

EXPRESS ENROLLMENT

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WELCOME TO  
UTC'S TRANSFER  
**EXPRESS**  
**ENROLLMENT**

# SESSION OVERVIEW

- General education
- Transfer credit information
- Academic policies, procedures, and resources
- Class registration and your My MocsNet account

# UNIVERSITY REQUIREMENTS

Bachelor's Degree  
Minimum 120 Credit Hours

General  
Education  
40-41 Credit Hours

Major  
Requirements

Minor or  
Elective  
Requirements

# GENERAL EDUCATION

- Rhetoric & Composition: (6-7 Credit Hours)
- Mathematics & Statistics: (6 7 Credit Hours)
- Natural Sciences: (7-8 Credit Hours)
  - 4 hour Lab and 3 hour Non-lab
- Fine Arts & Humanities: (12 Credit Hours)
  - Historical understanding course
  - Literature course
  - Thought, Values and Beliefs course
  - Visual and P erforming Arts course
- Non-Western Cultures: (3 Credit Hours)
- Behavioral & Social Science: (6 Credit Hours)

# GENERAL EDUCATION

- UTC GE satisfied with Associates of Arts (A.A.) or Associates of Sciences (A.S.) from TBR school or UT System school
- UTC GE are satisfied with a TTP transfer
- Associates of Applied Science (A.A.S.) courses are equated individually
- UTC GE are not satisfied by Reverse Transfer

## TENNESSEE TRANSFER PATHWAYS (TTP)

- TTPs graduates with an A.A. or A.S. degree have fulfilled the first 60 hours of the 4 year program.
- TTP guarantees that all courses are accepted at the university and count toward completion of a particular major.
- If a student changes his/her major once they are enrolled at the four year institution the agreement is void.
- Check your MyMocsDegree to confirm the TTP was entered in the system. If it isn't listed contact the Admissions Office.
- Transcripts from 2 year colleges must indicate the degree is a TTP.

# PRIOR LEARNING ASSESSMENT (PLA)

- PLA helps to earn a college degree through demonstrated learning
- UTC accepts transfer PLA credit
- UTC awards PLA from original test score
- Students may earn up to 60 credit hours from the following:
  - Advance Placement (AP)
  - International Baccalaureate (IB) Credit
  - CLEP
  - Credit by Special Examination
  - Work/Employer Training Programs
  - Military Service Credit/DANTES
  - Independent Study
  - Other types of PLA may be accepted

Visit [utc.edu/records/pla](http://utc.edu/records/pla) for complete details.

# TENNESSEE REVERSE TRANSFER

- Students who transfer to a TN four year institution with a minimum of 15 college level credits earned at a participating TN two year institution.
- Combined total of 60 or more college level credits
- TN Reverse Transfer files are exchanged in the fall and spring between the Records Office.
- Students choose to apply or opt out via email invitation. There is no cost to the student.
- Once requirements are confirmed by both institutions, student is awarded an associate degree.
- Does not satisfy General Education



# CATALOG POLICY

- Must fulfill degree requirements published in the catalog in effect at the time of entry to UTC
- Transfer students may change to use the catalog in effect at the time of their first entry into college or first entry to UTC
- Catalogs are valid for 6 years
- Major and Minors must be in same catalog year
- Program/Minor/Catalog Year Change Request form is online at [utc.edu/records](http://utc.edu/records)

# GRADUATION REQUIREMENTS

- 25% of credit hours must be under the direction of UTC faculty
- 60 credit hours at a four year college or university
- Last 24 credit hours completed at UTC
- A minimum of 39 hours must be at the 3000-4000 level
- Minimum 2.0 Institution, Major, Minor, Overall GPA

# ACADEMIC STANDING

**Students must maintain a 2.0 overall  
GPA for good standing**

- GPA below a 2.0, student is on probation (must bring overall up to a 2.0 and/or earn a 2.0 in the semester)
- While on probation if the overall and semester GPA isn't a 2.0, student is suspended
- If student returns from suspension and doesn't earn a 2.0 semester GPA, student is dismissed

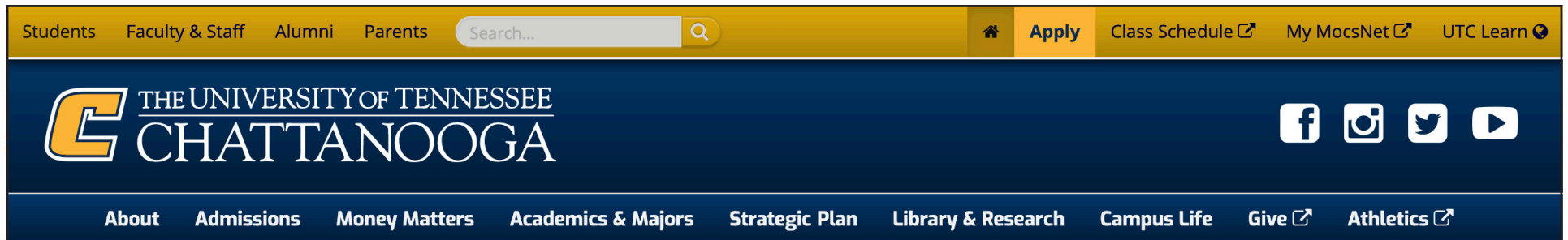
# ADVISEMENT RESOURCES

- Online catalog ([catalog.utc.edu](http://catalog.utc.edu))
- Clear Path Guides ([utc.edu/clearpath](http://utc.edu/clearpath))
- MyMocsDegree (degree audit)
- Advising Resources ([utc.edu/advisement](http://utc.edu/advisement))
- Your academic advisor

