



THE CENTER FOR GLOBAL EDUCATION AND THE GARY W. ROLLINS COLLEGE OF BUSINESS PRESENT

SUSI Institute STUDENT HANDBOOK Summer 2019



Center for Global Education
Department 1751

615 McCallie Avenue, Chattanooga, TN 37403

Phone: 423-425-4735 :: Fax: 423-425-4768 :: <http://www.utc.edu/international-students/susi.php>

WELCOME

Welcome to the University of Tennessee at Chattanooga! The Center for Global Education is the central office that will assist you during your time at UTC. This handbook has been prepared to introduce you to the SUSI Institute Program, the host university, the city of Chattanooga, and the resources available to support you during your time at UTC.

Please read this handbook thoroughly and keep it as a reference.

CONTACT INFORMATION

Center for Global Education Team Quick List – Who to Call for What Questions		Contact Information
Takeo Suzuki, Executive Director <ul style="list-style-type: none">● Advising● Emergency Contact		Office: 423-425-4759 Takeo-Suzuki@utc.edu
Anna Savary, Assistant Director <ul style="list-style-type: none">● Academic Program Management● Emergency Contact		Office: 423-425-4754 Anna-Savary@utc.edu
Patricia Lin-Steadman, Senior Coordinator for ISSS <ul style="list-style-type: none">● Program Management● Programs and Events● Emergency Contact		Office: 423-425-5936 patricia-lin-steadman@utc.edu
Elizabeth Plunk, Program Coordinator <ul style="list-style-type: none">● Student Relations● Programs and Events● Emergency Contact		Cell: 731-819-0750 Elizabeth.plunk27@gmail.com
Jacey Edwards, Program Coordinator <ul style="list-style-type: none">● Student Relations● Programs and Events● Emergency Contact		Cell: 423-506-5663 Ybw411@mocs.utc.edu
Abdul Alenezi, Student Mentor Cole Hickman, Student Mentor Bailey Davidson, Student Mentor Lucas Thompson, Student Mentor Lisette Perez, Student Mentor		559-312-7500 423-834-1571 615-294-3527 615-294-3527 423-255-7056

Center for Global Education: 423-425-4735 Fax Number: 423-425-4768

<http://www.utc.edu/international-students/susi.php>

If you are unable to reach a Center for Global Education representative and are faced with an emergency situation, call UTC Campus Police immediately:

24-hour emergency number

1-423-425-4357

SUSI INSTITUTE 2019

The Study of U.S. Institutes (SUSI) for Student Leaders from Europe, funded by the Department of State's Bureau of Educational and Cultural Affairs (ECA), and administered by FHI 360, is designed to enable four cohorts of undergraduate students from Europe to attend intensive academic programs at four U.S. host institutions. Each student will participate in a five-week program that includes classroom instruction and active educational opportunities related to one of the following themes: Journalism and Media, Youth, Education, and Closing the Skills Gap, Entrepreneurship and Economic Development, and Civic Engagement. Institutes will focus on their assigned theme and their expression in contemporary American life, as shaped by historical and current issues.

The University of Tennessee at Chattanooga has been selected to present the Entrepreneurship and Economic Development theme.

Entrepreneurship and Economic Development. The University of Tennessee at Chattanooga will provide a launching pad for the next generation of entrepreneurial ideas that change minds, influence processes, positively change the world through the exploration of entrepreneurship across the socio-economic, cultural, and geographic landscapes. Entrepreneurship is one of the fundamental drivers of a free market economy and the primary source of U.S. job growth. Entrepreneurship and Economic Development is the epitome of innovative and actively engaged individuals encouraging positive change to enrich and support communities. Entrepreneurship and Economic Development utilizes the skills and strategies of business to continually solve communal, environmental, and economic problems. The issues will be explored by going directly to local business accelerators and business development centers, engaging with local veterans and citizens, and meeting some of the top organizations of economic development in Chattanooga. The Institute will explore entrepreneurship in the context of a globalized society and draw comparisons between the United States and the participants' home countries. The Institute will also provide opportunities for participants to engage with policy makers, community representatives, indigenous leaders, and other key actors committed to the promotion and management of entrepreneurship and economic development.

PREDEPARTURE INFORMATION

What to Expect

The following information can help you when you are packing for your departure.

