projects including implementation, justification, personnel and resources allocation, management using project scheduling. Prerequisite: CPSC 501 or equivalent.

526 Client-Server Systems (3)
The design of digital computer networks. Topics covered include the theory, design, engineering, installation, and performance analysis of networks to connect digital computers. The course will prepare students to plan, implement, and evaluate a network. Also includes peer-to-peer networks, the client-server model, network operating systems, and an introduction to wide-area networks. The network and implementation tools may vary to meet current development trends. Prerequisites: CPSC 502 and 503 or equivalents.

530 Compiler System Design (3)
A study of compilers and their relationships with their host computer systems, including the design of compilers, the format of object programs, the nature of run time or object support systems, and the specific phases and techniques for implementation of compilers including scanning, lexical analysis, parsing, storage assignment, code generation, and error handling. Prerequisites: CPSC 502 and 503 and MATH 303 or equivalents.

532 Advanced Topics in Systems Software (3)
Current topics drawn from the areas of modern operating systems, parallel software, and distributed computing systems. Topics covered may include the theory, design, programming, security, and performance analysis of particular computer systems software. Prerequisites: CPSC 502 and 503 or equivalents.

533 Advanced Computer Architecture (3)
An advanced course in computer architecture. Topics may include classical uniprocessor architecture, parallel processing architectures, computer arithmetic, instruction sets, control unit design, instruction and arithmetic pipelines, CISC, RISC, superscalar and superpipelined architectures, memory hierarchies, cache and virtual memory mechanisms, and I/O operations. Prerequisites: CPSC 502 and 503 or equivalents.

535 Microcomputer Systems Architecture (3)
A study of representative microprocessor-based computer systems including basic concepts, software, architecture, programming, memory, interfacing, and system design. Prerequisite: CPSC 533 or equivalent.

536 Computer Data Communications (3)
The study of data communication networks including characteristics of common carrier facilities, encoding and line conditioning techniques for transmission and error control and line and computer interfaces, security and remote processing. Prerequisites: CPSC 533 and MATH 307 or ENGR 222, or ENEE 473, or equivalent.

537 Internetworking (3)
Coverage includes high speed Ethernets; switching at layers 2, 3, and 4; routing and routing protocols; access and congestion control; routing and security; the next generation Internet; emerging multicast protocols; performance evaluation and networking tools. The course will prepare students to design, plan, implement, and evaluate interconnections between networks. The networks and implementation tools may vary to meet current development trends. Prerequisites: CPSC 426 or 526 and CPSC 536 or permission of instructor.

538 Real-Time Embedded Systems (3)
Microcontroller systems architecture, I/O programming concepts, advanced real-time signal interfacing techniques, real-time realization of digital signal processing and filtering techniques. Projects included. Prerequisites: CPSC 502 and 503 or equivalents.

540 Design of Distributed Systems (3)
The design of information systems which provide services using client/server computing over a network. Topics covered include design methodologies, implementation languages and tools, performance evaluation, and security. The network and implementation tools may vary to meet current development trends. Prerequisite: CPSC 501 or equivalent.

541 Design of Web Interfaces (3)
The principles of human interaction with computers, with application to the design of Web interfaces. Basic user interface principles, client-side scripting, server-side scripting, Java and Java toolkits. Prerequisite: CPSC 440 or 540.

542 Structured Data Exchange (3)
Survey of XML and the applications of XML. Coverage includes the XML document structure, Document Type Definitions, Extensible Stylesheet Language, how DTDs and XML schemas can be used to frame data and connect XML documents and the
information they access, and data connection objects. The languages and implementation tools may vary to meet current development trends. Prerequisites: CPSC 440 or 540 and CPSC 541 or permission of instructor.

544 Computer Network Security (3)
A study of key security issues and procedures in computer and mobile communication networks. Among the issues to be discussed are: the security of LANs, WANs, databases, and network operating systems; threats to computer networks through exploitation of network infrastructure design weaknesses; security flaws in the network infrastructure protocols; security of content in computer network services; risk assessment and security policies; and security in mobile communication networks. Procedures will include: network intrusion detection and forensics technologies, cryptographic and authentication systems, capability and access control mechanisms, and new developments in Internet routing and transport protocols, secure mail, directory, and multimedia multicast services. Current trends and research in security policies and technologies will also be discussed. Prerequisite: CPSC 426 or 526 or permission of instructor.

546 User Interface Development (3)
User interface design requirements; special user requirements; device types; dialog types and interaction types; empirical evaluation of user interfaces; the use of predictive modeling; interface design and implementation tools; examples. Prerequisites: CPSC 420; and CPSC 450 or 520.

548 Computer Forensics (3)
Procedures for identification, preservation, and extraction of electronic evidence. Auditing and investigation of network and host system intrusions, analysis and documentation of information gathered, and preparation of expert testimonial evidence will also be covered. Also, forensic tools and resources for system administrators and information system security officers will be explored. Prerequisites: CPSC 502 and 503 or equivalents.

550 Design and Analysis of Computer Algorithms (3)
Algorithm design techniques including divide and conquer, greedy method, dynamic programming, search and traversal, backtracking, branch and bound, graph algorithms. Introduction to the theory of NP-completeness and to methods of coping with NP-complete problems. Introduction to parallel algorithms. Prerequisite: CPSC 501 or equivalent.

560 Advanced Computer Graphics (3)
Advanced topics in computer graphics including interactive graphic displays, digitizing and database management for graphics devices and display processors. Prerequisites: CPSC 420 and MATH 255 or equivalents.

570 Model Analysis and Simulation (3)
Advanced topics in simulation methodology, including design of simulation experiments, variance reduction techniques, estimation procedures, validation and analysis of simulation results; queuing systems; simulation implementation with GASP; continuous system modeling with CSMP Prerequisites: CPSC 430; and MATH 307 or ENGR 222, or equivalents.

575 Programming with SAS (3)
Report generation, data management and data analysis using SAS and other data management utilities. Prerequisite: CPSC 501 or equivalent.

580 Introduction to Machine Learning (3)
Artificial Intelligence-based algorithms and applications related to both supervised and unsupervised learning as implemented in software systems. Algorithms include neural networks, Bayesian networks, decision trees, and Genetic Algorithms. Applications include forecasting, planning, classification and other current topics. Prerequisites: CPSC 502 and 503 or equivalents.

581 Advanced Topics in Artificial Intelligence (3)
A selection from topics of current research interest in the area of artificial intelligence and knowledge-based systems. Topics covered may vary, but are drawn from such areas as natural language translation, knowledge representation, search and control strategies, intelligent tutoring systems, expert systems and diagnostic systems, and the construction of knowledge-based tools. Prerequisites: CPSC 580 and MATH 303 or equivalents.

590 Project (3)
A detailed study and formal report of a computer science topic, normally performed during the last term of work toward the degree. Prerequisite: approval of Computer Science Graduate Coordinator.

591r Special Topics (1-3)
Selected advanced problems of current interest. Ordinarily topics will cover those not available in other graduate courses. May be repeated. Maximum of six hours applied to degree. Prerequisite: approval of instructor.

592r Graduate Internship in Computer Science (1)
Supervised professional experience in industry at the graduate level. This course provides the structure and focus for a graduate intern field assignment, ensuring that the internship experience is appropriate and consistent with the student’s course of study and professional development. May be repeated. Maximum of three hours applied to degree. Prerequisites: sponsorship by a member of the Computer Science graduate faculty and approval of the Computer Science Graduate Coordinator.

595r Design Project (1-4)
A detailed study, design, implementation and report of a real world scenario that will integrate material from the courses required in the certificate programs. May be repeated for credit with approval of the Computer Science Graduate Coordinator. Prerequisite: approval of Computer Science Graduate Coordinator.

597r Individual Studies (1-3)
To enable a student to study a selected topic in depth. A completed project and/or written report is required. May be repeated. Maximum of 3 hours may be applied to the degree. Prerequisite: approval of instructor.
400-level Courses May be Taken for Graduate Credit
There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

415 Biometrics and Cryptography (3)
The course covers the basic concepts of pattern recognition and biometrics, current major biometric technologies, and then analyzes specific case studies from technical, privacy, and social impact viewpoints. The course also offers a critical study of the cryptographic protocols used in many security applications including authentication, authorization, access control and digital commerce. Both commercial practices and federal government policies for classified information will be explored. Prerequisites: CPSC 160 with a grade of C or better and basic knowledge of information security.

420 Computer Graphics Applications and Algorithms (3)
Computer graphics systems, system software, data structures for graphics devices and display processors, representational algorithms and packaged graphics software. Prerequisite: CPSC 312 with a grade of C or better.

430 Topics in Simulation (3)
Digital simulation. A study of simulation languages and simulation techniques for solving many types of research problems from management, engineering, and science; simulation of large systems, design of simulation experiments for optimizations; applications using simulation languages. Prerequisites: CPSC 312 with grade of C or better and an approved course in statistics.

431 Information Security Management (3)
The course covers the major issues in the management of information security including: risk analysis, security policy, cryptography, information security program management, information security administration, incident handling and response. Both commercial practices and federal government policies for classified information will be explored. Prerequisites: CPSC 160 and CPSC 385 with grades of C or better.

435 Database Management Systems (3)
Concepts and methods in the definition and management of databases; physical and logical database design; data modeling techniques; programming in a database environment; topics in database security, integrity, recovery, and concurrency. Prerequisite: CPSC 335 with grade of C or better or senior standing in Computer Science and approval of instructor.

445 Automata, Complexity, and Computability (3)
An introduction to the classical and contemporary theory of computation including automata, formal languages, Turing machines, recursive functions, computability and uncomputability, complexity, and the classes of P and NP. Prerequisites: CPSC 160 and MATH 303 with grades of C or better.

461 System Vulnerability Analysis and Auditing (3)
The course covers the assessment of systems to discover resources that are susceptible to damage if intrusions and unauthorized access occur. The analysis of system vulnerability, identification of security deficiencies, security measurements, effectiveness and adequacy, and estimation of the vulnerability of system resources to potential disaster hazards of unknown origin are also covered. Prerequisites: CPSC 160, and 426 or 444 with grades of C or better.

462 Database Security and Auditing (3)
Database security has a great impact on the design of today's information systems. This course will provide an overview of database security concepts and techniques and discuss new directions of database security in the context of Internet information management. The topics will cover database application security models, database and data auditing, XML access control, trust management and privacy protection. Prerequisites: CPSC 160 with a grade of C or better and basic knowledge of information security.

472 Internet Security Protocols (3)
This course focuses on Internet security vulnerabilities, firewalls and their limitations. Topics include cryptographic technology and services, PGP and data layer security, IPSEC and key management for network layer security, TLS, SSH and transport layer security, secure e-mail, secure infrastructure protocols and all authentication and virtual private networks protocols will be explored. Prerequisites: CPSC 375, 426, and CPSC 444 with a grade of C or better.

480 Introduction to Artificial Intelligence (3)
Artificial intelligence; simulation of cognitive behavior and self-organizing systems; heuristic programming including the use of list processing languages; data representation; pattern matching structures; applications in symbolic mathematics; survey of examples from representative application areas. Prerequisite: CPSC 312 with a grade of C or better.
Criminal Justice (CRMJ)

500 Research Methodology I (3)
Emphasis on the development of research and design skills and related competencies encompassing writing skills, development of research resources, library utilization and computer applications involved in examining and reporting criminal justice issues. Prerequisites: basic statistics course, research methods course.

501 Social Control/Prevention (3)
A historical study of the development and evolution of the concept of social control and its implication for prevention; consideration of enforcement; political and societal impact toward social regulation.

502 Research Methodology II (3)
An overview of applied research and exploration of advanced concepts of research design. Application of computer to multivariate statistics, nonparametric tests, regression models, and secondary data. An applied research project is carried out. Prerequisite: CRMJ 500.

503 Criminal Justice Proseminar (3)
A comprehensive review of the criminal justice system focusing on how the system functions in theory and practice. Analysis of specific policies relevant to crime and the administration of justice is used to explore the process of forming public policy and the impact criminal justice professionals have upon the policy implementations.

505 Criminal Justice Policy and Administration (3)
An analysis of the administration of the criminal justice process in theory and practice in the United States. Includes the study of bureaucracy and complex organizations. Explores management strategies, leadership styles, and human resources issues relevant to the administration of criminal justice systems, justification for punishment, incarceration, community-based corrections, rehabilitations and correctional reform.

506 Police and Society (3)
The philosophy and role of American policing, politics and policing, managing police organizations, police-community relations, police operational and administrative practices, police research, police executive development, emergent issues and problems in policing.

510r Special Topics in Criminal Justice (3)
Concentration and research in selected fields of study. May be repeated. Maximum credit six hours.

512 Juvenile Delinquency and the Justice System (3)
Overview of the juvenile justice system, including historical development, philosophical orientation, organizational structure, and contemporary controversies. Examines police response to juveniles, the juvenile court, and juvenile corrections. Explores young people as both perpetrators and victims of crime.

513 Cross Cultural Diversity and Crime (3)
Critical examination of major theories, research findings, policies, and controversies concerning race, ethnicity, class, and gender to examine the interrelationship between criminal justice system operations and issues of human diversity and status.

516 Theoretical Perspectives of Crime (3)
Critical examination of current theoretical perspectives on crime and justice.

520 Crime Analysis (3)
Examination of various approaches to crime analysis and its effect on planning for criminogenic related programs.

522 Comparative Criminal Justice Systems (3)
Analysis of different approaches to law enforcement, criminal procedure and criminal law, juvenile justice systems, and correctional systems in cultures around the world. Specific attention given to human rights issues as defined by various international agencies.

525 The American Justice System (3)
Examination of the criminal, civil, and juvenile legal institutions. Explores the theoretical foundations of various types of law. Compares and contrasts consensus versus conflict models. Reviews the function of courts, legislature, and administrative agencies and the ways they impact upon criminal justice administration.

526 Ethics and Crime (3)
A detailed exploration of ethical issues in criminal justice. Special emphasis on morality and the law, human behavior, and ethical decision making in law enforcement, corrections and the courts. Major ethical systems will be discussed and then applied to dilemmas faced by professionals in each of the subsystems of the criminal justice system.

527 Organizational Crime (3)
Exploration of empirical research, theories and concepts related to crime committed within organizational contexts. Particular attention is paid to forms of syndicated crime, corporate crime, governmental corruption, and state crime.

532 Victimology: Theory, Research and Policy Issues (3)
Examination of theoretical perspectives and policy issues in the field of victimology including defining victimization and rates of victimization. Examines how fear of crime and victimization has impacted the criminal justice system. Explores how victim advocacy movements and human rights organizations impact our understanding of victimology.

534 Crime and Popular Culture (3)
Exploration of the ways media and pop culture influence our understanding of crime, deviancy, and the criminal justice system. Examination of the social and symbolic construction of
crime will be included by analysis of film, television, literature, music, popular press materials, and academic publications.

535 Correctional Theory, Issues, and Practices (3)
Critical analysis of correctional assessment, practices, and theory as applied to behavior change interventions with offender populations.

537 Drugs and Crime (3)
Historical and contemporary perspectives of drugs and crime. Examines the highly politicized nature of drug policy nationally and internationally. Explores the ways in which the war on crime has become synonymous with the war on drugs. Discusses the efficacy of the criminal justice system in addressing drug use.

542 Terrorism and the Criminal Justice System (3)
Examination of the historical use of terror as a form of political power by the state, individual, and organized groups. Reviews the type of terrorist violence and justifications for their use of violence. Case studies of terrorism in various parts of the world will be used to evaluate the impact of terrorism on societies in modern times. Examines the ways in which the criminal justice system participates in investigations of and response to terrorist activities.

543 Correctional Theory and Intervention (3)
Examination of correctional strategies for adult and juvenile populations including the philosophical justification for punishment, incarceration, community-based corrections, rehabilitation, and correctional reform.

560 Internship in Criminal Justice (3)
Supervised practicum in a criminal justice agency.

596 Thesis Seminar (3)
Examination of the thesis process including topic selection, proposal construction, research design, and overall research feasibility. Through intensive writing, brief lectures, and critical analysis from instructors and peers, the course is designed to provide the necessary guidance and peer support to enable successful completion and defense of thesis. Minimum cumulative GPA of 3.0 required to enroll in course.

597r Individual Studies (1-3)
Enables a student to study selected topics in depth. Requires a written outline of work to be done, a statement describing the competencies to be developed and the method of assessment to be used in evaluation. Prerequisites: approval of program adviser.

598r Research (3)
To enable a student to conduct independent research. Requires the submission of a formal prospectus two weeks prior to registration. Prerequisites: CRMJ 500, admission to graduate degree candidacy, approval of program adviser.

599r Thesis (1-6)

400-level Courses May Be Taken for Graduate Credit
There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

425 Gender, Crime and Criminal Justice (3)
An overview of women’s involvement in the criminal justice system as offenders, victims and professionals. Considerable attention will be given to women as victims of crime, the social system and the criminal justice process. On demand. Prerequisite: CRMJ 110 or completion of social science general education requirement or approval of instructor.

434 Gangs and the Criminal Justice System (3)
An overview into the characteristics and mentality of gang members. Students will learn how to recognize gangsterism, and understand the gangster’s mentality and influence in America today. Prerequisite: CRMJ 110 or completion of social science general education requirements or approval of instructor.

460 Dispute Resolution (3)
Alternatives to the courts for conflict resolution, including negotiation, mediation and arbitration. Discussion of legal issues, advantages and limitations of the alternatives. Laboratory exercises in applying these methods. Prerequisite: Completion of Category C general education requirement.

Economics (ECON)

500r Independent Study in Economics (1-3)

501 Concepts in Economics (3)
National income; money and banking; fiscal and monetary policy; supply and demand; resource allocation; market structure; distribution of income.

505 Economics for Educators (3)
A study of macro- and microeconomics to include economic concepts, means, and methods of teaching economics at the elementary and secondary levels. Economic topics shall include: national income and its determination, money and banking, fiscal and monetary policy, international economics, operation of the price system, competitive and monopolistic market operation, factor pricing, and market imperfections. This course is intended for elementary and secondary educators. Students must demonstrate the likelihood that they will teach a course at the elementary or secondary level containing significant economic content. May not be taken for credit in the M.B.A. program.
507 Economics for Business Decision Makers (2)
This course examines the basic tenets behind the output and pricing decisions of firms operating in various market conditions. Business cycles, unemployment, inflation and fiscal and monetary policy are also investigated.

510 Macroeconomic Analysis for Business (3)
Determinants of the level of income and employment. Factors responsible for economic growth and income fluctuations. Money and capital markets. Economics forecasting. Monetary and fiscal policies. Prerequisite: 501 or equivalent.

520 Managerial Economics (3)
The economics of the individual firm in its decision-making process; price and cost theory of the firm and industry from the viewpoint of management decision-making. Prerequisites: 501, BMGT 503.

527r Topics in Economics (3)
Selected topics chosen by the instructor. Repeatable with permission. Maximum of six hours credit toward M.B.A. Prerequisite: 501.

529 Microeconomic Theory (3)
Demand analysis; market structure; production and cost; distribution of income. Prerequisite: 324 or 520.

597r Individual Studies (2-4)
Designed to enable students to study selected topics in depth. Requires a written outline of work to be done, a statement describing the competencies to be developed and the method of assessment to be used in evaluation. Prerequisites: approval of adviser and the Graduate Committee in Business.

598r Research (3)
Designed to enable students to conduct independent research. Prerequisites: admission to candidacy, approval of adviser and the Graduate Committee in Business and submission of a formal prospectus two weeks prior to registration.

599r Thesis (3-6)
The development of a product of thesis magnitude and quality. Departmental and library copies of thesis required. Registration to be completed in one term or in two consecutive terms. Prerequisites: admission to candidacy, approval of adviser and the Graduate Committee in Business and submission of formal prospectus two weeks prior to registration.

400-level Courses May be Taken for Graduate Credit
There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

404 International Economics (3)
The classical and modern theories of international trade; international trade accounting; exchange rates; tariffs and other restrictions on trade; recently created agencies and programs to promote international economic relationships; the influence of international economic relationships on world politics. Prerequisites: 101, 102.

417 Women in the Economy (3)
The role of women in the U.S. economy. An economic analysis of women's labor force participation, discrimination against women in the labor market, women's paid and unpaid work, the child care industry, and female poverty. On demand. Prerequisites: 101, 102, or equivalent.

425 Industrial Organization (3)
The structure of industry, business conduct, and economic performance; analysis of antitrust law and government regulation. Prerequisites: 101, 102.

426 Comparative Economic Systems (3)
Theoretical and empirical examination of various economic systems with emphasis on current capitalist and socialist economies. Objectives and outcomes of market and planned economies are compared. On demand. Prerequisites: Economics 101, 102.

444 Economics of Underdeveloped Areas (3)
Factors underlying economic progress of nations and geographic areas; analysis of resources, manufacturing and agricultural productivity, saving and investment, trade, monetary and banking system, and fiscal system. Prerequisites: 101, 102.

453 History of Economic Thought (3)
Development of theories of value and distribution, macroeconomics, money and banking, international trade, and business cycles; works of Smith, Malthus, Ricardo, Marx, Jevons, Marshall, Wicksell, Knight, Schumpeter, and Keynes. Prerequisites: 101, 102.

455 Urban Economics (3)
A study of the metropolitan economy with a problem orientation in areas of intra-metropolitan industry location, urban residential location and travel behavior, the urban ghetto, housing markets, urban transportation, and environmental quality. Prerequisites: 101, 102.

460 Introduction to Econometrics (3)
The study of issues in economics and statistical tests of economic models through regression analysis. Also recommended for non-economics majors with an interest in economics and mathematics. On demand. Prerequisites: Economics 101, 102; Management 212 or Mathematics 407.

465 Economics of Regulated Industries (3)
Presentation and analysis of economic aspects of regulation of public service industries. Prerequisites: 101, 102.
Educational Technology (EDS: ED TECH)

605 Reflective Leadership I (3)
A writing, re-writing activity in which the intended outcome is the construction of a set of carefully documented case studies of the practical problems of curriculum change and innovation.

606 Reflective Leadership II (3)
Reflective analysis of the case studies produced in Reflective Leadership I as a means of understanding how problems of education and schooling involve conflict between competing values (eg., teacher centered vs. student centered curriculum, progressive vs. traditional educational, vocational education vs. liberal learning.)

608 Technology in Education (3)
Overview of the technology appropriate for K-12 faculty and administrators as they pursue their instructional missions. Includes topical K-12 treatment of the legal and social implications of such technology. Laboratory experiences in both the creation and usage of such technology to support K-12 delivery of instruction and its administration. The intent of the course is to provide students with an understanding of the uses of technology within school systems and to initiate planning for its use within their respective work environments.

610 Program Evaluation (3)
Overview of the major theories of program evaluation, their philosophical origins and derivative procedures. The intent of the course is to facilitate an understanding of the principles of evaluation theory which will enable the student to design and conduct program evaluations, as well as interpret published evaluations of educational programs.

611 Advanced Supervision (3)
An historical and sociological analysis of the development of the field of curriculum supervision. Emphasis will be placed on how the meaning of supervision has changed and meant different things at different times in its evolution in the modern era.

612 School Culture and Educational Change Strategies (3)
In-depth examination and analysis of the cultures of elementary and secondary schools; school-community relations and relations with local, state and national educational organizations; analysis of major educational reform efforts and strategies for improving school reform efforts.

613 Teaching and Learning (3)
Examination of models of teaching and learning as they relate to the educational outcomes of students. Topics include a study of teacher and learner characteristics that affect the educational process as well as a critical review of teaching methods and strategies.

620 Program Evaluation (3)
A comprehensive overview of the major theories of educational program evaluation, their philosophical origins and derivative procedures. The intent of the course is to provide students with an adequate understanding of evaluation theory and practice that will result in the ability to design, implement and interpret evaluations of educational programs.

623 Interactive Media (3)
Focuses on design, development, and implementation of interactive media in instructional settings. Topics include interactive videodisc, CD-ROM, digital audio, digital video, graphics, and skills being incorporated into classroom and school settings. Prerequisite: EDS 608

624 Distance and On-Line Learning (3)
Distance learning, where the learner and instructor are in different places from one another and technology of some form is used to manage the communication between them is the key focus of this course. A second focus is on-line learning, the situation in which learners sit at keyboards which are connected to distributed resources and people using connections which may include cable, wires, satellite, or microwave connections. Prerequisite: EDS 608

625 Planning and Implementing Technology in Schools (3)
Planning for and implementing technology in schools. Students will examine governmental mandates and other influences impacting the technical skill training required of graduates and the related instruction schools must provide. Issues to be discussed include strategies for planning and managing technical programs, methods for establishing and maintaining collaborative community partnerships and innovative instructional approaches for training and using technology. Prerequisites: EDS 608, 623, 624

630 Instructional Design and Development (3)
The design, development, and production of instructional and educational materials to meet needs of learners and subject matter experts using instructional design models and skills.

690r Capstone Project (3)
A synthesizing activity combining the various strands of the degree program. The project will take the form of an empirical analysis-utilizing qualitative and/or quantitative data-of an educational problem or innovation which has relevance for the student and the school district in which he or she is employed. Prerequisites: EDS 605, 606, 607

Electrical Engineering (EGEE)

500r Graduate Seminar (1)
Presentations of faculty and outside research in areas of current interest. Presentations of thesis research proposals by graduate students. Required of all first term graduate students, repeated as required with EGEE 598r. Graded on a satisfactory/no-credit basis.

501 Stochastic Processes (3)
Probability, random variables and stochastic processes. Functions of one or more random variables. Stationary processes, correla-

502 Linear Systems (3)

503 Digital Signal Processing (3)

510 Electromagnetic Field Theory II (3)
Rectangular cross section waveguides and cavities, including dielectric slabs, striplines, and microstrips. Circular cross section waveguides, including fiber optic cable. Spherical geometry waveguides. Scattering by strips, plates, circular cylinders, wedges, and spheres. Basics and applications of integral equations and moment methods using computer programs for wire radiation and scattering. Techniques and applications for geometrical theory of diffraction with computer programs for diffraction coefficients of conducting wedges. Green's functions. Prerequisite: ENEE 375 or equivalent.

511 Communications II (3)

512 Fiber Optics (3)
Optical fiber as a transmission medium using ray theory and wave theory approaches. Character and practical aspects of optical fiber communications. Measurements undertaken in the laboratory and the field. Light sources and detectors with particular emphasis on system design applications and performance. Basic principles used for optical sensors. Electro-optic devices. Prerequisites: PHYS 232, ENEE 375 or equivalent.

513 VLSI and Optronics (3)
Theoretical and practical aspects of the most advanced state of electronic technology to explain how VLSI circuits are fabricated and how various trade-offs are decided. Principles, phenomena, and methods appropriate for the optical spectra and integrated optics. Prerequisites: ENEE 377, 375 or equivalent.

514 Integrated Communication Systems (3)
An engineering description of systems used to process and transmit broadband signals - including both analog and digital transmission of high speed data and video information, as well as multiplexed voice transmission, such as HDTV, ISDN, and BUTN. Prerequisites: EGEE 511, 512.

530 Optimal Control (3)
Introduction to the design of optimal controllers for linear systems; performance measures; design of discrete-time and continuous-time regulators; design of discrete-time and continuous-time tracking systems; introduction to dynamic programming and the Hamilton-Bellman-Jacobi equation; application of the minimax principle. Prerequisites: EGE 502, MATH 502.

531 Estimation and Identification (3)

532 Neural Networks and Intelligent Control (3)

533 Non-Linear Control (3)

534 Microprocessor Applications to Control (3)
Development of state-of-the-art technology used in modern microprocessor control systems. Design methods and analytic methods for microprocessor control systems are developed. Various system configurations are developed as well as critical areas including sampling theory, finite length parameters, error detection and correction, simulation, and adaptive systems. Prerequisites: ENGR 470, EGEE 501, 502 or equivalent.

551 Power System Reliability (3)

552 Power System Operations (3)
Power generation characteristics. Economic dispatch and methods of solution of the thermal dispatch problem. Transmission losses and loss formulas in the economic dispatch. Coordination equations. Unit commitment problem and an introduction to dynamic programming. Economic dispatching with limited ener-

554 Electrical Machinery II (3)
Development of transform methods for the design and analysis of electric machines. General reference frames are developed which embrace all other transforms for machine design and analysis. D.C. machines and synchronous and induction A.C. machines are covered. Prerequisites: ENEE 380, 381.

561 Power Electronics (3)
Design and analysis of power electronic devices, including electric motor drives and switching power supplies. Synchronous power switching analysis methods are developed. Power switching devices are studied including their design constraints from both a component standpoint and from a circuit design standpoint. Prerequisite: ENEE 377, or equivalent.

562 Power System Protection (3)

570 Microcomputer Applications (3)
Microcomputer systems architecture, advanced real-time signal interfacing techniques, I/O programming concepts, real-time realization of digital signal processing and filtering techniques. Projects included. Prerequisites: ENEE 470, or equivalent, EGEE 503, MATH 502.

591r Special Topics in Engineering (3)
Selected advanced problems of current interest. Ordinarily, topics will cover those not available in other graduate courses. May be repeated. Prerequisite: approval of instructor.

598r Thesis I (2-4)

599r Thesis II (2-4)
Completion of a project of thesis magnitude and quality. Departmental and library copies of thesis required. Oral defense required. Three hours of credit required. May be repeated; maximum of three hours of credit to be applied toward degree. Must register for course until project is completed. Letter grade for three hours toward degree also applied retroactively to EGEE 598r. Prerequisites: EGEE 500, EGEE 598r with satisfactory grade, approval of engineering thesis advisor.

Elementary Education (EL ED)

Curriculum and Instruction (EDUC)

500 Introduction to Educational Inquiry (3)
Different approaches to research in education. Three broad categories of inquiry based on empirical science, phenomenology, and critical theory will be presented. Students will be expected to define a researchable problem and a plan for their graduate program that will culminate in a final project.

501 Methods of Educational Research (3)
Emphasis on the development of research skills and related competencies involved in investigating and reporting educational problems; study of basic statistical procedures; basic qualitative research methodologies are also examined. Crosslisted as EPSY 501 and EDAS 501

503r Current Topics in Education (2-4)
Special topics designed for specific groups as inservice education; study to include research in literature of current topics under discussion.

504 Methods of Educational Research: Qualitative (3)
A practical introduction to the emerging field of qualitative research in education. Students will be introduced to different types of qualitative inquiry, qualitative research methodologies and the different aims and purposes underlying qualitative research in education. However, because professional educators also need to be knowledgeable critics and informed consumers of quantitative research studies, basic quantitative research methodologies are also examined.

505 Descriptive and Inferential Statistics (3)
Types of data, experimental design, and parametric and nonparametric methods; some prior study in measurement and/or statistics recommended. Crosslisted as EDAS/EPSY 505

508 Collaboration and Consultation (3)
Rationale of strategies useful for professionals in education and related disciplines to function as effective collaborators; exploration of trends in intervention for individuals with special needs as well as self-assessment and practice of interpersonal, teaming, and communication.

509 Seminar for Cooperating Teachers (3)
Objective analysis and evaluation of teaching; emphasis on student teacher/cooperating teacher/college supervisor interrelationships.

510 Ethics and the Teacher (3)
An examination of the ethical nature of teaching and, in particular, the teacher/student relationship. Areas of study include the nature of ethical inquiry, punishment and due process, intellectual and academic freedom, equal treatment of students and minorities, and the legal content of professional ethics.
512 Learning and Education (3)
An overview of the major structures used in research and used to understand learning in educational settings with particular attention to behaviorism, developmentalism and constructivism. Crosslisted as EPSY 512

513 Perspectives on Multiculturalism and Diversity (3)
Study of microcultures in the United States, their relationships to the macroculture and their significance for educational policy and practice. Explores diversity resulting from various socioeconomic class, race, ethnicity, gender, exceptionality, religion, language, sexual orientation and age. Crosslisted as EPSY 513 and EDAS 513.

