

University of Tennessee, Chattanooga
UTC Library
Instruction Librarian

The UTC Library seeks a motivated, creative, and user-focused professional for the position of tenure-track Instruction Librarian in the Library's Instruction Department. This is a great opportunity for a professional interested in working in a busy mid-sized academic library focused on providing user-centered services in a dynamic, transparent, and flexible environment.

Library Description

In December 2014, UTC opened a 5-story 180,000 square foot library. The [library staff](#) comprises 21 librarians and 15 staff members, operates on an annual budget of over 3 million dollars, and possesses collection holdings of more than 500,000 volumes, 150 databases, and over 28,000 accessible online journals. The [new library](#) provides a large information commons with 175+ public computers, 38 group study rooms, a media studio, 3 library instruction classrooms, a writing center, a cafe and a 24-hour study space. The library delivers a comprehensive range of public services, including proactive outreach, instruction, and reference. UTC Library is well equipped to support the research and scholarship needs of the UTC community.

Department Description

The Instruction Department supports the teaching and research programs of the campus community. The Department consists of four other full-time tenured or tenure-track librarians who work with UTC faculty to design and develop lesson plans, curricula and teaching activities that support 21st century information needs and address research-related learning outcomes. The Instruction Program is well-respected on campus and includes a long standing, embedded presence in the General Education Composition program as well as a wide array of discipline specific instructional offerings and topical workshops. In 2016-2017 the Instruction department offered 365 instruction sessions, out of a total of 516 library-wide, reaching a total of nearly 8,000 students overall. Current projects include a subject guide overhaul and a strategic plan to embed research skills instruction in each department or program on campus.

Position Description

Reporting to the Director of Library Instruction, this position fulfills routine duties performed by all instructional colleagues. A new aspect to this position and the Department's service will be that this position will focus approximately 20-30% of this position's time on the administration, assessment, and development of library programming for first-year students.

First year instruction responsibilities will include:

- Developing and promoting library instructional offerings for first-year and transfer students.
- Developing meaningful assessment of library curricula in existing first-year focused programs.
- Developing instructional materials aimed for first-year and transfer curricula.

- Developing programming to support the university's undergraduate-focused campus programs.
- Seeking meaningful ways of fostering new partnerships and interacting with campus units which focus on student success and retention.

Routine instruction responsibilities will include:

- Collaborating with librarians and faculty to deliver innovative, general library instruction, especially in general education composition courses.
- Subject-specific library instruction for both freshman and advanced level courses.
- One-on-one instruction / research consultations with faculty, staff, and students.
- Preparation of instructional materials and library research assignments.
- Participation in the development and maintenance of website content, tutorials, games and other teaching materials relevant to instructional services.
- Active participation in Information Help desk duty approximately 4-8 hours per week; some evening work is required.
- Participation in the development and maintenance of subject guides and other instructional materials.
- Liaison duties in specific subject areas, to be determined.

Required Qualifications

- Master's degree from an ALA-accredited program.
- Minimum one year of experience in academic library instruction, including developing learning outcomes, instructional materials, and collaborating with faculty to integrate library instruction into coursework.
- Experience providing reference services, preferably in an academic setting.
- Understanding of current and emerging trends, concepts, and theories in library instruction and higher education.
- Strong communication and interpersonal skills evidenced by the ability to work cooperatively and maintain effective working relationships with colleagues, faculty, staff and students.
- Demonstrated learner-oriented approach to instruction and other library services.
- Demonstrated ability to develop and manage projects.
- Ability and commitment to conduct independent scholarship consistent with a tenure-track faculty appointment.
- Commitment to engage in continuing professional development.

UTC Librarians are expected to participate in library-wide and system-wide planning, University governance and service, and to be professionally active.

Desirable Qualifications

- Experience related to the assessment of instructional initiatives.
- Experience related to instructional design, instructional technologies, educational technologies, or the equivalent.
- Experience working with a First-Year student success program.
- Experience engaging and serving diverse user populations and information environments.

Salary

Salary: minimum is \$45,000, commensurate with experience

Rank

This is a full-time, 12-month, tenure-track position with faculty status and academic rank. Appointment will be at the rank of Assistant or Associate professor.

Benefits

- 24 days of annual leave per year
- 12 days of sick leave per year
- 12 paid holidays and scheduled administrative closing days
- 80% of health and life insurance paid by the state
- Choice of retirement programs
- Relocation assistance
- Professional development funding
- Tax-deferred income plans and more

Application Procedures

Interested applicants should prepare and submit the information below:

- A letter of application/interest
- A current curriculum vitae
- The names, addresses, telephone numbers, and e-mail addresses of three references

Review of applications begins on May 5, 2017 and continues until the position is filled. Applicants must submit applications electronically through the UTC Faculty Career Site.

To apply, please follow this link:

https://ut.taleo.net/careersection/utc_faculty/jobdetail.ftl?job=17000000F0

Additional Information

- For information about UTC and the Library, please visit www.utc.edu and www.utc.edu/library.
- For information about Chattanooga, please visit www.chattanooga.org or www.chattanooga.gov.

The University of Tennessee, Chattanooga is an EEO/AA/Title VI/Title IX/Section 504/ADA/ADEA. All qualified applicants will receive equal consideration for employment and will not be discriminated against on the basis of race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or protected veteran status.