Weather: The weather in Chattanooga, TN in the summer is generally hot and humid. The average high temperature is 32°C, and the average low is 21°C. In addition, July tends to have a lot of rain, so make sure to pack rain gear (e.g., umbrella, raincoat, water-resistant shoes). Every building will have air conditioning, which can make it chilly when you are indoors. It is advisable to bring clothing that is good for warm weather outside, but also for possible colder temperatures inside. Chattanooga is also a very sunny place! We recommend that you bring sunscreen with an SPF of 30 with zinc as the primary ingredient. This is especially important for those who have sensitive skin or burn easy.

Allergies: Chattanooga, TN is one of the worst cities in the United States for allergies! If you have any pollen, tree, or grass allergies, remember to pack any and all medication you may need. This includes but is not limited to, nasal spray, anti-histamine, and eye drops. You will be able to buy certain medicines here, but maybe consider bringing them with you.

Activities: Throughout the program, we will spend time visiting community businesses as well as other activities. Many of the activities involve being somewhat physically active, both indoors and outdoors. For these activities, shorts, t-shirts, and sneakers are recommended.

Money: During your stay here, you will be provided with money to cover expenses such as meals and cultural activities/materials. The money will be dispersed to you weekly in cash. You will need to be mindful of your money throughout the week, so you do not spend it all at once or in one place. Please keep in mind your cash amount will depend on several factors, including how many meals are already provided, among other variables. More information about this will be provided at orientation once you arrive.

Semi-Formal Events: Throughout your program, there will be a few occasions where more formal clothing is recommended. These include the welcome luncheon, a few entrepreneurial engagements, the farewell dinner, and a presentation at FHI 360 with the Department of State in Washington, D.C. It would be helpful to have some more formal clothing for these occasions, including but not limited to dresses, suits, etc. Please see the example photo below from last year's cohort presenting in D.C.!



Domestic Travel in the United States: For the Study Tour towards the end of the program, we will pay for your first checked bag. Additionally, you will be able to have a carry on item and a personal item. Please see the size and weight regulations for these items below.

Checked Bag

- Maximum dimensions: 62 inches or 157 centimeters (length + width + height)
- Maximum weight: 50 pounds or 23 kilograms

Carry-on Bag

- 45 linear inches (22 x 14 x 9 in) or 115 centimeters (56 x 36 x 23 cm) including handles and wheels
- Fit in the overhead bin or under the seat in front of you.

Personal Bag

- 36 linear inches (16 x 11 x 8 in) or 89 centimeters (41 x 28 x 20 cm)
- Fit in the overhead bin or under the seat in front of you
- A jacket, umbrella, diaper bag, duty-free items, and assistive devices (wheelchairs, walkers, crutches, strollers, child restraint seats, etc.) do not count towards your carryon allowance.

Other Items: Here is a list of other items we strongly recommend you consider bringing.

- Laptop/tablet
- Cell phone (preferably a smartphone)
- Chargers
- Converters for outlets
- Toiletries – You will be able to buy these here; however, it may be cheaper to bring them with you.
- Alarm clock
- Sunglasses/Hat
- Swimwear/Exercise clothing – You will have access to a gym that has an indoor swimming pool, a lazy river, a rock climbing wall, indoor track, and miscellaneous fitness equipment.

Prohibited Items: Here is a list of items that they do not allow in the dorm rooms.

- Alcohol
- Animals
- Candles
- Drugs
- Gas or Charcoal Grill
- Halogen lamps
- Incense
- Smoking – smoking is prohibited inside, and prohibited within 25 feet of any University building entrance.
- Weapons/firearms

Travel and Immigration Documents:

- Carry all of your **original travel documents** including your DS-2019 form **in your carry-on bag**.
- **Copy your travel documents.** Put a set in your checked luggage and leave a copy with your family at home. Make an electronic scan and put them someplace safe (like Google Docs or Dropbox), so you or your family can access them in case of emergency.

Airport Pickup and Arrival:

The Chattanooga airport is small, so you should not miss our official Welcome SUSI sign! SUSI Staff will escort you to baggage claim, and then we will head to campus together! Once on campus, you will be welcomed by additional SUSI Staff and will receive your residence hall key then.

Travel Delays/Problems:

In the rare occurrence that you experience any sort of travel problems or delays, please reach out to Elizabeth Plunk (Program Coordinator) or Jacey Edwards (Program Coordinator) using the contact info below. Do not worry about what time it is, just make sure to communicate as soon as you can!

