WELCOME
UTC MOCS!

Transfer Online Orientation
MyMocsNet Account Information Portal

• Important links to:
  – UTC Email
    • Official Method of Communication
    • Read Frequently
  – Academics Tab (Grades, Holds, MyMocsDegree, Registration)
  – Money Tab (Account Info., Bursar’s Bill, Financial Aid & Scholarship)
  – Services (Career Services, Health & Counseling, Housing)
  – Personal Announcements
  – Resources/Help
  – Community Information
MyMocsNet Account Information Portal Sample

Graduate Student News
The Graduate School is here to help you as you progress along your path to a graduate degree. Visit our page of resources for current graduate students.

Library
Library Links
- Library Home
- Hours
- Ask a Librarian

Information Technology
Note: if you are looking for MocsMail or Xmail or UTC Learn, select TOOLS from the top menu bar.

The IT Solutions Center is UTC's new and improved IT Helpdesk. The Solutions Center maintains the public IT Knowledge Base, manages the majority of computer labs on campus, and provides IT support for all students, faculty, and staff. The Solutions Center is the combined effort of three previously separate areas of IT: The Call Center, the 'Student' Technology Center, and Field Support. By working together, each area is now able to provide new and improved services.

Submit a Request
Students
Admissions Office
101 University Center

• **College Transcripts**
  – Submit Transcripts from ALL Previous Colleges
  – Send updated transcripts (hours to add) of courses completed since admission
  – If enrolled in summer school, send updated transcripts for credit
  – Avoid Registration Holds

• **Prior Learning Credit**
  – AP, IB, or CLEP exams
  – Statewide Dual Credit courses from high school

• **High School Unit Deficiencies**
  – Satisfied with general education courses successfully completed

• **Residency**

• **Immunization Forms** (Submit ASAP to prevent a registration hold)
Office of Financial Aid & Scholarships
201 University Center

MyMocsNet
- Check Financial Aid requirements
- Accept awards
- Financial Aid Authorization

Check Your UTC Email OFTEN-This is our way of communicating with you.

Be sure to stay aware of all financial aid and scholarship deadlines.

Complete the FAFSA every year. The 2017-2018 FAFSA will be available October 1, 2016.

www.utc.edu/financial-aid
Office of Financial Aid & Scholarships

Hope Scholarship Continuation Standards

- Tennessee HOPE Scholarship
  - Tennessee Education Lottery Scholarship (TELS)
- TN HOPE Scholarship GPA is a separate GPA calculation
  - Excludes coursework prior to high school graduation
  - Includes ALL classes taken after high school graduation (remedial classes)
- View HOPE Scholarship GPA in MyMocsNet – online tutorial at www.utc.edu/scholarships/hope-scholarship
- Sign in to your MyMocsNet account and complete your HOPE Mandatory Information Survey requirement so your HOPE scholarship pays
Office of Financial Aid & Scholarships

- **Tennessee HOPE Scholarship**
  - Change of Institution Instructions
    - Log on to [www.collegepaystn.com](http://www.collegepaystn.com)
    - Go to the TSAC Student Portal under Important Links
    - Click to register and create an account
    - Click on link “Click here to process an institution transfer request for Academic Year 2016-2017”

- **FAFSA** – Make sure UTC was among the schools you originally listed.

- E-mail [finaid@utc.edu](mailto:finaid@utc.edu) to inform them you are transferring to UTC.
Office of Financial Aid & Scholarships

Institutional Transfer Scholarship Renewal Criteria

• Continuation requirements for Institutional Scholarships
  – Successfully pass 30 credit hours at the end of the spring semester
  – Required GPA based on the scholarship that was awarded
• Refer to award letter for specific GPA requirement
• Repeated courses only count once toward the 30 hours
• Hours cannot be made up in the summer
• Complete the Online Scholarship Application every fall
• Visit www.utc.edu/scholarships for more information
Student Success – now and after graduation

Peer Financial Coaches
- Customized budgets/spending plan
- Building/maintaining credit
- Monitoring credit and avoiding identity theft
- Debt elimination
- Savings/investment education
- Student loan best practices
- Post-graduation transition

FinancialWellness@utc.edu
Financial Aid
Satisfactory Academic Progress

- Must maintain a 2.0 overall GPA
- Must complete 67% of all attempted hours.
- May not exceed 150% (180) attempted hours of the published program hours
- Students who exceed 225 cumulative attempted hours are not eligible to receive federal aid or appeal.