# CLASS REGISTRATION AND MYMOCSNET

## 1. Log in to My MocsNet Account

From [utc.edu](http://utc.edu), click the “MyMocsNet” link located near the top right-hand corner of the page.



# CLASS REGISTRATION AND MY MOCSNET

2. Enter your UTCID  
and password

First time logging in?  
You'll need to set up  
your password.



Enter your UTCID and Password

UTCID:

Password:

Warn me before logging me into other sites.

- [New User? Forgot/Change Password?](#)
- [Web Services Using CAS](#)
- [University of Tennessee policy on "Acceptable Use of Information Technology Resources"](#)

# CLASS REGISTRATION AND MY MOCSNET

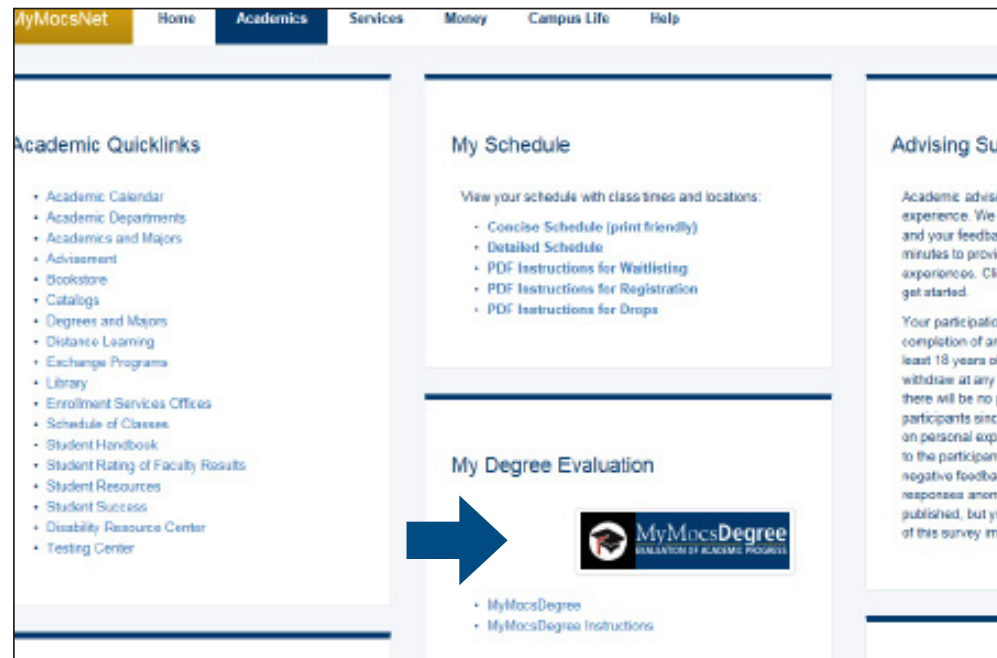
3. You'll need to select My MocsNet on the next screen. Other links available include UTC Learn and Mocs Mail (email).



# CLASS REGISTRATION AND MY MOCS DEGREE



Academics tab will include links to view your schedule, links to your degree audit, and other quicklinks related to your academics.



Note: Screenshots may vary.



# CLASS REGISTRATION AND MY MOCS DEGREE

Workbooks | Petitions | GPA Calc

Workbooks | **Format:** Comprehensive Checklist | View | Save as PDF | Class History

What If

Look Ahead

### MyMocsDegree

Comprehensive Checklist 48990e5 as of 11/08/2017 at 04:58

Student ID		Level	Undergraduate
Classification	Junior	Degree	Bachelor of Science
Advisor	Osby, Steve D	College	Business
Overall GPA	2.828	Major	BS Business (see Analytics)
Institutional GPA		Minor	
		Overall earned hours	78

Legend

- Complete
- Not Complete
- Complete except for classes in-progress
- Nearly complete - see advisor
- Any course number
- In-Progress Course
- Repeat class not count in GPA or earned hours
- Repeat counts in GPA, but not earned hours
- Repeat counts in GPA and earned hours
- \_XXX Denotes level of elective transfer course
- Transfer Class

Confirm you are declared your desired major. Use the “What If” option to run a MMD for other majors.

Note: Screenshots may vary.