514 Teaching in Diverse Classrooms (3)
Study of diversity that may be found within a classroom in the United States and the significance of this diversity for classroom teaching and learning. Explores variations in ability and exceptionality, socioeconomic class, race and ethnicity, gender, religion, and language. Emphasizes strategies for managing and instructing diverse populations in educational settings. Field component.

515 Assessment and Learning (3)
An introduction to student assessment practices routinely used in contemporary education settings. Emphasis upon the ethical use of measurement devices, developing an understanding of general measurement concepts, the interpretation and use of formal measures, and the development, administration, and use of informal (teacher-made) classroom assessment devices. Emphasis is placed upon the effective use of these devices to improve learning. Crosslisted as EPSY 515.

516 Introduction to Curriculum (3)
Introduction to the study of school curriculum. The course studies issues about curriculum design, development and evaluation by considering the persons involved, the types of inquiry used, and the ideas underlying choices and the criteria used to judge curriculum decisions.

518 Urban Parent and Community Resources (3)
An overview of the knowledge and application of skills, strategies, and techniques related to communicating and building relationships with urban parents, families, and their community; knowledge about community resources related to effective involvement with and the support of sociocultural-political factors that influence learning. Examination of the relationships between language, learning and culture in and outside of urban schools. Development of better communication and social skills among the students in the urban classroom.

Provides a broad perspective on American education and analyzes issues from the foundations of education using students’ personal experience and perspectives as future teachers. Field component. Prerequisite: must be taken during the student’s first nine hours in the program.

521 Human Development Applied to Education (3)
A study of major theories and concepts related to the development of infants, children, and adolescents. Focus on typical and atypical development, age appropriate behavior, and developmental needs, particularly as they relate to educational practice. Field component required. Prerequisite: must be taken during the student’s first nine hours in the program. Crosslisted as EPSY 521.

522 Instructional Planning and Evaluation (3)
An in-depth study of the elements of teaching that transcend specific disciplines. The skills of planning, specifying, and measuring educational outcomes for diverse student populations are stressed. A variety of educational strategies is also explored. Prerequisites: EDUC 520 @521.

523 Advanced Study in Early Childhood Development (3)
Development of normal and exceptional individuals birth to nine years; emphasis given to relationships among the significant persons in the child’s life; topics include the development of language, formal, and informal assessment techniques.

524 Internship in Elementary/Early Childhood Education (3)
A supervised field experience designed to provide the graduate student in the last nine hours with an opportunity to demonstrate knowledge and competencies obtained in the M.Ed. program through a training internship; requires the creation of written outline of competencies to be attained. Prerequisite: admission to candidacy.

531 Evolving Patterns in Secondary Teaching (3)
Content and teaching strategies unique to a particular discipline. Emphasis on recent development. Exploration into curriculum research and models for curriculum implementation.

532 Innovative Programs in Science & Environmental Education (3)
An examination of a wide array of local, state, and federal programs and practices in science and environmental education. Emphasis on the role of school leaders in implementing innovative programs and practices. Prerequisite: approval of instructor.

535 Teachers, Markets, and Society (3)
The operation of markets and market economies operate in the world economy. Methods and materials for teacher use in elementary and secondary classrooms. The course may not be repeated for academic credit.

538 Energy and Education (3)
Methods and materials for infusing energy education concepts into the K-12 curriculum; course designed for educators and natural resources personnel.

540 Curriculum and Strategies for Early Childhood Education (3)
Development of the student’s basic knowledge of curriculum to provide the opportunity and ability to modify and create curriculum approaches. The student will expand knowledge and demonstrate strategies used with children ages birth to eight years in a variety of settings.
542 Managing Emerging Social Behavior (3)
Concepts and theories about age-appropriate development needs and behaviors of Pre-K to 4th grade children. The students will also learn to use a variety of skills to assist children to continually acquire more mature skills for learning and for social interaction. These skills will be role played in class, and projects will include the use of these same skills by the students in Pre-K-4 classrooms.

545 Issues in Early Childhood Education (3)
A critical review and discussion of current research and issues in the growing and expanding field of early childhood education. Provides a forum for students to have an opportunity to critically examine the impact of current trends and approaches in the field. Designed to extend the knowledge and skills of educators and facilitate reflection on forces both inside and outside the classroom that affect work with young children.

550 Curriculum Development in Elementary and Middle School (3)
Analysis and applications of objectives and theoretical structures; issues in relation to principles of learning, needs of children; critical analysis of curriculum trends and resources; and the role of the teacher in curriculum development. Prerequisite: EDUC 516.

561 Literacy Instruction for Emergent Learners, Birth to First Grade (3)
An advanced focus in literacy to support teacher knowledge of best practices in classroom instruction aimed at ages of birth through first grade. The major theories of language development and the history of teaching reading in the U.S.; principles of balanced literacy; critical strategies in emergent literacy instruction; methods for creating a literacy environment; and strategies for supporting children's vocabulary development, word identification, and spelling pattern awareness. Current issues will be explored in the topics of phonics instruction, decodable text, literature-based approaches, phonemic awareness, and the competing theories of emergent literacy and "reading readiness." Field component required.

562 Literacy Instruction for Elementary School Learners, Grade Two Through Five (3)
An advanced focus in supporting elementary school literacy to support teacher knowledge of best practices in classroom instruction and assessment. The development of a balanced reading program, how to prevent and remediate reading difficulties, methods of teaching word identification/vocabulary/spelling, strategies for supporting comprehension within a readers' workshop, developing/maintaining a writers' workshop, strategies for students' writing to learn, and how to organize/support literature circles. Interviews, conferences, self-reports, portfolios, observations, informal reading inventories, running records, miscue analysis, and Major Points Interview for Readers will be examined as authentic assessment processes. Field component required.

563 Literacy Instruction for Middle/High School Learners (3)
An advanced focus in adolescent literacy to support teacher knowledge of best practices in classroom instruction. The role of the cuing systems in student reading and teacher assessment, preventing and remediating adolescent reading difficulties, creating a positive literacy environment in content coursework, methods of teaching word identification/vocabulary/spelling, strategies for supporting comprehension, study strategies, enriching student writing, communicating information to students/parents/administrators, and resources for curriculum development. Field component required.

564 Practicum for Literacy Instruction (3)
An advanced focus in identifying and remediating problems in literacy acquisition and learning, as well as assessing growth in both teaching and learning. Best practices in classroom instruction, with participants utilizing the inquiry approach as teacher-researchers to address specific challenges and needs of their classrooms and school. Field component required.

570 History and Philosophy of Educational Technology (3)
Overview of the science and theory of the field of educational media; essential readings from historical background and current issues in the field. Social, cultural, historical and political implications related to instructional and educational technology, especially to the invention, adoption, and diffusion of technology in education.

571 Principles of Instructional Design and Development (3)
Overview of instructional design theories and principles and application in a variety of fields: education, business and industry, training, etc. Specific detail in applying each step on an instructional design process.

575 Educational Technology (3)
Application of computer and video technologies to the practice of teaching in a school setting. Focus is on ways to become an effective technology-user and on techniques for finding information, creating educational materials, and grappling with classroom data. Student use of technology and the tools available to empower learners to gather information, manipulate it, and create new information in a variety of forms.

576 Organization and Administration of Instructional Technology (3)
Techniques for integration and management of technology in education. Specific topics might include: integrating CAI, strategies for managing hardware, software, facilities, and training, program evaluation. Prerequisite: EDUC 575

577 Multimedia Production Techniques (3)
Review of advantages and disadvantages of a variety of media types. Design and production of print materials, graphics, sound, animation and video to create and produce: overheads, slide tape, video, computer-based and internet educational application. Prerequisites: EDUC 571, 575

578 Computer-based Authoring Tools (3)
Survey of methods in computer-based authoring systems and advanced multimedia production technology. Design, production, and evaluation of computer-based training modules using one or more authoring systems. Prerequisites: EDUC 571, 577
590 Culminating Experience (3)
Directed research or development of a project under faculty supervision. Prerequisite: Admission to candidacy, approval of M.Ed committee. Prerequisite: EDUC 500 or EDUC 501. Corequisite: EDUC 596.

591 Professional Teaching Experience (6)
An intensive semester-long experience at the site of the candidate's teaching assignment. For the employed teacher seeking initial teacher licensure through the M.Ed. program. Seminars in instructional planning and evaluation, educational psychology, and current issues related to education as well as reflective papers. UTC faculty observes and evaluates the pedagogical skills of the candidate through periodic classroom visits. Grading is S/NC. Prerequisites: Application for and admission to the Professional Teaching Experience according to guidelines of the College of Health, Education, and Professional Studies. Corequisite for M.Ed. Elementary Education or M.Ed. Secondary Education: EDUC 590.

592 Advanced Readings and History of English as a Second Language (3)
In-depth study of the history and legal issues related to teaching English as a Second Language (ESL) in the United States, including landmark cases and decisions, state and federal requirements, and the impact of the English Language Learner (ELL) on school culture. This course will trace the evolution of English as a Second Language as well as the factors impacting the placement of ELLs and the services provided these young people. Additional study will focus on articles written by major researchers in this field. The course will afford an opportunity to identify, analyze, and discuss current issues and future directions and factors affecting the field of English as a Second Language.

593 Advanced Studies in Second Language Acquisition: Strategies and Methods of Teaching English as a Second Language (3)
This course examines empirical and theoretical studies of second language acquisition and processing in order to determine how people learn second languages, the effect of the first language on second language acquisition, the roles culture, motivation, personality and environment play in second language acquisition. Additional study will focus on how various approaches can facilitate second language acquisition. Particular attention will be given to the development of appropriate strategies for teaching speaking, writing, and grammar in English as Second Language environments.

594 Linguistics for the English as a Second Language Educator
The course examines various theories of language acquisition, with special attention given to syntax, semantics, and phonology. Students will be required to apply knowledge of language acquisition to classroom instruction.

596r Induction Experience (3-9)
An intensive semester-long placement for master's degree candidates seeking initial teaching licensure. Seminars in instructional planning specific to the teaching discipline and in educational psychology accompanying the experience are integral.

597r Individual Studies (2-4)
The study of a selected topic in depth; requires a written outline of work to be done, a statement describing the competencies to be developed, and the method of assessment to be used in evaluation. Prerequisites: approval of adviser and department head.

598 Research (3)
Independent research. Prerequisites: EDUC 500 or EDUC/EDAS 501, admission to graduate degree candidacy, approval of program adviser and coordinator of graduate programs in education. Requires the submission of a formal prospectus two weeks prior to registration.

599r Thesis (3 or 6)
The development of a product of thesis magnitude and quality; specific style and form may vary with the degree program. Department and library copies of thesis required. Oral defense required. Maximum of six hours of graded credit. Six hours of credit permitted. Registration to be completed in one term or in two consecutive terms. Prerequisites: EDAS 501, admission to graduate degree candidacy, approval of program adviser and coordinator of graduate programs in education. Requires submission of a formal prospectus two weeks prior to registration.

Engineering (ENGR)

504 Decision Making and Optimization Techniques (3)
Engineering and mathematical optimization techniques for engineering/engineering management applications. An understanding of how the techniques can be applied, the mechanics of application, and the use in assisting the engineering/engineering manager. Topics are classical optimization techniques, probabilistic techniques, linear programming, dynamic programming, inventory, and waiting lines. Topics will focus on application of techniques to various industry segments such as research, manufacturing, transportation, distribution and services. Prerequisite: Math 502 or equivalent. May be registered in ENGM 504. Credit not allowed in both ENGR 504 and ENGM 504.

526 Water and Wastewater Treatment Systems (4)
Theory, design, and operation of water and wastewater treatment systems. Unit operations and processes employed in the physical, chemical, and biological treatment of water and wastewater. Prerequisite: ENGR 307.

528 Air Pollution Control Systems (4)
Emission control systems for industrial and power generating processes, stack sampling methods, air monitoring, dispersion of pollutants. The mechanics of particles suspended in the gaseous medium including particle motion, coagulation, and aerodynamic capture of particles. Social, economic, and political processes involved in pollution control. Prerequisite: ENGR 534.

532 Advanced Thermodynamics (4)
A thorough study of macroscopic thermodynamics with emphasis on First and Second Law analysis, equilibrium criteria, and the thermodynamics of phase relationships. Phase rule; equilibrium between phases; composition relationships between phases; ideal and non-ideal solutions. Microscopic thermodynamics; a study of
thermodynamics properties using kinetic theory and statistical mechanics. Prerequisite: ENGR 303.

534 Transport Phenomena (4)

536 Mass Transfer Operations (4)
Stagewise and differential mass transfer operations. Equilibrium stage concepts applied to mass transfer operations, emphasizing non-isothermal and multicomponent systems. Differential mass transfer operations; falling film, packed tower and bubble contracting devices; non-isothermal and multicomponent systems; current theories of mass transfer; mass, heat, and momentum transfer analogies. Prerequisites: ENCH 432 and ENGR 534, differential equations.

537 Computational Thermal Hydraulics (3)
An introduction to the techniques of computational fluid dynamics and heat transfer. Topics will include basic descriptive equations, discretization schemes, finite difference methods, finite elements, accuracy and stability of methods, the SIMPLE algorithm, the two-equation turbulence model, and numerical grid generation. Students will write finite difference programs in a language such as FORTRAN or C and use commercial finite element software. Prerequisites: ENGR 225, ENGR 307, ENCH 332 or ENME 309; and MATH 245. MATH 518 is desirable.

538 Heat Conduction and Radiation (4)
Solutions to problems in conduction and radiation using analytical and numerical techniques. Prerequisites: ENCH 332 or ENME 309; Mathematics 515.

542 Finite Element Analysis (4)
An introduction to the finite element method; typical topics: structural analysis, structural dynamics, heat transfer, fluid mechanics; use of typical large-scale computer programs; innovative design and analysis; modeling techniques; geometric or material nonlinear analysis. Prerequisites: ENGR 225; Mathematics 245, 255; approval of instructor.

544 Applied Mechanics (4)
Selected topics in applied mechanics drawn from the following: virtual work, d'Alembert's principle, Lagrangian mechanics; relative motion, Euler angles, matrix formulation of rigid body mechanics; wave propagation, impact, and high speed processes; introduction to rheology. Prerequisites: either ENME 445 or both 248 and 446, Mathematics 515.

552 Reliability Engineering (3)
Concepts and methods of reliability engineering. Included are the theoretical and practical tools for the design, production, testing and maintenance of engineering systems and components having a predictably low probability of failure. A systems approach to reliability management is emphasized. The topics will focus on practical application of techniques for improvement during design, start-up and steady state operation of products and processes from the technical manager's perspective. Prerequisite: ENGR 222 or equivalent. May be registered in ENGM 552. Credit not allowed in both ENGR 552 and ENGM 552.

554 Technical Project Management (3)
All aspects of project management with emphasis on human and institutional interactions that occur during management of technical projects. Methods of resource identification and allocation, integration of scheduling and cost factors, development of project plans and control. Project control methods such as PERT and CPM will be introduced. A project case study will be carried through the semester to illustrate decisions and problems encountered in technical project management. Individual presentations will be required. Prerequisite: Engineering 550 and 558 or approval of instructor. May be registered in ENGM 554. Credit not allowed in both ENGM 554 and ENGR 554.

555 Advanced Quality Control (3)
The design and analysis of quality systems. Fundamental coverage of statistical process control, quality control concepts, control charts, product specifications, process control, acceptance sampling systems, and other means of assurance widely used in many industries to improve product and service quality and to reduce costs. Prerequisite: Engineering 222 or equivalent. May be registered as ENGM 555. Credit not allowed in both ENGM 555 and ENGR 555.

558 Advanced Engineering Economy (3)
The design and analysis of financial strategies in a technical environment. Emphasis is on the application of these strategies in competitive industry. Core topics include review and application of basic engineering economy concepts, mathematical techniques and models, treatment of risk and uncertainties, cost of capital, demand and price elasticity as it applies to capital investment decisions, financial statements, financial ratio analysis, taxes and inflation, capital budgeting, and financial planning. Special topics include ethics and legal perspectives. Prerequisite: ENGR 352 or equivalent. May be registered as ENGM 558. Credit not allowed in both ENGM 558 and ENGR 558.

559 Systems Engineering and Analysis (3)
The means of controlling the total system development process to ensure evolution of a high-quality, trustworthy, and cost-effective system capable of meeting user needs. The technology and tools needed are introduced and procedures and examples provided. The application to the improvement of existing systems is illustrated. Topics covered include systems engineering process and life cycle standards in systems engineering, systems engineering management, concurrent engineering, and systems analysis applications.

560 Statically Indeterminate Structures (4)
Deflections of bending and axial members; analysis by force methods and by slope-deflection. Methods of successive approximations and numerical procedures for the solution of complex beams and columns; moments and deflections of beams on elastic or plastic supports; buckling strength of columns; influence lines. Prerequisite: approval of instructor.
564 Advanced Structural Analysis and Design (4)
Advanced topics in structural engineering will be presented. Typical topics are: bending and buckling of plates and shells; non-linear analysis of cables; analysis and design of such structures as thin concrete shells, pressure vessels, cable roof structures, machined and cast mechanical elements. Prerequisite: approval of instructor.

570 Advanced Statistics and Design of Experiments (3)
Techniques and practices necessary for accomplishing repeatable and high-quality experimental results. The notions of data collection, estimation, hypothesis testing, and regression analysis for the purpose of comparing treatment and making decisions are reviewed. Analysis of Variance (ANOVA) as well as two-and multi-factor and chi square experimental designs are introduced and applications visited. Design of Experiments (DOE), including design concepts, procedures, and documentation requirements are stressed throughout the course. A project culminates the course, requiring application of topics within the DOE context. A statistical package is utilized throughout the course as both a teaching tool and a learning device. Prerequisite: ENGR 222 or equivalent.

590r Engineering Project (3)
An in-depth study and formal report of an engineering topic, normally performed during the last term of work toward the degree. May be repeated; maximum of three hours of credit to be applied toward degree. Must register for course until project is completed.

591r Special Topics in Engineering (3-4)
Selected advanced problems of current interest. Ordinarily, topics will cover those not available in other graduate courses. May be repeated. Application of more than four hours for degree credit requires prior approval of the Graduate Engineering Committee. Prerequisite: approval of instructor.

592r Graduate Internship in Engineering (1)
Supervised professional experience in industry at the graduate level. This course provides the structure and focus for a graduate intern field assignment, ensuring that the internship experience is appropriate and consistent with the student's course of study and professional development. May be repeated. Maximum of three hours applied to degree. Prerequisites: sponsorship by a member of the engineering graduate faculty and approval of the Engineering Graduate Coordinator.

599r Thesis (2-4)
The development of a project of thesis magnitude and quality. Departmental and library copies of thesis required. Oral defense required. Six hours of credit required. May be repeated; maximum of six hours of credit to be applied toward degree. Maximum of six hours of graded credit. Must register for course until project is completed. Prerequisite: approval of Graduate Engineering Committee.

400-level Courses May Be Taken for Graduate Credit.
These courses may be used to satisfy requirements in some degree programs, subject to the approval of the student's major department and the Graduate School. The student may also wish to refer to course offerings under the master's of engineering management program.

There must be a substantial difference in expectations and work performance for graduate students in combined undergraduate/graduate courses. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students. This statement must also be recorded on the 400-level form that is submitted each semester to the Graduate School office for each student seeking graduate credit.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

430 Chemical System Design (3)
Application of systems design techniques to the design of chemical processes. Discussion of case studies including separation processes, heat exchanger networks, and process utilities. Individual or group design projects. Fall semester. Prerequisites: ENGR 385, ENCH 432, 433, 435 with grades of C or better. Corequisite: ENCH 434. May be registered as ENEV 430. Credit not allowed in both ENCH 430 and ENEV 430.

432 Fractional Distillation Separation Processes (3)

433 Chemical Process Operations (3)
Fundamental variables of chemical operations; generalized treatment of mass-transfer processes. Application to continuous and stage-wise separation processes. Computational and design projects. Fall semester. Lecture 3 hours. Prerequisites: ENGR 222, 307, 308, ENCH 331 with grades of C or better. May be registered as ENEV 433. Credit not allowed in both ENCH 433 and ENEV 433.

434 Chemical Kinetics and Reactor Design (3)
Concepts of chemical kinetics applied to reactor design. Effects of temperature, pressure, concentration and catalysis on rates of chemical reactions. Design of batch, backmix, and tubular reactors. Computational and design projects. Spring semester. Lecture 3 hours. Prerequisites: ENGR 222, 307, 308, ENCH 332 with grades of C or better, Chemistry 371.

440 Advanced Fluid Dynamics (3)
Principles of continuity, momentum and energy applied to flow measurements, turbomachinery, open channel flow, compressible flow, and computational fluid mechanics using text and/or supplemental software. Fall semester. Lecture 3 hours. Prerequisites: ENGR 303, 307, 308 with grades of C or better.
114 :: Engineering

441 Energy Conversion (3)
Broad-based energy conversion as applied to steam power, gas turbines, internal combustion engines, and nuclear power systems with combustion analysis using appropriate computer software for analyzing equilibrium combustion products. Design experience. Spring semester. Lecture 3 hours. Prerequisites: ENGR 303, 307, 308, ENME 304, 309 with grades of C or better.

442 Machine Design (3)
The analysis and design of machine elements including fatigue-failure, analysis of shafts, springs, screws, brakes, clutches, chains, belts, welds and rivets, lubrication of journals, ball and roller bearings, and spur, helical, bevel and worm gears. Design experience included. Fall semester. Lecture 3 hours. Prerequisites: ENGR 246, 248, ENME 348 with grades of C or better.

445 Mechanical Vibrations (3)
Free and forced vibrations of damped and undamped systems; single and multiple degrees of freedom using lumped parameter analysis. Matrix rotation: sweeping and rotation techniques. Design experience included. Spring semester. Lecture 3 hours. Prerequisites: ENGR 248, ENME 348 with grades of C or better; Mathematics 245, 255.

446 Advanced Mechanics of Materials (3)
Statically indeterminate structures; introduction to theory of elasticity; special topics in mechanics of materials. Design experience included. Fall semester. Lecture 3 hours. Prerequisites: ENGR 246 with grade of C or better; Mathematics 245, 255.

441 Energy Conversion (3)
The detailed study of designing a product or service through the processes and systems of making and delivering the product, and controlling the operations. Fundamental coverage of the concepts of competitiveness, productivity, forecasting, supply chain management, inventory management, JIT, MRP ERF and queuing theory basic quantitative techniques are explored. Spring semester. Lecture 3 hours. Prerequisites: ENIE 351 or BMGT 356, ENIE 354 with grades of C or better.

443 Simulation and Modeling (3)
Simulation of complex discrete-event systems with applications in industrial and service organizations. Introduction to modeling, random number generation, simulation design, and current simulation software package. Applications include a variety of industrial situations, including manufacturing and logistics simulation. Spring semester. Lecture 3 hours. Prerequisites: ENGR 225 and ENIE 458 with grades of C or better. Corequisite: ENIE 441.

457 Quality Control (3)
The design and analysis of quality systems. Fundamental coverage of statistical process control, quality control concepts, control charts, product specifications, process control, acceptance sampling systems, and other means of assurance widely used in many industries to improve product and service quality and to reduce costs. Fall semester. Lecture 3 hours; laboratory work included. Prerequisite: ENGR 222 or Management 211 with grade of C or better.

458 Facilities Planning (3)
Methods, techniques, and computer algorithms for planning facility layout, facility location, and activities and equipment planning are presented. Scheduling strategies that affect facility layout including push vs. pull operation, batch sizes, and dispatching rules are also discussed. Cellular technology, material handling, facility planning data collection methods, process flowcharting and simulation of manufacturing facility layout are demonstrated. Fall semester. Lecture 3 hours; laboratory work included. Prerequisite: ENIE 354 with grade of C or better.

461 Engineering Information Systems (3)
Introduction to and application of the basic concepts, design, development, and uses of engineering information systems. Topics include architecture and components of engineering information systems, problem analysis, modeling, design, development, and system maintenance. Theoretical and practical issues related to development, and system maintenance. Theoretical and practical issues related to the manipulation of engineering information and design of queries are discussed. Examples of engineering information systems are provided. Course culminates with a project. Fall semester. Lecture: 3 hours; laboratory work included. Prerequisite: ENGR 225 with grade of C or better.

Engineering Management (ENGM)

504 Decision Making and Optimization Techniques (3)
Engineering and mathematical optimization techniques for engineering/engineering management applications will be covered with an understanding of how the techniques can be applied, the mechanics of application, and the use in assisting the engineer/engineering manager. Topics are classical optimization techniques, probabilistic techniques, linear programming, dynamic programming, inventory, and waiting lines. Topics will focus on application of techniques to various industry segments such as research, manufacturing, transportation, distribution, and services. May be registered as ENGR 504. Credit not allowed in both ENGM 504 and ENGR 504.

550 Concepts in Engineering Management (3)
This course presents the basics of the operational theory and science of management. The essentials of management that are pertinent to practicing managers are emphasized. The theory, principles, and techniques are presented as an art — applying the science of the underlying organized knowledge of management to the realities of situations. Management is presented as a part of a larger system interacting with the total environment and encompassing economic technological, social, political, and ethical issues.

551 Legal and Ethical Perspectives in Engineering (3)
Course objectives are (I) to introduce the engineering manager to moral reasoning, ethical theories ethical principles, ethical rules, and foundation for ethical decisions as managers, (2) to describe the legal boundaries in which engineering managers must function, and (3) evaluate contemporary cases confronting engineering managers. Prerequisite: ENGM 550.
552 Reliability Engineering (3)
Concepts and methods of reliability engineering. Included are the theoretical and practical tools for the design, production, testing, and maintenance of engineering systems and components having a predictably low probability of failure. A systems approach to reliability management is emphasized. The topics will focus on practical application of techniques for improvement during design, start-up, and steady-state operation of products and processes from the technical manager’s perspective. Prerequisite: ENGR 222 or equivalent. May be registered as ENGR 552. Credit not allowed in both ENGM 552 and ENGR 552.

554 Technical Project Management (3)
All aspects of project management are covered with emphasis on human and institutional interactions that occur during management of technical projects. Methods of resource identification and allocation, integration of scheduling and cost factors, development of project plans and control are addressed. Project control methods such as PERT and CPM are introduced. A project case study is carried through the semester to illustrate decisions and problems encountered in technical project management. Individual presentations required. Prerequisites: ENGM 550, 558 or approval of instructor. May be registered as ENGR 554. Credit not allowed in both ENGM 554 and ENGR 554.

555 Technical Entrepreneurship and Leadership (3)
An examination technology, organizational, and human factor issues in technology companies of all sizes. Differences between entrepreneurship, technological leadership, innovation and trusteeship are examined. Technological leadership and technological entrepreneurship are explored for various stages of a company's development and for various sizes of companies. A framework for examining principles of technological leadership and entrepreneurship in an operating enterprise will be applied to case studies. Prerequisites: ENGM 550 and 12 hrs of graduate credit or approval of instructor.

556 Quality Management Systems (3)
Introduction to quality management principles including its history, the role of total quality, and the philosophical perspectives supporting total quality. In-depth look at the management system and its relationship to total quality. Investigation of technical issues and the role of tools and techniques in the quality management process including methods, quality improvement and associated management models, and reliability in design and production. Exploration of methods of building and sustaining quality organizations. Prerequisite: ENIE 457 or equivalent.

557 Advanced Quality Control (3)
The design and analysis of quality systems. Fundamental coverage of statistical process control, quality control concepts, control charts, product specifications, process control, acceptance sampling systems, and other means of assurance widely used in many industries to improve product and service quality and to reduce costs. Prerequisite: Engineering 222 or equivalent. May be registered as ENGR 557. Credit not allowed in both ENGM 557 and ENGR 557.

558 Advanced Engineering Economy (3)
The design and analysis of financial strategies in a technical environment. Emphasis is on the application of these strategies in competitive industry. Core topics include review and application of basic engineering economy concepts, mathematical techniques and models, treatment of risk and uncertainties, cost of capital, demand and price elasticity as it applies to capital investment decisions, financial statements, financial ratio analysis, taxes and inflation, capital budgeting, and financial planning. Special topics include ethics and legal perspectives. Prerequisite: ENGR 352 or equivalent. May be registered as ENGR 558. Credit not allowed in both ENGR 558 and ENGM 558.

580 Product Development (3)
Examination of the activities necessary for the successful development of a product or service. The topics include the innovation process and new ventures, proposal preparation, technology assessment, integration with marketing and manufacturing, vendor qualification, product liability considerations, establishing and assessing product lifecycles, analysis of alternatives, strategic product planning, and managing innovation. Prerequisites. ENGM 550 or approval of instructor.

582 Value Management (3)
Practical application of modern Value Analysis principles to design and modification of products and processes to reduce cost and/or improve performance. Topics covered include functional analysis, functional costing, cost drivers, evaluation of alternative designs, proposal preparation and presentation. Emphasis on management of Value Analysis programs and case studies. Project required. Prerequisites: ENGR or ENGM 558, Math 502 or equivalent.

583 Strategic Management and Technology (3)
Decision-making at the senior executive level. Emphasis is on strategic management with focus on the integration of technical, marketing, financial, legal, and operations issues. Case studies are used, and combinations of oral and written reports are required. Industry examples come from both the manufacturing and service sector. Prerequisites: ENGM 550 and 12 hours of graduate credit or approval of instructor.

591r Special Topics in Engineering Management (1-4)
Selected advanced topics of current interest. Ordinarily, topics covered are those not available in other graduate courses. May be repeated. Application of more than four hours for degree credit requires approval of the Graduate Engineering Management Committee or Director of Engineering Management Program. Prerequisite: Graduate standing and approval of instructor.

595 Research Methods Lab (1)
Introduction and development of an engineering management research project. Application of engineering management science and theory to real world projects. Prerequisite: Approval of Instructor.

596 Capstone Project (1-3)
Engineering management research project that includes literature review, data collection, analysis of data, and conclusions.
Final project report and oral defense required. May be repeated. Maximum of three hours of letter grade counted toward degree. Prerequisite: Approval of instructor.

**English (ENGL)**

500 Introduction to Graduate Studies in English: Methodology and Bibliography (3)
Emphasis on contemporary methods and aims of research in literature, rhetoric, and writing; special reading designed to familiarize students with a wide range of available source materials and research writings. Students will produce a scholarly paper of article length.

501r Topics in American and English Literature (3)
Maximum credit six hours. Approval of department head only.

510 Linguistics (3)
A diachronic and synchronized treatment of selected linguistic topics: e.g., grammar, vocabulary, dialect, literary relationships, and pedagogy. (formerly English 560).

512 Semiotics: The Study of Signs (3)
Advanced study of semiotics, i.e., the science of interpreting intentional sign, both verbal and non-verbal, in the several sorts of languages used by human beings and animals, whether the signs are oral, inscribed, gestural, or in the organized use of space. Although useful to English majors in both the literary and the writing tracks, this course is appropriate to students in all disciplines in which the interpretation of signs or symbols, in whatever mode, is central to inquiry.

513 Writing Essays for Publication (3)
An advanced writing workshop where students will write several types of essays and learn the procedures for getting those essays published. By the end of the course, students will have composed between 100-200 pages of writing in the following forms: Creative/reflective journal; Listserv discussion; Profile/Interview; Issues Essay; Memoir; Radio Essay (for NPR); Wild Card; your choice.