www.UTC.edu/Financial-Aid
Records Office
125 University Center
www.utc.edu/Records

- Registration On-Line (Get your Alternate Pin from your Academic Advisor prior to registering)
- Changes to Schedule can only be made during the first week of classes
- Prior to registering check for Holds
- Check for Pre-Requisites
- Closed Classes (must get an online override from the department of the subject and then register for the course)
- Forms, Catalogs, and Academic Calendar (available on-line)
- MyMocsDegree (Degree Audit Document)
- Read your UTC EMAIL announcements from Records
- FERPA Release
Office of Military and Veterans Affairs
117 University Center

- **Apply for benefits at gibill.va.gov/apply-for-benefits/**
- **Receiving VA Benefits**
  - Meet with the Coordinator of Military and Veteran Affairs and School Certifying Official, **Squoia Holmes** (**Squoia-Holmes@utc.edu**) (423.425.2178)
  - Submit required paperwork
    - **First time GI Bill recipient**
      - Veteran
        - Most recent Certificate of Eligibility
        - Most recent DD-214
    - **Dependent or Spouse of a Veteran**
      - Most recent Certificate of Eligibility
    - **Transferring GI Bill recipient**
      - Veteran
        - Most recent Certificate of Eligibility
        - Most recent DD-214
        - Complete a 22-1995 Request for Change of Program or Place of Training at [http://gibill.va.gov/resources/student_handouts/](http://gibill.va.gov/resources/student_handouts/)
    - **Dependent or Spouse of a Veteran**
      - Most recent Certificate of Eligibility
      - Complete a 22-1995 Request for Change of Program or Place of Training at [http://gibill.va.gov/resources/student_handouts/](http://gibill.va.gov/resources/student_handouts/)
Bursar Office
274 University Center
423.425.4781
www.utc.edu/Bursar

- Electronic MOCS Express Statement
  - July 18th, Monday’s through August 8th
- Financial Aid – Credit/Zero Balances
- Cancellation for Nonpayment
- Late Fees
- Tuition Installment Payment Plan
- Payment Methods
  - Master Card, Discover, American Express, Electronic Checks, Paper Checks, Cash, Discounts
MOCS ONE CENTER
124 University Center
www.utc.edu/mocs-one-center

- Centralized location to help with issues related to Bursar’s, Financial Aid, Scholarship, and Records
- Self-help stations
  - Pay fees
  - Order transcripts
  - Complete on-line documents
- On-line service request
  - Responses within 24 business hours
- Sign-in system via text, phone or in-person
Center for Advisement

335 Library 425-4573 or advise@utc.edu

• Advisement
  – Advise first-year freshmen in most majors
  – Advise all undecided students
  – Assist seniors in creating a graduation plan
  – Assist new transfer students with enrolling their first semester

• Courses Offered
  – USTU 1252 (Mindset for Academic Success)
  – USTU 1300 (Exploring Majors and Careers)
Center for College and Student Success
335 Library
425-4573

Tutoring
• FREE one-hour scheduled sessions primarily in math, biology, chemistry and physics

Supplemental Instruction
• FREE group study sessions to help students develop a better understanding of course content and prepare for exams
Disability Resource Center
108 University Center, (423) 425-4006
www.utc.edu/disability-resource-center

- Students with Disabilities
- Accommodations can be afforded once students engage in the interactive process of registering with the office
- Students are expected to maintain the standards of UTC
UTC Dining Services
Aramark Campus Services
(423) 425-4200

• Meal Plans to meet your needs
  – http://utc.campusdish.com/

• Dining membership exempt from sales tax for resident students
UTC MOCS ID CARD
141 University Center

• Manage Your Card Online
  • View History & Balance
  • Report Card Lost
  • Deposit Funds

www.utc.edu/mocscard
Parking Services
274 University Center
www.utc.edu/parking

- **Parking Decals**
  - Value Lot $70/year (Lot 45)
  - General $140/year
  - Reserved $331/year
  - South Campus $550/year

- **Realistic Expectations - Please Arrive Early**

- **Decals**
  - Available today
  - License Plate #

- **MocsExpress Transit**
  - Free Campus Circulator
  - Weekdays - 7:30am–8:30 pm
  - City-wide Transit Service
    - Valid UTC ID
    - Free
UTC Bookstore
Barnes and Noble College Bookstore

