WHY WOULD YOU USE THIS FEATURE:
Video everywhere allows users to record video from their webcam anywhere the content editor appears in Blackboard (items, assignments, discussion boards, Grade Center feedback, etc). Recorded video is seamlessly embedded in course materials and added to the users YouTube channel to be reused at anytime. To use video everywhere users must have a Gmail account and YouTube Channel. This tutorial will show users how to record and share video with their students using Blackboard’s Video Everywhere tool.

Visit Google Help for instructions on setting up your YouTube Channel
https://support.google.com/youtube/answer/1646861?hl=en

HOW TO RECORD AND SHARE VIDEO:

1. From the content editor select the Record from Webcam icon in the bottom left hand corner of the tool bar.

2. Sign into YouTube.
3. To log-in to YouTube you must first log-in to Gmail. (Note if you are using your Mocs Gmail account you will need to log-in through the MyMocNet portal. You may be asked to do this a few times before Blackboard will recognize that you are logged in).

4. Allow Blackboard to access your Gmail account.

5. Now that you are logged in to YouTube you can **Record** a new video from your webcam or **Browse** your existing YouTube videos for reuse.
6. To use one of your existing videos choose **Browse**. One can **Insert** a video into their course, **Preview** a video, or **Edit** an existing video.

7. To record a new video select **Record**, then **Record from webcam**.
8. Allow Blackboard access to your webcam.

![Webcam Access Dialog]

9. **Start Recording.**

![Recording Start]

10. Speak clearly into your computer's microphone and look into the computer's camera. When your recording is complete select **Stop Recording**.
11. Upload the recording to YouTube to save your video. Start Over to redo your video. Or Cancel to exit Video Everywhere.

12. Select the display option for your video. Play in place embeds the YouTube video and player in the content editor; users will view the video from within Blackboard. The
**Thumbnail** option provides a visual link to the video, which will open in a new window when students click on it. Select **Insert** to add video to Blackboard.

13. Video is embedded in the content editor. You may add text above or below your video.

14. Click submit to save your changes.