517 Medieval and Renaissance Rhetorics (3)
A study of Christian rhetoric, medieval rhetoric, and the rhetorics of the renaissance. Students will read selections from Augustine, Boethius, Christine de Pisan, Laura Cereta, Erasmus, Ramus, and Francis Bacon. They will also examine the historical and cultural contexts that shaped the rhetorics of these authors and periods.

518 Enlightenment and Continental Rhetorics (3)
A study of the influence of the Enlightenment and Continental developments on the continuing history and changing nature of rhetoric. The period from the seventeenth to the twentieth centuries was marked by revolutions in science, philosophy, and politics. These revolutions had far reaching effects on traditional notions of the physical world, of knowledge and truth, of human nature, and of society. As a result, attitudes toward and understandings of language, communication, and rhetoric were greatly affected. To understand the richness and complexity of the rhetoric of this period, students will read selections from Margaret Fell, Sarah Grimke, John Locke, Vico, Thomas Sheridan, George Campbell, Hugh Blair, Richard Whately, Alexander Bain, Nietzsche, Bakhtin, and others. They will also examine the historical and cultural contexts that influenced these authors.

519 Ancient Rhetorics (3)
This course on the history of rhetoric offers a glimpse into the Ancient rhetorics of the Sophists, the Greeks, and the Romans. Selections on and from Gorgias, Isocrates, Plato, Aristotle, Cicero, and Quintilian. The historical and cultural contexts that produced these rhetorics.

520 Modern Rhetorical Theory (3)
The historical, philosophical, and cultural underpinnings of modern rhetoric. The major rhetorical theorists and currents of thought in contemporary rhetorical theory. Students will produce a scholarly paper of article length on some aspect of modern rhetoric.

521 Rhetorical Analysis (3)
The use of rhetorical criticism to analyze cultural artifacts; to understand how symbolic systems construct their own persuasive realities; to practice oral and written rhetorical analysis in both individual and collaborative settings; to acquire some of the practical terminology common to the discipline of rhetoric and to become familiar with the rhetorical aspects of situations: context, symbols, environment, speech characteristics, writing characteristics, even clothes and color.

522 Orality, Print, and Hypertext (3)
An historical perspective on writing as a technology and the essential differences between human consciousness in oral cultures and human consciousness in writing cultures. Students will work to understand the historical and political underpinnings of the term “literacy.”

523 Composition Theory (3)
Selected readings in writing theory and research. Extensive practice in critical writing.

524 Writing for Graduate Students I (3)
The use of writing as a means of mastering difficult readings so that students reflect that mastery clearly, coherently, and concisely in finely tuned written products.

525 Writing for Graduate Students II (3)
Continuation of English 524. Completion of English 524 or permission of instructor required. Emphasis on developing the ability to apply, interpret, and evaluate in clear, concise, and coherent writing.

527 Critical Theory (3)
Studies of major critics and historical developments (Classical, Medieval, Renaissance, Romantic, Modern, Postmodern) with practice in applying major critical concepts. Students will produce a scholarly paper of article length.
535 American Colonial and Federalist Literature: 1620-1820 (3)
An examination of the way American character is reflected in and shaped by writings of the period, including a study of such modes as autobiography, journals, and letters as well as religious, political, and literary texts. Includes such figures as Bradford, Edwards, Taylor, Cooper, and Irving.

536 American Renaissance: 1820-1860 (3)
An exploration of various genres during a period when America was trying to define itself culturally and artistically, following independence. Includes such figures as Hawthorne, Melville, Poe, Thoreau, Emerson, Whitman, Stowe, and Fuller.

537 American Realism and Naturalism: 1855-1918 (3)
An examination, through fiction, poetry, and criticism, of the development of American literature between the Civil War and W.W. I. Includes such figures as Mark Twain, Henry James, Edith Wharton, Stephen Crane, William Dean Howells, W.E.B. Dubois, and Adelaide Crapsey.

538 Modern American Literature: 1912-1965 (3)
An examination through fiction, poetry, drama, and supportive critical works of the literature between W.W.I and the demise of certain writers in the 1960s, such as Hemingway and Faulkner. Includes other figures such as Fitzgerald, Langston Hughes, Marianne Moore, and T.S. Eliot.

539 Contemporary American Literature: 1965 to the Present (3)
A study of selected fiction, nonfiction, poetry, and drama of the period, examining critical questions about canon formation, forces shaping current literature, and genre development. Includes such figures as John Barth, Ellen Gilchrist, Toni Morrison, William Least Heat Moon, A.R. Ammons, and Anne Sexton.

547r Seminar: Major Figures in American Literature (3)
A study of the writings of one to three authors. Includes consideration of biography, time and place, and relationship to literary history, forms, and themes. May be repeated only once, with different content. (See class schedule for current offerings.)

548 Seminar: Themes in American Literature (3)
A study of a selection of writings which treat a prominent theme in American culture, in the context of the development of America and its literature. Themes might include religion, political ideology, the world of business, nature, education, perceptions of time and space. May be repeated only once, with different content. (See class schedule for current offerings).

549r Fiction Writing (3)
Students write fiction and criticize each other's work; study fictional forms, techniques, and types from major critics of fiction; read and study published fiction with a view toward publication of their own fiction or criticism.

550r Workshop: Writing (3)
Advanced work in professional writing, creative or expository. Students will do much writing of their own, will study and apply concepts for analyzing and criticizing the writings of others in the seminar.

552r Poetry Workshop (3)
A course in which students write original poems and criticize each other's work and the work of published poets. Discussion is based on the study of traditional and innovative forms, techniques, and poetic principles, and on the reading of a variety of poetry from around the world.

553 Writing Assessment: Theory and Practice (3)
An overview of significant concepts related to the assessment of writing. An examination of key terms within the assessment field like "validity" and "reliability" as they relate specifically to the evaluation of writing. The phenomenology (a reader's experiential process) of reading and evaluating texts. The importance of context to writing assessment and the way differing contexts (for example: classroom/instructional vs. program or larger-scale) influence assessment goals and practices. Special attention will be paid to interventional or response practices (formative assessment) intended to help students improve writing in addition to evaluation or grading of finished written products (summative assessment).

554 Business and Industrial Writing (3)
Advanced study in the techniques and concepts of expository writing as used in business and industry, in scientific reports, technical analysis, brochures, periodicals, and intramural publications. Attention will be paid to the supervision and administration of such writing functions.

555 Proposals and Prospectus Writing (3)
Theory and practice in writing longer, more complex documents than those included in English 554, In-house proposals, grant proposals, sales proposals, article proposals (queries), scholarly and technical articles, and annotated bibliographies are examples of the types of writing covered in the course.
118 :: English

556 Practice of Teaching Writing (3)
An examination of contemporary methods of teaching writing, with examples drawn primarily from the middle and secondary levels. Areas of inquiry will include designing research-based writing curricula, designing effective writing assignments, responding to student writing, teaching in the context of standardized tests of writing and evaluating writing.

557 Teaching College Writing (3)
A graduate seminar designed for students who are current or potentially future teachers of freshmen writing at UTC or other colleges or universities. The study of contemporary theories and practices of teaching writing at the university level.

558 Composition Studies as Cultural Critique (3)
Composition studies has been marked by a turn toward cultural critique over the past decade. This critical turn draws on theories of Marxism, poststructuralism, feminism, and cultural studies which contend that our subjectivities—the screen through which we perceive reality—are shaped by cultural codes that generally control our behavior and perpetuate the status quo unless we resist the power of these discourses to determine our choices. Advocates of cultural studies and other critical approaches to composition instruction argue that reading and writing involve the negotiation of various discourses driven by these conflicting ideologies; thus, they see the ability to recognize these discourses as an important component of literacy skills.

559r Advanced Internship in Writing (3)
Supervised internship in a professional writing setting related to a student’s academic and/or career goals. Approval of internship coordinator during the fall semester is required for spring internships. May be repeated once, with a different internship setting.

562 Literature of England: 1300-1500 (3)
Reading in medieval English literature, including selections from Chaucer and the Gawain-poet as well as debate poems, historical poems, and short religious and secular lyrics. Emphasis on critical approaches to medieval poetry.

563 Chaucer (3)
A critical introduction to Canterbury Tales or to Troilus and Criseyde, with emphasis on reading and translation skills, historical and philosophical background, and critical thinking and writing.

565 Early English Drama (3)
Early English drama (950-1550), including liturgical drama, selections from the Wakefield, York, and other cycles, and the humanist drama of the early Renaissance. Texts are studied in the original Middle English and Early Modern English.

567 Shakespeare: The Career (3)
A study of examples of the plays (comedy, history, tragedy, romance) with attention to stage craft, themes, artistic development, the poetry, poetics, and bibliography.

569 Non-Dramatic Literature of the English Renaissance (6)
Representative works of non-dramatic prose and poetry from the Renaissance period.

571 The Age of Dryden, Pope, and Swift (3)
Readings and studies of selected writings from Restoration and early eighteenth-century England (1660-1745). In addition to Dryden, Pope, and Swift, the course includes such figures as Addison, Steele, Gay, Defoe, Congreve, and Butler.

572 The Age of Samuel Johnson (3)
Readings and studies of selected poetry, fiction, drama, and prose of middle and later eighteenth-century England (1745-1789), with special emphasis on Samuel Johnson and his circle. In addition to Johnson, includes such figures as Boswell, Gray, Collins, Goldsmith, Reynolds, Burke, and Smart.

573 Development of the British Novel in the 18th and 19th Centuries (3)
Reading and studies tracing the development of the British novel from its origins in the eighteenth century through Dickens, George Eliot, and their contemporaries in the nineteenth century.

574 British Literature of the Romantic Period (3)
Assignments in the principal British authors of the period 1798–1834—Wordsworth, Coleridge, Byron, Blake, Keats, and Shelley—with emphasis on the developing Romantic traditions in English art and thought.

575 Victorian Literature (3)
Assignments in the principal British authors of the period 1834–1900—Carlyle, J.S. Mill, Newman, Tennyson, Browning, Arnold, Ruskin, Dickens, and others—with special emphasis on defining the characteristics of “Victorianism,” as manifested in the representative writings of the period.

576 British Transitional Literature (3)
A critical examination of representative English and Anglo-Irish authors of the period 1880–1920, with emphasis on analyzing the “transition” from late Victorian art and thought to early Modernism.

578 Post-Modern British Literature: 1965–Present (3)
The year 1965, approximately, marked an epoch in Western culture and witnessed the advent of new cultural models of reality and therefore also new modes and methods of fiction. This course assesses the relevance of this moment to contemporary British literature, whether or not some works seem to fulfill a peculiarly “post-modernist” vision.

579 Modern and Post-Modern American Drama (3)
An examination of major twentieth-century dramatic works, with emphasis on modern and post-modern drama as a reflection of intellectual, political, social, cultural, and economic developments of the twentieth century and their impact on the major modes of twentieth-century theatre.
582 English Literature, Genre: The Short Poem in English (3)
Students study short poems (1-500 lines) in English, in relation to history, genre, techniques (such as meter, structure, imagery, metaphor, figurative devices), meaning, and aesthetic and moral judgment.

585r Seminar in a Major Figure (3)
A seminar course devoted to a major writer in English. The course will consider biography, time and place, relationship to literary history, forms and themes. May be repeated only once, with different content. (See class schedule for current offerings.)

586 Literature in the Elementary School (3)
Primarily for active teachers: consideration of suitable selections, effective methods of teaching, and the use of literature in relation to other subjects, such as history, geography, and social customs. Prerequisite: permission of the department head.

587 Teaching Literature in the Middle School (3)
Primarily for active teachers: consideration of suitable selections, effective methods of teaching, and the use of literature in relation to other subjects, such as history, geography, and social customs. Prerequisite: permission of the department head.

588 Teaching Literature in the Senior High School (3)
Primarily for active teachers: consideration of suitable selections, effective methods of teaching, and the use of literature in relation to other subjects, such as history, geography, and social customs. Prerequisite: permission of the department head.

588r Research Project (3)
599r Thesis (1–6)

Entrepreneurship (BETR)

588 Entrepreneurship and New Ventures (3)
This course is designed to investigate the entrepreneurial process from a variety of perspectives. The primary focus is the activities that occur from conception to the birth of a new venture, although issues of report growth and harvest will also be covered. Prerequisites: Grade of C or better in BMGT 581 or BACC 536; BFIN 582; BACC 585; BMGT 584; BACC 585; and BMKT 586 Corequisite: BUSA 587

Environmental Sciences (ESC)

501r Selected Topics (1–4)
Study of selected topics and recent developments in the area of environmental sciences. Graded S or NC. Laboratory/Studio course fee will be assessed.

502 Mechanisms in the Environment (3)
Biological and chemical mechanisms that control terrestrial, aquatic, and atmospheric structure and function. Evaluation of mechanisms will include both organismal, ecological, and global perspectives.

503 Microbial Ecology (4)
A study of microorganisms in their natural environment with regard to microbial evolution, growth, interactions, dispersal mechanisms, ecological significance, and biotechnology applications. Lecture 3 hours, laboratory 2 hours. Laboratory/Studio course fee will be assessed.

504 Bioremediation (4)
A study of the potential use of biological systems in the remediation of areas contaminated with toxic pollutants. Lecture 3 hours, laboratory 2 hours. Laboratory/Studio course fee will be assessed.

505 Biodiversity and Natural Resources Conservation (3)
Study of the ecological principles of natural resources conservation and management, using a problem-solving approach. Scientific assessment of the condition of ecosystems and appropriate management strategies.

506 Advanced Ecology (3)
Study of ecological principles including ecosystem functioning, organismal interactions, and techniques used to model these functions and interactions.

511 Research Methods and Experimental Design (3)
Methodologies for designing and conducting lab and field studies in applied ecology; research techniques related to sampling, statistical analysis, and interpretation of ecological data. Lecture 3 hours, laboratory 2 hours.

512 Applied Statistics for Environmental Scientists (3)
Application of statistical methods to environmental problems, including sampling designs, hypothesis testing, analysis of variance and nonparametric statistics.

514 Environmental Law and Regulations (3)
Study of the principal pollution control and natural resource laws, including environmental impact assessment and planning laws; laws regulating air pollution, water pollution, and hazardous wastes; law protecting endangered species and wetlands; and international environmental law.

517 Advanced Environmental Law (3)
Advanced study of selected federal and state environmental laws and policies. Students will examine evolving law and policy issues, such as environmental justice, ecosystem management, growth management, urban sprawl, biodiversity conservation, forest management, mitigation and mitigation banking, and trade and the environment.

518 Case Studies in Environmental Problems (3)
In depth study of the application of environmental law and policy to specific environmental problems using the case study method. Course will focus on four factors in each case study: 1) characterize the environment, 2) identify human modification to the environment, 3) examine law and policy responses to modification of the environment, and 4) critique the responses. Examples of potential case studies include South Chattanooga, Tellico Dam, Pigeon River, Florida Everglades, New Jersey Pinelands, Pacific Northwest Forests, and the Brazilian Pantanal.
Environmental Science

521 Seminar in Environmental Ethics (3)
Examination of questions of rights and values which arise from reflection on human beings' relationship to their natural environment. Emphasis on the constructive problem of developing a general environmental ethic. Prerequisite: ESC 484

533 Environmental Genetics (3)
Applications of genetic concepts in three major areas: population genetics, molecular analysis, and management decisions. Includes case studies in application of genetics.

561 Advanced Applications of Remote Sensing and Geographic Information Systems (3-4)
Use of aerial photography and digital data for practical application and analysis of local environs. Primary systems are ERDAS ARC GIS, and Arcview. Prerequisites: GEOG 465 or GEOG 466 or their equivalents. Crosslisted GEOG 56. Laboratory/Studio course fee will be assessed.

565 Ecological Toxicology & Risk Assessment (3-4)
Sources, transport, chemical behavior, transformation, and toxicity of environmental contaminants; their impacts on ecosystems, and risk assessment for humans. Prerequisites: ECS 460 or ESC 502.

570 Seminar I (1)
Presentation of programs of current environmental interest by students, faculty, and visiting speakers. Each student will be required to present or take part in discussion of a topic each week. Required during first year in graduate program.

571 Seminar II (1)
Presentation of programs of current environmental interest by students, faculty, and visiting speakers. Each student will be required to present or take part in discussion of a topic each week. Required during first year in graduate program.

597r Individual Research (1-3)
Supervised individual projects designed to enable students to study selected topics in depth. A written report or research paper is required. Prerequisites: Admission to candidacy, approval of adviser.

598r Internship (1-6)
The application of acquired knowledge while working for an appropriate sponsoring organization actively involved in interdisciplinary environmental activities. Prerequisite: Admission to candidacy, approval of advisor and representative of the sponsoring organization.

599r Master’s Thesis (1-6)
Development of a research based thesis. Department and library copies of thesis required. Prerequisites: Admission to candidacy, approval of adviser. A maximum of six hours of graded credit.

400-level Courses May Be Taken for Graduate Credit
There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students. All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

406* Limnology and Reservoir Ecology (3)
410 Environmental Law and Agencies (3)
430 Problems in Environmental Management (3)
ECON 430 Environmental Economics (3)
ENEV 431 Survey of Environmental Engineering (3)
GEOL 445 Hydrology (3)
455 Demographic Analysis (3)
460* General Toxicology (3)
465 Remote Sensing and Imagery Analysis (3)
466 Geographic Information Systems (3)
480 Seminar on the Environment (1)
481 Politics and the Environment (3)
482 Technology and the Environment (3)
483 Economics and the Environment (3)
484 Values and the Environment (3)
490 Environmental Science Senior Project (3)
491r Environmental Science Internship (Specific Agency, etc.) (1-4)
496 Environmental Field Camp (3)
497r Research (1-4)
499r* Group Studies (1-4)

*Laboratory/Studio course fee will be assessed.

Finance (BFIN)

500 Special Topics in Finance (1-3)

518 Financial Markets and Institutions (3)
This course is designed to introduce the wide variety of instruments available for financing projects and controlling risk in today's global economy. Students will become familiar with the operational, regulatory, and transitory characteristics of financial markets and institutions. Topics include the international monetary system; stock, bond, mortgage, futures, and options markets; pension funds; investment firms; commercial banks; insurance companies; and international transactions. Prerequisite: BFIN 582 or consent of instructor.

534 Entrepreneurial Finance (3)
Familiarizes the student with the formation and financial management of high potential businesses. The course presents a profile of entrepreneurial financial management methods of both successful and unsuccessful entrepreneurs. Topics include the viability of proposed ventures, potential sources of financing, cash flow management, and planning for growth. Prerequisite: BFIN 582 or consent of instructor.

540 Problems in Finance (3)
A case course covering techniques of financial analysis and management of short-term, intermediate, and long-term funds; short-
term and capital budgeting as well as capital structure management are included. Prerequisite: BFIN 582 or consent of instructor.

543 Commercial Bank Management (3)
Theory and practice of commercial banking with attention to bank structure, management, loans, investments, and marketing bank services. The influence and setting of central banks, monetary and fiscal policy. Current problems and issues in commercial banking and banking management. Prerequisite: BFIN 582 or consent of instructor.

546 Investments (3)
Theory of investment; classification of media; security analysis; investment market mechanisms; securities legislation; institutional aids to the investor; investment timing; formulation of investment programs. Prerequisite: BFIN 582 or consent of instructor.

576 International Financial Management (3)
This course provides the student with a framework for understanding the fundamental financial and economic influences on international businesses. Emphasis is on understanding exchange rate determination, political risk, hedging of foreign exchange risk, financing of international trade, and short and long term financial decision-making. Prerequisite: BFIN 582 or consent of instructor.

582 Financial Management (3)
The goal of this course is to acquaint all business students with the primary concepts and techniques of financial analysis. The course will build upon the skills obtained in accounting and economics and use those skills for making decisions regarding a firm's use of capital toward the goal of maximizing the value of the firm. It is assumed that all students are familiar with financial statements and basic statistical and economic principles. The first part of the course will develop the tools used in modern financial analysis, including financial statement analysis and valuation techniques. Latter portions will apply these tools to decision-making for long-term (capital budgeting and cost of capital) financial management for both large and small firms. Every semester. Prerequisites: Grade of C or better in ECON 501, BMGT 571, and BACC 572

597r Individual Studies (2-4)
Designed to enable students to study selected topics in depth. Requires a written outline of work to be done, a statement describing the competencies to be developed and the method of assessment to be used in evaluation. Prerequisite: approval of adviser, faculty member, and department head.

598r Research (3)
Designed to enable students to conduct independent research. Prerequisites: admission to candidacy and approval of adviser, faculty member, and department head.

Foreign Languages and Literatures (FLNG)

400-level Courses May be Taken for Graduate Credit
There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

597r Research ..................1-4
598r Individual Studies ........1-4
499r Group Studies ...............1-4

Classical Civilization
497r Research ..................1-4
498r Individual Studies ........1-4
499r Group Studies ...............1-4

French (FRENCH)
401r Special Topics in French Language or Literature ........................................2-3
405 Romance Philology .............................................3
407 Seventeenth Century French Literature ..........3
409 Eighteenth Century French Literature ..........3
411 Nineteenth Century French Literature ..........3
413 Twentieth Century French Literature ..........3
497r Research ..................1-4
498r Individual Studies ........1-4
499r Group Studies ...............1-4

German
497r Research ..................1-4
498r Individual Studies ........1-4
499r Group Studies ...............1-4

Greek (GR + LAT)
425r Special Topics in Greek Literature .............2
498r Individual Studies ........1-4
499r Group Studies ...............1-4

Latin (GR + LAT)
425r Special Topics in Latin Literature ..............2
497r Research ..................1-4
498r Individual Studies ........1-4
499r Group Studies ...............1-4

Modern Languages
497r Research ..................1-4
498r Individual Studies ........1-4
499r Group Studies ...............1-4

Spanish
400r Topics in Spanish Literature ....................3
401r Special Topics in Hispanic Language or Literature ........................................2-3
402r Topics in Spanish American Literature ..........3
403 Cervantes .............................................3
405 Romance Philology .............................................3
406 Spanish Phonetics and Phonology ...............3
408 Spanish American Poetry .........................3
410 Spanish American Short Story ....................3
412 Spanish American Theater .......................3
Geography (GEOG)

414 Magical Realism in Spanish American Narrative .............................................3
497r Research .........................................................1-4
498r Individual Studies .............................................1-4
499r Group Studies .....................................................1-4

501r Selected Topics (1-4)
Study of selected topics in geography.

515 Regional Environmental Management (3)
Study and evaluation of geologic, topographic, hydrologic and atmospheric factors which potentially and actually have an impact on regional development and management. Special attention given to natural hazards. Prerequisite: Geography 415.

525 Regional Land Use and Transportation (3)
Study of the characteristics and patterns of regional land use and transportation. Prerequisite: Geography 415.

560 Topics in Remote Sensing (3)
Treatment of the special application of remote sensing to regional land use problems such as strip mining, crop forecasting, mapping, resource evaluation, hydrology, air and water pollution. Prerequisite: Geography 465.

561 Advanced Applications of Remote Sensing and Geographic Information Systems (3-4)
Use of aerial photography and digital data for practical application and analysis of local environs. Primary systems are Ebditic and ArcInfo. Prerequisites: Geography 465 or Geography 466 or their equivalents.

400-level Courses May be Taken for Graduate Credit
There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

501r Selected Topics (1-4)
Study of selected topics in geography.

510 Application of Thermodynamics to Real Systems (3)
Special use of thermodynamic principles to natural systems beyond the range of theoretical study. Prerequisite: 406 or equivalent.

530 Coal Sedimentation and Stratigraphy (3)
Focus is on the stratigraphic and sedimentological factors of coal strata in the coal provinces of the world, especially of the eastern U.S. Interpretation of rock record as to paleodepositional environment. Prerequisite: 431.

535 Problems of Coal Economics (2)
Consideration of coal quality, quantity and other relevant geologic conditions which establish economic constraints on coal extraction.

Health and Human Performance (HHP)

500 Athletic Training Techniques (3)
Introduction of athletic training skills and techniques such as taping, wrapping, bracing, immobilization, splinting, transporting,
non-weight bearing techniques and preparticipation examinations. Includes laboratory experiences.

505 Management of Exercise Science, Health, and Leisure Studies (3)
A comprehensive overview of the management of sport. Its content (organizational theory of sport, group decision making, labor relations, sport politics and ethics, sport licensing, budget and finance) is presented through case study and practical application.

506 Legal and Ethical Issues in Sports Medicine (3)
A comprehensive overview of ethics and the law as they apply to sport. Fundamental legal and ethical principles that most directly affect the actions and activities of sports professionals will be presented by selected case studies.

507 Sociology/Psychology of Sport (3)
Emphasis upon exercise science and leisure sport as a socio-cultural psycho-cultural force; psychological/sociologic concepts applied to exercise science, leisure studies, and sport. Seminar setting.

510 Advance Interpretation of EKG (3)
Further study of EKG interpretation including myocardial infarction, stress testing and clinical implications for the rehabilitative process.

511 Therapeutic Agents Lab (1)
The student will learn psychomotor skills by applying various therapeutic modalities in a practical environment. Proper SOAP note documentation will be presented to properly record modalities in a clinical setting. Critical thinking skills will be applied by the student in the determination of the frequency and protocol development for each modality technique. Co-requisite: HHP 512

512 Therapeutic Agents in Rehabilitation (3)
Teaches theoretical applications of therapeutic modalities in the treatment of athletic injuries and conditions. Scientific/physiological rationales will be provided along with selection criteria, indications, contraindications and clinical applications. Co-requisite: HHP 511

513 Therapeutic Exercise in Rehabilitation (3)
A classroom and practical study in the appropriate use of therapeutic rehabilitation techniques for athletic injuries, encompassing scientific/physiological rationales, selection criteria, indications/contraindications, clinical applications, and psychological aspects of rehabilitation.

514 Orthopedic Evaluation Lab I (1)
The student will learn psychomotor skills by applying various evaluation techniques for injuries to the lower extremities, pelvis and low back. Detailed anatomy, biomechanics, evaluation, including postural assessment, and immediate care will be discussed for formulating clinical impressions and treatment. Co-requisite: HHP 581

515 Orthopedic Evaluation Lab II (1)
The student will learn psychomotor skills by applying various evaluation techniques for injuries to the upper extremities, thoracic and cervical spine, face and abdomen and thorax. Detailed anatomy, biomechanics, evaluation, including postural assessment and immediate care will be discussed. Co-requisite: HHP 582

516 Rehabilitation Lab (1)
The student will learn psychomotor skills by applying various therapeutic exercises in a practical environment. Proper SOAP note documentation will be presented to properly record exercises in a clinical setting. Critical thinking skills will be applied by the student in the determination of the frequency and protocol development for each exercise technique. Co-requisite: HHP 513

517 Advanced Clinical Exercise Physiology (3)
An analysis of the complex interrelationships of organ systems relative to exercise training with an emphasis on athletes and the role of exercise in rehabilitation. Prerequisite: Graduate standing, HHP 316, 317, or equivalent.

518 Advanced Exercise Prescription (3)
Comprehensive overview of the physical, physiological, and metabolic responses of the human body to exercise testing and training both in health and disease. An overview of environmental and legal considerations in the prescriptive process will also be discussed. Prerequisite: Graduate standing, HHP 316, 317, or equivalent.

519 Pediatric/Adolescent Exercise Physiology (3)
A comprehensive overview of the physical, physiological, and metabolic responses of children and adolescents to exercise training and participation. Prerequisite: Graduate standing, HHP 316, 317, or equivalent.

520 Cadaver Anatomy of the Trunk and Extremities (4)
Prosection of human cadavers with emphasis on the musculoskeletal, articular, nervous and vascular systems. Prosection experiences will be supplemented with classroom lectures. The role of anatomical structures as they relate to athletic injury mechanism, evaluation and rehabilitation will be emphasized.

521 Pathomechanics and Assessment of Athletic Injuries (3)
Advanced techniques of assessing static and dynamic posture, gait, pelvis and low back dysfunction and muscular imbalances. There is a substantial emphasis on biomechanical principles of tissue types as they relate to injury prevention and etiology of pathology. There is also a unit on occupation medicine. Includes lecture and laboratory sessions.

522 Functional Rehabilitation Concepts I (3)
Advanced knowledge and skills that relate to modification of physiological process associated with musculoskeletal injury, pain and tissue repair for the purpose of restoring optimal musculoskeletal function in individuals who engage in physically demanding activities.
523 Functional Rehabilitation Concepts II (3)
Knowledge and skills that relate to the process of rapidly restoring optimal musculoskeletal function after injury and procedures for protection of healing tissues during participation in physically demanding activities.

524 Seminar: Current Research Issues in Health and Human Performance (2)
Discussion of current trends and issues in research in sports medicine and related professions. The primary objective of this course is to facilitate the student’s identification of a research topic for a thesis or project. Additional topics will include ethical considerations of research, thesis committee selection, literature reviews and other topics that will assist the student in the research process.

525 Observation Experience (3)
Supervised off-campus on-the-job learning experience designed to provide students opportunities to observe in a private clinic, educational setting, sports organization involved in athletic health care, emergency room or other related healthcare settings. Application must be approved one semester in advance. *Prerequisite: HHP 514, 515, 527, 553, 563, 581, 582.

526 Clinical-Industrial Athletic Training (3)
Knowledge and skills that relate to clinical and corporate roles and the rapidly changing nature of administrative responsibilities in the scholastic, collegiate and professional sports settings.

527 General Medical Aspects in Athletic Training (3)
An overview of the knowledge, skills and values that the entry-level athletic trainer must possess to recognize, treat and refer when appropriate, the general medical conditions and disabilities of athletes and others involved in physical activity.

529 Laboratory Methods and Procedures in Exercise Physiology (3)
A combination of lecture and lab. It is designed to be a complementary class to HHP 517 Advanced Clinical Exercise Physiology. Its purpose is to give the student hands on experience with both the acute and chronic physiological changes that result from exercise.

530 Assessment of C/I Health & Human Performance (3)

531 Professional Behaviors for Athletic Trainers (3)
Course content will include basic legal and ethical terminology, areas of legal and ethical risks for the athletic trainer, measures to reduce those risks and appropriate professional behavior. Course content will also include basic psychological theories and the psychological aspects of injury and illness.

535 Promotion of Worksite Health and Human Performance (3)
An integrated, step-by-step approach to planning for, implementing, and evaluating worksite health and human performance programs in a variety of settings.

536 Principles and Practices of Managing Lost Time and Healthcare Costs (3)
Issues and strategies that research has demonstrated to be beneficial in managing lost time and healthcare costs.

537 Foundational Concepts for Management of Musculoskeletal Dysfunction (3)
This course is designed to provide the graduate athletic training student with knowledge and skills that relate to modification of physiological processes associated with musculoskeletal injury, pain, and tissue repair for the purpose of restoring optimal musculoskeletal function in individuals who engage in physically demanding activities.

541 Exercise and the Older Adult (3)
Examination of the scientific evidence concerning the relationship between physical activity level and physical, mental, and social-psychological well being during aging.

545 Cardiopulmonary Rehabilitation (3)
The functions of the cardiovascular and respiratory systems emphasizing pathophysiology and treatment. Special reference will be made to exercise as a mode of therapy. *Prerequisite: HHP 419

549 Physical Activity and Public Health (3)
This course addresses the principles and concepts of public health and epidemiology related to physical activity behaviors and selected health outcomes. The student will be prepared to understand the link between physical activity and chronic disease and begin to develop the capacity to assess evidence-based interventions designed to promote physical activity. Students will be instructed on the use of Epilnfo epidemiologic investigational software and carry out limited field testing. Biological mechanisms for healthy adaptations to physical activity and the behavioral determinants of exercise participation will also be highlighted. *Prerequisite: approval of department head.