Elizabeth Plunk
Jacey Edwards

Phone: (731) 819-0750
Phone: (423) 506-5663

Email: pvr233@mocs.utc.edu
Email: ybw411@mocs.utc.edu

Sim Card

At UTC, we have excellent Wi-Fi signals, and most of the places we go will have Wi-Fi. However, upon arrival, you will be given a SIM card by the SUSI Staff. These will be included in your Welcome Packs, and you will not have to purchase the card itself. If you choose to use this provided card, you will have to pay for the monthly plan offered.

Emergency Contact Information

Here is the emergency contact information for your stay in Chattanooga, Tennessee. You will notice that the app WhatsApp has been mentioned below. More information will be provided about this via email/Facebook prior to your arrival.

In the event of a serious, life-threatening situation:

- Dial 911 – This will take you to a person that can accurately and quickly get you the help you need.
- If you do have Wi-Fi service, contact Elizabeth Plunk or Jacey Edwards through WhatsApp

In the event of a serious, but not the life-threatening situation:

- Call Elizabeth Plunk (731) 819-0750 or Jacey Edwards (423) 506-5663 or if you have Wi-Fi service contact them through WhatsApp
- If you cannot immediately reach either one of them and you are on or near UTC's campus, call the UTC Campus Police – 423-425-4357

Special Item Checklist:

Travel and Immigration

- Your address inside the luggage
- Passport
- Student visa
- DS-2019
- Passport copy to pack in your luggage
- Visa copy to pack in your luggage
- DS-2019 copy to pack in your luggage
- Electronic Passport copy
- Electronic Visa copy
- Electronic DS2019 copy

Recommended Chattanooga Clothing

- Shorts, t-shirts, athletic wear
- Swimsuit
- Rain items (rain jacket, water-resistant shoes, umbrella)
- Light sweater/cardigan/jacket
- Hat/Sunglasses Formal Clothing
- One nice outfit for several special events

Health

- Medicine in an original prescription bottle
- A translated copy of doctor's prescription
- Favorite over-the-counter medicines for headaches, cold, stomach, etc.
- Allergy medicine - pills, eye drops, nasal spray
- Sunscreen
- Mosquito repellent

Money

- Emergency money or international credit card (i.e., for a hotel if your flight is delayed)

Arrival in Chattanooga

THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA) OF 1974

FERPA protects student educational records. However, there are elements of the student's records that are considered directory information. The University of Tennessee at Chattanooga can release directory information without the written consent of the student.

Students have the right to request that UTC withhold directory information. To request that your information be withheld, please complete the [Request to Withhold Directory Information](#) form and submit it to the UTC Records Office.

STUDENT TECHNOLOGY

Campus Technology Services

For wireless setup for your laptop and WiFi hotspots on campus, visit the following:

<https://www.utc.edu/information-technology/services/new-student.php>

IT Support Help Desk

The IT Support Help Desk is open Monday - Friday from 8:00 am - 5:00 pm for consulting and assistance with computer problems. Contact them at 425 - 4000 or email ITDHelpDesk@utc.edu to report problems and to make requests for technology services.

- Internet Access
- Virus & Spyware Disinfects
- UTC Email
- UTC Online
- UTCID help
- Windows XP, Vista or Win 7 and Mac OS 10.x and up

Note: They cannot assist you with games, music/movie sharing, or other applications not relevant to your academic career.

UTCID

Your **UTCID** is a universal "username" for many services such as **email**, web space, **server storage**, library databases, **wireless access**, computer lab logins and online registration, and **classes**. Every UTCID has an associated password. If you don't know your password, click on "Forgot Password/Help" on the UTC website. Your UTCID is printed on your Mocs Card. If you don't have a Social Security Number, re-type your UTCID in this

field. With your UTCID, you can log in to the UTC portal from the UTC homepage (<http://www.utc.edu>). The portal is often referred to as **MocsNet**.

UTC'S LIBRARY

<http://www.utc.edu/library/>

You will be permitted to check out books and media from the library as long as you present your Mocs Card.

LOGISTICS

YOUR PASSPORT

KEEP YOUR PASSPORT SAFE and never loan it to a friend or stranger under any circumstances. Banks require that you show your passport when opening a checking account or cashing traveler's checks. It is wise to photocopy the ID page of the passport twice: take one with you as you travel and leave one with your friend or student advisor. If your passport is lost or stolen, report this IMMEDIATELY to our office, your Embassy, and local police. If you can supply the Embassy with a photocopy of the data page, it will quicken the replacement process.

