



THE UNIVERSITY OF  
**TENNESSEE**  
CHATTANOOGA  
OFFICE OF  
INTERNATIONAL PROGRAMS

### TRANSFER OUT Request for J -1 Scholars

INSTRUCTIONS: This form should be completed by J-1 scholars who wish to transfer their Exchange Visitor. After all sections are complete, please return this form to UTC International Office for releasing your SEVIS record.

#### SECTION A: to be completed by the transferring J-1 scholar

Name:

Email:

Date of Birth:

Current Address:

I wish to transfer from the UTC and give permission for the information on this form to be forwarded to UTC International Office

Scholar's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### SECTION B: to be completed by the RO/ARO at the new institution.

E.V. Program Number:

Name of Institution:

Proposed start date of appointment:

Name of RO or ARO:

Title:

Email:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### SECTION C: To be completed by current supervisor at UTC

I agree with the transfer of the above named scholar from UTC.  
(After this date, the scholar may no longer be employed at UTC)

Effective date of transfer:

Name of Supervisor:

Title:

Supervisor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_