# CLASS REGISTRATION AND MY MOCS DEGREE

Gen Ed - Statistics		Catalog Year: 2016-2017			
<input type="checkbox"/> Statistics - Business	Still Needed: You must complete all of the following:				
<input type="checkbox"/> Statistical Methods for Business I	( 1 Class in MGT 2110 )				
BS: Major in Business Bus Analytics		Catalog Year: 2016-2017			
Your program GPA is 3.461					
<input type="checkbox"/> Principles of Economics: Macroeconomics	Still Needed: 1 Class in ECON 1010				
<input checked="" type="checkbox"/> Principles of Economics: Microeconomics	ECON 1020	Principles of Econ: Microecon	(REG)	(3)	Spring 2017
<input checked="" type="checkbox"/> Behavioral and Social Sciences					
<input checked="" type="checkbox"/> Introduction to Psychology	PSY 1010	Introduction to Psychology	B	3	Spring 2016
	Satisfied by	PSYCI101 - Introductory Psychology - Georgia Northwestern Tech Coll			
<input checked="" type="checkbox"/> Transfer Course Sub Contract - CPSC 1000 for MGT 1000	CPSC 1000	Intro To Computing	A	3	Summer 2015
	Satisfied by	COMP1000 - Introduction to Computers - Georgia Northwestern Tech Coll			
<input type="checkbox"/> Mathematics	Still Needed: You must complete all of the following:				
<input checked="" type="checkbox"/> College Algebra	MATH 1130	College Algebra	A	3	Fall 2014
	Satisfied by	MATH1111 - College Algebra - Georgia Northwestern Tech Coll			
<input type="checkbox"/> Calculus for Management, Life, and Social Sciences	( 1 Class in MATH 1830 )				
<input type="checkbox"/> Public Speaking	Still Needed: 1 Class in THSP 1090				
<input type="checkbox"/> Communication	Still Needed: Choose from 1 of the following:				
<input type="checkbox"/> Business Communication	( 1 Class in MGT 3100 ) or				

Red = outstanding requirement

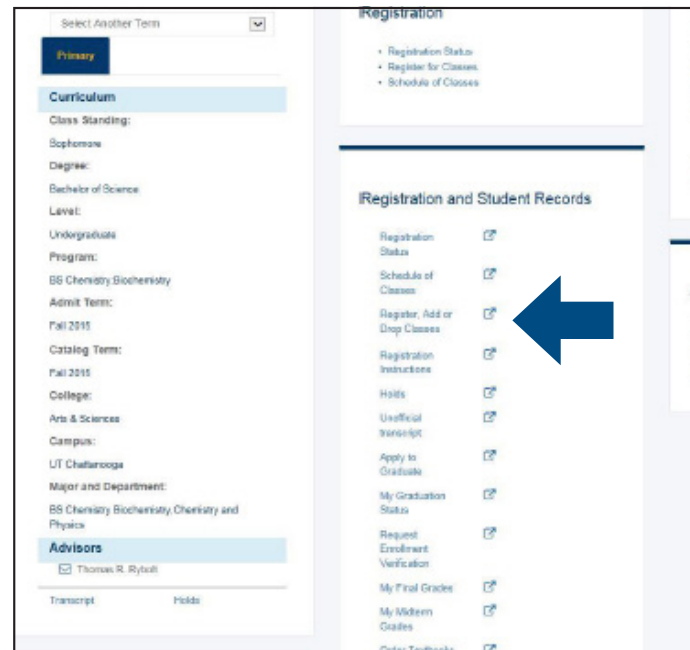
Yellow = in progress

Green = completed

Note: Screenshots may vary.

# CLASS REGISTRATION AND MY MOCSNET

Academics tab will also include your assigned advisor, current major, and the link for class registration (Register, Add, or Drop Classes link)



Note: Screenshots may vary.

# CLASS REGISTRATION AND MY MOCSNET

Once you land on the registration page, you will have a few ways to add classes.



**Current Schedule**

Status	Action	CRN	Subj	Crse
*Web Registered* on Nov 15, 2016	None ▾	22203	THSP	1090
*Web Registered* on Nov 15, 2016	None ▾	23617	CHEM	3020L
*Web Registered* on Nov 15, 2016	None ▾	23621	CHEM	3020
*Web Registered* on Nov 15, 2016	None ▾	23795	BIOL	2100L
*Web Registered* on Nov 15, 2016	None ▾	25855	PHYT	3020
*Web Registered* on Nov 15, 2016	None ▾	26008	BIOL	2100

Total Credit Hours: 13.000  
Billing Hours: 13.000  
Minimum Hours: 0.000  
Maximum Hours: 20.000  
Date: Jan 18, 2017 02:18 pm

**Add Classes Worksheet**

CRNs

Note: Screenshots may vary.

# **CLASS REGISTRATION: CONTACT YOUR ADVISOR**

- All students must be advised before they will be able to register for courses.
- You must be advised every semester in order to have your advisement hold removed.
- Check your email throughout semester for reminders on when to schedule appointments. Schedule early!
- Contact your advisor directly to find out how to best schedule an advising appointment. Email and/or phone call is a good way to reach out.

# TRANSFER ADVISING QUESTIONS?

[transfer@utc.edu](mailto:transfer@utc.edu)