STUDENT HOUSING

Student Housing Handbook Information

<http://www.utc.edu/housing/current-students/policies-handbook.php>

Below are excerpts from the Student Housing Handbook that are particularly relevant to you. Please read the handbook carefully and understand your responsibilities as an on-campus resident in UTC housing.

Housing Topics

- **Animals**
- **Check-Ins and Check-Outs**
- **Damage**
- **Fee Assessment**
- **Fire Drills**
- **Fire Hazards**
- **Health and Safety Regulations**
- **Inspection and Search Policy**
- **Keys**
- **Lock Out**
- **Mail Services**
- **Programming**
- **Quiet Hours**
- **Room Assignments and Changes**

- **Security**
- **Visitation**
- **Work Order**

Residence Life Staff

The Housing Department employs both live-in, professional Residence Life Staff, and student staff members whose primary objective as a team is to assist residents in any way possible. This includes Area Coordinators, Residence Directors, Assistant Resident Directors, and Resident Assistants. For the summer, Conference Housing Assistants are assigned to specific programs. For the SUSI program, your specific housing information is listed below.

UTC Housing Contact Information

Please contact your Program Coordinator – Elizabeth Plunk - and she will direct you to the conference housing assistant if further action is needed.

Your Conference Housing Coordinator: Elizabeth Plunk

Email: pvr233@mocs.utc.edu

Phone Number: (731) 819-0750

Housing Facility: Stophel Apartments- <https://www.utc.edu/housing/apartments/stophel.php>

Your Conference Housing Assistant: Linda Kang

Email: linda-kang@utc.edu

Phone number: (423) 425-2804

MAIL SERVICES

Sending and Receiving Mail

If you would like to send a package to UTC before your arrival, you can send it to the following address: Dept. 1751, 615 McCallie Ave, Chattanooga, TN, 37403-2598, USA

Upon arrival, you will be able to use the mailboxes provided by your residence hall. You are assigned a mailbox in your building, which is shared with all roommates. Mailbox combinations/keys can be obtained from the receptionist or desk workers in your building. Mail is delivered to each complex Monday through Friday. Mailboxes for outgoing mail are located throughout the campus. Stamps can be purchased at the Copy Services desk located on the first floor of the UTC Library for cash or check.

Upon checking-out of your complex, please complete a forwarding address form. Completing and submitting this form will allow your mail to be directed to the appropriate location.

Mail Sent through the United States Postal Service (USPS), UPS, or FedEx:

The proper mailing address should include the following information:

Example Address:

The University of Tennessee at Chattanooga

(Student's Name)

Stophel Apartments, **Room (#)**

818 University Street

Chattanooga, TN 37403-7111

Complex Name: **Mail Code/Address:**
Stophel Apts. 818 University Street

Packages:

Once at UTC packages are delivered to Mail Services, located in the Administration building on Palmetto Street. Mail Services will send an email to you when your package is ready for pickup.

HEALTH SERVICES

The University Health Services site (<https://www.utc.edu/student-health-services/>) contains important information about practice policies and procedures and patient responsibilities. **Please read it!**



Location

205 Maclellan Gymnasium

Hours of Operation

8:30am-5:00pm Monday through Friday
Closed daily for lunch from 12:00-1:00pm

Contact Information

- Appointment Desk - (423) 425-2266
- Nurse Line - (423) 778-9336 Do NOT call this line for appointments.
- Mental Health Appointments through the UTC Counseling and Career Planning Center - (423) 425-4438
- Email us at health@utc.edu (please note: responses via email may take several days)

Appointments

To use our resources to the best of our advantage and to try and see patients promptly, we see patients who have an appointment first. Appointments can be made by calling **423-425-2266** after 8:30 AM and before 3:00 PM. Please call for possible schedule changes during summer and/or holiday breaks. Every effort will be made to see walk-in patients as time permits based on the severity of the problem.

To be fair and to prevent unnecessary waits for patients who are on time, patients who are late for their appointments may be asked to reschedule. In addition to arriving on time, please arrive prepared for your appointment. This includes having your insurance card and paperwork completed by your appointment time.

After-Hours Emergencies

For after-hours emergencies, call the UTFP office number (778-8837).

Please do not call with routine questions. For safety, because they do not have access to your records after hours, **prescriptions will not be phoned in after hours.** Patients with emergencies will be referred to the Erlanger Emergency Room, where they will be admitted if needed. The patient will then be followed by the physicians at UTFP.