- **Textbooks**
  - View your required and recommended materials through your MyMocsNet account/Class Schedule
  - Rent or Buy New & Used
  - order on line @ [www.utc.bncollege.com](http://www.utc.bncollege.com) for in-store pickup or shipping

- **Financial Aid**
  - Use during the first week of classes (max $700.00)

- **Clothing**

- **Job Opportunities**
  - apply on line @ [www.bncollegejobs.com](http://www.bncollegejobs.com)
University Requirements

Bachelor’s Degree
Minimum 120 Credit Hours
(Some majors may require more)

General Education
40-41 Credit Hours

Major
Requirements

Minor or Elective
Requirements
General Education (GE)

**Rhetoric & Composition** (6 – 7 Credit Hours)

**Mathematics & Statistics** (6 – 7 Credit Hours)

**Natural Sciences** (7 – 8 Credit Hours)
- 4 hour Lab and 3 hour Non-Lab

**Fine Arts & Humanities** (12 Credit Hours)
- Historical understanding course
- Literature course
- Thought, Values and Beliefs course
- Visual and Performing Arts course

**Non-Western Cultures** (3 Credit Hours)

**Behavioral & Social Science** (6 Credit Hours)
General Education (GE)

- UTC GE satisfied with Associates of Arts (A.A.) or Associates of Science (A.S.) from TBR school or UT System school
- UTC GE satisfied with a TTP transfer
- Associates of Applies Science (A.A.S.) courses equated individually
- UTC GE not satisfied by Reverse Transfer
Tennessee Transfer Pathways (TTP)

- TTPs graduates with an A.A. or A.S. degree have fulfilled the first 60 hours of the 4-year program
- TTP guarantees that all courses are accepted at the university and count toward completion of a particular major
- If a student changes his/her major once they are enrolled at the four year institution the agreement is void
- Check your MyMocsDegree to confirm the TTP was entered in the system. If it isn’t listed contact the Admissions Office
- Transcript from 2-year colleges must indicate the degree is a TTP
Prior Learning Assessment (PLA)

- PLA helps to earn a college degree through demonstrated learning
- UTC accepts transfer PLA credit
- UTC awards PLA from original test score
- Students may earn up to 60 credit hours from the following:
  - Advance Placement (AP)
  - International Baccalaureate (IB) Credit
  - CLEP
  - Credit by Special Examination
  - Work/Employer Training Programs
  - Military Service Credit/DANTES
  - Independent Study
- Other types of PLA may be accepted
• Tennessee Reverse Transfer

http://www.tntransferpathway.org/reverse-pathways/
tennessee-reverse-transfer

• Students who transfer to a TN four-year institution with a minimum of 15 college level credits earned at one TN two year school

• Combined total of 60 or more college level credits

• TN Reverse Transfer files are exchanged between the Records Office in the fall and spring

• Students choose to apply or opt out. There is no cost to the student

• Once requirements are confirmed by both institutions, student is awarded an associate degree

• Does not satisfy General Education
Course Catalog Policy

- Must fulfill degree requirements published in the catalog in effect at the time of entry to UTC
- Students may also elect to change catalog years based upon the following:
  - Change to the year you first entered college or UTC
  - Change majors
  - Program Curriculum is revised
    - [www.utc.edu/Administration/Records/forms.php](http://www.utc.edu/Administration/Records/forms.php)
- Catalogs are valid for 6 years
- Must complete the degree requirements in accordance with a valid catalog
- Major and Minors must be in same catalog year
Graduation Requirements

• 25% of credit hours must be under the direction of UTC faculty

• 60 credit hours at a four year college or university

• Last 24 credit hours completed at UTC

• A minimum of 39 hours must be at the 3000-4000 level

• Minimum 2.0 Institution, Major, Minor, Overall GPA
Academic Standing

Students must maintain a 2.0 overall GPA for Good Standing

- GPA below a 2.0, student is on probation (must bring overall up to a 2.0 and/or earn a 2.0 in the semester)
- While on probation if the overall or semester GPA isn’t a 2.0, student is suspended
- If student returns from suspension and doesn’t earn a 2.0 semester GPA, student is dismissed
Need Assistance?

If you have any questions, please contact Amy Davis, Director of the Mocs One Center at 423-425-5880 or Amy-Davis@utc.edu.

Thanks and GO MOCS!