553 Athletic Training Practicum I (3)
The student's first clinical rotation in the ATEP. Integration of psychomotor skills/clinical proficiencies learned in the didactic component of the program in the clinical setting under the direct supervision (physically present) of an approved clinical instructor (ACI). Administered from a clinical/laboratory; students will be instructed on the use of Epilnfo epidemiologic investigational software and carry out limited field testing. The course has a lecture component. *Prerequisites: Exercise Physiology, HHP 500 and Permission of ATEP-Director.

556 Research Methods in Exercise Science and Health (3)
Sports medicine research, including critical analysis of published research in the field and preparation of a research proposal.

557 Pharmacology and Fitness Testing (3)
Administration and interpretation of fitness tests. Students will learn how to screen individuals to determine the appropriateness and safety of test administration. This includes being able to perform aerobic fitness tests, strength measures, musculoskeletal
endurance, body composition, flexibility and balance. Students will then learn how to properly interpret data from the exercise test.

563 Athletic Training Practicum II (3)
The student's second clinical rotation in the ATEP. The student will continue to integrate clinical skills learned in the didactic component of the program into the clinical setting under the direct supervision (physically present) of an approved clinical instructor (ACI). This practicum course will be administered from a clinical/laboratory setting on campus. The student will build on skills and responsibilities from Practicum I and will learn and apply psychomotor skills/clinical proficiencies from the NATA Competencies in Athletic Training. This course has a lecture component. Prerequisites: Sports Psychology/Sociology, HHP 553 and Permission of ATEP-Director.

565 The Psychological Impact of Injury, Illness and Chronic Disease (3)
The exploration of how an adult copes with an acute injury, illness or chronic disease. Critical review of the psychological, vocational, and the social implications involved in such conditions as chronic pain, coronary artery disease, orthopedic trauma, cancer, rheumatoid arthritis, and a range of functional somatic disorders.

573 Athletic Training Practicum III (1)
The student's third clinical rotation in the ATEP. Students will be responsible for assisting in the healthcare of athletes during practices, games, and treatment and rehabilitation under the supervision of an ACI or CI either on campus or at an off-campus affiliate site. The student will apply new skills learned in the didactic component of the program. The student will also build on the psychomotor skills/clinical proficiencies and responsibilities from Practicum II. The course has a lecture component. Prerequisites: HHP 563 and Permission of ATEP-Director.

575 Research in Exercise Science, Health, and Leisure Studies (1-4)
Investigates problems of an individual; professional nature relating to areas of exercise science, health, or leisure studies. Prerequisites: Graduate standing, EDAS 501, HHP 401, and approval of department head.

578 Internship in C/I Health & Human Performance (6)
Supervised internship in leadership and administrative positions in worksite health and human performance. Full time contact, minimum eight weeks, concurrent integrative seminars. Every semester. Prerequisites: All course work completed except HHP 598 or 599, CPR certification.

581 Orthopedic Evaluation I (3)
A classroom and practical study in clinical evaluation of lower extremity, pelvis and low back injuries and conditions commonly sustained by the physically active. Emphasis is placed on proper evaluation for the purpose of 1) administering first aid and emergency care and 2) making appropriate referrals to physicians for diagnosis and medical treatment. Corequisite: HHP 514

582 Orthopedic Evaluation II (3)
A classroom and practical study in clinical evaluation of upper extremity, thoracic and cervical spine, face, abdomen and thorax injuries and illnesses commonly sustained by the physically active. Emphasis on proper evaluation for the purpose of 1) administering proper first aid and emergency care and 2) making appropriate referrals to physicians for diagnosis and medical treatment. Corequisite: HHP 515

583 Advanced Athletic Training Practicum (3)
The student's fourth and final clinical rotation in the ATEP. Students will be responsible for assisting in the healthcare of athletes during practices, games, and treatment and rehabilitation under the supervision of an ACI or CI either on campus or at an off-campus affiliate site. Designed to provide the student with a means to integrate and augment all concepts, skills and knowledge covered in the curriculum. In addition to lecture and clinical proficiency evaluation, much of this course is discussion based and requires the students to be fully participative. The planning, coordination, and supervision of all administrative components of an athletic training program. Administrative/leadership skills will be emphasized. Prerequisites: HHP 527, 573

596 Pre-Thesis (3)
Facilitates graduate research in the area of athletic training and/or allied health. Although the class will meet as a group on a number of occasions, work in this course will largely develop out of individual research efforts and through individual meetings with the instructor. The instructor will help to refine the topic, guide toward proper research resources, and give written and oral feedback at the various stages of the thesis.

597r Individual Studies (2-4)
Enables a student to study a selected topic in depth; requires a written outline of work to be done, a statement describing the competencies to be developed, and the method of assessment to be used in evaluation. Prerequisites: approval of adviser and the department head.

598 Research (3)
Enables students to conduct independent research. Prerequisites: admission to candidacy and approval of advisor.

599r Thesis (3-6)
Guides selection of a research problem, review of pertinent literature, collection and analysis of data, and composition of a thesis. Students will design a research project, locate and evaluate relevant information, and present research findings according to graduate/professional standards. A total of six hours of graded credit is awarded over two terms.

400-Level Courses May Be Taken for Graduate Credit
Several 400-level courses are available in the Exercise Science, Health, and Leisure Studies Department which may be taken for graduate credit. These courses may be used to satisfy requirements in some degree programs, subject to the approval of the student’s major department and the Graduate School Office. There must be a substantial difference in expectations and work performance for graduate students in combined undergrad-
HHP 201, 332; MATH F120; senior level or approval of instructor; or graduate standing.

401 Measurement and Evaluation in Exercise Science and Leisure Sports (3)
Introduction to basic statistics, measurement, evaluation, tests of neuromuscular ability, muscular strength and endurance, balance, flexibility, motor ability, health related fitness; grading, constructing knowledge tests, measurement of human ability and instructional outcomes. Fall semester. Prerequisites: Equivalent of HHP 201, 332; MATH F120; senior level or approval of instructor; or graduate standing.

402 Philosophical Foundations of Exercise Science and Sport (3)
Identification and implication of prominent philosophical schools of thought as they impact the professional decision making in exercise science and sport; emphasis upon development of a philosophical process, logical thinking, values clarification, and moral implications. On demand. Prerequisite: senior level or graduate standing.

403 Health and Human Performance (3)
Lecture, demonstration, and practical experiences in the study of exercise science athletic coaching, and sport. On demand. Prerequisite: HHP 317 or 318; approval of instructor; or graduate standing.

408 Seminar, Current Advances in Bio-Kinetics (3)
Current advances in kinesiology and physiologic principles of exercise science athletic coaching, and sport. On demand. Prerequisite: equivalent of HHP 317 or 318; approval of instructor; or graduate standing.

436 Exercise Science and Health Promotion for the Developmentally Challenged (3)
Study of health problems and current professional literature; emphasis on methods and techniques for teachers, coaches, and exercise leaders in meeting the legal, ethical, and moral obligations of the developmentally challenged. Prerequisites: equivalent of HHP 302 and junior level; or graduate standing.

451 Family Life Studies (3)
Extended study of problems and issues related to family life and human sexuality; development of learning units for use in schools and community.

452 Aging, Dying, and Death Studies (3)
Analysis of concepts and attitudes toward aging, death, bereavement, prevention and control of communicable and degenerative diseases.

453 Substance Use, Misuse, and Abuse (3)
Extended study of problems and issues related to use, misuse, and abuse of alcohol and other drugs; development of learning units for use in schools and community. Fall and Spring semesters.

454 Methods and Strategies in School Health Education (3)
Survey of problems and concerns facing recreation leadership; management, facilities development, environmental impact, and special population groups. Prerequisite: junior level standing or above.

456 Research Methods in Exercise Science and Health Promotion (3)
Study of health problems and current professional literature; review of new approaches in techniques and methodology used in health research. Spring semester. Prerequisite: approval of instructor or HHP senior or graduate standing.

470 Current Topics and Issues in Leisure Studies (3)
Survey of problems and concerns facing recreation leadership; management, facilities development, environmental impact, and special population groups. Prerequisite: junior level standing or above.

479, 480 Internship in Leisure Studies (6,6)
Supervised internship in leadership and administrative positions; full-time contact, minimum eight weeks, concurrent integrative seminars. Prerequisite: approval of program leader and HHP department head.

490r Workshop and Seminar (2-4)
Special problems; inservice education for specific groups; research in professional literature and evaluation measures to topics studied.
History (HIST)

501r Special Topics in History (3)
Courses on selected topics in American, European, or non-Western history, designed for graduate students pursuing the M.Ed. in secondary education.

508r Historical Problems (1-6)
Directed readings and study in historical problems. Prerequisites: graduate status and permission of instructor. Maximum credit six hours.

400-Level Courses that May Be Taken for Graduate Credit
There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

411, 412 American Intellectual and Social History ......3,3
415, 416 Economic History of the United States ...........3,3
419 The City in American History ........................3
423 African Americans in Popular Culture ................3
497r Research ...............................................1-3
498r Individual Studies ......................................1-3
499r Group Studies ............................................3

Human Ecology (HECO)

534 Advanced Clinical Nutrition (3)

535 Cellular Nutrition (3)
A highly integrated view of nutrient roles at the cellular and subcellular level. Emphasis on the multiplicity of functions of nutrients. Review of current literature in the expanding roles of phytochemicals and functional foods in health promotion. Prerequisites: HECO 135 and permission of instructor. Recommended: HECO 335.

536 Advanced Sports Nutrition (3)
The integration of nutrition at the cellular level related to physical performance requirements during activity. Assessment of nutritional needs of athletes and effects of dietary alteration and nutrition supplements on performance. Individual client cases will be presented in a grand rounds format by students.

Prerequisites: HECO 135 and permission of instructor. Recommended: HECO 336.

400-Level Courses That May Be Taken for Graduate Credit
Several 400-level courses are available in Human Ecology which may be taken for graduate credit. These courses may be used to satisfy requirements in some degree programs, subject to the approval of the major department and the Graduate School Office.

There must be a substantial difference in expectations and work performance for graduate students in combined undergraduate/graduate courses. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students. This statement must also be recorded on the 400-level form that is submitted each semester to the Graduate School office for each student seeking graduate credit.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

412 Historic Textiles (3)
The development of textiles from ancient times to the twentieth century with emphasis upon fiber, color application, fabric construction, and design motif particular to select countries or cultures; includes conservation and display techniques appropriate for historic textiles. Spring semester. Prerequisite: HECO 226*

430 Food System Administration I (3)
Management, organization, administration of food service in institutions. Fall semester. Prerequisite: HECO 135 Alternative Years.

431 Quantity Food Service (3)
Principles, methods, and techniques in planning, purchasing, production, and service of food in quantity; selection and use of equipment; quality standards; laboratory experiences in approved local institutions. Spring semester. Alternative Years. Prerequisites: HECO 430 or HECO 432.

432 Food Systems Administration II (3)
A continuation of 430 with emphasis on production, manpower, facility, and financial planning in food service and hospitality systems. Fall semester. Alternative Years. Prerequisite: HECO 135.

434 Perspectives in Clinical Nutrition I (3)
The study of diet as it relates to prevention and treatment of disease. Experience in nutritional assessment techniques. Dietary calculations for obesity, diemellitus, cardiovascular disease, and gastrointestinal disorders. Fall semester alternate years. Prerequisite: HECO 135, BIOL 208, 209. Prerequisite: HECO 335.

436 Perspectives in Clinical Nutrition (3)
The study of diet and disease; application of appropriate nutritional therapies for endocrine disorders, hypometabolic condi-
tions, immune system disorders, pulmonary diseases, cancer, liver, and renal disease. Spring semester. Prerequisites: HECO 434.

445 Families: Home, School, Community Partnerships (3)
A study of the family system as it assumes the child rearing function and parents the developing child throughout the stages of the family life cycle. Special attention is given throughout the stages of parent-professional, parent-community relationships and skills and approaches for building successful partnerships with families. Includes the study of families with "special" circumstances, and how professionals can be supportive and facilitative. Every semester. Field component.

497r Research (1-4)

498r Individual Studies (1-4)

499r Group Studies (1-4)

*HECO 226 has prerequisite of HECO 222 which as a prerequisite of 120.

Humanities (HUM)

400-Level Courses That May be Taken for Graduate Credit
There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

497r Research ..............................................1-4
498r Individual Studies ..................................1-4
499r Group Studies ...........................................1-4

University Studies
Professor Burhenn, Head

499r Interdisciplinary Studies .............................1-4

Instructional Leadership (EDS:Inst Lead)

For core courses and elective courses see Ed Tech section of course descriptions.

607 Seminar in Educational Leadership (3)
In-depth examination of the writings of selected authors in the field of educational leadership. Special attention will be placed on the values, valuing and valuational aspects of the leadership role. Prerequisite: EDS 606.

640 Change Leadership for Reform (3)
This course examines current research and practice of effective leadership for change and school reform. The learner will examine the characteristics of effective leadership for change. Topics will include: the instructional leader, shared leadership, developing professional learning communities, data driven reform, and enhancing the capacity of school leadership teams.

642 Money and Schools (3)
This course will address historical and current perspectives on financing K-12 public education in America; federal, state, and local education funding mechanisms; school budget planning processes; and grant writing. Particular attention will be given to the impact of funding on school instructional improvement efforts.

645r Seminar in Instructional Leadership (3)
This course will address current research and literature regarding the role and important functions of instructional leaders. It is designed to allow participants to identify the topics of most significant interest to them (as a cohort) in order to enhance their ability to be effective instructional leaders. Once topics are identified, learners will review current literature and research in each area. They will work, individually or in groups, to apply their new knowledge base to the field and to reflect on their application and performance.

Learning and Leadership (EDD)

EDD 703r Current Topics (1-3)
Current topic seminars in the area of learning and leadership that bear direct relevance to dissertation research and academic areas of interest.

710 Leadership Perspectives and Reform (3)
Provides an overview of basic concepts and theories of leadership. The primary focus of the course is for participants to use leadership theory to analyze various situations and create and apply solutions grounded in leadership theory. In addition, participants will engage in several self-assessments of their own leadership style preferences, and will evaluate their potential effectiveness as a leader based on identified strengths and weaknesses.

711 Organizational Development and Policy (3)
Provides an overview of organizational theory, systems theory, human resources development, community relations, policy development and resource development. Theory, culture, change, and policy development will be investigated with respect to both internal and external stakeholders, through on-site analysis of an organizational setting.

720 Ethics in Leadership (3)
Leadership is a moral enterprise and problems that arise in organizations often have an ethical dimension. This course provides an overview of the major ethical theories in the history of philosophy and their application in learning environments; e.g., punishment, intellectual freedom, equity, social justice, diversity, and due process. This is an applied ethics class in that much of the instruction involves the analysis of case studies.
725 Organizational Theory: A Basis for Reform (3)
This course is designed to provide graduate students with a comprehensive understanding of the theoretical and historical development of organizational reform. It focuses on the interrelationship among learning theories, curriculum models, and instructional design. Participants will investigate the various models that have emerged, will determine the relative merits of each model and its curriculum models associated with each paradigm, and demonstrate knowledge of the models by creating and presenting sample instructional/training products that reflect theory-based concepts from each.

730 General Research Methodology (3)
This course presents a perspective of theories of organizations through a historical and developmental context as well as through their application to organizational reform in one or more current setting(s). The future of organizational development will be considered with respect to trends and possibilities for the 21st century. Understanding of these contexts is accomplished through the reading of primary texts, independent study of particular aspects of this history, and class discussion.

731 Quantitative Analysis (3)
Quantitative Analysis will be taught using a combination of readings, problems, websites, and distance learning. Much of the traditional analysis of data sets will focus on statistical data sets representing a spectrum of learning organizations. These data sets are available from electronic archives representing collections by federal and state government, higher education, and educational research agencies. The emphasis is on real life data, data that have been gleaned and exported from an organization on topics such as achievement, gain, climate, and government.

733 Qualitative Research Methods (3)
This course is designed to provide graduate students with an introduction to qualitative research concepts and research procedures. Origins and development of the research orientation will be discussed and students will receive grounding and experience in specific qualitative research techniques. The course does not assume or require pre-requisite experience with qualitative research.

740 Foundations of Human Learning Theories (3)
This course is one part of a two-part, integrated course block that focuses on the interrelationship among learning theories, curriculum models, and instructional design. Course activities in this part of the block provide an overview of contemporary views of human learning, especially as they inform effective instructional design and presentation in education and training settings. After reviewing and discussing origins and defining features of major theoretical models and the theorists most associated with them, students demonstrate advanced knowledge and application of representative theories from each model and the instructional design procedures derived from and influenced by the theories.

750 Curriculum Models and Instructional Design (3)
This course is one part of a two-part, integrated course block that focuses on the interrelationship among learning theories, curriculum models, and instructional design. Course activities in this part of the block require students to compare, contrast, and apply instructional design and curriculum models that have emerged from two major theoretical paradigms. Students review origins and features of instructional design procedures and curriculum models associated with each paradigm, and demonstrate knowledge of the models by creating and presenting sample instructional/training products that reflect theory-based concepts from each.

751 Curriculum Implementation, Governance and Assessment (3)
This course asks students to explore theory, research, and practice underlying the design, development, implementation, and assessment of curriculum in a variety of organizational settings, and to examine the leader's role as a change agent in these activities. After reviewing research-based principles underlying supervision models and diffusion of innovative curricular policies and practices, students demonstrate comprehension of these principles by identifying a curricular need in a given organization and creating and presenting a coherent and feasible plan to address the need.

760 Program Evaluation I (3)
This course will introduce the learner to the background and theory of program evaluation applied to learning environments. Participants will investigate the various models that have emerged, will determine the relative merits of each model and its suitability and requirements in specific organizational evaluation activities. Building upon these attained competencies the participant will develop and complete an evaluation design to be applied to a professional setting.

761 Assessment in Professional Organizations (3)
Discusses contemporary individual and group approaches to the assessment of learners. Traditional assessment models will be examined and critiqued and more novel approaches will be discussed. Strengths of each approach will be described and the utility of each will be examined in reference to the desired outcome of the planned measurement.

762 Program Evaluation II (3)
This course will provide an opportunity for the student to evaluate professional settings from the multiple vantage points of learning theory. Students will be expected to apply concepts acquired in EDD 760 to the requirements of the course.

770r Learning and Leadership Seminar (3)
Represents an intense investigation of the dissertation process. Its purpose is to focus upon the development of a student's knowledge base and ability to undertake scholarship. The purpose is to prepare the student to understand and create scholarship through intellectual endeavor and the use of research skills as they embark upon the completion of their dissertation. Graded S/NC.

780r Dissertation (3-12)
Each doctoral participant must complete a dissertation as a major requirement for the Ed.D. degree. The dissertation topic will be selected by the candidate with the advice and approval of the participant's dissertation committee. The participant must present a dissertation proposal describing the research project for review and approval by the committee prior to beginning work on the dissertation. The candidate will confer frequently with the dissertation committee for mentoring and advice throughout the
130 :: Learning and Leadership

process. The dissertation is the primary means by which the candidate demonstrates proficiency as an independent scholar. Graded SP/NP.

797 Individual Studies (1-3)
Advanced studies on topics that bear direct relevance to dissertation research and academic areas of interest. Individual studies will be approved at the discretion of the doctoral advisor and the department head.

Management (BMGT)

500r Special Topics in Management (1-3)

511 Business Research Methods (3)
An introduction to research methodology with emphasis upon the compilation, analysis and interpretation of data. Experiment design, research instruments and resources, sample theory and design, parametric and nonparametric tests for significance, statistical inference. Research reports. Prerequisite: BMGT 571.

514 Business Database Systems Management (3)
Discussions of various business database system management issues such as relative advantages and disadvantages of database approach and file approach to data management, database planning, database design methodology, logical database design, physical database design, and the other database administration functions. Survey of database technology applications trends as related to business domains, including coupling of expert systems and database management systems and using database for decision support. Prerequisite: BMGT 581 or consent of the instructor.

515 Business Knowledge-Based Systems Management (3)
Survey of principles, concepts, and techniques for knowledge-based systems management from the business perspective. Exploration of strategic significance of knowledge-based systems in the effort to gain and sustain competitive advantage. Introduction to knowledge representation mechanisms and issues relating to knowledge-base verification and validation. Hands-on experience with knowledge engineering using user-friendly expert system development tools. Prerequisite: BMGT 581 or consent of the instructor.

516 Business Data Communications (3)
Survey of technical aspects of data communications and the related managerial issues concerning computer network management. Discussion of layered network architectures and communication protocols at various abstraction levels. Overview of features of local area networks and wide area networks. Examination of system analysis techniques for business computer network design. Prerequisite: BMGT 581 or consent of the instructor.

517 Business Information Systems Development (3)
Survey of techniques and methodologies for user requirements analysis and systems development of business information systems. Examination of strategies for improvement of systems development productivity. Introduction of directions of new technological development, such as object-oriented paradigm and knowledge-based approach, from the business applications perspective. Discussion of various practical issues including control and security, implementation strategies, integration with other systems, and system maintenance problems, etc. Prerequisite: BMGT 581 or consent of the instructor.

525 Organizational Behavior Theory and Practice (3)
An examination of the theoretical and research foundations that explain behavior within the context of formal organizations. Topics covered include perception, attitude, motivation, personality, stress, group behavior, leadership, and organizational development.

526 Leadership (3)
In-depth coverage of the theories, skills and issues related to effective leadership practice in business organizations. Exploration of individual leadership strengths and weaknesses, ethical issues for leaders, and the roles leaders play in organizations. Prerequisite: BMGT 584 or consent of the instructor.

527 Organizational Theory (3)
Advanced concepts of organizing, structuring, and managing an organization are addressed within both a profit and a not-for-profit environment. Topical material presented in lecture format will be combined with case oriented seminars to involve the student in practical concepts of organizational design.

528 Industrial Relations and Human Resource Management (3)
A course designed to acquaint the student with the general principles of personnel management and industrial relations including the legal aspects of employment and union management relations. Course will use lecture, cases, readings, and a term paper.

529 EEO Management (3)
The aim of this course is to provide students with a knowledge of equal employment opportunity requirements and their impact on personnel and management practices. Emphasis on laws and regulations pertaining to race, sex, religion, national origin, age, and handicap discrimination.

530 Communication Across Cultural Boundaries (3)
This course is designed to improve communication skills for the student's self-development and for communicating in business. It is primarily concerned with the following three areas: The process of communication, oral reports, briefings, presentations to groups as well as conferences and meetings, and business letters. Students will be introduced to the international aspects of communication by conducting a short report by interviewing workers in multinational companies as to barriers related to business communication.

535 Managing Work Groups and Teams (3)
This course is for students who will be responsible for managing, leading, or participating in task performing work groups and teams. Behavioral science concepts are used to explore how to create and maintain effective group and team environments. Course topics will include theories on group development, deci-
sion making, leadership, project management and the social construction of groups. A highly experiential teaching approach uses case studies, simulations, audio-video tape analysis, and small group research practicum to learn and practice how to create high performing group environments. Course completion should enable students to better manage and lead task performing work groups and teams. **Prerequisite: BMGT 584 or permission of instructor.**

538 International Management (3)
This course is designed to provide fundamental knowledge of contemporary managerial problems as presented in foreign-influenced environments. Uniqueness of problems in planning, control, choosing foreign associates, plant locations, labor bureaucracy, legal constraints, and trade with foreign governments will be highlighted by text and through discussion of articles from current business periodicals. **Prerequisite: BMGT 584 or consent of instructor.**

540 Managing Innovation (3)
An in-depth study of the phenomenon of innovation—its nature, process, and typology. Examination of the innovation process in its varied manifestations. Skills related to innovation will be studied along with the case histories of successful innovators. The creation and nurturing of new organizations around innovative product ideas will be examined. Discussion of various issues including corporate culture, team-based participation, strategy, entrepreneurship, and marketing as they impinge on the innovative phenomenon. **Prerequisites: All core requirements must be met or consent of instructor.**

555 Management Science (3)
A quantitative approach to business decision making. Model construction, algebraic models, E.O.Q. and break even. Certainty models, linear, integer and dynamic programming. Statistical models, simulations, stochastic processes, P.E.R.T. and network analysis. Game theory and elementary queuing theory. **Prerequisites: BMGT 571.**

566 Dysfunctional Organizational Behavior (3)
An advanced survey of theory and research concerning the inappropriate behavior of people in organizations as well as the inappropriate actions of organizations. Topics include discrimination, theft, incivility, inappropriate politics, drug and alcohol abuse, psychological contract breach and workplace violence. **Prerequisites: BMGT 584 or approval of the instructor.**

570 Problems in Operations Management (3)
This case study course should strengthen the skills and abilities of the student in three areas: (1) describing and understanding the operating process, (2) measuring and analyzing this process, and (3) developing and evaluating plans for changing the operating process within the context of the entire organization and its strategies. **Prerequisite: BMGT 583.**

571 Business Statistics (3)
The course presents statistical concepts and their application for managerial decision-making. Computer based statistical analysis and the application of the insights gained through such statistical analysis for developing effective business decisions will be integrated into every aspect of the course. Topics addressed include organizing and summarizing data using databases, queries, graphical and tabular presentation of data using spreadsheets, probability theory and sampling distributions integrated with analysis of data, estimation and hypothesis testing for one and more than one population, correlations, and regression analysis, and introduction to quality control.

581 Management of Information Systems (3)
This is an introductory course designed to familiarize students with managerial aspects of information technology in business organizations. The course provides a balance between technical and managerial aspects of information systems. Technical topics include hardware, software, databases, telecommunications and the Internet. Managerial aspects include Electronic Commerce, using IT for competitive advantage, knowledge management, decision support systems, and business process redesign. **Prerequisite: BMGT 584 or consent of instructor.**

583 Production and Operations Management (3)
Topics addressed include production process selection; capacity scheduling; inventory management; product and process quality control issues; supply chain management; service operations management; and project scheduling. Every semester. **Prerequisite: BMGT 571 with a grade of C or better.**

584 Management Skills (3)
This course focuses on the learning and application of interpersonal and communication skills that are necessary for effectively managing people in the workplace. A highly interactive course that will make extensive use of group case analysis and role-playing. Every semester.

597r Individual Studies (1-4)
Designed to enable students to study selected topics in depth. Requires a written outline of work to be done, a statement describing the competencies to be developed and the method of assessment to be used in evaluation. **Prerequisites: approval of adviser, faculty member, and department head.**

598r Research (3)
Designed to enable students to conduct independent research. **Prerequisites: admission to candidacy, approval of adviser, faculty member, and department head.**

**Marketing (BMKT)**

**Business Marketing Courses for Graduate Students Only**

Only students admitted to UTC as degree or transient graduate students may take 500-level business courses. A selection of the graduate business courses is offered in the evening each semester including the summer.
132 :: Marketing

500 Special Topics in Marketing (1-3)

545 Family Business Concepts and Practice (3)
Critical issues in family business are covered with incidents, tools, readings, and selected cases to illustrate those issues. There will also be a comprehensive review of research studies and practices in the management of family businesses.

563 E-Business: Managing the Strategic Marketing Process (3)
The Internet has emerged as a key tool with computer mediated business environments changing traditional business models. This course provides hands-on coverage of the tools, terminology and strategic decision-making involved in e-business. Managing the strategic marketing implications of the Internet will be examined across a range of organizational models—from entrepreneurial startups to small businesses and large corporations, in both for profit and not-for-profit sectors. Prerequisites: BMKT 586 or consent of instructor.

564 Promotion (3)
Promotional mix components of personal selling, sales management, and advertising follow examination of consumer behavior. Prerequisite: BMKT 586 or consent of instructor.

565 Problems in Marketing (3)
An application of marketing tools and concepts to problem solving, decision making, and determination of market opportunity; areas include demand stimulation, channel selection and evaluation, marketing research, pricing, product development, and orchestration of marketing programs. Prerequisite: BMKT 586 or consent of instructor.

566 Seminar in Marketing (3)
Seminar designed to integrate the student's understanding of marketing. A participation seminar based on student papers, invited speakers, and other activities. Prerequisite: BMKT 586 or consent of instructor.

586 Marketing Management (3)
The goal of this course is to provide a decision-oriented overview of marketing management. This course focuses on the management challenge of designing and implementing marketing strategies that maximize customer satisfaction and firm profitability. Every semester. Prerequisites: ECON 501 with a grade of C or better.

597r Individual Studies (2-4)
Designed to enable students to study selected topics in depth. Requires a written outline of work to be done, a statement describing the competencies to be developed and the method of assessment to be used in evaluation. Prerequisites: approval of advisor, faculty member, and department head.

598r Research (3)
Designed to enable students to conduct independent research. Prerequisites: admission to candidacy and approval of adviser, faculty member, and department head.

Mathematics (MATH)

Courses for Graduate Students Only

501r Advanced Special Topics (3)
Concentration in selected fields of study. Prerequisite: approval of instructor.

502 Transform Methods (3)
The Laplace and Fourier Transforms and solution methods of boundary and initial value problems in ordinary and partial differential equations, integral equations, and difference equations. Existence and characteristics of these transforms, inversion formulas, special functions, and generalized functions. Construction of other transforms via Sturm-Liouville theory and orthogonality. Prerequisites: 255, 245 with minimum grades of C and graduate standing, or consent of instructor.

515 Applied Mathematics for Science and Engineering I (3)
Topics in applied mathematics to be selected from series solution of ordinary differential equations including a treatment of the higher functions; Legendre polynomials, Bessel functions, Laguerre and Hermite polynomials, the Hypergeometric function; Sturm-Liouville problems; orthogonality; eigenfunction expansions and the generalized Fourier Series; solution of partial differential equations of physics and engineering; Fourier, Laplace, and other integral transforms; first order PDE systems via characteristics; special functions. Prerequisite: 440 with minimum grade of C or consent of instructor.

516 Applied Mathematics for Science and Engineering II (3)
Advanced topics in applied mathematics to be selected from partial differential equations with a discussion of quasi-linear systems and shock waves, integral equations, generalized and weak solutions; calculus of variations and control theory; nonlinear waves and evolution equations and hyperbolic conservation laws. Prerequisite: 515 or consent of instructor.

524 Operations Research III (3)
Topics in integer programming, Markov models, dynamic programming, and nonlinear programming and optimization. Course will be an extensive coverage of one or more of the above areas. Prerequisite: 414 or 424 with minimum grade of C or consent of instructor.

565 Numerical Analysis I (3)
Numerical solutions of equations in one variable; interpolation and polynomial approximation; numerical differentiation and integration; initial value problems for ordinary differential equations; direct methods for solving systems of linear equations. Prerequisites: Math 212, 245, with minimum grades of C, and Computer Science 118 or 150 or approval of the Mathematics Department Head.

566 Numerical Analysis II (3)
Iterative techniques for solving systems of linear equations; approximation theory; eigenvalue and eigenvector approximation; boundary value problems for ordinary differential equations; numerical solution to partial differential equations. Prerequisites: Math 565 or consent of instructor.
Music (MUS)

Courses For Graduate Students Only

500r Graduate Ensemble (1)
Participation in large or small ensembles as appropriate for the program of the student, and as approved by the student's graduate advisory committee.

501r Special Topics (1-4)

502 Seminar in Music History and Research (3)
Comprehensive survey of music history and methods of research in music history. Extensive experience with primary sources and style in scholarly writing on music. Research papers and in-class presentations on selected topics. Students will gain familiarity with library use skills and music materials. Areas covered will include music bibliography, research and writing techniques. Required of all candidates for the Master of Music degree.

503 Music Theory (2)
A comprehensive review of the elements of music theory. Credit may not be applied to degree program.