Pharmacies

Chattanooga's pharmacies are normally open Monday - Saturday from 8:00 to 10:00; Sundays from 12:00 to 6:00; holidays from 9:00 to 6:00. Listed below are the drug stores located in or near downtown Chattanooga:

1. Rite Aid - 2104 McCallie Avenue, Chattanooga 423-622-2545
2. Walgreens Drug Stores –110N Market St, Chattanooga 423-752-8104
3. Pulmonary Service Pharmacy – 821 McCallie Ave, Chattanooga 423-265-3333

For non-prescriptions drugs such as pain reliever, fever reducer, or a cough suppressant, etc., you can even get the medicine in grocery stores.

MOCS CARD

<http://www.utc.edu/auxiliary-services/mocscard/>

Your Mocs Card is your official UTC ID card. This card can be used for the following purposes:

- Obtaining special rates and privileges at many University functions
- Indication of an individual's right to use University facilities
- Secure door access validation



DINING SERVICES

<http://utc.campusdish.com/>

Campus Map of Dining Locations <http://utc.campusdish.com/Locations.aspx>

Locations

- **Crossroads Dining Hall**
- **Starbucks at UTC Library**
 - Monday-Friday: 8am-4pm



BANKING & BUDGETING

One of the challenges you need to be prepared for dealing with is managing your budget. Before leaving your home country, pay attention to the exchange rate between your country's currency and the U.S dollar. Learn to think in dollars. Do not carry large amounts of cash. You have the option of opening a checking account after arrival.

It is strongly recommended that you notify your bank at home that you will be accessing your account from a new location. As a security measure, your bank could put a hold on your account if they see unusual activity unless they are notified in advance.

Recommended banking options in Chattanooga are listed below. Before opening an account, be sure to check with your home bank to find out if they are affiliated with any banks located in Chattanooga.

Banking Options for UTC Exchange Students

1. First Tennessee Bank

Address: 979 East Third Street, Chattanooga, TN (Erlanger Medical Center Branch)
(423) 209-2630 · firsttennessee.com
Branch Hours: 8am-6pm Monday-Friday

 - a) Fees: **\$5/month service charge, but this is waived with a student ID card**
 - b) To open a student account here (called an Express Checking Account), you need: passport, proof of address here in U.S. (bring something with your address printed on it), phone number
 - c) Online banking available, debit card
 - d) Closest ATM: on campus inside University Center

2. Suntrust Bank

Address: 736 Market Street, Chattanooga, TN
(423) 757-3714 · suntrust.com
Branch Hours: Monday-Thursday 9am-4pm, Friday 9am-5pm

 - a) **No monthly fees for a student account, no monthly minimum**
 - b) To open a student account here, you need: passport
 - c) Minimum deposit: \$100 (but you can access funds)
 - d) Closest ATM: at 736 Market Street

3. Regions Bank

Address: 601 Market Street, Chattanooga, TN
(423) 634-4000 · regions.com

 - a) Fees: \$2/month paper statement fee (unless you have a social security number, then you can do online banking), and a \$4/month check card fee – **total fees: \$6/month**
 - b) To open a student account here, you need: passport, one other form of ID, and ITIN
 - c) Closest ATM: on campus in front of University Center

4. Cohutta Bank

Address: Ste 100, 800 Market Street, Chattanooga, TN
(423) 485-9400 · cohuttabank.com

 - a) Fees: **Free Checking Account**
 - b) To open a **free checking account** here, you need: two forms of ID
 - c) Minimum Deposit: \$100, online banking available, two different check cards available
 - d) Closest ATM: at 800 Market Street bank branch

IMPORTANT CAMPUS RESOURCES

Department of Public Safety Chief Robert Ratchford, Director	http://www.utc.edu/police/ (423)425-4357; For emergencies on campus call 4357 or 911. robert-ratchford@utc.edu
UTC Student Health Services	http://www.utc.edu/student-health-services/ (423)425-2266; For after-hours emergencies, call (423) 778-8837. health@utc.edu
UTC Counseling and Career Planning Mark Rehm, Assistant Director & Counselor	http://www.utc.edu/counseling-personal-development-center/ (423)425-4438 mark-rehm@utc.edu
Women's Center Sara Peters, Director & Victim's Advocate	http://www.utc.edu/womens-center/ (423)425-5648 sara-peters@utc.edu

