

**UTC Students I-20 Extension Request Form**

**Type the required fields and bring this form in person to UTC International Office (Hooper 202).** Your information will be updated in SEVIS based on provided information below.

The United States Citizenship and Immigration Service (USCIS) places responsibility on the student to understand and comply with immigration law. Failure to comply with these regulations will mean the loss of your student status. We refer to this as being "out of status." Falling out of status has very serious consequences. For example, you could be prevented from re-entering the U.S. for three to ten years, depending on the length of your status violation. For status violations of 180-360 days, a three-year exclusion is imposed.

**1. Your current information in the USA:**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Email address: \_\_\_\_\_ @MOCS. UTC.EDU  
Mailing Address:  
Street Number/Name: \_\_\_\_\_ APT # \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_  
ZIP CODE: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**2. HOME COUNTRY address:**

Email address: \_\_\_\_\_ @ \_\_\_\_\_  
Mailing Address:  
Street Number/Name: \_\_\_\_\_ APT # \_\_\_\_\_  
City: \_\_\_\_\_ State/Province: \_\_\_\_\_  
ZIP CODE: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**3. Your current immigration information:**

- 1) Your visa expiration date (MM/DD/YYYY)
- 2) Your I-20 expiration date (MM/DD/YYYY)
- 3) Your passport expiration date (MM/DD/YYYY)

**4. Questions about you and UTC**

(Yes or No)

- 1) Is this your first semester at UTC? (Yes or No)
- 2) Are you a degree-seeking student at UTC next semester? (Yes or No)
- 3) Are you graduating from UTC at the end of this semester? (Yes or No)
- 4) Do you work off campus without an appropriate authorization? (Yes or No)
- 5) Do you work on UTC campus this semester? (Yes or No)

**UTC International Student Immigration Information Contract**

As an International Student at UTC, I agree that I fully understand the rules and procedures listed below.

**Passport:**

- 1. May only be extended/replaced by your embassy or in your home country.
- 2. Must always be valid while in the US.
- 3. The expiration date must be at least 6 months in the future.

**Visa:**

- 4. May only be issued outside of the US.
- 5. May expire while in the US, but Passport and I-20 must be valid at all times.
- 6. If it expires before I leave the US, I must renew it BEFORE returning.

**Maintaining a status:**

- 7. I must make normal progress in school and complete my studies before the expiration of I-20
- 8. I must always carry my passport and I-20 when I travel outside of Chattanooga.
- 9. I must keep a full-time student status.
- 10. I must register with DSO/ARO (address, email, etc.) upon my arrival.
- 11. I must inform International Office about my change of the address within 10 days.

**I-20**

**Must be issued by Office of International Programs.**

- 12. I must request a new I-20 if I change majors, transfer to another school or attend next ESL level
- 13. Must be signed by Designated School Official (DSO) for F1 student every year for travel outside of the country.

**Other regulations and rules:**

- 14. I may NEVER work off-campus without authorization, and may only work 20 hours a week on campus.
- 15. 60-Day grace period after completion of studies to depart from the USA.
- 16. The information on my passport and I-20 must be exactly the same.
- 17. The duration of my stay can only be shortened or extended by UTC International Office.

**6. I understand the UTC International Student Immigration Information Contract above and I will follow US immigration laws and regulations.**

Your signature

Date (MM/DD/YYYY)

x \_\_\_\_\_

Accepted by UTC International Office

Date (MM/DD/YYYY)

\_\_\_\_\_