505 Seminar in Music Theory (3)
A survey of theoretical principles, with emphasis on techniques of analysis leading to the study of a musical score for performance. Prerequisite: Pass graduate theory placement exam or MUS 503.

506 Foundations of Music Education (3)
A survey of historical, philosophical, psychological, and sociological foundations of music teaching and learning. Bibliographic skills in music education are included.

507 Advanced Analysis (3)
Compositional, analytical techniques with emphasis on complex harmonic and procedural developments of the late nineteenth and twentieth centuries. Prerequisite: Pass graduate theory placement exam or MUS 503.

508 Research Methods in Music Education (3)
A study of research methodology with emphasis on the functional understanding of research as it applies to music teaching and learning. Required for the Master of Music degree with a concentration in music education.

509 Musical Styles (3)
Study of characteristic features of musical style in various periods of music history. Prerequisite: Pass graduate theory placement exam or MUS 503.

511 Music Before 1600 (3)
A study of works, both monodic and polyphonic, characteristic of European music before 1600. Extensive work with primary sources required. Preparation of research papers and class presentation of assigned topics in conference with instructor. Prerequisite: 502 or permission of department head.
512 Music From 1600 to 1750 (3)
A study of works characteristic of the period and illustrative of musical trends in the era. Extensive work with primary sources required. Preparation of research papers and class presentation of assigned topics in conference with instructor. Prerequisite: 502 or permission of department head.

513 Music From 1725 to 1825 (3)
A study of works characteristic of the period and illustrative of musical trends in the era. Extensive work with primary sources required. Preparation of research papers and class presentation of assigned topics in conference with instructor. Prerequisite: 502 or permission of department head.

514 Nineteenth-Century Music (3)
A study of works characteristic of the period and illustrative of musical trends in the era. Extensive work with primary sources required. Preparation of research papers and class presentation of assigned topics in conference with instructor. Prerequisite: 502 or permission of department head.

515 Twentieth-Century Music (3)
A study of works characteristic of the period and illustrative of musical trends in the era. Extensive work with primary sources required. Preparation of research papers and class presentations of assigned topics in conference with instructor. Prerequisite: 502 or permission of department head.

516 Symphonic Literature (3)
A survey of the development of symphonic literature, in particular the development of the symphony. Prerequisite: 502 or permission of department head.

520 Studies in Music Curricula (3)
The planning, sequencing, implementing, and evaluating of curricula in music with respect to music learning theory and school organization.

521 Psychology of Music (3)
Survey of the field of human musical behavior form a psychological perspective with emphasis on music perception and music learning. Bibliographic study in the psychology of music is included.

522 Seminar in Music Education (3)
Contemporary philosophies of music education; building instructional programs; evaluation of music teaching and learning, aesthetic education; experimental research; administration of school music program.

527 Advanced Arranging (2)
Practical experience in advanced techniques in arranging for small instrumental ensembles, choral groups, large bands and orchestra.

528 Advanced Conducting (2)
An intensive study of choral and instrumental conducting methods and techniques and their application in laboratory sessions. Prerequisite: 310 or 328 or permission of department head.

530 Kodály Level I (3)
An introduction to the philosophy and practice of the Kodály method of music education. Focus on solfege, ear training, conducting, folk song analysis, and teaching the methodology. Prerequisite: Permission of the instructor.

531 Kodály Level II (3)
Application of the Kodály method of music education in elementary school settings. Further development of skills in solfege, ear training, conducting, folk song analysis, and pedagogy. Prerequisites: MUS 530, Kodály Level I, approval of department head.

532 Kodály Level III (3)
Application of the Kodály method of music education in elementary and secondary school settings. Further development of skills in solfege, keyboard, ear training, conducting, folk song analysis, and pedagogy. Prerequisites: MUS 531, Kodály Level II, approval of department head.

535 The History and Philosophy of Music Education (3)
A survey of the historical and philosophical foundations of music teaching and learning, with emphasis on the effects of systematic beliefs and past events on the music classroom.

538 Testing, Measurement, and Evaluation of Musical Experiences (3)
An introduction to educational testing, measurements, and evaluation of musical exercises and behaviors.

542 Problems in Musical Theater Production (2)
Detailed study of problems involved in presentation of musical theater productions. Student directors will participate under supervision as producers of a spring or summer production.

550 Instrumental or Vocal Music Literature (3)
An historical survey of appropriate music literature; stylistic survey and critical evaluation in each course. Individual projects for particular instrument or voice. Prerequisite: permission of department head or MUS 315, 316

551r Applied Music — Keyboard (1-4)
Prerequisite: successful audition before Division Jury.

553r Applied Music — Strings (1-4)
Prerequisite: successful audition before Division Jury.

555r Applied Music — Voice (1-4)
Prerequisite: successful audition before Division Jury.

557r Applied Music — Woodwinds (1-4)
Prerequisite: successful audition before Division Jury.

559r Applied Music — Brass (1-4)
Prerequisite: successful audition before Division Jury.

561r Applied Music — Percussion (1-4)
Prerequisite: successful audition before Division Jury.
563r Applied Instruction: Conducting (1-4)
Conducting lessons covering repertoire preparation and selection, conducting technique, score and clef reading, score preparation, performance traditions and practice, etc. Prerequisites: MUS 528; successful audition for Division Jury.

596r Project in Music Education (1-3)
Intended for students pursuing the music education option. Development of a substantial project in fulfillment of master's degree requirements. Prerequisite: approval of graduate advisory committee and graduate committee in music, and admission to candidacy.

597r Individual Studies (1-4)

598r Recital (1-4)
Intended for students pursuing the performance option. Coaching and instruction in preparation for the graduate recital. Prerequisites: approval of Division Jury, graduate advisory committee and graduate committee in music, and admission to candidacy.

599r Thesis (1-4)
Development of thesis. Prerequisites: approval of graduate advisory committee and graduate committee in music, and admission to candidacy. Maximum of three hours of graded credit.

400-Level Courses That May Be Taken for Graduate Credit
There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

4xxr Applied Instruction* .........................1-4
Every Semester
401r Applied Composition II .....................1-4
Every semester
404 Liturgics and Service Structure ..........2
Offered alternate years.
405 Ministry of Music .................................2
Offered alternate years.
406 Hymnology .......................................2
Offered alternate years.
465 Practicum in Music Technology .........3
498r Individual Studies .........................1-4

* See course descriptions for specific applied instruction course numbers.

Nursing (NURS)

500 Conceptual and Theoretical Foundations of Nursing (3)
The role of the advanced practice nurse within the framework of nursing science. Selected theoretical and conceptual nursing frameworks, which provide a foundation for advanced nursing practice. Prerequisites: Admission to the MSN programs or permission of the Director.

501 Nursing Research with Statistical Applications (4)
An examination of methods and statistical applications in nursing research, utilizing nursing theory both as a basis for research and in practice. Prerequisite: Undergraduate level statistics: pre or co-NURS 511 & NURS 500.

504 Advanced Pathophysiology (3)
Analysis of complex interrelationships and interdependence of pathophysiological concepts that serve as a primary component of the foundation for clinical assessment, decision making, and management for advanced nursing practice. Prerequisites: Undergraduate pathophysiology or permission of the Director.

505 Adult Health Nursing I (4)
A clinically-based course emphasizing patient care management through advanced nursing practice. Clinical settings may include acute, intermediate, and long-term care facilities, as well as community and home care environments. Clients are adults with secondary and tertiary health problems and related emotional crises. The integration of research and practice is emphasized. Prerequisites: NURS 500, NURS 504, NURS 583, and NURS 584.

506 Adult Health Nursing II (4)
A continuation of 505. Provides students with additional opportunities to develop advanced nursing care interventions with adult clients in a variety of settings. Independent and collaborative roles are stressed. Prerequisite: NURS 505.

507 Clinical Specialization Practicum and Seminar (5)
Intensive clinical practicum and seminar for students who select role preparation in advanced clinical practice. Examination and implementation of the role of clinical specialist as director of care, teacher, coordinator, and collaborator. Includes an understanding of the importance of organizational placement of the clinical specialist. Opportunities are provided to implement planned change and to analyze effectiveness of change. Prerequisites: NURS 502 and NURS 506.

512 Health Policy, Economics & Finance (3)
An examination of health care policy, economics, and finance in health care systems including a focus on the advanced practice nursing role.

513 Introduction to Health Care Information Management I (2)
An overview of the theoretical foundation of Information Management and is designed to examine information technology and tools of the Internet. The impact of automated data management through information systems, expert systems, and telecommunication on advanced nursing practice are addressed in the context of nursing informatics. Prerequisite: Admission to Graduate School.

514 Health Care Information Management for Nurse Executives (3)
Continuation of the concepts introduced in Health Care Information Management I to provide experience with health care applications including opportunities to explore and apply clinical, management information, decision support, expert, and practice management systems. The impact of web-based technology as it applies to health care delivery and management.
136 :: Nursing

515 Financial Administration for Nurse Executives (3)
Financial administration theories, principles, and practices essential for nurse executives within the changing health care environment.

516 Diversity and Ethical Issues in Advanced Practice (3)
Provides a basis for decisions regarding ethical issues in health care as they affect the person, communities, society and the health care profession as well as explore the wide diversity of cultural influences on behavior including ethnic, racial, gender and age differences. (Capstone) Prerequisite: Admission to the Graduate Program or permission of the Director.

520 Learning Theories and Learning Styles in Nursing Education (3)
This course presents an exploration of current research and knowledge of learning including multiple theories, learning styles, and their use in health care. Prerequisites: NURS 500 (Nursing Theory) or permission of Director.

521 Curriculum Development in Nursing Education (3)
Exploration of curriculum development for different levels of nursing education using different nursing and education models and theories. Prerequisite: NURS 500 or permission of Director.

522 Teaching Strategies/Methodologies in Nursing Education (3)
Opportunities to develop, implement, and evaluate a variety of strategies for teaching in various simulated nursing education/practice settings. Prerequisites: Nursing NURS 520 or permission of Director.

524 Outcome Measurement of Teaching Effectiveness in Nursing Education (3)
The use of outcome measurements to determine teaching/learning/curricular effectiveness in a variety of nursing education and health care settings. Prerequisite: NURS 520; Pre or Corequisites: NURS 521, NURS 522 or permission of Director.

525 Teaching Practicum (3)
A synthesis of all previous coursework; giving the opportunity to educate collegiate nursing students, health care staff. Prerequisites: NURS 520, NURS 522 or permission of Director.

530 Theoretical Foundations for Health Systems Administration (3)
Exploration of theories, principles, and behaviors essential for the management of resources within the changing health care environment from an advanced practice nurse perspective. Prerequisites: NURS 512 (may be co-requisite.)

531 Advanced Resource Management for Advanced Nursing Practice (2)
Principles and techniques of financial management for achievement of health care system goals and explores current topics in financial management of health care systems while maintaining quality outcomes. The focus is on the role of the advanced practice nurse in resource management. Prerequisites: BACC 503, BACC 530, BACC 514, or special permission by the Director.

532 Consulting and Marketing Skills for Advanced Practice Nursing (3)
Theories and concepts related to intra- and entrepreneurial principles and skills for the advanced practice nurse. Prerequisites: Admission to Graduate School or permission of the Director.

533 Introduction to Health Care Information Systems (3)
The concepts upon which Health Care Information Systems are developed, implemented, and maintained. Operating systems, networking concepts, security issues, and workstation design and evaluation related to the health care environment will be addressed.

534 Health Systems Practicum for Advanced Practice Nurses (4)
The application of advanced knowledge and skills related to health systems administration or nursing informatics in a selected health care setting. Prerequisites: NURS 531 or NURS 536.

535 Health Care Information Systems: Analysis and Design (3)
This course builds upon the concepts introduced in Health Care Information Systems to provide experience with health care applications. Informatics models, conceptual frameworks, and practice activities will be discussed. Students will explore clinical, management information, decision support, expert, and practice management systems. Prerequisites: NURS 533 or special permission by the Director; Credit not granted for NURS 514 and NURS 535.

536 Health Care Information Systems: Implementation and Evaluation (3)
A continuation of the concepts introduced in Nursing 535 providing content and experience in health care information system implementation and evaluation. Prerequisites: NURS 535.

537r Health Care Informatics Applications for Advanced Practice Nursing (2,2)
This course builds upon the concepts and technology introduced in Health Care Information Management I and other related MSN concentration coursework to provide additional experiences in informatics applications in health care settings. Students will have the opportunity to identify specific informatics application(s) based upon their practice interests and to then develop additional skills in this area.

541 Professional Aspects of the Nurse Anesthesia Practice (2)
Exploration of the professional role expectations of the Advanced Practice Registered Nurse Anesthetist, utilizing both a historical and mentoring process.

542 Advanced Anatomy and Physiology for Nurse Anesthesia I (3)
Prepares the nurse anesthesia student for an in-depth, concise and current presentation of those aspects of anatomy and physiology which are relevant to the anesthetic management of clients. Includes cell physiology, fluid and electrolytes, and the cardiovascular, respiratory, hematologic, and musculoskeletal systems. Allows the student to gain a knowledge base for use in analyzing, evaluating and utilizing principles of anatomy and physiology in anesthesia care. Prerequisite: Admission to the Nurse Anesthesia Concentration
543 Advanced Anatomy and Physiology for Nurse Anesthesia II (3)
A continuation of N542. An in-depth, concise and current presentation of those aspects of anatomy and physiology which are relevant to the anesthetic management of clients. Includes mechanisms of shock and the systems of endocrine, genitourinary/renal, neurological, metabolic/gastrointestinal and hepatic. Allows the student to gain an increased knowledge base for use in analyzing, evaluating and utilizing anatomy and physiology in anesthesia. Prerequisite: NURS 542.

544 Integrated Sciences For Nurse Anesthesia (3)
An in-depth, concise and current presentation of those aspects of science and technology, which are applicable to human physiology and the equipment/environment directly associated with anesthesia patient care. Allows the student to gain a knowledge base for use in analyzing and evaluating the principles of physical science in anesthesia care. Prerequisite: admission to Nurse Anesthesia Concentration.

545r Principles of Nurse Anesthesia Practice - Basic (3)
Theoretical concepts basic to safe anesthesia care. Cognitive, affective, and psychomotor skills for the pre-operative, intra-operative, and post-operative anesthesia periods are emphasized. Corequisites: NURS 547r.

546 Principles of Advanced Nurse Anesthesia Practice - I (2)
An examination of selected disease processes and surgical complications of the anesthesia client. Selected surgical specialties and their implications for anesthesia care. Prerequisite: NURS 545.

547r Nurse Anesthesia Clinical Practicum (1,3)
Clinical application of knowledge and skills necessary for safe administration of anesthesia. Students assume increasing responsibility for the independent delivery of anesthesia care as they progress. Prerequisites: NURS 541, NURS 542, NURS 545. Graded S/NC.

548 Principles of Advanced Nurse Anesthesia Practice II (2)
An examination of additional disease processes and potential and surgical complications of the anesthesia client. Selected surgical specialties and their implications for anesthesia care are explored. Prerequisite: NURS 546. Corequisite: NURS 547r.

551 Health Promotion and Illness Prevention in Primary Care (3)
Theoretical foundations in health promotion, illness prevention and maintenance of function across the health-illness continuum with clients: the individual, family and community. Prerequisite: Admission to Family Nurse Practitioner concentration or permission of Director.

552 Primary Care of Children (3)
Theoretical concepts in health promotion and illness prevention in children including the diagnosis and therapeutic management of common acute and chronic health problems. Prerequisite: NURS 583, NURS 584, NURS 580.

553 Primary Care of Children Practicum (2)
Application of theoretical concepts and skills in health promotion and illness prevention in children including the diagnosis and therapeutic management of common acute and chronic health problems. Prerequisite: NURS 504, NURS 583, NURS 584, and NURS 580.

554 Primary Care of Adults (3)
Theoretical concepts in health promotion and illness prevention in adults including the diagnosis and therapeutic management of common and acute health problems. Prerequisites: NURS 504, NURS 583, NURS 584, NURS 551 and NURS 580.

555 Primary Care of Adults Practicum (2)
Application of theoretical concepts and skills in health promotion and illness prevention in adults including the diagnosis and therapeutic management of common acute and chronic health problems. Prerequisites: NURS 583, NURS 584, NURS 504, and NURS 580.

556 Primary Care of Women (3)
Theoretical concepts in health promotion and illness prevention in women including the diagnosis and therapeutic management of common and acute health problems. Prerequisites: NURS 504, NURS 583, and NURS 584.

557 Primary Care of Women Practicum (2)
Application of theoretical concepts and skills in health promotion and illness prevention in women including the diagnosis and therapeutic management of common and acute health problems. Prerequisites: NURS 504, NURS 583, NURS 584, and NURS 580.

559 Family Nurse Practitioner Practicum (8)
Application of advanced knowledge and skills through nursing practice as a Family Nurse Practitioner student. Prerequisites: NURS 553, NURS 555, and NURS 557. (Capstone)

580 Advanced Pharmacology (3)
Essential pharmacotherapeutics for advanced nursing practice. Emphasis is placed on commonly prescribed medications for clients of all ages. Prerequisites: admission to nursing graduate program or permission of the Director.

581 Advanced Pharmacology for Nurse Anesthesia Practice (3)
An in-depth presentation of aspects of pharmacology which are relevant to safe administration of anesthesia. Prerequisite: admission to the Nurse Anesthesia Program.

583 Advanced Health Assessment (2)
Advanced health assessment of clients of all ages, including formulation of a clinical diagnosis based upon the health assessment findings. Prerequisites: Undergraduate health assessment.

584 Advanced Health Assessment (1)
Application of advanced health assessment techniques of clients of all ages, including formulation of a clinical diagnosis based upon the health assessment findings. Prerequisites: Undergraduate health assessment, Pre or Corequisite NURS 583.
138 :: Nursing

596r Graduate Nursing Seminar (1)
The opportunity to explore select concepts related to research interest and project/thesis design of enrolled students. Consultation with student’s chair is required. Prerequisites: NURS 500, NURS 501 and approval of project or thesis chair.

597r Individual Studies (1-3)
Individual studies designed to enable a student to study a selected topic in depth. Requires a statement describing the specific responsibilities and/or learning objectives of the student, and the criteria to be used in evaluation and grading. Prerequisite: admission to the MSN program and approval of faculty.

598r Professional Project in Advanced Practice Nursing (1-2)
Selected topics in the advanced practice/nursing role that poses opportunities and challenges to practice critical thinking. The project will result in an appropriate outcome that reflects critical thinking, professional judgment, and scholarly rigor. Prerequisites: Completion of 70% of coursework (defined as at least 2 semesters of full time study in the MSN program) including Nursing Theory and Research or co-requisite NURS 596r.

599r Master’s Thesis (1-5)
The development and completion of a scientific research study culminating in a formal paper and oral defense. The research oriented scholarly paper will reflect the student's development of innovative nursing interventions or the synthesis of comprehensive analysis of nursing theory. Prerequisites: Completion of 70% of course work (defined as at least 2 semesters of full time study in the MSN program) including Nursing Theory and Research or co-requisite NURS 596r.

Philosophy (PH REL)

501r Special Topics (1-4)

400-Level Courses That May Be Taken for Graduate Credit
There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>425</td>
<td>Ethics and Professions</td>
<td>(3)</td>
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<td>442</td>
<td>Philosophy of Mind</td>
<td>(3)</td>
</tr>
<tr>
<td>481r</td>
<td>Interdisciplinary Seminar</td>
<td>(3)</td>
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<tr>
<td>483</td>
<td>Feminist Theory</td>
<td>(3)</td>
</tr>
<tr>
<td>491r</td>
<td>Studies in Philosophy</td>
<td>(3)</td>
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<td>497r</td>
<td>Research</td>
<td>(1-4)</td>
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<tr>
<td>498r</td>
<td>Individual Studies</td>
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<td>499r</td>
<td>Group Studies</td>
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Physical Therapy (PHYT)

Enrollment in courses offered by the department of Physical Therapy is allowed by special permission of the faculty and the department head.

502 Introduction to Patient/Client Management (2)
Basic patient care skills. Topics to be included are critical observation, universal precautions, medical chart review, methods of measuring and recording vital signs, basic wheelchair features, basic crutch gait and transfer techniques, and emergency care. Fall semester; year 1. Laboratory/Studio course fee will be assessed.

503 Therapeutic Exercise and Health Promotion (4)
Basic foundation of the knowledge and skills needed to prescribe and apply therapeutic exercise in the practice of physical therapy. The role of the physical therapists in prevention and the promotion of health, wellness and fitness is emphasized. Normal physiology and exercise physiology as it relates to the topics presented will be reviewed. The focus of this course will be on how to perform basic cardiovascular, muscular, and flexibility exercises and programming. This course will provide the foundation for therapeutic exercise units within the applied courses (orthopedics, neurology, acute care) of the curriculum. Fall semester; year 1. Laboratory/Studio course fee will be assessed.

504 Professional Communication and Education (2)
Principles of clinical teaching including the establishment of objectives, instructional methods, assessment of learning, and strategies for improving motivation and compliance. An additional purpose of this course is to develop effective professional communication skills. Fall semester; year 1.

505 Evidence in Practice (2)
Introduction to the acquisition, utilization and presentation of information by physical therapists with emphasis on technology and the use of computers. Upon successful completion of this course, students will be able to develop focused clinical questions, conduct systematic evidenced-based literature searches, identify levels of evidence, and develop creative means of communication using a variety of active learning techniques. Fall semester; year 1.

506 Musculoskeletal Examination (2)
Essential steps in the evaluation of function in a patient with musculoskeletal dysfunction. Examination skills for the measurement of joint motion, muscle strength, and posture are demonstrated and practiced. Fall semester; year 1. Laboratory/Studio course fee will be assessed.

510 Human Gross Anatomy (6)
Combined lecture-laboratory program designed to present to the student an understanding of basic and clinical, human gross anatomy. Normal diagnostic imaging techniques will be introduced. Detailed regional analysis of the buttock, lower extremity, and upper extremity will be performed. Structure and function of the head, neck, and trunk regions will be studied. Major joints will be discussed. Normal diagnostic imaging (x-ray, CT Scan,
and MRI) will be introduced. Anatomy of the thoracic and abdominal cavities will be introduced. Fall semester; year 1. Laboratory/Studio course fee will be assessed.

512 Patient/Client Management of Musculoskeletal Disorders of the Spine (4)
Provides the student with the didactic and clinical applications of evaluation, diagnosis, prognosis, and treatment rationale for selected musculoskeletal dysfunctions of the spine. Summer semester; year 1. Laboratory/Studio course fee will be assessed.

513 Kinesiology and Biomechanics (2)
An introduction to kinesiology through the study of biomechanics, including statics and dynamics, joint kinematics, and related aspects of muscle mechanics and physiology. Emphasis is on the importance of mechanical principles in relation to analysis of the human body at rest and in motion, both in normal and selected pathological conditions. Spring semester; year 1.

515 Neuroscience (5)
This course presents an understanding of peripheral and central nervous system human anatomy, embryology, histopathology and physiology. Correlation of neurological lesions with resultant clinical signs and symptoms is emphasized in patient/clinical case study format. Spring semester; year 1. Prerequisite: PHYT 502. Laboratory/Studio course fee will be assessed.

517 Physical Agents (2)
Didactic and clinical applications of selected physical agents used in physical therapy practice. The following physical agents will be covered: superficial heating and cooling agents including hydrotherapy, deep heating modalities, infrared, and ultraviolet. Critical thinking skills will be applied by the student in the determination of the frequency and protocol development of the prescription for each physical agent. Spring semester; year 1. Prerequisite: PHYT 502. Laboratory/Studio course fee will be assessed.

518 Electrotherapeutic Modalities (2)
Provides the student with the didactic and clinical applications of electrotherapy. Critical thinking skills will be applied by the student in the determination of the frequency and protocol development of the prescription for each physical agent. Summer semester; year 1. Prerequisite: PHYT 517. Laboratory/Studio course fee will be assessed.

519 Pathology of Musculoskeletal System (3)
With the aid of case studies, audio-visual support and handouts, this course will survey the clinical correlation of signs and symptoms of dysfunction of the musculoskeletal system. The fundamental concepts of histology, and disease-producing mechanisms and pathologic processes of the musculoskeletal system will be presented. Histopathology of body tissues and other organ systems will be reviewed. Principles of cellular immunology, inflammation and wound healing will be introduced.

523 PT Management of Musculoskeletal Disorders of the Lower Extremity (3)
Provides the student with the didactic and clinical applications of examination, evaluation, diagnosis, prognosis, therapeutic interventions, and treatment rationale for the most common musculoskeletal dysfunctions of the lower extremity. Students will also spend two hours each week in an orthopedic clinical setting. (1 lecture hour and 4 lab hours per week) Prerequisite: PHYT 506. Laboratory/Studio course fee will be assessed.

527 Clinical Education I (4)
This is an introductory clinical experience following successful completion of the first three semesters of didactic work. The student performs the elements of patient/client management with an emphasis on musculoskeletal dysfunction in an outpatient/ambulatory care setting under the direct supervision of a physical therapist. Summer semester, year 1. 280 clinical hours.

529 PT Management of Musculoskeletal Disorders of the Upper Extremity (3)
Provides the student with the didactic and clinical applications of examination, evaluation, diagnosis, prognosis, therapeutic interventions, and treatment rationale for common musculoskeletal dysfunctions of the upper extremity. Students will also spend two hours each week in an orthopedic clinical setting. (1 lecture hour and 4 lab hours per week) Spring semester; year 1. Laboratory/Studio course fee will be assessed.

597r Elective Course Offerings (1-3)
Elective course offering that will vary according to student needs and interests. Options will include clinical opportunities to investigate aspects of physical therapy of special interest to the student. Course requirements will vary according to the type of elective offered and will be determined by the instructor. Prerequisites: approval of advisor and departmental head.

697r Individual Studies (1-3)
This repeatable independent study course is designed to permit entry-level DPT students to pursue an in depth study of elective clinical interests. The subject material will vary according to student demand and qualified instructor availability.

711 Physical Therapy Management of Cardiopulmonary Dysfunction (4)
Provides the student with the didactic and clinical applications of pathology, examination, evaluation, diagnosis, prognosis, intervention and expected outcomes in the management of clients with dysfunction of the cardiopulmonary system. Renal system dysfunction, cardiovascular complications of diabetes, and exercise considerations in special populations will also be addressed. Fall semester; year 2. Laboratory/Studio course fee will be assessed.

715 Advanced Clinical Practice: Adult Neurorehabilitation (3)
Explores factors that influence principles of neurologic physical therapy management. Learning activities focus on improving the students’ understanding of factors that affect motor control and motor learning, which in turn influence patient/client manage-
ment and outcomes. Students are challenged to advance their clinical problem-solving skills and use of evidence-based practice. They are exposed to unique health promotion and traditional physical therapy management approaches. The clinical context will foster an expanded appreciation of a physical therapist’s professional roles. Clinical faculty will directly supervise individual students during all patient interactions. (1 lecture hour and 2 lab hours per week) Fall semester Year 3

717 Advanced Clinical Practice: Geriatric Neurorehabilitation (3)
Explores factors that influence principles of neurologic physical therapy management, particularly for elderly persons. Learning activities focus on improving the students’ understanding of factors that affect motor control and motor learning, which in turn influence patient/client management and outcomes. Students are challenged to advance their clinical problem-solving skills and use of evidence-based practice. They are exposed to unique health promotion and specialty management clinics to expand their appreciation and application beyond traditional physical therapy management approaches. The clinical context will foster an expanded appreciation of a physical therapists’ professional roles. Clinical faculty will directly supervise individual students during all patient interactions. Fall semester Year 3

720 Psychosocial Aspects of Disability (2)
Includes the study of basic concepts and principles essential to the understanding of therapist/patient/family reactions to disability and disease. Issues regarding non-health factors, physical, psychological and social functions are discussed as related to the impact on quality of life. Specific topics include employment and architectural barriers and regulations, various reactions to specific diseases and disabilities, and death and dying. Roles of other professions, agencies and support groups facilitating adjustment to functional limitations and disability are included. Spring semester; year 2.

721 Professionalism in A Doctoring Profession (3)
This course will provide the clinical doctoral student with the opportunity for examination and discussion of the responsibilities, challenges and opportunities inherent in doctoral-level physical therapy practice. A central theme of this course is the development of practitioners who view their doctoral education as a route to engaged professionalism, that is, commitment to the demonstration of attributes which enhance the practice of physical therapy at both individual and societal levels.

722 Administration in Physical Therapy (3)
Introduces the health care delivery system, organizational structures, financial management, reimbursement, strategic planning, facility design, marketing principles, outcome management, private practice, risk management and efficient and effective use of available time, personnel and equipment. Students have the opportunity to discuss and present reform issues affecting physical therapy. Fall semester; year 3.

723 Evidence-Based Practice in Physical Therapy (3)
This course provides an introduction to the acquisition, analysis, synthesis and presentation of information by physical therapists, with emphasis on technology and the use of computers. Upon successful completion of this course, students will be able to develop focused clinical questions, conduct systematic evidence-based literature searches, identify levels of evidence and research design, critique methodology and summarize information, and develop creative means of communication using a variety of active learning techniques.

725 Critical Inquiry (3)
Teaches the importance of the scientific method in physical therapy, both to understand disease processes and to evaluate the efficacy of different methods of treatment. The student will examine the evidence for accepted methods of treatment, and evaluate published research studies, with reference to hypothesis, methodology, conclusions and relevance to physical therapy practice. The student will acquire the skills necessary to develop a research project including scientific writing, oral presentation, literature search and review, research design and methodology, computer data analysis, and preparing scientific text and illustrations for publication. Summer/Fall semester; year 2.

726 Movement Disorders (2)
The didactic and clinical skills needed to analyze normal and pathological human movement. Students will be able to identify abnormal movement patterns, obtain objective measurements of the movements, including gait parameters, and describe the options available for treatment intervention for patients with movement disorders. Fall semester; year 3. Laboratory/Studio course fee will be assessed.

728 Physical Therapy Management of Medical/Surgical Conditions I (2)
The physiological, didactic and clinical applications of physical therapy examinations, evaluation, therapeutic interventions, and management for a variety of medical and surgical conditions. Upon successful completion of this course, the student will be familiar with the pathophysiology, etiology, incidence, signs and symptoms, impairments, functional limitations, disabilities, and medical, surgical and physical therapy management in the following areas: immune system disorders, blood disorders, cancer, lymphedema, women's health issues, rheumatic disease and chronic pain. Fall semester; year 3. Laboratory/Studio course fee will be assessed.

731 Pharmacology (2)
This course will provide the student with the didactic and clinical applications of pharmacology. The basic principles of pharmacodynamics and pharmacokinetics will be presented. A study of the most commonly used pharmacologic agents seen in physical therapy practice will be a major emphasis. Special emphasis is placed on the relationship between exercise and other interventions provided by physical therapists with drug effects.

732 Clinical Education II (4)
This acute care clinical experience follows successful completion of all didactic work of the spring semester of the second year. The student performs the elements of patient/client management with an emphasis on the musculoskeletal, cardiopulmonary and integumentary systems and begins application of basic neuro-
science principles. Summer semester; year 2. 240 clinical hours. Prerequisite: PHYT 527

733 Diagnostic Imaging
This course is designed to provide physical therapy students with the skills needed to interpret and apply data derived from a variety of imaging techniques for the musculoskeletal, neurological, cardiopulmonary, cardiovascular and integumentary systems. Specific emphasis is placed on the value of the imaging information as a differential diagnosis, prognosis, physical therapy diagnosis and plan of care are developed. The information provided is intended to facilitate professional communication between the physical therapy student and other health care providers. An introduction of surgical procedures used for life support is included.