UTC Housing & Residential Life
Valara Sample, Director

<http://www.utc.edu/housing/>
(423)425-4304
Valara-sample@utc.edu

GETTING TO KNOW UTC & CHATTANOOGA

UTC HISTORY

The University of Tennessee at Chattanooga was chartered in July 1886. For the first 83 years, it was a private, liberal arts college. In 1969, The University of Chattanooga merged with Chattanooga Community College and the University of Tennessee system to become the University of Tennessee at Chattanooga (UTC). For more than 100 years, UTC faculty, administration, and staff have been committed to quality education within a supportive environment. The University's wide diversity of degree programs has attracted a current enrollment of more than 11,500 students who represent 70 Tennessee counties, 36 states, and 44 foreign countries.

The cultural environment of Chattanooga is enhanced by contributions from the University and the many civic organizations that support the arts through dramatic productions, concerts, and art exhibits. Ten city parks, seven public golf courses, and a 35,400-acre lake provide a variety of recreational activities.

THE INTERNATIONAL STUDENT ORGANIZATION (ISO)

The ISO was established at UTC to augment friendly communication among people of different cultures and to help international students adjust to the Chattanooga community. The ISO plans several social events during the academic year, including field trips to local interest spots, food fairs, and on-campus cultural programs.

UTC CAMPUS RECREATION

<http://www.utc.edu/campus-recreation>

- Outdoor Recreation
- Fitness

Aquatic and Recreation Center (ARC)

<http://www.utc.edu/campus-recreation/facilities/arc.php>

- Fitness Classes, Instruction, and Education
- Centralized Locker Rooms
- One large multi-sport court that can be converted into two basketball courts, four volleyball courts, eight badminton courts or two indoor soccer courts.
- 43'7" foot indoor rock climbing tower, Indoor 13-foot boulder, 13-foot indoor training wall
- 1/8 mile indoor track with 360° views of the UTC Community.
- 14,000 sq ft of exercise space with state-of-art exercise equipment for any and all workouts.
- Small and large aerobic rooms (for the Chattanooga Spirit Squads), martial arts, and instructional rooms.
- Equipment check-out room that meets all of your indoor and outdoor recreational needs.
- Lazy River with kayak plunge pool and 30 person bubble bench.
- Five lap line swim area from 4ft to 10ft depths with a 30 person hot tub.
- Two story high, 156-foot long water slide
- Water basketball and water volleyball courts

UTC Outdoors

The Study of the U.S. Institutes (SUSI) for Student Leaders from Europe on Entrepreneurship and Economic Development is funded by the U.S. Department of State's Bureau of Educational and Cultural Affairs, administered by FHI 360, in partnership with the University of Tennessee at Chattanooga.

<http://www.utc.edu/campus-recreation/utc-outdoors>

UTC ATHLETICS

<http://www.gomocs.com/>

UTC varsity sports include: American Football (men) [fall], basketball (men and women) [spring], wrestling [fall and spring] (men), soccer (women) [fall], cross country (men and women) [fall], indoor and outdoor track & field (men and women) [spring], golf (men and women) [fall and spring], softball (women) [spring], volleyball (women) [fall], tennis (men and women) [fall and spring].

Students receive free admission to Mocs athletics events with their Student ID (MOCS CARD).

UTC UNIVERSITY CENTER

<https://www.utc.edu/university-center/>

The University Center (or UC) provides the following:

- Game Room (pool tables, ping pong, big screen television, board games)
- Wireless Internet Access
- Meeting Rooms
- Dining Hall
- Convenience Store
- ATMs
- Bookstore
- Couches and chairs for group or individual studying
- Student Development (student organizations, student discipline, etc.)
- Counseling and Career Planning
- Placement and Student Employment

UTC CAMPUS RESOURCES TO GET INVOLVED

Student Organizations	http://www.utc.edu/dean-students/studentengagement/index.php
Religious Organizations	http://www.utc.edu/dean-students/studentengagement/ministries.php
UTC Echo (student newspaper)	http://www.theutcecho.com/
The Perch (student-run radio)	http://www.utc.edu/perch/index.php
WUTC FM Radio (National Public Radio broadcast and an eclectic mix of music)	http://www.wutc.org/

TRANSPORTATION AT UTC AND IN CHATTANOOGA

Bike Chattanooga <http://www.bikechattanooga.com/>

Phone: 1-888-925-4415

Bike Chattanooga is a bicycle transit system featuring hundreds of bikes at over 33 stations located throughout Chattanooga and available for use 24/7, 365 days a year. Each station has a touchscreen kiosk, system and neighborhood map, and docking points which release bikes using a member key or ride code. Ride passes are available,

or you may pay by the ride (rides under 60 minutes have no fees). Please see website for pricing and map of bike stations around campus.

