

Requesting an account on the Sona System

To get your account, go to a computer with internet access and follow the steps below.

1. <https://utc.sona-systems.com>

2. Fill out the information on the screen shown here

3. Fill in this information. Use your student ID for both "User ID" and "Student ID Number".

Field	Value
First Name	John
Last Name	Doe
User ID	abc123
User ID (re-enter for verification)	abc123
Student ID Number	abc123
Telephone (optional)	999-555-1212
Course(s)	PSY 2020-0 30837 Res Meth: Lab & Field TR 11:20 PSY 2410-0 30843 Psy of Ind Diff MW 11:20 PSY 3080-0 30841 Princ of Abnormal Psy TR 11:20 PSY 1010-0 30835 Intro to Psychology TR 11:20 PSY 2210-0 30840 Psy of Child Development TR 11:20

4. Click on ALL your courses

5. Click here

6. You should see the following message. Check your email account for the email.

System Message: Your request was processed, and your login information (username and password) has been emailed to you. Please check your email for your login information so you may login to the system. ✕