734 Clinical Education III (5)
This clinical experience occurs during the eighth (final) semester. The student performs the elements of patient/client management with an emphasis on the neuromuscular, musculoskeletal, cardiopulmonary and integumentary systems working predominantly with patients with neurologic dysfunction. Summer semester; year 2. 320 clinical hours.

735 Clinical Applications Across the Lifespan (2)
An in-depth study of clinical applications across the lifespan. Students enrolled in this course will have the opportunity to participate in the following clinical experiences: a neonatal intensive care unit, a home health visit, an Alzheimer's care program, a nursing home, and an assisted living center. Student generated case reports will be utilized throughout the course to emphasize evidence-based practice. Fall semester; year 2.

736 Physical Therapy Management of Patients with Neurological Dysfunction I (4)
The physiologic, didactic and clinical applications of physical therapy examinations, evaluation, therapeutic interventions and management for neurological conditions related to spinal cord injury, neuromuscular diseases and peripheral neuropathies. Upon successful completion of this course, the student will be familiar with the pathophysiology, etiology, incidence, signs and symptoms, impairments, functional limitations, disabilities prognosis and medical, surgical and physical therapy management of common disorders associated with spinal cord injury, neuromuscular disease and peripheral neuropathies. Fall semester; year 2. Laboratory/Studio course fee will be assessed.

737 Health Promotion and Wellness
Primary prevention and health promotion are central concepts in current practice of Physical Therapy. Routine endurance activities have been shown to reduce many acute or chronic conditions affecting persons in the United States. Healthy lifestyle behaviors will be discussed along with the ideals and tenets relative to disease prevention and promotion of wellness for general and specific populations. Topics will include practice setting specific management principles and therapeutic techniques as they relate to individuals from young adulthood to the elderly. Case scenarios will integrate principles. Evidence based practice will be emphasized along with numerous objective tests and risk factor screens for many disease states.

738 Physical Therapy Management of Medical/Surgical Conditions II (3)
Provides the student with the didactic and clinical applications of pathology, examinations, evaluation, diagnosis, prognosis, intervention and expected outcomes in the management of clients with integumentary system disorders and for management of the clients before and after amputation. The holistic approach to management will be emphasized. Spring semester; year 2. Prerequisite: PHYT 728. Laboratory/Studio course fee will be assessed.

740 Differential Diagnosis in Physical Therapy (3)
Designed to provide physical therapy students with the tools necessary to screen patients for the presence of disease processes that are beyond the scope of practice for physical therapists. This information, combined with their knowledge and skills for the management of musculoskeletal, neurological, and cardiopulmonary system dysfunction will provide the student with a more comprehensive examination scheme. The information provided should also facilitate professional communication between the physical therapy student and other health care providers. Fall semester; year 3. Laboratory/Studio course fee will be assessed.

741 Health Policy and Administration
Enhances the appreciation of health policy, business, and management practices needed to succeed within the current healthcare environment. The study of applying general business principles to physical therapy practice will include the areas of finance, productivity, reimbursement, business planning, marketing, human resources, leadership, flexibility, and corporate compliance. Analyzing reimbursement of current billing, accounts receivable, collection procedures and use of proper coding will be covered as well as documentation, coding, review of current payer's contracts, and billing audits necessary to succeed in today's healthcare landscape.

742 Physical Therapy Management of Adults and Elders with Neurological Dysfunction II (4)
Provides the student with the physiologic, didactic and clinical applications of physical therapy examination, evaluation, therapeutic interventions, and management for neurological conditions such as cerebral vascular accident, infectious disorders and tumors of the central nervous system, traumatic brain injury, vestibular dysfunction, cerebellar dysfunction, multiple sclerosis, Parkinson's disease, and Alzheimer's disease. Upon successful completion of this course, the student will be familiar with the pathophysiology, etiology, incidence, signs and symptoms, impairments, functional limitations, disabilities prognosis and medical, surgical and physical therapy management of common disorders associated with central nervous system dysfunction. Spring semester; year 2. Prerequisites: PHYT 515, 736, 753 Corequisites: PHYT 743, 744. Laboratory/Studio course fee will be assessed.

743 Differential Diagnosis in Physical Therapy (2)
This course is designed to provide physical therapy students with the tools necessary to screen patients for the presence of disease processes that are beyond the scope of practice for physical therapists. This information, combined with their knowledge and skills for the management of musculoskeletal, neurological, car-
and systematic clinical reasoning frameworks to improve clinical decision making expertise.

752 Research Investigation II (2)
Students will work this semester to complete the research projects in process from spring semester, year 2. Students will continue to work with the same faculty advisor that initiated the research project. The three types of projects that have been approved for this course are case study, an evidence-based review of literature and a research project. The expectation of this course is that students will complete the established criteria for the specific type of project that is in process as approved by the faculty advisor by the end of fall semester. A formal presentation of the results of the project is required. Fall semester; year 3.

753 Human Growth and Development Across the Life Span (3)
Investigates the human life cycle from the early embryo to senescence on the human movement system. Emphasis will be placed on the study of the principles, processes and phases of physical growth and development, as well as the strengths and limitations imposed on the individual with advancing age. Fall semester; year 2.

754 Leadership and Management in Healthcare (2)
This course provides an overview of the principles and theories of leadership and management. The student will learn a systematic, logical way of thinking about leadership and management within organizations in the environment of healthcare. Through various instructor administered and self-assessment instruments, doctoral students in physical therapy will develop personalized leadership development profiles to enhance their personal and professional development. Topics covered include: personal ethical beliefs, emotional intelligence, change management, motivation of followers, power and influence, leading teams, and life-long learning. The course involves in depth reading and writing from scholarly texts and journals in the field of leadership and management designed to examine the attributes and behaviors of leaders, the relationship aspect of leadership and the leader as social architect within the framework of the evolving healthcare organization.

755 Applied Patient/Client Management (2)
Physical therapy concepts and skills gained throughout the curriculum will be integrated in a formal presentation of a patient case study. Emphasis will be placed on evaluating the physical therapy plan of care in the context of the total patient as he or she exists in society. Management plan selected will be validated through the use of professional literature. Case presentations will involve interactions between students and clinical faculty. Fall semester; year 3.

760 Advanced Clinical Orthopedics (3)
This clinically-based course will explore factors that influence principles of orthopedic management for clients/patients with musculoskeletal dysfunction. Learning activities will focus on improving the students’ understanding of factors relating to clinical decision-making. Students will be challenged to apply evidence-based clinical decision-making models to evaluate interventions. The clinical context will foster an expanded appreciation of the professional roles of the orthopedic physical therapist. Course instructors will directly supervise groups of students during all interaction with patients. Fall semester; year 3.
762 Advanced Neurorehabilitation Management Principles for Children with Movement Disorders (3)
This lab-based course will explore factors that influence principles of neurorehabilitation management for children with movement system disorders. Learning activities will focus on improving the students’ understanding of factors that affect motor function and influence a child’s ability to participate in developmentally appropriate activities. Students will be challenged to apply evidence-based clinical decision-making models to evaluate interventions for children with disabilities and their families. Hands-on experiential learning will strengthen clinical reasoning skills and handling abilities. The clinical context will foster an expanded appreciation of the professional roles of the pediatric physical therapist. Fall semester; year 3.

764 Advanced Manual Therapy (3)
Emphasizes a study of patient classification systems for low back pain, the examination process for spinal dysfunction, and an opportunity to work in a clinical setting. Fall semester; year 3.

765 Advanced Sports Physical Therapy (3)
This elective course will explore a multidisciplinary approach to sports injury management. This course consists of weekly didactic lectures with a clinical component requiring students to observe and participate in athletic care in the UTC Athletic Training Room or in local clinical sites. Enrollment in this course is limited to 20 students. (2 lecture hours and 4 clinic hours per week.)

783 Focused Advanced Clinical Practice (1-6)
This course permits the tDPT student to engage in an individually designed investigation of a focused advanced clinical practice topic. Course requirements may include mentored advanced clinical practicum activities, evidenced-based review of literature or participation in approved competency-based post-professional education programs designed to advance clinical expertise such as achieving professional certification as a Board Certified Specialist in Physical Therapy by the American Board of Physical Therapy Specialty examiners. Formal assessment of learning outcomes will be an integral component of each advanced clinical practice contract. (Graded S/NC)

785 Licensure Preparation (2)
Involves a student-driven comprehensive review of the physical therapy curriculum requiring evaluation, integration and synthesis of didactic content across the program, in preparation for the National Physical Therapy Examination (NPTE). Test taking strategies and practical licensure preparation are included. Spring semester; year 3.

790 Clinical Internship (9)
This clinical internship is the final course of the curriculum. Students will work under the direct supervision of a physical therapist focusing on a particular patient/client population selected by the student. The desired outcome is for the student to reach entry-level performance in patient/client management. Spring semester, year 3. 600 clinical hours.

791 Special Topics In Physical Therapy (1-6)
Special topics addressed in this course will vary according to the professional interests and clinical expertise of the participants of each cohort. Advanced clinical application topics will review best practice recommendations for conditions of the neurologic, musculoskeletal, cardiopulmonary or integumentary systems managed by physical therapists within the scope of physical therapy practice. The latest evidence for planning, implementing effective interventions and assessing outcomes will be explored. (Graded S/NC)

797r Individual Studies (1-6)
Individual studies designed to enable students to study a selected topic in depth. Requires an individual studies contract describing the specific responsibilities and/or learning objectives of the student, and the criteria to be used in evaluation and grading.

UNDERGRADUATE PHYSICAL THERAPY COURSES (PHYT)

302 Medical Technology for Health Professionals (2)
This course is designed for students interested in the medical and paramedical fields. Utilizing web-assisted instruction, students will study medical terminology related to the major body systems. Emphasis will include the use of medical work parts, pronunciation, spelling and the definitions of key pathology, diagnostic and treatment procedure terms.

305 Ethics for Health Care Professions (3)
Designed to introduce pre-health professional students to ethical theories and concepts, assist in identifying potential ethical dilemmas, and provide a system for ethical analysis. Current issues in health care ethics will be discussed throughout the course. Web-assisted technology will be utilized to accomplish the course objectives.

495r Departmental Honors (1-4 hours per term, 4 hours for the two terms)
On demand. See “Departmental Honors,” page 39 in the Undergraduate Catalog

Physics (PHYS)

531 Nuclear Reactor Control and Design (3)
Fundamentals of systems analysis; development of reactor kinetics; feedback mechanisms; temperature coefficients; the power coefficient; reactor stability criteria; influence of external controls; long term reactivity changes; environmental feedback potential. Prerequisites: a degree in science or engineering and the equivalent of Physics 419.

532 Advanced Radiation Physics (3)
Environmental sources of ionizing radiation; biological effects of radiation; units and standards of dose measurements; radiation dosimetry; interaction of radiation with matter; attenuation mechanisms, shielding calculations and design; use of monitoring instruments; neutron and gamma bulk shielding measurements and analysis. Prerequisite: Physics 412.
Physics

**541 Nonconventional Energy Sources (3)**
The physics of certain types of nonconventional energy sources (fusion and magnetohydrodynamic conversion methods), their potential for use in energy production, and the technological problems associated with their widespread utilization and potential for environmental impact. **Prerequisite:** Physics 411, 412, or 414.

**400-level Courses That May be Taken for Graduate Credit**
There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>400r</td>
<td>Physics Seminar</td>
<td>1</td>
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<tr>
<td>411</td>
<td>Atomic Physics: An Introduction to Quantum Mechanics</td>
<td>3</td>
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<td>412</td>
<td>Nuclear Physics</td>
<td>3</td>
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<tr>
<td>414</td>
<td>Advanced Modern Physics</td>
<td>3</td>
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<tr>
<td>419*</td>
<td>Introduction to Nuclear Reactor Physics</td>
<td>3</td>
</tr>
<tr>
<td>424*</td>
<td>Instrumentation, Interacing and Microcomputers</td>
<td>3</td>
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<tr>
<td>441*</td>
<td>Radiation Dosimetry</td>
<td>3</td>
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<td>442</td>
<td>Radiation Biology</td>
<td>3</td>
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<tr>
<td>497r</td>
<td>Research</td>
<td>1-4</td>
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<tr>
<td>498r</td>
<td>Individual Studies</td>
<td>1-4</td>
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<tr>
<td>499r</td>
<td>Group Studies</td>
<td>1-4</td>
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* Laboratory/Studio course fee will be assessed.

Psychology (PSY)

**501r Group Studies (1-3)**
Study of selected topics through a seminar taught by appropriate faculty members. Topics to be taught will be announced in advance. Maximum credit: six hours for students in the psychology graduate program, unless specific approval is given by program director. **Prerequisite:** Admission to a Psychology master's program or approval of the graduate coordinator.

**504 Qualitative Methods for Applied Research and Evaluation (3)**
Introduction to qualitative research methods for behavioral and social science. Focus on application of these methods for evaluating the effectiveness of programs and/or interventions.

**506 Industrial/Organizational Psychology (3)**
Theory, research, and applications of major organizational behavior topics. These include employee socialization, organizational commitment, job satisfaction, organizational fairness, and several major conceptualizations of work motivation and leadership. **Prerequisite:** PSY 511, PSY 512.

**510 Applied Research I (3)**
Discussion of problems in the application of psychological research methodology in nonlaboratory settings. Emphasis on the interpretation and relevance of research results for the practitioner. **Prerequisite:** PSY 201 and admission to the Research master's program or approval of the graduate coordinator.

**511 Research Methods in Industrial/Organizational Psychology (3)**
Discussion of problems in the application of psychological research methodology in nonlaboratory settings. Emphasis on the interpretation and relevance of research results for the practitioner. **Prerequisite:** PSY 201 and admission to the Research master's program or approval of the graduate coordinator.

**512 Job and Performance Measurement (3)**
Development of the knowledge and skills pertaining to job analysis. Study of the psychometric issues that underlie the evaluation of the appropriateness of employee selection and appraisal methods. Specifically, four issues are considered: reliability, validity, utility, and legal/social concerns. **Prerequisite:** Admission to the Industrial/Organizational master's program or approval of the graduate coordinator.

**513 Advanced Research Techniques (3)**
Analysis of advanced methods and techniques commonly employed in psychological research. Emphasis is upon design and analysis as integral units in a variety of research contexts. **Prerequisite:** 510 or 511.

**514 Applied Research II (3)**
**Prerequisite:** PSY 510 or 511, and Admission to the Research Master's Program or approval of the Graduate Coordinator.

**516 Human Resources Training (3)**
A review of the definition of training, the identification of training problems, the development of training materials, and the management of training and management development programs with emphasis upon their evaluation. **Prerequisites:** 506, 511, 513.

**517 Human Resources Interviewing (3)**
Extensive training in the fundamentals and techniques of interviewing. The emphasis of this training will be upon preemployment, performance appraisal, disciplinary and counseling uses of the interview. Interviewer assessment, VCR and small group feedback used. **Prerequisite:** Admission to the Industrial/Organizational master's program or approval of the graduate coordinator.

**519 Organizational Communications (3)**
Analysis of the various communication processes operating in any organizational structure, with stress upon the psycho-social components of message production, transmission, and interpretation. Topics include symbolic systems, modern research findings in persuasion, processes of negotiation, assessing communication impacts, and managing various communication networks. **Prerequisite:** Admission to the Industrial/Organizational master's program or approval of the graduate coordinator.
520 The Uses of Groups in Work Organizations (3)
A seminar in the study of group development, group facilitation, group problem solving, work group team building, effective meetings, and committee and task force utilization. Prerequisite: Admission to the Industrial/Organizational master's program or approval of the graduate coordinator.

521 Occupational and Organizational Health (3)
Introduction to scientific research and practical applications of Occupational Health Psychology (OHP). Emphasis on promotion of health and wellness and prevention of negative health-related consequences within organizational settings.

525 Core Skills for I/O Psychologists:
Understanding Business (3)
Overview of core business skills as they relate to the field of industrial-organizational psychology. Specific areas covered will be accounting, finance, economics, and marketing. Additionally, current legal, political, and professional issues will be covered. Prerequisite: Admission to a Psychology master's program or approval of the instructor.

526 Organizational Development (3)
Review of contemporary trends and issues specific to the field of organizational development. Topics such as organizational assessment and change will be explored. A systematic review of journal articles and current literature will be used. Prerequisites: 506, 511, 513.

527 Personnel Selection (3)
Theory, practice, and research pertaining to the selection of applicants to jobs and the appraisal of current employees. Emphasis on the development and evaluation of assessment techniques from a psychometric and legal viewpoint. Prerequisite: 512.

530 Compensation and Benefits (3)
Overview of the psychology of money and the use of compensation and benefits in the workplace. Current journal articles and legal/professional issues related to compensation will be covered. Prerequisite: Admission to a Psychology master’s program or approval of the instructor.

536r Practicum in I/O Psychology (2-6)
An individualized practicum designed to provide supervised practice in the student’s desired area of emphasis in appropriate work organizations. Possible emphases are in any of the I/O/HRD core concepts. Prerequisite: approval I/O psychology program. Graded S/NC.

571 Internship (3-9)
Intensive experience under supervision in a facility similar to that in which the student expects to enter employment after graduation. Class meetings and scheduled meetings between student and faculty advisor required. May be repeated for appropriate credit for students wishing additional internship experience. Prerequisites: currently taking, or completion of, 533 and approval of departmental committee.

595r Advanced Studies in Experimental Psychology (3)
Detailed examination of current issues in learning, perception and psychophysics cognition and/or physiological psychology. Maximum credit: nine hours for students in the psychology graduate programs unless specific approval is given by program director. Prerequisite: approval of the instructor.

596r Advanced Studies in Developmental/ Personality/Social Psychology (3)
Detailed examination of current issues in personality, developmental and/or social psychology. Maximum credit: nine hours for students in the psychology graduate program unless specific approval is given by program director. Prerequisite: Admission to a Psychology master’s program or approval of the graduate instructor.

597r Individual Research (1-3)
Supervised individual projects that involve intensive literature surveys or development of research procedures. A written report required. Maximum credit: six hours. Prerequisite: approval of the instructor.

598r Directed Individual Study (1-3)
Supervised individual study in subject areas included in the graduate curriculum in psychology. Demonstration of knowledge acquired via tests and/or reports required. Maximum credit: six hours unless specific approval is given by student’s program director. Prerequisite: approval of the instructor.

599r Master’s Thesis (1-6)
Maximum of six hours of graded credit.

400-Level Courses That May Be Taken For Graduate Credit.
There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

401 Intermediate Statistics in the Behavioral Sciences (3)
The use of a popular statistical package for the conduct of statistical analysis in psychology. Applications include common descriptive and inferential techniques, the analysis of variance and multiple regression. On demand. Prerequisite: Psychology 201 or equivalent and 204.

406 Industrial/Organizational Psychology (3)
Introduction to the study of organizations with emphasis upon personnel selection, criteria, and training. Special consideration of work motivation, job satisfaction and the role of the organization of behavior. Prerequisite: introductory statistics course.
407 Professional Psychology (3)
Role models of the psychological practitioner in community settings. Discussion of the foundations, methods, ethics, legal issues, and relationships with other specialists involved in professional psychology. Prerequisite: nine hours of psychology or permission of instructor.

410r Advanced Topics in Personality Research (3)
Intensive study of selected topics of current theoretical and research interest in personality, abnormal psychology, and individual differences as they relate to personality. Prerequisite: 101 or equivalent; six hours of upper division psychology, including 448; and approval of the instructor.

412 Advanced Seminar for Psychological Processes (3)
A comprehensive review of the field as summary experience, especially for senior major students planning to enter graduate study. On demand. Prerequisite: 18 hours of psychology and senior standing, or by permission of instructor.

421 Advanced Developmental Psychology (3)
An in-depth investigation of particular topics in human development, childhood through high school year. Focus on research methodology and findings in relation to social or cognitive development. On demand. Prerequisites: 101 or equivalent, 221 or 222, or equivalent.

425 Psychology and Law (3)
A comprehensive review of how psychological theory and research influences social policy and law. Topics include, but are not limited to, eyewitness memory, lie detection, jury behavior and selection, trial process, death penalty, children in the court, and the punishment and rehabilitation of criminals. Emphasis on psychologists' use of the scientific method used to understand various phenomena related to legal processes. Prerequisites: Six hours of behavioral and social sciences; MATH 210 or PSY 201, or equivalent; and junior standing.

431 Advanced Social Psychology (3)
Intensive treatment of selected research areas in social psychology. Emphasis upon the interrelationship between current theoretical perspectives and appropriate methodological procedures. May be registered for as Sociology 431. Prerequisite: 331 or equivalent. Credit not allowed in both Psychology 431 and Sociology 431.

448 Theories of Personality (3)
Survey of basic theories of personality including the psychoanalytic, sociocultural, factor analytic, the bio-social, and the phenomenological. Strongly suggested for guidance majors. Prerequisites: six hours of psychology.

456r Individual Practicum (1-3)
Supervised contact program in community schools or social service agencies. Academic and personal development sought in the individual or small group activities conducted in this program. An activities log and final written report required. Every semester. Prerequisites: six hours of upper division psychology and approval of instructor. Maximum credit six hours. Course graded on a satisfactory/no credit basis.

460 Systems of Psychology (3)
The historical development, major theses, elements of strength, shortcomings, and current trends of the principal schools of psychological thought. Reading and discussion course for psychology majors and graduate students. Every semester. Prerequisites: nine hours of psychology.

461 Philosophical Psychology (3)
Critical analysis of philosophical aspects of current systems of psychology. Particular focus upon assumptions and consequences of various modes of explanation and description. Fall semester.

470 Psychology of Religion (3)
Analysis of empirical data and psychological theories involving religious beliefs, practices, and experiences. Every semester. Credit not allowed in both Psychology 470 and Religion 470. Prerequisites: six units psychology or philosophy-religion. May be registered for as Religion 470.

497r Research (1-4)
498r Individual Studies (1-4)
499r Group Studies (1-4)

Public Administration (MPA)

501r Special Topics in Political Science (1-4)

502, 504 Public Policy Research and Analysis I, II (3,3)
The application of social science research to administrative problems, including practical methods of collecting, analyzing and interpreting data. Theory and approaches to evaluating public programs. Prerequisite: one course in statistics.

512 Organizational Theory and Administrative Behavior (3)
Analysis of theories and data dealing with the characteristics and behaviors of public organizations and the people who work in them. Approaches to organizational development and change.

521 Public Administration (3)
Principles of government organization, management, financial control, personnel practices, and administration. Emphasis on current research.

522 Budgeting and Finance in Public Agencies (3)
Problems and practices of fiscal management in public agencies. Emphasis on regional, state, and local governments.

523 Human Resources Management in Public Agencies (3)
Public personnel systems in the U.S. Emphasis on applied and theoretical issues related to public personnel administration.

524 Public Policy (3)
Policy making within and among governmental agencies. Emphasis on processes of policy development, implementation, and evaluation.
529 Administrative Law (3)
Legal aspects of administrative decision-making in public agencies.

530 Intergovernmental Relations (3)
Changing patterns of conflict and cooperation among local, state, and federal governments.

531 Government, Politics, and Policy in Metropolitan Areas (3)
Politics and policy in metropolitan areas. Federal policies toward metropolitan problems.

532 State Government, Politics, and Policy (3)
The organization, functions, and operation of state government in the United States. Emphasis on policy formation and outputs.

534 Executive Process in Public and Nonprofit Agencies (3)
The preparation of students for leadership positions within public and nonprofit organizations. Students will be exposed to a variety of theories and issues that emphasize the complexity of leading public and nonprofit agencies.

535 Community Building (3)
The role of public and nonprofit agencies in the development of community resources.

536 Government and Nonprofits (3)
An examination of the relationship between government and the nonprofit sector in the definition, funding, and delivery of public services.

537 Nonprofit Development (3)
The basic concepts and skills to develop community resources for the support of a nonprofit agency. Obtaining and managing grants, fundraising, donor development, and managing the resource activities of an agency are covered. Budgeting and legal aspects that pertain directly to resource development are included. Activities will include preparation of a federal grant proposal, planning a special event, and one additional resource development: donor development and management, planned giving, United Way applications, or other topics.

538 Nonprofit Marketing (3)
The organizational issue of marketing agencies and programs. Principles of marketing, market research techniques and applications and the role of marketing in strategic planning for nonprofit agencies. While the course focuses on marketing in nonprofit agencies, its content is also applicable to managers in public agencies who wish to raise the visibility of their agency’s programs and to communicate its importance and mission more effectively to the public.

539 Strategic Planning in Nonprofit Organizations (3)
Focuses on the skills necessary for conducting a strategic planning process in nonprofit agencies.

540 Applications in Public Administration (3)
Examination and application of theories and techniques in relation to current issues and problems in public administration practice. The course focuses on problem solving through analysis and evaluation and requires a term project. Prerequisites: Students must have completed or be in the process of completing all other M.P.A. core coursework before being allowed to register for POLS 540.

543 Nonprofit Management (3)
Immersion of the student in nonprofit administration. The theoretical and the practical side of nonprofit management from establishment of a nonprofit organization through the operations of programs. The primary goal for the course is to increase the knowledge and expertise of students in order for them to feel comfortable in the operation of a nonprofit organization.

545 Nonprofit Marketing (3)
Principles of marketing, market research techniques and applications and the role of marketing in strategic planning for nonprofit agencies. While the course focuses on marketing in nonprofit agencies, its content is also applicable to managers in public agencies who wish to raise the visibility of their agency’s programs and to communicate its importance and mission more effectively to the public.

530 Intergovernmental Relations (3)
Changing patterns of conflict and cooperation among local, state, and federal governments.

531 Government, Politics, and Policy in Metropolitan Areas (3)
Politics and policy in metropolitan areas. Federal policies toward metropolitan problems.

532 State Government, Politics, and Policy (3)
The organization, functions, and operation of state government in the United States. Emphasis on policy formation and outputs.

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The organizational issue of marketing agencies and programs. Principles of marketing, market research techniques and applications and the role of marketing in strategic planning for nonprofit agencies. While the course focuses on marketing in nonprofit agencies, its content is also applicable to managers in public agencies who wish to raise the visibility of their agency’s programs and to communicate its importance and mission more effectively to the public.

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Focuses on the skills necessary for conducting a strategic planning process in nonprofit agencies.

540 Applications in Public Administration (3)
Examination and application of theories and techniques in relation to current issues and problems in public administration practice. The course focuses on problem solving through analysis and evaluation and requires a term project. Prerequisites: Students must have completed or be in the process of completing all other M.P.A. core coursework before being allowed to register for POLS 540.

543 Nonprofit Management (3)
Immersion of the student in nonprofit administration. The theoretical and the practical side of nonprofit management from establishment of a nonprofit organization through the operations of programs. The primary goal for the course is to increase the knowledge and expertise of students in order for them to feel comfortable in the operation of a nonprofit organization.

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Politics and policy in metropolitan areas. Federal policies toward metropolitan problems.

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The preparation of students for leadership positions within public and nonprofit organizations. Students will be exposed to a variety of theories and issues that emphasize the complexity of leading public and nonprofit agencies.

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Examination and application of theories and techniques in relation to current issues and problems in public administration practice. The course focuses on problem solving through analysis and evaluation and requires a term project. Prerequisites: Students must have completed or be in the process of completing all other M.P.A. core coursework before being allowed to register for POLS 540.

543 Nonprofit Management (3)
Immersion of the student in nonprofit administration. The theoretical and the practical side of nonprofit management from establishment of a nonprofit organization through the operations of programs. The primary goal for the course is to increase the knowledge and expertise of students in order for them to feel comfortable in the operation of a nonprofit organization.

545 Nonprofit Marketing (3)
Principles of marketing, market research techniques and applications and the role of marketing in strategic planning for nonprofit agencies. While the course focuses on marketing in nonprofit agencies, its content is also applicable to managers in public agencies who wish to raise the visibility of their agency’s programs and to communicate its importance and mission more effectively to the public.
411r Advanced Topics in Political Theory (3)
Selected topics in political theory. May be repeated once.

421r Advanced Topics in Public Law (3)
Selected topics in public law. May be repeated once.

422r Advanced Topics in Public Administration (3)
Selected topics in public administration. May be repeated once.

425 Policy Issues in Aging (3)
An introduction to the political, economic, social and health policy questions raised by phenomenon of an aging population. On demand.

431r Advanced Topics in American Institutions and Processes (3)
Selected topics in American institutions and processes. May be repeated once.

432 Southern Politics (3)
A study of the South's role in national politics with an emphasis on the demographic, economic, social and policy forces which give shape to the values and partisan preferences of the region's electorate. On demand.

441r Advanced Topics in International Relations and Foreign Policy (3)
Selected topics in international relations and foreign policy. May be repeated once.

442r Advanced Topics in Comparative Government (3)
Selected topics in comparative government. May be repeated once.

461r, 462r, 463, 464 State Government Internship Program (3)
Internship conducted during the legislative session in governor's and legislative offices in Nashville. No more than six credit hours may apply toward the major degree requirements in the department. Prior approval of instructor.

471r, 472 Metropolitan Government Internship Program (3-6)
Internship conducted in various governmental offices in Chattanooga. No more than six credit hours may apply toward the major degree requirements in the department. Prior approval of instructor.

497r Research (1-4)

498r Individual Studies (1-4)

499r Group Studies (1-4)
include symbolic systems, modern research findings in persuasion, processes of negotiation, assessing communication impacts, and man

Religion (PH REL)

501r Special Topics (1-4)

400-Level Courses That May Be Taken for Graduate Credit
There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

417 Mysticism East and West (3)

467 Contemporary Religious Issues (3)

470 Psychology of Religion (3)

484 Holocaust and Genocide (3)

491r Studies in Religion (3)

492r Studies in Western Religious Thought (3)

493r Studies in the History of Religions (3)

497r Research (1-4)

498r Individual Studies (1-4)

499r Group Studies (1-4)

School Leadership (EDAS)

501 Methods of Educational Research (3)
Emphasis on the development of research skills and related competencies involved in investigating and reporting educational problems; study of basic statistical procedures. Must be satisfactorily completed prior to admission to candidacy for the M.Ed. Crosslisted as EDUC 501

503r Current Topics in Education (2-4)
Special topics designed for specified groups as inservice education; study to include research in literature of current topics under discussion.

505 Descriptive and Inferential Statistics (3)
Types of data, experimental design, and parametric and nonparametric methods; some prior study in measurement and/or statistics recommended. Crosslisted as EPSY 505

507 Current Issues in Higher Education (3)
An introduction to current issues and topics in higher education with particular attention given to the community college setting; included will be a consideration of educational finance, accountability, supervision and evaluation of instruction, appropriate student demographic data, and recent trends in higher education.

513 Perspectives on Multiculturalism and Diversity (3)
Study of microcultures in the United States, their relationships to the microculture and their significance for educational policy and practice. Explores diversity resulting from various socioeconomic
class, race, ethnicity, gender, exceptionality, religion, language, sexual orientation and age. Crosslisted as EPSY 513

535 Curriculum Development in Higher Education (3)
An examination of various issues and problems relating to curriculum development in higher education with particular emphasis on the community college curriculum; philosophies of higher education, models of knowledge and instruction, development of instructional goals and objectives, development of course outlines and syllabi, and curricular innovations are among the topics considered.

551 Foundations of Leadership (3)
Overview of American public school administrative leadership; role and function of school administrators examined with emphasis on research, theories, concepts, and models of leadership; review of bibliographical resources important to educational leadership.

552 Instructional Leadership (3)
Theory and practice of building level school administration with special attention to group process, leadership models, communication, instructional leadership, and school improvement at the elementary, middle school, and secondary levels. Prerequisite: EDAS 551.

