Assist in the overall coordination of reconciliation and processing of Federal and State aid programs.

Assist in checking and monitoring of packaging process to ensure timely and accurate awarding to students.

Meet with students, parents, and families to discuss financial aid options and assist in presentations about financial aid process.

Reviews transfer monitoring alerts and work with the loan counselor to determine if award adjustments are needed and perform necessary adjustments.

Counsel students on the Agreement to serve/promise to pay component of the Teach Grant and works with them to complete the Undergraduate/Graduate Teach application.

This position is great for graduate students that are interested in accounting, student services, and enrollment management.