

**THE UNIVERSITY OF TENNESSEE AT CHATTANOOGA  
FACULTY COUNCIL MINUTES**

**OCTOBER 17, 2002**

**FLETCHER HALL, ROOM 100**

**ELECTED MEMBERS PRESENT:** Stephanie Bellar, Susan Davidson, Joe Dumas, Marvin Ernst, Steve Eskildsen, Phil Giffin, David Garrison, Diane Halstead, Bill Harman, Karen Henderson, Jim Hiestand, Lauri Hyers, Jason Kawall, Vance Lesseig, Deborah McAllister, Teresa Norris, Burch Oglesby, Joe Owino, Vicki Petzko, Oralia Preble-Niemi, Cheryl Robinson, John Trimpey, Judith Wakim, Randy Walker, Barbara Walton

**ELECTED MEMBERS ABSENT:** Mike Bell, Dawn Ford, Matt Greenwell, Terri LeMoyne, Anne Lindsey, Gail Meyer, Valerie Rutledge, Terry Walters

**EX-OFFICIO MEMBERS PRESENT:** Richard Brown, John Friedl, Richard MacDougall, Bill Stacy

**AMONG THE GUESTS PRESENT:** Deborah Arfken, Herb Burhenn, Judy Frye, Lanny Janeksela, Phil Kazemersky

**Call to Order:**

The meeting was called to order at 3:04 PM.

The Report from the Executive Committee was added to the agenda as the new item #4.

**Approval of Minutes of October 3, 2002**

The minutes were approved as distributed.

**Report from Graduate Council**

The following two proposals were presented by Dr. Deborah Arfken.

1. Proposal from athletic training – addendum to the proposal for curriculum changes in the entry level concentration in the Master of Science degree in Athletic Training. Dr. Marisa Miller explained the proposed changes as follows: increase total credit hours from 45 to 50; delete EHLS 506 Legal and Ethical Aspects of Athletic Training; add EHLS 511 Therapeutic Agents Lab; increase credit hours for practicum courses to 3 credit hours each for the four courses; change the course name of EHLS 525 from Internship Experience to Observation Experience, increase credit hours from 2 to 3 and decrease clock hours from 200 to 150.

Dr. Ernst raised the question concerning the cover sheet remarks \*see attached memo.

Dr. Arfken explained that these comments addressed the first draft of the proposal. The Faculty Council members have received the final version with no questions remaining. The memo refers to questions by physical therapy and they have been withdrawn. The proposal was passed with a vote of 20-0-1

2. Proposal to raise the TOEFL score – this request refers to changing the minimum score required for admission of international students to the Graduate School on the **Test Of English as a Foreign Language** from 500 to 550 on the paper-based total test or 213 on the computer-based total score. Implementation date would be fall 2004. Dr. Arfken spoke in support of this proposal. The rationale for this request is that the majority of public and private graduate schools in Tennessee have scores higher than 500. The acceptable score is 550 for graduate and 575 or higher for doctoral study. UTC faculty have expressed frustration with those international students that have not mastered the written and spoken language of English. The proposal was passed with a vote of 19-0-2.

### **Executive Committee Report**

Dr. Ernst reported that the Executive Committee has given assignments to a few of the Council committees. The Handbook Committee will continue to review faculty titles and based on the recent court ruling to review the policy on sexual harassment. Based on input from the Chancellor, the Curriculum Committee will look at Freshman Seminar and its impact on retention and continuation up to graduation. The Student Rating of Faculty Instruction along with Dr. Gruetzemacher to look at when results get reported. Another item is if the Council would like to meet at an alternate place such as UTC Place? No opposition or comment was expressed so watch for an announcement on the whereabouts of the next Faculty Council meeting on November 7.

### **Administrative Report**

#### **Chancellor Stacy**

Dr. Stacy remarked on the presence of two visiting groups on campus. MTV is here today and SACS will have a follow-up team visiting us next Monday through Wednesday. The word “warning” has got to go, that is the nature of the follow-up visit.

Dr. Ernst, on behalf of the Council, thanked administration for the hard work on the self-study; it was a monumental task and casts the university in a good light.

#### **Provost Friedl**

Dr. Friedl mentioned several items in his report. He has met with Knoxville and other campus academic officers in looking at faculty titles. They need to be the same on all campuses; we need to look at uniformity. The second is the system wants us to look at academic conversion from 9 to 12 months and 12 to 9 months. We use a different form for this formula conversion than the other campuses. Why? He has also been meeting this week with subcommittees from the UC Foundation and will have grant announcements by early March.

Dr. Hiestand asked for clarification on the topic of faculty titles. Is the reference to minor positions?

Dr. Friedl commented that it was referring to instructor or non-traditional titles.

### **Vice Chancellor Brown**

Mr. Brown has information for the Finance and Budget Committee concerning fees and fee increases in comparison to UT-Martin and UT-Knoxville. The first 3 million dollars of Lupton money is being spent. The United Way campaign is underway and although we are past the 50% mark, our goal is to reach \$88,000. He expressed appreciation for everyone's efforts in leading in this endeavor. He also mentioned that the auction is online this year and remember to bring things in for the auction.

Dr. Arfken asked if the auction is open to the community.

Mr. Brown – yes, it is.

### **Old Business**

None

### **New Business**

Dr. Ernst reported that 725 copies of the agenda and minutes are being sent all over campus each time there is a Faculty Council meeting. We need to look at using the website to communicate this information. It was suggested that when the minutes and agenda are placed on the website, that an email notification be sent out on Raven with a link. Faculty may then choose to read the items online or print out their own copy. Faculty Council members and the Executive Committee will continue to receive hard copies.

The ayes carried the motion with no opposing dissent.

### **Faculty Concerns**

Dr. Trimpey addressed the preliminary discussion topic of looking at our admission of students, data involving those students taking developmental courses, what services are offered, what is helping, do an in-depth analysis of those students taking Freshman Seminar, what is the profile of the student that succeeds all the way through to graduation. Without this information, we do not know if we are admitting the wrong students or not doing the right things for our students. This has to do with academic standards.

Dr. Ernst commented that Dr. Stacy and Dr. Friedl have given their full support. Dr. Trimpey will chair the task force to look at these issues. Give your comments, observations and suggestions to Dr. Trimpey.

### **Announcements**

None

### **Adjournment**

The meeting adjourned at 3:26 PM.

Submitted with great jubilation!

Susan Davidson

Faculty Council Secretary