553 School Management (3)
Basic concepts in school finance with special attention to budgeting and staffing at the building level; analysis of safety and utilization issues in school facilities; establishment of communication channels and positive public relations with the larger school community. Prerequisite: EDAS 551.

563 School Law (3)
Examination of the legal status of the pupil, teacher, principal, superintendent, and school boards; case law methods will be used to study the interaction of the school with local, state, and federal governing bodies; rules and regulations imposed by federal and state agencies will also be considered.

565 Current Practices in Educational Supervision (3)
Basic concepts of educational supervision, possible organizations for supervision, interrelations of supervisory officials, recent research in the field.

566 Current Trends in Instructional Supervision (3)
The study of various models for comprehending instructional strategies, teacher-student interaction, classroom organization and management, and their influence on the learning process.

572 Practicum in Educational Supervision (3)
A supervised field experience in school or district office settings designed to provide graduate students in educational supervision with practical applications of supervisory theory. Prerequisite: EDAS 565 or 566.

579, 580 Practicum I and II (3 each)
An integral aspect of professional preparation; each student will participate in 450 hours of supervised field experiences that address all of the ISSLC standards (225 hours required for each course: EDAS 579 and 580). Students will engage in these experiences as they progress through the program, and will attend a periodic seminar and register for 3 credits of practicum during each of the last two fall or spring terms during which they are enrolled. The student’s advisor must approve each experience. Prerequisites: EDAS 551 and nine additional semester hours in the program. Graded S/NC.

590 Independent Study - Capstone (3)
A capstone experience in which EDAS students synthesize their learning and experiences in the program to produce a statement of their personal leadership philosophy with an explanation of how this philosophy will impact programs, teachers and students in school settings.

597r Individual Studies (2-4)
To enable a student to study a selected topic in depth; requires a written outline of work to be done, a statement describing the competencies to be developed, and the method of assessment to be used in evaluation. Graded satisfactory or no credit. Prerequisites: approval of adviser and department head.

598r Research (3)
To enable a student to conduct independent research. Prerequisites: EDAS 501, admission to graduate degree candidacy, approval of program adviser and coordinator of graduate programs in education; requires the submission of a formal prospectus two weeks prior to registration.

599r Thesis (3 or 6)
The development of a product of thesis magnitude and quality; specific style and form may vary with the degree program. Department and library copies of thesis required. Oral defense required. Maximum of six hours of graded credit permitted. Registration to be completed in one term or in two consecutive terms. Prerequisites: EDAS 501, admission to graduate degree candidacy, approval of program adviser and coordinator of graduate programs in education; requires submission of a formal prospectus two weeks prior to registration.

600 Advanced Research Design and Analysis (3)
Major types of experimental and quasi-experimental designs such as Solomon Four Group; factorial and Latin square; emphasis on designs and methods appropriate to educational research; use of data processing and statistical computer packages. Prerequisites: EDAS 501 and 505.

660 Public Relations for Educational Administrators (3)
Philosophy and techniques of school community relations; attention given to parent contacts, citizen participation, press, radio, television, printed materials, and other media. Prerequisite: EDAS 501.

663 Seminar in School Law (3)
Analysis of educational questions as influenced by legal principles and the case law; the effect of legal provisions upon administrative, educational, and social policy decisions. Prerequisites: EDAS 563 or equivalent and approval of instructor.
670 Issues and Theories in Supervision (3)
A comprehensive study of theoretical forces impinging upon education and the implications of these findings for supervision; emphasis on recent current developments and issues affecting supervision. Prerequisite: EDAS 565 or 566.

School Psychology and Counseling (EPSY)

501 Methods of Educational Research (3)
Emphasis on the development of research skills and related competencies involved in investigating and reporting educational problems; study of basic statistical procedures; basic qualitative research methodologies are also examined. Crosslisted as EDUC 501.

502 Introduction to the Counseling Profession (3)
An introductory study of the counseling profession. Information is provided about the basic educational, historical, philosophical and psychological foundations of counseling as well as specific traits and skills of professional counselors. The course is also designed to provide beginning level concepts and skills required for certification and licensure. Prerequisite: Formal admission into the community or school counseling program.

503r Current Topics in Education (2-4)
Special topics designed for specified groups as inservice education; study to include research in literature of current topics under discussion.

504 Classroom Management Techniques (3)
Examination of techniques for managing attention and behavior in the classroom; approaches discussed include psychoeducational and behavioral management. (May be registered as EDSP 504)

505 Foundations of Services to Exceptional Individuals (3)
Identification of significant persons and events in the development of educational programs for exceptional individuals and relationship of these events to contemporary practice; current literature regarding ethics, law, program, and instructional design and delivery. Prerequisite: admission to master's program or permission of the instructor.

507 Advanced Techniques in Individual Assessment (3)
Informal and nontraditional individual assessment techniques directed to individual instructional planning and the documentation of instructional outcomes; approaches to data synthesis, program planning, report writing, and information sharing techniques. Prerequisite: EPSY 505 or approval of instructor.

510 Ethics and Professional Issues in Counseling (3)
The ethical standards of the ACA code of ethics and related entities (i.e., ASCA, AAMFT) and applications of ethical and legal considerations in professional counseling. An overview of ACA, its divisions, branches, and affiliates, along with standards for professional credentialing, including certification, licensure, and accreditation practices. The role of the professional counselor in advocating on behalf of the profession and advocacy processes needed to address institutional and social barriers that impede access, equity, and success for clients. Prerequisites: EPSY 502 and 545, or permission of the instructor.

512 Learning and Education (3)
An overview of the major structures used in research and used to understand learning in educational settings with particular attention to behaviorism, developmentalism and constructivism. Crosslisted as EDUC 512.

513 Perspectives on Multiculturalism and Diversity (3)
Study of microcultures in the United States, their relationships to the macroculture and their significance for educational policy and practice. Explores diversity resulting from various socioeconomic class, race, ethnicity, gender, exceptionality, religion, language, sexual orientation and age. Crosslisted as EDAS 513.

515 Assessment and Learning (3)
An introduction to student assessment practices routinely used in contemporary education settings. Emphasis upon the ethical use of measurement devices, developing and understanding of general measurement concepts, the interpretation and use of formal measures, and the development, administration, and use of informal (teacher made) classroom assessment devices. Emphasis is placed upon the effective use of these devices to improve learning. Crosslisted as EDUC 515.

516 Assessment Strategies for Individuals with Mild Disabilities (3)
Examination of instruments and procedures for individual assessment of educational skills; students will learn to administer and interpret the results of tests of general ability and specific academic skills. Prerequisite: EDSP 515 or approval of instructor. May be registered as EDSP 516.

521 Human Development Applied to Education (3)
A study of major theories and concepts related to the development of infants, children, and adolescents. Focus on typical and atypical developmental, age, appropriate behavior, and developmental needs, particularly as they relate to educational practice. Field component required. Requisite: must be taken during the student's first nine hours in the program. Crosslisted as EDUC 521.

536 Affective and Behavioral Assessment Techniques (3)
Examination of the varied rationales for affective disorders and their associated classification practices in schools; discussion of measurement techniques associated with affective assessment including formal observation, rating scales, interviewing strategies, and self-report procedures; students are given opportunities to collect and evaluate information obtained from the above procedures. Prerequisite: EDSP 535 or approval of instructor.

537 Gender Issues in Counseling (3)
Emphasis on sex role socialization and male/female roles as they pertain to counseling issues and practices. Exposure to non-sexist counseling and new models of mental health that transcend sex-biases.
539 Introduction to School Counseling (3)
Overview of school counseling. Study of the contemporary role of the school counselor with particular emphasis on the school counselor as consultant and collaborator. Students will receive the tools for program development and evaluation with the ability to devise or reorganize guidance programs to meet the needs of contemporary society.

542 Introduction to Counseling in the Community (3)
The roles of community counselors in a variety of settings; an overview of the history of the counseling profession; an examination of our professional ethical code; an overview of consultation, prevention, and outreach activities; and exposure to professional associations and to common topic areas encountered by community counselors. Prerequisite: EDAS 501

543 Theories of Human Development (3)
Theory and research on emotional, social, and intellectual development over the life span with applications to educational and therapeutic settings.

544 Theories and Techniques of Counseling (3)
A study and multicultural critique of the major theoretical approaches to counseling including but not limited to: Psychoanalytic, Adlerian, Client-centered, Gestalt, Behavioral, Cognitive-Behavioral, Reality, and Systems theory. Students will learn counseling techniques associated with different theories through applied in-class and extra-class activities. Prerequisites: EPSY 502 and 545 for students formally admitted to either the community or school counseling program; or admission to the school psychology program, or permission of the instructor.

545 Counseling Skills (3)
An introduction to basic counseling skills (Attending, listening, responding, and problem solving) through role play and application. Students gain skills and techniques of basic counseling by participating in simulated counseling sessions with peers. Prerequisite: Formal admission into the community or school counseling program. Admission to the school psychology program or permission of the instructor.

547 Group Counseling (3)
Study of group theories and techniques through supervised experience in small groups. Prerequisites: EPSY 502 and 545, or permission of the instructor.

548 Measurement and Assessment in Counseling (3)
Study and use of tests and instruments commonly used by counselors to aid the individual’s self-understanding and the making of educational and vocational choices. Emphasis is upon group tests and inventories. Prerequisites: EPSY 501 and 502, or permission of the instructor.

549 Career Development and Counseling (3)
A study of career development theories; occupational, educational, and labor market information resources including media, computer-driven and other technologies; career development program planning, implementation, and evaluation with the help of computer-assisted programs, career counseling techniques, assessment instruments, and processes; and skills useful in managing careers over time. Special attention is given to factors affecting the career development of diverse populations, such as age, gender, sexual orientation, physical challenge, and other cultural determinants. Prerequisites: Formal admission into the community or school counseling program, or permission of the instructor.

550 Perspectives on Human Sexuality for Counselors (3)
Focus on counseling perspectives of human sexual development, adjustment, remediation; designed to increase the counselor’s understanding and acceptance of his/her own sexuality and that of clients and students. Prerequisites: One from EPSY 545, 546, PSY 517, 522 or 523 and approval of instructor.

551 Crisis Counseling and Suicidology (3)
Therapeutic approaches designed to help clients cope with developmental and/or situational high stress events; intensive study of suicide prevention, intervention, and postvention. Prerequisite or Corequisites: EPSY 501 and approval of instructor.

552 Substance Abuse Counseling (3)
Methods of counseling addicted clients and their families. Physiological and psycho-pharmacological information. The primary focus will be on alcohol addiction, although many other addictions will be addressed.

553 Couples, Marriage, and Family Counseling (3)
An overview of system approaches to couples and family counseling. Attention is given to family development, transitions, and diverse structures including but not limited to single parenthood, same-sex couples, extended families, and grandparents as primary caretakers. Prerequisite: EPSY 544.

554 Counseling Children and Adolescents (3)
Techniques for counseling children and adolescents. Factors influencing development of personality in children and adolescents, a psychological foundation for counseling them, and an understanding of many typical emotional problems confronted by children. The class format will include lectures, group discussion, online discussion, role play, and practical application of techniques. Prerequisites: EPSY 543 for students admitted into either the community or school counseling program, admission to the school psychology program, or permission of the instructor.

555 Counseling Practicum (3)
A site-based supervised experience where students participate in conducting counseling sessions. This course provides students with the opportunity to refine skills learned in Pre-Practicum and apply to actual counseling sessions. These skills include attending skills, therapeutic relationship building skills, and basic counseling skills, as well as skills in self-reflection and self-awareness. Students will recognize the influence of personal biases and values in providing counseling services and will be expected to conduct and participate in case presentations. Students will demonstrate an ability to receive feedback and provide constructive feedback to peers. 100 total on-site hours with 40 hours of direct service. Graded S/NC. Prerequisites: EPSY 501, 502, 510, 543, 544, 545, 561, and 562; or permission of the instructor. Maximum credit six hours.
152 :: School Psychology and Counseling

559 Internship in Community Counseling (6)
A 600-hour supervised intensive experience, where students participate as counselors in a community setting. Students are expected to fully participate in an array of indirect services as well as 300 hours of direct service on site. Prerequisites: EPSY 555 and approval of instructor. Graded S/NC.

561 Community Counseling Seminar (3)
An overview of the theory and practice of counseling in human services agencies and other community settings. Emphasis is given to the role, function, and professional identity of community counselors, and to principles and practices of community outreach, intervention, education, consultation, and client advocacy. Prerequisites: EPSY 502, 544 and 545, or permission of the instructor.

562 School Counseling Seminar (3)
An overview of the role and scope of school counseling, components of school counseling programs, legal and ethical issues in school counseling, and effective evaluation and accountability. This course will include information on major structures used in research and to understand learning in educational settings as it relates to counseling. Prerequisites: EPSY 502, 544 and 545, or permission of the instructor.

563 Introduction to Counseling Supervision (3)
Theory and techniques of supervising counselors in a variety of settings. Theory, research, and experience in monitoring and evaluating counselor performance during stages of the counseling process are emphasized. Field experience required.

564 Introduction to Play Therapy (3)
This course is designed to provide students with basic information related to play therapy. The primary goal of this course is to introduce students to interventions and strategies that focus on various theoretical orientations and play therapy techniques for use in counseling with children and families. Students will have the opportunity to receive supervised experience as they use various strategies in class and through assignments.

570 Internship in Elementary School Counseling (3)
Supervised experience in an elementary school counseling position for at least 300 clock hours. Students are to participate in the full array of guidance related activities under the supervision of a licensed elementary school counselor. One hour weekly site supervision is required. Group supervision performed by a faculty member is also provided. The internship will require the completion of a substantial written report detailing a project completed while in the internship. Graded S/NC. Prerequisite: EPSY 555.

571 Internship in Secondary School Counseling (3)
Supervised experience in a secondary school counseling position for at least 300 clock hours. Students are to participate in the full array of guidance related activities under the supervision of a licensed secondary school counselor. One hour of weekly site supervision is required. Group supervision performed by a faculty member is also provided. The internship will require the completion of a substantial written report detailing a project completed while in the internship. Graded S/NC. Prerequisite: EPSY 555.

572r Community Counseling Internship (3)
Students participate in a 300 hour supervised intensive experience as a counselor in a community setting. Students are expected to fully participate in an array of indirect services as well as 120 hours of direct services (i.e., individual or group counseling, classroom guidance activities with clients) on site.

575 Diagnosis and Treatment of Mental Disorders (3)
Issues and techniques for understanding and diagnosing psychopathology according to DSM-IV criteria. Examples from case histories that are written and/or videotaped. Prerequisite: EPSY 542 and 543.

576 Theory and Practice in Multicultural Counseling (3)
An examination of multicultural and pluralistic trends in contemporary society with the goal of approximating a theory of multicultural counseling taking into consideration the etic vs. emic debate. Cultural Identity Development and Acculturation paradigms are emphasized and their application to individual, group, family, and organizational counseling. Students have the opportunity to examine their own cultural identity and its impact upon the counseling process. Also included are culturally sensitive interventions with diverse populations based on age, race, religious preference, sexual orientation, physical and intellectual ability, ethnicity, family patterns, socioeconomic status, and gender. Prerequisites: EPSY 502 and 545, or permission of the instructor.

577 Foundations of Gerontological Counseling (3)
The physical, social, and emotional concerns of older people, especially as they relate to the counseling process. Exposure to the diverse issues impacting our aging society. Prerequisite: EPSY 544.

597r Individual Studies (2-4)
To enable a student to study a selected topic in depth; requires a written outline of work to be done, a statement describing the competencies to be developed, and the method of assessment to be used in evaluation. Prerequisites: approval of advisor and department head.

598 Research (3)
Independent research. Prerequisites: EDAS 501, admission to graduate degree candidacy, approval of program advisor and the coordinator of graduate programs in education; requires the submission of a formal prospectus two weeks prior to registration.

614 Historical, Legal and Ethical Foundations of School Psychology (3)
An introduction to the field of school psychology focusing upon historical, legal and ethical issues that have shaped and continue to shape the profession. Includes a field component.

625 Consultation Methods (3)
Basic approaches to methods of consultation are presented. Students are provided opportunities to engage in various consultation activities in supervised settings. Prerequisite EPSY 504.
630 Individual Ability Testing (3)
Theory and supervised practice in the administration and interpretation of individual tests of intelligence and other cognitive factors.

635 Practicum in Assessment (3)
Examination and supervised experience in using assessment procedures needed for both classification and program planning decisions. Emphasis on integration and communication of information as well as using that information to make classification and program planning decisions. Students will be assigned to field settings for a minimum of 80 hours during which they will be supervised in a variety of assessment activities. Prerequisite: EPSY 536, 630. Pre/Corequisite EPSY 516

640 Practicum in Intervention (3)
Examination of and supervised experience in using direct and indirect intervention strategies with students experiencing academic and behavioral problems. Emphasis on intervention planning, implementation, and evaluation of intervention effects. Students will be assigned to field settings for a minimum of 80 hours during which they will be supervised in a variety of intervention activities. Prerequisite: admission to candidacy, EPSY 625, 635 Pre/Corequisite EPSY 645.

645 Psychological Foundations of School Psychology (3)
Examination of the various influences on student achievement and behavior, including biological, developmental, and environmental (family, community, peer, classroom, and school climate) influences. Strategies for assessing these influences and their interactions and, when possible, modifying them to enhance student development.

650r Internship in School Psychology I (3-6)
Supervised experience performing all the activities of a practicing school psychologist. Students are assigned either 20 hours per week (3 semester hours) or 40 hours per week (6 semester hours) to schools or other agencies providing services to students. Regular class meetings as well as university and field-based supervision. Prerequisites: Admission to candidacy, EDSP 506 or EDSP 517, EDS 610, 613, EPSY 501, 544, 545, 625, 635, 640, 645; approval of faculty committee.

655r Internship in School Psychology II (3-6)
Supervised experience performing all the activities of a practicing school psychologist. Students are assigned either 20 hours per week (3 semester hours) or 40 hours per week (6 semester hours) to schools or other agencies providing services to students. Regular class meetings as well as university and field-based supervision. Prerequisites: Admission to candidacy, EPSY 650; approval of faculty committee.

Secondary Education (SEC ED)

Curriculum and Instruction (EDUC)

500 Introduction to Educational Inquiry (3)
An introduction to different approaches to research in education. Three broad categories of inquiry based on empirical science, phenomenology, and critical theory will be presented. Students will be expected to define a researchable problem and a plan for their graduate program that will culminate in a final project.

501 Methods of Educational Research (3)
Emphasis on the development of research skills and related competencies involved in investigating and reporting educational problems; study of basic statistical procedures; basic qualitative research methodologies are also examined. Crosslisted as ESPY 501 and EDAS 501.

503r Current Topics in Education (2-4)
Special topics designed for specific groups as inservice education; study to include research in literature of current topics under discussion.

504 Methods of Educational Research: Qualitative (3)
A practical introduction to the emerging field of qualitative research in education. Students will be introduced to different types of qualitative inquiry, qualitative research methodologies and the different aims and purposes underlying qualitative research in education. However, because professional educators also need to be knowledgeable critics and informed consumers of quantitative research studies, basic quantitative research methodologies are also examined.

505 Descriptive and Inferential Statistics (3)
Types of data, experimental design, and parametric and nonparametric methods; some prior study in measurement and/or statistics recommended.

508 Collaboration and Consultation (3)
Rationale of strategies useful for professionals in education and related disciplines to function as effective collaborators; exploration of trends in intervention for individuals with special needs as well as self-assessment and practice of interpersonal, teaming, and communication.

509 Seminar for Cooperating Teachers (3)
Objective analysis and evaluation of teaching; emphasis on student teacher/cooperating teacher/college supervisor interrelationships.

510 Professional Ethics (3)
An examination of the ethical nature of teaching and, in particular, the teacher/student relationship. Areas of study include the nature of ethical inquiry, punishment and due process, intellectual and academic freedom, equal treatment of students and minorities, and the legal content of professional ethics.

512 Learning and Education (3)
An overview of the major structures used in research and used to understand learning in educational settings with particular attention to behaviorism, developmentalism and constructivism. Crosslisted as EPSY 512.

513 Perspectives on Multiculturalism and Diversity (3)
Study of microcultures in the United States, their relationships to the macroculture and their significance for educational policy.
154 :: Secondary Education

and practice. Explores diversity resulting from various socioeconomic class, race, ethnicity, gender, exceptionality, religion, language, sexual orientation and age. Crosslisted as EPSY 513 and EDAS 513.

514 Teaching in Diverse Classrooms (3)
Study of diversity that may be found within a classroom in the United States and the significance of this diversity for classroom teaching and learning. Explores variations in ability and exceptionality, socioeconomic class, race and ethnicity, gender, religion, and language. Emphasizes strategies for managing and instructing diverse populations in educational settings. Field component.

515 Assessment and Learning (3)
An introduction to student assessment practices routinely used in contemporary education settings. Emphasis upon the ethical use of measurement devices, developing an understanding of general measurement concepts, the interpretation and use of formal measures, and the development, administration, and use of informal (teacher-made) classroom assessment devices. Emphasis is placed upon the effective use of these devices to improve learning. Crosslisted as EPSY 515.

516 Introduction to Curriculum (3)
An introduction to the study of school curriculum. Issues about curriculum design, development and evaluation in relation to the persons involved, the types of inquiry used, and the ideas underlying choices and the criteria used to judge curriculum decisions.

518 Urban Parent and Community Resources (3)
An overview of the knowledge and application of skills, strategies, and techniques related to communicating and building relationships with urban parents, families, and their community; knowledge about community resources related to effective involvement with and the support of sociocultural-political factors that influence learning. Examination of the relationships between language, learning and culture in and outside of urban schools. Development of better communication and social skills among the students in the urban classroom.

520 Social and Historical Foundations of Education (3)
Social and historical foundations of education. Provides a broad perspective on American education and analyzes issues from the foundations of education using students’ personal experience and perspectives as future teachers. Field component. Must be taken during the student’s first nine hours in the program.

521 Human Development Applied to Education (3)
A study of major theories and concepts related to the development of infants, children, and adolescents. Focus on typical and atypical development, age appropriate behavior, and developmental needs, particularly as they relate to educational practice. Field component required. Requisite: must be taken during the student’s first nine hours in the program. Crosslisted as EPSY 521.

522 Instructional Planning and Evaluation (3)
An in-depth study of the elements of teaching that transcend specific disciplines. The skills of planning, specifying, and measuring educational outcomes for diverse student populations are stressed. A variety of educational strategies is also explored. Prerequisites: EDUC 520 & 521.

523 Advanced Study in Early Childhood Development (3)
The development of normal and exceptional individuals birth to nine years; emphasis given to relationships among the significant persons in the child’s life; topics include the development of language, formal, and informal assessment techniques.

524 Internship in Elementary/Early Childhood Education (3)
A supervised field experience designed to provide the graduate student in the last nine hours with an opportunity to demonstrate knowledge and competencies obtained in the M.Ed. program through a training internship; requires the creation of written outline of competencies to be attained. Prerequisite: admission to candidacy.

531 Evolving Patterns in Secondary Teaching (3)
Content and teaching strategies unique to a particular discipline. Emphasis on recent development. Exploration into curriculum research and models for curriculum implementation.

532 Innovative Programs in Science & Environmental Education (3)
An examination of a wide array of local, state, and federal programs and practices in science and environmental education. Emphasis on the role of school leaders in implementing innovative programs and practices. Prerequisite: approval of instructor.

535 Teachers, Markets, and Society (3)
The operation of markets and market economies in the world economy: Methods and materials for teacher use in elementary and secondary classrooms. The course may not be repeated for academic credit.

538 Energy and Education (3)
Methods and materials for infusing energy education concepts into the K-12 curriculum; course designed for educators and natural resources personnel.

540 Curriculum and Strategies for Early Childhood Education (3)
Designed to extend the student’s basic knowledge of curriculum to provide the opportunity and ability to modify and create curriculum approaches. The student will expand knowledge and demonstrate strategies used with children ages birth to eight years in a variety of settings.

542 Managing Emerging Social Behavior (3)
Concepts and theories about age-appropriate development needs and behaviors of Pre-K to 4th grade children. The students will also learn to use a variety of skills to assist children to continually acquire more mature skills for learning and for social interaction. These skills will be role played in class, and projects will include the use of these same skills by the students in Pre-K-4 classrooms.
545 Issues in Early Childhood Education (3)
A critical review and discussion of current research and issues in the growing and expanding field of early childhood education. Provides a forum for students to have an opportunity to critically examine the impact of current trends and approaches in the field. Designed to extend the knowledge and skills of educators and facilitate reflection on forces both inside and outside the classroom that affect work with young children.

550 Curriculum Development in Elementary and Middle School (3)
Analysis and applications of objectives and theoretical structures; issues in relation to principles of learning, needs of children; critical analysis of curriculum trends and resources; and the role of the teacher in curriculum development. Prerequisite: EDUC 516.

561 Literacy Instruction for Emergent Learners, Birth to First Grade (3)
Advanced focus in literacy to support teacher knowledge of best practices in classroom instruction aimed at ages of birth through first grade. The major theories of language development and the history of teaching reading in the U.S.; principles of balanced literacy; critical strategies in emergent literacy instruction; methods for creating a literacy environment; and strategies for supporting children's vocabulary development, word identification, and spelling pattern awareness. Current issues in the topics of phonics instruction, decodable text, literature-based approaches, phonemic awareness, and the competing theories of emergent literacy and "reading readiness." Field component required.

562 Literacy Instruction for Elementary School Learners, Grades Two Through Five (3)
Advanced focus in supporting elementary school literacy to support teacher knowledge of best practices in classroom instruction and assessment. The development of a balanced reading program, how to prevent and remediate reading difficulties, methods of teaching word identification/vocabulary/spelling, strategies for supporting comprehension within a readers' workshop, developing/maintaining writers' workshop, strategies for students' writing to learn, and how to organize/support literature circles. Interviews, conferences, self-reports, portfolios, observations, informal reading inventories, running records, miscue analysis, and Major Points Interview for Readers will be examined as authentic assessment processes. Field component required.

563 Literacy Instruction for Middle/High School Learners (3)
Advanced focus in adolescent literacy to support teacher knowledge of best practices in classroom instruction. The role of the curricular systems in student reading and teacher assessment, how to prevent and remediate adolescent reading difficulties, how to create a positive literacy environment in content coursework, methods of teaching word identification/vocabulary/spelling, strategies for supporting comprehension, study strategies, enriching student writing, communicating information to students/parents/administrators, and resources for curriculum development. Field component required.

564 Practicum for Literacy Instruction (3)
Advanced focus in identifying and remediating problems in literacy acquisition and learning, as well as assessing growth in both teaching and learning. Coursework supports teacher knowledge of best practices in classroom instruction, with participants utilizing the inquiry approach as teacher-researchers to address specific challenges and needs of their classrooms and school. Field component required.

570 History and Philosophy of Educational Technology (3)
Overview of the science and theory of the field of educational media; essential readings from historical background and current issues in the field. Social, cultural, historical and political implications related to instructional and educational technology, especially to the invention, adoption, and diffusion of technology in education.

571 Principles of Instructional Design and Development (3)
Overview of instructional design theories and principles and application in a variety of fields: education, business and industry, training, etc. Specific detail in applying each step on an instructional design process.

575 Educational Technology (3)
Application of computer and video technologies to the practice of teaching in a school setting. Focus is on ways to become an effective technology-user and on techniques for finding information, creating educational materials, and grappling with classroom data. Student use of technology and the tools available to empower learners to gather information, manipulate it, and create new information in a variety of forms.

576 Organization and Administration of Instructional Technology (3)
Techniques for integration and management of technology in education. Specific topics might include: integrating CAI, strategies for managing hardware, software, facilities, and training, program evaluation.

577 Multimedia Production Techniques (3)
Review of advantages and disadvantages of a variety of media types. Design and production of print materials, graphics, sound, animation and video to create and produce: overheads, slide tape, video, computer-based and internet educational applications.

578 Computer-based Authoring Tools (3)
Survey of methods in computer-based authoring systems and advanced multimedia production technology. Design, production, and evaluation of computer-based training modules using one or more authoring systems.

590 Culminating Experience (3)
Directed research or development of a project under faculty supervision. Prerequisite: Admission to candidacy, approval of M.Ed committee, EDUC 500 or EDUC 501. Co-requisite: EDUC 596.
156 :: Secondary Education

591 Professional Teaching Experience (6)
For the employed teacher seeking initial teacher licensure through the M.Ed. program, an intensive semester-long experience at the site of the candidate’s teaching assignment. Seminars in instructional planning and evaluation, educational psychology, and current issues related to education as well as reflective papers. UTC faculty observes and evaluates the pedagogical skills of the candidate through periodic visits. Graded S/NC. Prerequisites: Application for and admission to the professional teaching experience according to guidelines of the College of Health, Education, and Professional Studies. Corequisite for M.Ed. Elementary Education or M.Ed. Secondary Education: EDUC 590.

592 Advanced Readings and History of English as a Second Language (3)
In-depth study of the history and legal issues related to teaching English as a Second Language (ESL) in the United States, including landmark cases and decisions, state and federal requirements, and the impact of the English Language Learner (ELL) on school culture. This course will trace the evolution of English as a Second Language as well as the factors impacting the placement of ELLs and the services provided these young people. Additional study will focus on articles written by major researchers in this field. The course will focus an opportunity to identify, analyze, and discuss current issues and future directions and factors affecting the field of English as a Second Language.

593 Advanced Studies in Second Language Acquisition: Strategies and Methods of Teaching English as a Second Language (3)
This course examines empirical and theoretical studies of second language acquisition and processing in order to determine how people learn second languages, the effect of the first language on second language acquisition, the roles culture, motivation, personality and environment play in second language acquisition. Additional study will focus on how various approaches can facilitate second language acquisition. Particular attention will be given to the development of appropriate strategies for teaching, speaking, writing, and grammar in English as Second Language environments.

594 Linguistics for the English as Second Language Educator (3)
This course examines various theories of language acquisition, with special attention given to syntax, semantics, and phonology. Students will be required to apply knowledge of language acquisition to classroom instruction.

596r Induction Experience (3-9)
An intensive semester-long placement for master’s degree candidates seeking initial teaching licensure. Seminars in instructional planning specific to the teaching discipline and in educational psychology accompanying the experience are integral. Graded S/NC.

597r Individual Studies (2-4)
To enable a student to study a selected topic in depth; requires a written outline of work to be done, a statement describing the competencies to be developed, and the method of assessment to be used in evaluation. Prerequisites: approval of adviser and department head.

598 Research (3)
Independent research. Prerequisites: EDUC 500 or EDUC/EDAS 501, admission to graduate degree candidacy, approval of program adviser and coordinator of graduate programs in education. Requires the submission of a formal prospectus two weeks prior to registration.

599r Thesis (3 or 6)
The development of a product of thesis magnitude and quality; specific style and form may vary with the degree program. Department and library copies of thesis required. Oral defense required. Maximum of six hours of graded credit permitted. Registration to be completed in one term or in two consecutive terms. Prerequisites: EDAS 501, admission to graduate degree candidacy, approval of program adviser and coordinator of graduate programs in education. Requires submission of a formal prospectus two weeks prior to registration.

Sociology (SOC)

501r Special Topics in Sociology (3)
Graduate level course stressing research in a special content area, such as demographic analysis, intergroup relations, advanced criminology, marriage and family analysis, etc. Prerequisite: appropriate undergraduate courses or permission of instructor.