CARTA <http://www.carta-bus.org/>

Phone: (423) 629-1473

The Chattanooga Area Regional Transportation Authority, or CARTA, provides 22 bus routes to serve the Chattanooga Area. CARTA also provides Electric Shuttle service in the downtown area. In addition to these around-town routes, the Mocs Express Shuttle provides service from Engle Stadium and around the campus for student use. All CARTA routes are free to UTC students with a valid Mocs ID.

How do I know if I am getting on the correct bus?

The route number and name appear on signs above the front window and the curbside of each bus. These signs identify the route on which the bus is operating. If you're not sure, ask the bus driver.

Many destinations are within walking distance of UTC campus.

See a map of nearby attractions [here](#).

CHATTANOOGA OVERVIEW

The University is located only a few blocks from the urban area of Chattanooga, a city that is both highly industrial and rich in natural beauty. Claiming more than 600 industries, Chattanooga lies at the foot of Lookout and Signal Mountains where the Tennessee River forms Moccasin Bend. These sites possess historical significance as well as beauty in a city steeped in the heritage of the Civil War.

Population

City of Chattanooga: 179,139

Metropolitan: 550,000

Hamilton County: 361,613

Time Zone

April-September: EDT (Eastern Daylight Time)

October-March: EST (Eastern Standard Time)

CALENDAR OF EVENTS

Check the following site for a schedule of events in Chattanooga: <http://www.chattanooga.com/events/>

RESTAURANT GUIDE

- Big River Grille – American tavern food with burgers and more – www.bigrivergrille.com
- Champy's – World Famous Fried Chicken – www.champyschicken.com
- City Café Diner – Breakfast, burgers, and more 24/7 – www.citycafemenu.com
- Community Pie – Authentic Neapolitan and traditional New York style pizza – www.communitypie.com
- Jefferson's – World Famous Wings – www.jeffersonsrestaurant.com/chattanooga_tennessee/
- Lupi's Pizza – Pizza inspired by local ingredients – www.lupi.com
- Puckett's – Authentic comfort food including barbecue smoked low and slow – www.puckettsgro.com
- River Street Deli – A New York-style sandwich shop – www.riverstreet-deli.com/
- Sluggo's – A vegetarian café - <https://www.facebook.com/sluggos-north-vegetarian-cafe-201791988139/>
- Sticky Fingers – Legendary Memphis-style barbecue – www.stickyfingers.com
- Taco Mac – Watch sports from around the world while enjoying tacos, burgers, and fries – www.tacomac.com
- The Blue Plate – From scratch comfort food right on the river – www.theblueplate.info

- Universal Joint – A variety of dishes including sandwiches, burgers, and salads – www.ujchattanooga.com
- Yellow Deli – All-natural, fresh foods right on campus – www.yellowdeli.com/chattanooga/

FREQUENTLY ASKED QUESTIONS

Where can I find program staff on campus?

The Center for Global Studies is located in room 203 of Hooper Hall. Find a campus map here: <http://www.utc.edu/auxiliary-services/maps.php>

What do I do if I lose my student ID card?

Lost ID cards must be replaced for an additional fee of \$15, so hold on to them! If you do lose your student ID card, please contact your student mentors or program administrators immediately so that a replacement card can be obtained.

What do I do if I get locked out of my dorm room?

If you are locked out of your room at any time, first contact your Conference Housing Assistant, then reach out to your student mentors and program administrators.

What are the library hours of operation during the summer?

Monday-Thursday: 7:45am – 9:00pm
 Friday: 7:45am – 5:00pm
 Saturday: Closed
 Sunday: 12:00pm – 9:00pm

Who should I call in case of emergency?

If you or someone else are in need of immediate medical attention or police assistance, please call **911** from any phone for emergency services. DO NOT call this number for any other reason. If you feel unsafe at any time on campus, you can call UTC Campus Police at (423) 425-4357. If you ever have an emergency, please call one of the program administrators listed at the beginning of this handbook after contacting emergency services.

Disclaimer: The University of Tennessee at Chattanooga does not endorse any of the businesses listed in this handbook.