

# International Student Graduate Assistantship

Assistantship award of up to \$17,450 for international graduate students

The Center for Global Education is offering a graduate assistantship of \$17,450 to one international graduate student for the 2019-2020 academic year.

Assistantship applications must be received on or before July 26th. Read on for information on graduate assistant responsibilities, award breakdown, eligibility requirements, and how to apply.

## Graduate Assistant Responsibilities

The CGE graduate assistant will work for 20 hours per week. Assistantship candidates must be willing to perform the following tasks:

- Establish UTC's first international student alumni network
- Promote graduate study among undergraduate international students
- Assist in the planning, development, promotion, and implementation of CGE events and programs
- Advance globalization initiatives on campus and in the Chattanooga community
- Contribute to CGE social media outreach, newsletter content, and related materials
- Act as a liaison between CGE staff and international students
- Provide document translation services (if in possession of the necessary language skills)
- Fulfill other duties as required

## Assistantship Award Breakdown

The assistantship award will be deposited into the recipient's student account in two installments: one in the fall semester and one in the spring.

Stipend	\$9,000
Maintenance Fees	\$8,450
Total (two semesters)	\$17,450

Renewal of the award in subsequent semesters is contingent upon continued available funding and the recipient's work performance.

## Eligibility Requirements

Eligible applicants for this assistantship include international graduate students who:

- Hold an F-1 visa
  - The assistantship recipient must maintain active F-1 status to receive the second installment of the assistantship award.
- Are enrolled in at least 9 credit hours per semester
  - Recipients who are placed on a reduced course load are NOT eligible to receive the second installment of the assistantship award.

- Possess a minimum GPA of 3.25
  - The assistantship recipient must maintain a 3.25 cumulative grade point average based on all graduate courses taken at UTC. A grade of U, D, or F in any course, or more than two grades below a B, will result in the loss of assistantship.
- Are not the recipients of another graduate assistantship or scholarship for the 2019-2020 academic year
- Have not violated the Code of Conduct or Honor Code
  - Recipients who violate the Code of Conduct or Honor Code are NOT eligible to receive the second installment of the assistantship award.

## Application Process

Applicants must complete the [online application](#) (located at <https://bit.ly/2y8x407>) and **one** of the following projects:

- Record a five-minute video,
- Create and deliver a short presentation,
- Write an essay between 500 and 750 words in length,
- Create a short animation, OR
- Create a poster

Your project must answer the following questions:

- Why did you choose to attend UTC for graduate study, and why should other international students consider applying?
- One of your assistantship responsibilities will be establishing the foundation for UTC's first international student alumni network. How will you accomplish this task?

You will need to upload your project to an online hosting service such as YouTube or DropBox. The online application will prompt you to paste the link to your project for viewing.

## Selection Process

All assistantship applications will undergo review by a CGE-appointed selection committee. The committee will consider factors including the applicant's project submission, academic performance, and involvement in CGE events and programs. Only complete submissions will be considered.

If you require accommodations to complete the application project, please email [international@utc.edu](mailto:international@utc.edu).

## Timeline

The application deadline is **July 26th** at 11:59 p.m.

The assistantship recipient will receive an award letter by **August 1st**.

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## Frequently asked questions

**How much is the assistantship award?**

The assistantship is for \$17,450 per year.

**When is the deadline to submit the assistantship application?**

The deadline to submit the scholarship application is July 26th.

**How will I get the assistantship award?**

The assistantship award will be applied to your UTC account in two installments. You will receive the first upon registering for fall classes and the second at the beginning of the spring semester. You will be responsible for any expenses not covered by the award.

**How will the assistantship recipient be announced?**

The assistantship recipient will receive a notification email and award letter.

**I have some questions. Whom should I contact?**

Please email [international@utc.edu](mailto:international@utc.edu), and we'll be happy to answer your questions.

## Other terms and conditions

All graduate assistantships are subject to change based on funding availability and are awarded at the discretion of the Center for Global Education at UTC.

The assistantship award will be deposited into the student's account and used to pay off their fees. The assistantship recipient is responsible for all UTC-related expenses not covered by the award.

By submitting the assistantship application, the student grants permission for UTC to publish in print, electronic, and video formats their likeness, the digital material submitted as part of their application, their name, and/or their image in publicity materials. The student gives consent for photographing, filming, recording, videotaping, and/or directly transmitting television signals of their image and voice, and releases to The University of Tennessee all rights of any kind to these materials.

Further, the student acknowledges that their name, biographical material, portrait, picture, likeness, and/or voice may be used for purposes consistent with The University of Tennessee's mission of teaching, research, and service. This includes the promotion and publicization of the materials in which the student's image and/or voice appear. Such uses do not constitute a direct endorsement by the student of any product or service.