400-level Courses That May be Taken for Graduate Credit
There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

414 Research Seminar ........................................3
425 Advanced Sociology of the Family ......................3
430 Intergroup Dynamics ........................................3
431 Advanced Social Psychology ................................3
440 Social and Cultural Change ................................3
470r Special Studies and Problems ..........................1-3
497r Research ....................................................1-4
498r Individual Studies ........................................1-4
499r Group Studies ...............................................1-4

Special Education (EDSP)

503r Current Topics in Education (2-4)
Examines special topics designed for specified groups as inservice education; study includes research in literature of current topics under discussion.
504 Classroom Management Techniques (3)
Examines techniques for managing attention and behavior in the classroom; approaches discussed include psychoeducational and behavioral management. (May be registered as EPSY 504)

506 Program Design and Curriculum Strategies for the Exceptional Learner (3)
Examines research on effective teaching/learning in relation to special education; overviews principles of curriculum design and examines various models useful in the education of individuals with disabilities; discussion of issues related to cultural diversity. Field component included. Prerequisite: admission to master's program.

509 Advanced Instructional Technology (3)
Provides overview of classroom applications of technology and strategies for using technology in the education of individuals with disabilities. Introduces integrated technologies and technologies useful in overcoming limitations in communication, physical, and sensory barriers experienced by individuals with disabilities. Lab component included.

515 Characteristics and Current Issues in Mild Disabilities (3)
Examines current issues and research related to the nature and needs of individuals with mild disabilities; emphasizes problems and issues related to identification and treatment of this population throughout the life span. Prerequisite: EDUC 400 or equivalent or approval of instructor.

516 Assessment Strategies for Individuals with Mild Disabilities (3)
Examines instruments and procedures for individual assessment of educational skills; students will learn to administer and interpret the results of tests of general ability and specific academic skills. Prerequisite: EDSP 515 or approval of instructor. May be registered as EPSY 516

517 Strategies for Inclusion (3)
Examines the concepts surrounding inclusion of individuals with disabilities in the regular classroom; explores methods and strategies for developing individualized programs designed to promote successful integration. Prerequisite: EDSP 515 or approval of instructor.

525 Characteristics and Current Issues in Moderate/Severe and/or Multiple Disabilities (3)
Examines current issues and research related to the nature and needs of individuals with moderate/severe and/or multiple disabilities; emphasizes problems and issues related to identification and treatment of this population throughout the life span. Prerequisite: EDUC 400 or equivalent or approval of instructor.

526 Assessment Strategies for Individuals with Moderate/Severe Disabilities (3)
Examines instruments and procedures for individual assessment of educational, functional, and social skills; students learn to administer and interpret the results of instruments useful in designing appropriate programs for this population. Prerequisite: EDSP 525 or approval of instructor.

527 Instructional Strategies and Programs: Moderate/Severe Disabilities (3)
Examines the unique needs and issues specific to moderately and severely disabled individuals; emphasizes instructional approaches and methodology concerning academic curriculum, social skills development, career and vocational development, personal management, recreation/leisure and general community living skills. Prerequisite: EDSP 525 or approval of instructor.

528 Introduction to Autism Spectrum Disorder (3)
Examines the characteristics of individuals who are primarily diagnosed with Autism Spectrum Disorder (ASD), Asperger Syndrome, or other Pervasive Development Disorders. Behavioral characteristics of students with diagnostic symptoms, family dynamics, varied diagnostic and assessment methods, and theories of etiology. Provides an overview of instructional issues, such as the application of various instructional technologies; language, social, and cognitive deficits; inclusion; intervention models; instructional practices; and curriculum issues that pertain to the development of individuals with ASD. Offered every semester.

535 Characteristics and Current Issues in Emotional/Behavioral Disabilities (3)
Examines current thinking and research related to the nature and needs of individuals with emotional and behavioral disabilities; emphasizes problems related to identification and treatment of this population throughout the life span. Prerequisite: EPSY 400 or approval of instructor.

536 Affective and Behavioral Assessment Techniques (3)
Examines the varied rationales for affective disorders and their associated classification practices in schools; discusses measurement techniques associated with affective assessment including formal observation, rating scales, interviewing strategies; and self-report procedures; students are given opportunities to collect and evaluate information obtained from the above procedures. Prerequisite: EDSP 535 or approval of instructor. May be registered as EPSY 536

537 Instructional Strategies and Programs: Emotional/Behavioral Disabilities (3)
Examines theoretical approaches to instruction of students with behavioral disabilities/emotional disturbance and specific techniques and materials for instruction in affective education, social skills, and career and vocational development. Prerequisite: EDSP 535 or approval of instructor.

545 Characteristics and Current Issues Related to Infants and Young Children with Special Needs (3)
Presents models of development that facilitate understanding of the development of infants and young children with special needs; introduces sources of biological and environmental risk; examination of related developmental implications and intervention issues. Prerequisite: PSY 221 or equivalent, EPSY 400, or approval of instructor.
158 :: Special Education

546 Assessment of Infants and Young Children with Special Needs (3)
Examines instruments and techniques for individual and team assessment of development of infants and young children, with an emphasis on informal and curriculum-based approaches; students gain practice in administering, interpreting, and using assessment information to plan programming and report assessment results. Prerequisite: EDSP 545 or approval of instructor.

547 Intervention Issues and Practices with Infants and Young Children with Special Needs (3)
Examines the structure of environments and development and implementation of developmentally-appropriate special education practices and procedures for intervention; includes activity-based and play-based curricular approaches; introduces various models of service delivery and service coordination. Prerequisite: EDSP 545 or approval of instructor.

548 Families of Children with Special Needs (3)
Studies the family system and the effects of a child with special needs on family functions, roles, life cycle, and coping; students develop and practice skills in family interviewing and communication skills for building partnerships with families of children with disabilities; discusses impact of cultural diversity.

555 Characteristics and Current Issues in Gifted Education (3)
Examines current thinking and research related to the nature and needs of gifted individuals including intellectual, creative, leadership, artistic, and musical giftedness; emphasizes problems and issues related to identification and treatment of this population throughout the life span.

556 Assessment Strategies in Gifted Education (3)
Examines the concepts underlying the identification of gifted individuals, including current practices; development of skills in choosing, administering scoring, and interpreting a battery of assessment instruments for identification and assessment of gifted individuals. Prerequisites: EDSP 507 and 555.

557 Instructional Strategies and Programs: Gifted Education (3)
Examines programming options for gifted populations and strategies for successful instruction of this population. Prerequisites: EDSP 555 and 556.

558 Creative Problem Solving (3)
Explores the concept of creativity and its factors, measurement, and application to education. Prerequisite: EDSP 555 or approval of instructor.

559 Seminar in the Education of the Gifted (3)
Reviews research relevant to gifted education and an analysis of issues related to current programming practices for gifted individuals. Prerequisite: EDSP 555 or approval of instructor.

560 Dynamics of Groups at Work: Emerging Leadership (3)
Examines theories of small group interaction and education procedures for facilitating interaction with emphasis on working with gifted children and youth.

566 Field Placement Practicum (3-6)
Provides field-based experience in settings serving children and youth with special education needs. Prerequisite: Completion of the courses required in the concentration. Graded S/NC.

570 Seminar: Contemporary Issues and Independent Research (3)
Provides critical inquiry into topics of contemporary interest to special educators; students are expected to identify, develop, and present original research related to an approved topic. Prerequisites: Completion of core and concentration coursework and an approved prospectus or approval of instructor.

597r Individual Studies (2-4)
Enables a student to study a selected topic in depth; requires a written proposal, a statement describing the competencies to be developed, and the methods of assessment to be used in evaluation. Prerequisites: written approval of adviser and the department head.

598 Research (3)
To enable a student to conduct independent research. Prerequisites: EDUC 501, admission to graduate degree candidacy, approval of program adviser and the coordinator of graduate programs in education; requires the submission of a formal prospectus two weeks prior to registration.

599r Thesis (3-6)
The development of a product of thesis magnitude and quality; specific style and form may vary with the degree program; department and library copies of thesis required; oral defense required. Maximum of six hours of graded credit permitted. Registration to be completed in one term or in two consecutive terms. Prerequisites: EDUC 501, admission to graduate degree candidacy, approval of program adviser and the coordinator of graduate programs in education; requires submission of a formal prospectus two weeks prior to registration.

Theatre and Speech (THSP)

400-Level Courses May Be Taken for Graduate Credit
There must be a substantial difference in expectations and work performance for graduate students. Graduate students will be challenged to read more extensively, to integrate the materials more thoroughly, and will be graded with higher standards and expectations than are undergraduate students.

The syllabus of each course offered for combined credit must contain a statement or statements describing specifically what will be required of graduate students.

All syllabi of courses offered for combined credit must be reviewed by a Graduate Council committee. Only those approved by that committee will be offered for graduate credit.

412 Theatre for Youth ........................................3
423 Advanced Problems in Acting .......................3
431 Directing II ..................................................3
450r Topics in Drama and Theatre .......................3
457 Conceptional Foundations of the Modern Theater ........................................3
Directed Studies in Advanced Production .....1-4
Directed Studies in Advanced Performance.......1-4
Directed Studies in Theatre Education ..........1-4
Film Topics ..................................................3
Research ......................................................1-4
Individual Studies ....................................1-4
Group Studies .............................................1-4
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Graduate Faculty, 2007-2008
For an updated list of Graduate Faculty please refer to the Graduate School Web site, www.utc.edu/graduateschool.

Membership in the Graduate Faculty
In support of continuing high quality graduate education at The University of Tennessee at Chattanooga and in recognition of accreditation standards, the following policy for a Graduate Faculty has been adopted.

In terms consistent with the mission of the University, this policy defines a Graduate Faculty, describes the criteria for membership in the Graduate Faculty, and articulates the process by which individual selection is made.

Definition
There are four general categories of membership in the Graduate Faculty at UTC: full doctoral, full master’s, associate, and special. Graduate Faculty may teach graduate courses and undertake other responsibilities, as described below.

1. Full Membership - Doctoral
Full members of the Graduate Faculty for doctoral programs may teach graduate courses; direct theses, dissertations, and doctoral projects; and serve on thesis, dissertation, and doctoral project committees. They are eligible for election to the Graduate Council. Membership in this category is provided for individuals who are full-time tenured, tenure-track, or research faculty.

2. Full Membership - Master’s
Full members of the Graduate Faculty for master’s programs may teach graduate courses, direct theses, and serve on thesis, dissertation and doctoral project committees. They are eligible for election to the Graduate Council. Membership in this category is provided for individuals who are full-time tenured, tenure-track, or research faculty.

3. Associate Membership
Associate members of the Graduate Faculty may teach graduate courses, serve on thesis and dissertation committees, and are eligible for election to the Graduate Council, but are not eligible to direct theses and dissertations. Membership in this category is provided for individuals who do not meet all the criteria for full membership but are full-time tenured, tenure-track, or research faculty.

4. Special Membership
Special members may teach specific graduate courses or serve on specific thesis and dissertation committees. Special membership status of the Graduate Faculty may be granted to visiting or adjunct faculty of the University who have special academic expertise or professional experience and who demonstrate competence in a particular course of instruction but who otherwise do not meet all the criteria for associate or full membership. Faculty who hold special membership are not eligible for election to Graduate Council.

Criteria for Full Membership
The criteria for full membership in the Graduate Faculty are designed to advance the specific programs of the University, and it is expected that participating graduate programs, the Graduate Council, and the Graduate School will periodically review the selection criteria.

1. Evidence of Appropriate Degree
For full members of the Graduate Faculty in doctoral or master’s programs: an earned doctorate or appropriate terminal degree in the teaching discipline or a related discipline. The degree should have been awarded by a regionally accredited institution or its international equivalent.

2. Evidence of On-going Scholarly and Professional Work
Graduate Faculty must have maintained active and recent scholarship in fields of expertise. While research and scholarly production may be defined differently in each discipline or academic competence, the following guidelines are relevant:

a. The activity involves a studious inquiry or examination.
b. The results of scholarship and other professional production are peer-reviewed, depending upon the mode of scholarly production. For example, in the performing arts, there may be a provision for formal, public, peer evaluation. In other disciplines there may be a provision for peer evaluation of products such as archival or published research, presentations before professional societies, licensure and certification, or significant consulting activity. Classified or “sensitive but unclassified” efforts will be evaluated on a case-by-case basis.

Note: Because institutions offering doctoral degrees must meet high standards of professional and scholarly expectations, graduate faculty in doctoral programs will be held to higher standards of scholarly activity than graduate faculty in master’s programs. While expectations for faculty may vary from discipline to discipline, doctoral faculty must have substantial, documented evidence of excellence in scholarly and creative activities on a current and sustained basis. These scholarly and creative efforts must be peer-reviewed in the disciplinary area of their assigned graduate responsibility.

3. Documented Commitment to Graduate Education
Evidence for commitment to graduate education may have been demonstrated at this University or at another institution by activities such as the following:

• teaching graduate classes
• conducting scholarly activity
• directing internships, projects, theses, and dissertations
• serving on committees for projects, theses, and dissertations
• serving on Graduate Council, if elected
• serving on Graduate Council committees, if designated
• advising graduate students
• serving as a graduate program coordinator
• developing graduate programs and courses
Membership in the Graduate Faculty

- participating in graduate recruitment activities
- developing research facilities

Demonstration of a commitment to graduate education by new members of the faculty in the first year of hiring may be determined in the interview.

Processes of Designation, Continuation, and Appeal

1. Process of Designation
   a. The process of designation to the Graduate Faculty will
      i) originate with the individual and the graduate faculty of
         the instructional unit in a process that will
      ii) include the recommendation of the Department Head;
      iii) proceed through review and recommendation by the
           College Dean; and, in typical cases,
      iv) be recommended by a "membership committee" of the
           Graduate Council, and will be recommended to
      v) Graduate Council which will in turn recommend to
      vi) the Dean of the Graduate School who, upon his or her
           approval, will make the appointment by letter.

   NOTE: In some cases—typically in an instance of trans-disciplinary research and teaching and in inter-disciplinary research and teaching where there may be no single departmental discipline to advocate the appointment—the Dean of the College or the Dean of the Graduate School may initiate the process. He or she will submit the case for approval by the graduate faculties of the program(s) concerned with the projected research and teaching, after which the normal process will be followed.

   b. In the event that a new faculty member is hired with graduate teaching responsibilities, status in the Graduate Faculty may be awarded at the time of appointment, for a period of two years.

   c. In emergency circumstances, a temporary appointment may originate with the recommendation of the concerned unit of instruction, the Dean of the Graduate School. Upon this action, the graduate dean may recommend a one-semester exception to the the normal process, which will require a temporary appointment by the Provost.

   d. In none of the provisions for membership in the Graduate Faculty is there the presumption that membership is perpetual or that any faculty member has a contractual right or obligation to teach graduate courses without the normal provisions for review and renewal. Membership in the Graduate Faculty should be regarded as a privilege, not as an entitlement.

2. Process of Continuation
   The process of continuation varies somewhat according to the four categories of membership.

   a. For faculty holding Full Membership at the doctoral or master’s level, credentials are reviewed at the time of initial appointment and every five years thereafter.

   b. For faculty holding Associate Membership, status is reviewed every five years for continuation as an associate member or for acceptance as a full member. At the request of an associate member, his or her status may be reviewed for acceptance as a full member at any time when a change in circumstances warrants such change in designation.

   c. For faculty holding Special Membership, appointments will be reviewed after two years and may be renewable.

3. Process of Appeal
   If a faculty member’s application for membership in the Graduate Faculty is not approved in the normal process described above, or if it is approved for a category other than the one sought, a written appeal may be made to the Provost and to the Chancellor.

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GLOSSARY OF ACADEMIC TERMS

Academic Dismissal – Involuntary separation of a student from a program or institution by administrative action because the student has not met the established academic standards. See also Dismissal; Termination.

Academic Record – the academic history of the student, which lists all of a student’s courses, semester hour credits, grades, quality points, status, and certain personal information.

Accreditation – Recognition of an institution, schools or program by a national or regional organization as meeting certain academic standards for quality and educational environment.

Admission to Candidacy – A certification that the student has demonstrated the ability to do acceptable graduate work and that normal progress has been made toward a degree.

Adviser – a faculty member who advises the student about his or her academic program.

Audit – to take courses without credit.

Candidacy Form – A document upon which the student must list the courses to be taken in pursuit of an intended graduate degree. The major professor, the department and the Graduate School usually must approve it.

Center – An administrative unit at an institution of higher education, that specializes in research, teaching or technical assistance related to a particular subject (e.g. transportation center, center for linguistics, adult education center); a facility within an institution for a special educational purpose (e.g. learning research center, center for student services, center for continuation education, guidance center); a location off campus where educational programs are conducted.

Certificate – A document confirming satisfactory completion of a program of study; a credential awarded for completion of a short-cycle program.

College – an organizational unit of the University, embracing several departments, divisions or schools. UTC has four colleges: the College of Arts and Sciences; the College of Business; the College of Health, Education and Professional Studies; and the College of Engineering and Computer Science, as well as the Graduate School.

Comprehensive Examination – A test that measures overall knowledge in a given field, or in several fields; a test required for admission to candidacy for an advanced degree. The examination is normally taken when the student has completed, or nearly completed, all prescribed coursework and verifies the candidate’s ability to integrate knowledge within the major and related fields. Often used synonymously with diagnostic, placement, preliminary or qualifying examination.

Concentration – a particular emphasis within a major area; a specialized area of study within a major; a particular perspective, specialized skill training, or content domain within an academic discipline; and, the opportunity to study a sub-discipline within the context of a major. The concentration represents the distinctive course and other requirements that define the concentration within the context of a major.

Credit – the numerical value awarded upon completion of specified studies, usually based on class meeting length and frequency. At UTC, credit is stated in semester hours.

Curriculum – the whole body of courses offered by the University or by one of its colleges, schools or departments.

Defense of Thesis or Dissertation – A master and doctoral candidate’s oral presentation and discussion of research conducted to satisfy a designated committee that the candidate has attained the stage of scholarly ability and achievement required by the University for final recommendation to the advanced degree.

Department – an organizational unit representing a discipline or related disciplines, such as the Department of English.

Dissertation – A written report based on original research, which is required to achieve the doctoral degree. It is usually defended orally before the candidate’s committee and whoever else may wish to attend. The research project represents a significant effort that culminates in a scholarly contribution to the field of inquiry. It reflects the candidate’s ability to conduct independent research and to interpret in a logical manner the facts and phenomena revealed by the investigation. See also Thesis.

Doctoral Committee – Members of the faculty appointed to advise a graduate student, supervise the preparation for a dissertation, conduct the final oral examination, and largely determine if degree requirements have been satisfied.

Domicile – A student’s permanent home and place of habitation; the place where he or she intends to remain or return. The student’s domicile may determine the residency classification in public institutions.

Elective – a course not specifically required.

Grade-Point Average (GPA) – A measure of scholastic performance determined by dividing the total accumulated quality points by the corresponding total of attempted credit hours.
Graduate Assistant – An advanced degree student who is appointed to provide teaching, research, or support service, in addition to pursuing an academic program of study. A monthly stipend, plus tuition and fees, is commonly awarded. Assistants may be classified by the type of responsibility to which they are assigned or by the number of hours to be worked.

Graduate Council – The policy-making body of a graduate school, which generally consists of elected faculty and a graduate student representative. The council normally sets the policies of the graduate school and approves all graduate-level courses, examines and approves all new graduate programs, reviewing the qualifications of persons recommended for teaching graduate courses or directing masters or doctoral research, and serves as an appeal body for graduate student matters.

Graduate Faculty – Academic staff members approved to teach post-baccalaureate courses and supervise thesis and dissertation research.

Graduate Student – a student who has received a bachelor’s degree and has met all criteria for admission to the Graduate School.

Interdisciplinary Courses – courses, which deal with two or more academic subjects.

Major – A field of study representing a well-recognized discipline in which there is offered a graduate program. A major appears on the student’s graduate transcript.

Plagiarism – The use or reproduction of materials from another person’s work (e.g., publications, productions, or intellectual property) without revealing the source and/or clearly acknowledging the degree of dependency. If materials are reproduced verbatim from another source, or even reproduced in large part with only minor modification, proper citation must occur. To avoid allegations of plagiarism, one must clearly cite the source and use quotation marks to identify the excerpts, or clearly acknowledge the source by indenting and single-spacing the reproduced selections.

Post-baccalaureate Student – a student who has received a bachelor’s degree and is taking additional undergraduate courses.

Practicum – A course or experience that relates educational theory to practice within a field of specialization.

Prerequisite – a requirement that must be met before a particular course can be taken.

Readmission and reenrollment – applications, which must be filed if a graduate student breaks continuous, graduate enrollment. If granted, the student may reenroll for the identified term. Readmission for non-degree-seeking students is fairly routine. However, readmission for degree-seeking students is not guaranteed.

Registration load – the total semester hours for which a student is registered in any semester or term.

Residency Classification – The status assigned to a student based on place of domicile. In public institutions the classification is usually in-state or out-of-state and is employed as a means to determine the level of tuition and fees.

Schedule of Classes – a listing of all courses offered by the University during one semester or summer session, showing fees, instructors, and time and place of meeting.

Semester – half an academic year or 15–16 weeks. Some schools operate on a quarter system, which divides the academic year into thirds. UTC uses the semester system.

Semester Hour – the unit of credit used by schools on the semester plan.

Thesis - A written, scholarly presentation of research or study that is submitted and defended as partial fulfillment or requirements for an advanced degree. The thesis completed for the doctoral degree is usually termed a dissertation. See also Dissertation; Master’s Thesis.

Time Limit – A maximum period at UTC of 6 years is allowed for a student to complete a master or specialist degree program after first enrollment. Time limits are established to assure that those enrolled in graduate programs make satisfactory progress toward completion of the degree and possess current knowledge in the discipline.

Transient Admission – The temporary enrollment of a student from another college or university who plans to take courses and applies them toward fulfillment of program requirements at the home institution.
INDEX

Academic Regulations 19
Accommodations and Assistance 19
Accountancy 43
Accounting 43, 95
Accreditations 4
Administration 161
Admission Classifications 9
Admission Procedures 8
Admission to Teacher Education 56, 91
Adult Health Nursing 77
Adviser, Graduate Student 19
Advanced Education Practice, Education Technology 44
Advanced Education Practice, Instructional Leadership 44
Advanced Education Practice, School Psychology 45
Advisor, Graduate Student 19
Anesthesia Nursing Certificate 78
Anthropology 96
Anesthesia Nursing Certificate 78
Art 96
Application for Degree 26
Appeals Procedure 19
Application for Degree 26
Art 96
Asia Program 34
Assistancies, Graduate 32
Athletic Training 68
Auditor 10
Bad Check Fee 30
Biological and Environmental Sciences 67
Biology 96
Biomedical Informatics Certificate 52
Bookstore 34
Business Administration 26
Business Administration Graduate Programs 47
Cadek Conservatory of Music 34
Campus Map 171
Campus Overview 3
Candidacy, Admission to 26
Career Planning 35
Catalog Effective Date 26
Center for Economic Education 34
Certificate Programs 27, 52, 59, 63, 66, 79, 80, 88, 89
Certificate in Biomedical Informatics 52
Certificate in Computer Networking 52
Certificate in English as a Secondary Language Instruction 59
Certificate in Fundamentals of Engineering Management 64
Certificate in Internet Application Programming 52
Certificate in Leadership and Ethics 64
Certificate in Nonprofit Management 88
Certificate in Power Systems Management 64
Certificate in Project Management 63
Certificate in Quality Management 63
Certificate in School Leadership 89
Certificate in Urban Specialization 59
Certificate in Writting and Rhetoric 66
Challenge Exams 20
Chemical Engineering 60
Chemistry 98
Children's Center 35
Classical Civilization 121
Civil Engineering 61
Clinical Exercise Physiology 69
College of Arts and Sciences 39
College of Business 39
College of Engineering and Computer Science 40
College of Health, Education and Professional Studies 41
Communication 98
Comprehensive Examinations 27
Computational Engineering 48, 98
Computer Networking Certificate 52
Computer Science 51, 99
Computing Services 35
Conditional Student 9
Continuation Standards 19
Continuing Education Division 35
Correspondence Directory 2
Correspondence Study 19
Counseling, Community Concentration 53, 150
Counseling, School Counseling Concentration 53, 150
Counseling, School Counseling Course Requirements 27
Creative Writing Concentration 65
Credit by Special Examination 20
Criminal Justice 55, 103
Deferred Payment Plan 31
Degree Graduate Classification 9
Dining Plans 35
Disabled Student Fees 29
Dismissal 14, 19
Dissertations 15, 16, 17
Doctoral Committee 15
Doctoral Degree Programs 11
DPT Physical Therapy 80, 138
Ed.D. Learning and Leadership 70
Ph.D. Computational Engineering 48
Doctoral Examinations 15
Doctoral Program of Study Form 15
Dorm Payment Plan 31
Economics 104
Education 45, 150
Educational Services 34
Educational Technology Concentration 44, 106
Electrical Engineering 61, 106
Elementary Education 55, 108
Email Guidelines 21
Engineering 59, 111
Engineering, Certificate Programs 63
Engineering, Chemical 60
Engineering, Civil 61
Engineering, Computational 61
Engineering, Electrical 61, 106
Engineering Graduate Programs 59
Engineering, Industrial 62
Engineering Management 63, 114
Engineering, Mechanical 62
Energy 62
Mechanics 62
English 65, 116
Entrepreneurship 119
Entry Level DPT Physical Therapy 80
Environmental Sciences 67, 119
Ethical Violations 14, 19
Exercise Physiology 69
Executive Master of Business Administration 47
Family Nurse Practitioner 77, 79
Family Education Rights & Privacy Act (FERPA) 22
Fees and Expenses 29
Fee Payment 30
Financial Aid 31
Finance 120
Food Service Facilities 35
Foreign Languages and Literatures 121
French 121
Full Time Enrollment Equivalent 22
General Business Administration 47
General Regulations, Academic 19
Geography 122
Geology 122
German 121
Glossary 165
Grade Appeals 23
Grade Point Average 26, 27
Grading System 23
Grading System 26
Grade Requirements 23
Graduate Admissions 8
Graduate Admissions Tests 11
Graduate Assistancies 32
Graduate Certificate Programs 10, 27, 52, 59, 63, 66, 79, 80, 88, 89
Graduate Council Members 5
Graduate Degree Program Requirements 6
Graduate Management Admissions Test (GMAT) 11
Graduate Program in Accountancy 43
Graduate Program in Athletic Training 68
Graduate Program in Computer Engineering 48
Graduate Program in Engineering Management 63
Graduate Program in Health and Human Performance 68
Graduate Programs in Business 43, 47
Graduate Programs in Counseling 53
Graduate Programs in Education 53, 55, 87, 88, 91
Graduate Programs in Engineering 59
Graduate Programs in Engineering Management 63
Graduate Programs in English 65
Graduate Programs in Health and Human Performance 68
Graduate Programs in Music 73
Graduate Programs in Nursing 76
Graduate Programs in Physical Therapy 80
Graduate Programs in Public Administration 87
Graduate Programs in School Leadership 88
Graduate Programs in Secondary Education 90
Graduate Programs in Special Education 93
Graduate Program Regulations 26
Graduate Records Examination (GRE) 11
Graduate School 27
Greek 121
Health and Human Performance 67, 122
Health and Productivity Management 70
Health Services 35
Healthcare Informatics Certificate 80
History 127
Honors Code 24
Housing 30, 36
Housing Fee 30
Human Ecology 127
Humanities 128
ID Cards 36
Industrial Engineering 62
Institutional Review Board Compliance (IRB) 24
Instructional and Computing Support Services 36
Instructional Leadership 45, 128
International English Language Testing (IELTS) 11, 12
International Students 8
Internet Application Program Certificate 52
Late Fees 29
Latin 121
Learning and Leadership 70, 128
Library 36
Literary Study 65
Loans 33
Index

MAcc 43
M.A. English 65
Writing/Rhetoric Certificate 66
Maintenance Fee 29
Management 130
Management, Engineering 63
Marketing 131
Master of Accountancy 43
Master of Arts, English 65
Master of Business Administration 47
Executive 48
Master of Education, Elementary Education 55, 108
Master of Education, School Leadership 88
Master of Education, Secondary Education 90
Master of Education, Special Education 93
Master of Music 73
Master of Physical Therapy 80
Master of Public Administration 87
Master of Science, Athletic Training 68
Master of Science, Computer Science 51
Master of Science, Criminal Justice 55
Master of Science, Engineering 59
Master of Science, Engineering Management 63
Master of Science, Environmental Science 67
Master of Science, Health & Human Performance 68
Master of Science, Nursing 76
Master of Science, Psychology 85
Mathematics 132
M.B.A. Business Administration 47
Executive 48
Mechanical Engineering 62
Minority Affairs 37
Miller Analogies Test (MAT) 11
Music 72
Music Fee 29
Music Education 74
Music Performance 75
Nondegree Graduate Classification 10, 13
Nursing 75, 135
Nursing Administration 78
Nursing, Adult Health 77
Nurse Anesthesia 78
Nursing Education 79
Nursing, Family Nurse Practitioner 77
Nursing School 76
Nurse Practitioner Certificate 79
Oak Ridge Associate Universities 37
Out-of-State Students Employed in TN 25
Parking 26, 30
Parking Fee 30
Petitions 24
Philosophy 138
Physical Therapy 78, 138
Physical Therapy with Graduate Standing 82
Physiology 143
Placement Services 37
Post-Baccalaureate Admission 10
Post-Baccalaureate Fees 29
Post-Doctoral Admission 13
Post-Graduate’s Graduate 10
Post-Master’s Anesthesia Certificate 79
PRAXIS I Test 11
Prepayment Plan 31
Prerequisite Courses 27
Probation 19
Probation 19
Procedures Summary for Graduate Degrees 18
Professional Skills/Behavior 19
Proficiency Exams 20
Program Service Fee 29
Provost Graduate 10
Psychology 83, 144
Public Administration 85, 146
Readmission 10, 13
Records and Transcripts 24
Refund of Fees and Adjustments 31
Registration 25
Religion 146
Repealed Courses 25
Residence Classification 25
Residency Requirements 27
Returned Check Fee 30
Rhetoric and Writing 66
Schedule Limit 25
Scholarships 33
School Leadership 57, 148
School of Nursing 76
School Psychology & Counseling 150
Secondary Education 88, 153
Second Bachelor’s Degree 10
Senior Citizens Fees 30
Sociology 156
Southeastern Center for Education in the Arts 37
Spanish 121
Special Education 93, 156
Special Examination Fee 30
Specialist in Education 64
Technology 44, 106
Specialist in Education, School Psychology 45, 150
Student Employment 33
Student Fees and Expenses 29
Student Financial Aid 31
Student Handbook 37
Student Health Services 35
Student Loans 33
Student Petitions 24
Student Teaching 57
Summary of Procedures for Master’s Degrees
(Chart) 18
Table of Contents 2
Teacher Licensure 10, 56
Test of English as a Foreign Language (TOEFL) 11, 12
Theatre and Speech 158
Thesis 28
Thesis Committee 28
Time Limit Candidacy 28
Transfer 24
Transfer Credit 28
Transient Graduate 10, 13
Transition DPT 82
Tuition 29
Undergraduate Courses for Graduate Credit 25
Undergraduate Students eligible for graduate credit 9
University of Chattanooga Foundation Board of Trustees 162
University of Tennessee Administration 161
University of Tennessee at Chattanooga Administration 161
University of Tennessee Board of Trustees 161
UTC Accreditations 4
UTC History 4
UTC Mission Statement 3
Vehicle Operation and Parking 26, 30
Veteran’s Benefits 26
Veteran’s Fees 30
Walker Teaching Resource Center 38
Wheeler Center for Odor Research 38
Withdrawal from Graduate Courses 26
Writing Center 38